



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **Council Chambers, City Hall**  
Meeting Date: **Wednesday, March 27, 2013**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Garrison led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler (arrived late), Councilor Weeden, and Councilor Weston.

**Also Present:** City Manager Joyal, General Legal Counselor Krans, and City Clerk Lavertu.

### 5. PROCLAMATIONS/AWARDS – None

### 6. APPROVAL OF AGENDA

Councilor Garrison moved to add the Legislative Liaison Report; seconded by Councilor Weston.  
Vote: 9/0.

Deputy Mayor Carrier moved to add the Appointments Committee Report; seconded by Councilor Weston.

Vote: 9/0.

Deputy Mayor Carrier moved to add a resolution as 13.B.2.; seconded by Councilor Cheney.

Vote: 9/0.

Councilor Cheney moved to add the Ordinance Codification and Verification Committee report; seconded by Councilor Weston.

Deputy Mayor Carrier moved to accept the agenda as amended; seconded by Councilor Weeden.

Vote: 9/0.

### 7. PUBLIC HEARINGS – None

### 8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

**Human, 55 Union Street:** He spoke about the Police Facility Building Committee and his belief that it's a conspiracy.

**Maureen Golden, 19 Lisa Beth Circle:** She spoke about Dover Neighbor Brigade. She explained how to ask for help or how to become a volunteer.

**Richard Hebbard, 97 Spruce Lane:** He spoke about the Common Core curriculum in the School systems.



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**Mary Hebbard, 97 Spruce Lane:** She said she agreed with Mr. Hebbard's comments regarding the Common Core curriculum in the School systems. She also spoke about the Mayor membership with the Mayors Against Illegal Guns group, and how they were about gun control for all guns and not just illegal guns.

**Donald Medbery, 3 Covered Bridge Lane:** He spoke about the School Department's budget not coming in within the tax cap.

Mayor Trefethen, seeing no one else wishing to speak, closed the Citizen's Forum.

### 9. CITY MANAGER'S REPORT

#### A. March 13, 2013

#### B. March 27, 2013

City Manager Joyal said he has submitted his reports in writing. He said he had two appointments to make: John McCooley to the Dover Housing Authority, and Thomas Hardiman to the Personnel Advisory Board. He has received the School Department's budget and he will incorporate it into the City's Budget presentation on April 10<sup>th</sup>. He spoke about the survey, called Measuring the Results of Local Government, and explained how to participate. He said he will be hosting the Budget Revealed event tomorrow evening, which will be televised on Channel 22. He said he and the City's staff have looked into budget savings initiatives. He said the City has started street sweeping, and informed the Council that the snow removal is within budget at this point. He said there were still bills to be paid and he expects it to go over budget, but was proud how well his staff has worked with the record snow fall.

Councilor Weston asked about the leaks in City Hall.

City Manager Joyal said they have been chasing the leaks the past few years. He said he plans to have a resolution to replace the roof.

Councilor Weeden asked about the budget being available online.

City Manager Joyal said some is already on the City's website, and the full budget will be available soon.

Councilor Weeden asked if the grant money for the D.A.R.E. program was received last year.

Police Chief Colarusso said they did receive it.

Councilor Hooper asked about the City trucks spraying a liquid on the roads before a storm.

City Manager Joyal said that was salt brine, which is laid down before a storm during regular work hours and gives the City time before the snow plows need to be sent out. He said this saved the City money with snow removal costs.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Weston.

Vote: 8/0. Councilor Weeden was absent of the Council Chambers.



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### 10. APPROVAL OF MINUTES

- A. February 20, 2013 – Workshop Session
- B. February 27, 2013 – Regular Session
- C. February 27, 2013 – Workshop Session
- D. March 6, 2013 – Workshop Session

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Hooper.  
Vote: 9/0.

### 11. MAYOR'S REPORT

Mayor Trefethen referred to the Citizen's Forum comment and agreed that he was a member of the Mayors Against Illegal Guns. He said he did inform the Council when he joined. He said he doesn't agree with everything they stand for, but does believe in the overall goal to eliminate illegal guns. He attended the Greater Dover Chamber of Commerce Open House. He spoke about adequacy funding and speaking at the New Hampshire Budget hearing. He attended the Hellinger awards dinner to honor the recreational volunteers. He reappointed Stephen Brewer, Thom Hindle, Dana Lynch, and Jack Mettee to the Cochecho Waterfront Development Advisory Committee. Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Weston.  
Vote: 9/0.

