



CITY OF DOVER

DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, April 1, 2013
Meeting Time: 7:00pm

DRAFT

Members Present: Pat Campbell, Sue Medbery, Tim Paiva, Phil Read

Staff Present: Gary Bannon

Others Present: Suzanne Petersen

Absent: Dick Arnold, Mick Arsenault, Jess Bonello, Mike Weeden

Approval of Agenda: Tim made a motion to approve as presented. Sue seconded. Agenda was approved unanimously.

Approval of Minutes from March 4, 2013:

Pat made a motion to approve as presented. Tim seconded. Minutes were approved unanimously.

Citizens' Forum: n/a

Reports:

Gary:

- The budget has been submitted for finalization. Two reductions were made: a third ADA approved chair lift for the indoor pool due to be purchased in 2014 and indoor pool chemicals that probably won't be needed. Gary clarified that 3 ADA chair lifts had been requested because specifications had not been finalized until recently that will allow portable chair lifts. One chair lift will be ordered for each facility. The indoor pool chair lift can serve patrons in both the lap pool and the dive pool. Lifts are not permitted to be transported to one pool or the other as needed; each pool must have one on site. The third lift was originally included in the budget in the event that permanent chair lifts were required.
- Gary will meet with a roofing contractor and that company's in-house engineer to determine initial specifications for the indoor pool roof. This will be a free evaluation and does not bind Dover to hire them for work. Repairs will take place this summer, but the pool can remain open to patrons during work.
- Pool staff are preparing for a May 10 opening at the outdoor pool. The process should be much easier with the newly renovated bath house and new pool covers.
- Spring lessons are full, including additional classes, and are in full swing.
- The swim clinic plans are coming along. Mick has put together an advertising packet and sponsor solicitation letter. The clinic will be open to youth in the morning and adults in the afternoon with some overlap time in early afternoon. The date is June 8, rain or shine.



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- Dover Swims website is part of the city's recreation web offerings. Jesse Bickford is managing content for Dover Swims on Face Book.

Fundraising/Marketing:

- Suzanne reported the Pool-a-Thon brought in a little over \$3000, thanks in large part to Ann Fredette and Pat Campbell. Youth participation was minimal.
- The April/May newsletter is almost ready for publishing and will be available soon.
- Breathe NH bike ride will again use Henry Law Park as a rest station on May 18 and 19. Some volunteers are needed; see Mick.
- The April 15 marketing/fundraising meeting needs to be rescheduled. Mick or Gary will choose a suitable replacement time.
- Gary reported that final paperwork for a marketing specialist for the pools has been completed. He will be paid hourly plus a percentage of successful sponsorships sold.

Long-Range Planning:

Tim reported no major developments. The JTAC feasibility group is working on creating a plan for the rehab/fitness side of the project.

Budget and Finance:

Phil reported that net income is running as expected compared to last year.

City Council Representative:

There is no discernible activity toward finding a city councilor who will attend meetings and represent DPAC to the council or to represent the council to DPAC. Gary was asked to press the issue and seek an actively involved councilor for DPAC.

Recruitment of New Committee Members:

We need to recruit good people, especially person to person. Suzanne will post fresh notices for the locker rooms. The city's website lists committee openings. Gary was asked to see if the town clerk has a list of applicants who wanted to be involved but who were not chosen. (Post script: the clerk keeps applications for one year. She does not have any names to provide to the committee.)

Adjournment: Tim made a motion to adjourn. Sue seconded. Meeting was adjourned at 7:45.

Respectfully submitted by Suzanne