

**RESOLUTION**

RE: REQUEST FOR THE APPROVAL OF ELECTRONIC PAYMENTS

WHEREAS: RSA 80:52-c Requires that the governing body may authorize the municipality's treasurer or other appropriate municipal official to accept payment of local taxes, charges generated by the sale of utility services, or other fees or charges by use of a credit card, debit card, or such other means of electronic transaction as approved by the governing body. Any municipality may add to the amount due, in addition to any penalties and interest payable, a service charge for the acceptance of the credit card, debit card, or such other means of electronic transaction as approved by the governing body. The municipality, at the time of billing, shall disclose the amount of the service charge; and

**Source.** 1994, 2:2. 1995, 137:4. 2001, 78:2. 2009, 37:1, eff. July 14, 2009.

WHEREAS: The Dover School District has a well-established need for upgrading its payment systems to allow for electronic payments to improve internal controls through reducing handling of cash in school district departments/functions; and

WHEREAS: The Dover School Board approves the acceptance of Credit Cards and other forms of electronic payments as a means for collecting monies due the school relating to any and all purchases of goods offered for sale, and/or payments of School District fees, fines, and surcharges legally authorized by the School Board and/or District Administration.

NOW THEREFORE, BE IT RESOLVED THAT HEREIN IS A FORMAL REQUEST FROM THE DOVER SCHOOL BOARD TO THE MAYOR AND DOVER CITY COUNCIL THAT:

The Dover City Council authorizes the City Treasurer to accept Credit Card and other forms of electronic payment as a means for collecting monies due the school relating to any and all purchases of goods offered for sale, and/or payments of School District fees, fines, and surcharges legally authorized by the School Board and/or District Administration (as required by RSA 80:52-c).

**APPROVED BY:**

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Rocky D'Andrea, Chairperson

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Amanda Russell, Vice Chairperson

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Betsey Andrews Parker, Secretary

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Dr. Paul Butler

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Kathy Baker

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Ken Appel

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Doris Grady

April 8, 2013

## BACKGROUND FOR RESOLUTION

This resolution was born from months of collaboration with the City Finance Department to use an online software package called MySchoolBucks in conjunction with Dover School District's school lunch program in order to allow for the acceptance of online Credit Card payments. As a result the school SAU office has worked with the city treasurer to identify a process that will work for reconciliation of credit and debit card transactions. This resolution puts the School District in compliance with RSA 80:52-c (attached below) for all future use of electronic payments as a means of collecting fees, surcharges, and/or sales due the District.

# TITLE V TAXATION

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## CHAPTER 80 COLLECTION OF TAXES

### Miscellaneous Provisions

#### Section 80:52-c

**80:52-c Electronic Payment.** – The governing body may authorize the municipality's treasurer or other appropriate municipal official to accept payment of local taxes, charges generated by the sale of utility services, or other fees or charges by use of a credit card, debit card, or such other means of electronic transaction as approved by the governing body. Any municipality may add to the amount due, in addition to any penalties and interest payable, a service charge for the acceptance of the credit card, debit card, or such other means of electronic transaction as approved by the governing body. The municipality, at the time of billing, shall disclose the amount of the service charge.

**Source.** 1994, 2:2. 1995, 137:4. 2001, 78:2. 2009, 37:1, eff. July 14, 2009.