### 12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2<sup>nd</sup> READING – None
- B. ORDINANCES IN THE 3<sup>rd</sup> READING – None
- C. RESOLUTIONS – None

### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. BLOCK PARTY – Greater Dover Chamber of Commerce – July 4<sup>th</sup> Celebration
2. BLOCK PARTY – Greater Dover Chamber of Commerce – Cochecho Arts Fest.
3. RAFFLE – Greater Dover Chamber of Commerce – 12<sup>th</sup> Annual Sweepstakes
4. RAFFLE – Greater Dover Chamber of Commerce – Cochecho Arts Festival
5. RAFFLE – Cochecho Lacrosse
6. RAFFLE – Great Bay Figure Skating Club
7. RAFFLE – Maine Coast Runners Flyball Team
8. RAFFLE – Saint Mary Academy
9. ROAD RACE – The Children's Museum of New Hampshire
10. ROAD RACE – Dover Mounted Patrol
11. ROAD RACE – Goodwin Community Health
12. ROAD RACE – New Hampshire Soap Box Derby



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- 13. ROAD WALK – Portsmouth Christian Academy of Dover**
- 14. TAGGING – Dover Baseball**

### COMMITTEE REPORTS

- 1. School Board (3)**
- 2. Planning Board
- 3. Appointments Committee**
- 4. Recreation Advisory Board
- 5. McConnell Center Advisory Committee
- 6. Arts Commission
- 7. Solid Waste Advisory Commission
- 8. Transportation Advisory Commission
- 9. Legislative Liaison**
- 10. Pool Advisory Committee
- 11. Parking Commission
- 12. Ordinance Codification and Verification Committee**

Deputy Mayor Carrier moved to approve the Consent Calendar; seconded by Councilor Weeden. Mayor Trefethen asked the Council if they had items they would like to pull for further discussion. Councilor Weeden asked to pull Item 13.A.1.

Councilor Hooper asked to pull the three School Board Reports.

Councilor Garrison asked to pull the Legislative Liaison Report.

Deputy Mayor Carrier asked to pull the Appointments Committee Report.

Councilor Cheney asked to pull the Ordinance Codification and Verification Committee Report and Item 13.A.2.

Mayor Trefethen asked for a vote on the remaining items of the Consent Calendar.

Vote: 9/0.

Deputy Mayor Carrier moved to approve Item 13.A.1.; seconded by Councilor Weeden.

Councilor Weeden asked where the July 4<sup>th</sup> Celebration was being held.

Deputy Mayor Carrier said Henry Law Park, and it's the kickoff for the Cochecho Arts Festival.

Vote: 9/0.

Deputy Mayor Carrier moved to approve Item 13.A.2.; seconded by Councilor Cheney.

Councilor Cheney asked if the parking spaces enforcement is done by the Greater Dover Chamber of Commerce.

Mayor Trefethen explained the process.

Vote: 9/0.

Councilor Hooper gave an overview of the School Board Reports to the Council.

Deputy Mayor Carrier moved to accept the School Board Reports; seconded by Councilor Weeden.

Vote: 9/0.

Councilor Garrison gave an overview of the Legislative Liaison Report.

Deputy Mayor Carrier moved to accept the Legislative Liaison Report; seconded by Councilor Weston.

Vote: 9/0



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Councilor Cheney gave an overview of the Ordinance Codification and Verification Committee Report to the Council.

Deputy Mayor Carrier moved to accept the Ordinance Codification and Verification Committee Report; seconded by Councilor Weeden.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Appointments Committee Report and had the following appointments:

Appointments to another three year term

Jack Mettee – Dover Business and Industrial Development Authority

Robert Paolini – Dover Business and Industrial Development Authority

Douglas DeDe – Solid Waste Advisory Commission and McConnell Center Advisory Board

Kristopher Houle – status change from alternate to regular member on Conservation Commission.

Suzanne Medbery - status change from alternate to regular member on Pool Advisory Committee.

Marc Saunders - status change from alternate to regular member on Arena Commission.

New Appointments:

Laurie Mitchell – Energy Commission

Katherine Plante – alternate on the Planning Board

Deborah Thibodeaux – alternate on the Planning Board

Robert Hall – alternate on the Zoning Board of Adjustments

Deputy Mayor Carrier listed current openings and urged citizens to go to the City Clerk's office to apply to serve.

Deputy Mayor Carrier moved for the approval of the appointments; seconded by Councilor Weeden.

Vote: 9/0.

### **B. RESOLUTIONS**

#### **1. RESOLUTION: B13029 PURCHASE DIGITAL INFORMATION MANAGEMENT SYSTEM DOVER POLICE DEPARTMENT SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weston.

Roll Call Vote: 9/0.



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### **2. SUPPORT OF THE PRESERVATION OF TAX-EXEMPT FINANCING SPONSORED BY THE CITY COUNCIL**

Mayor Trefethen moved for its adoption; seconded by Councilor Weeden.

Mayor Trefethen also proposed to add all Council members as sponsors to the resolution

Vote: 9/0.

Mayor Trefethen asked the Council if there were any that didn't wish to be added as a sponsor to this resolution.

No one responded.

Mayor Trefethen asked the City Clerk to add the Council members as sponsors to the resolution.

### **C. ORDINANCES IN 1ST READING – None**

## **14. COUNCIL CORRESPONDENCE**

### **A. Comcast Letter dated March 18, 2013**

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor Weston.  
Vote: 8/0. Councilor Cheney was absent from Council Chambers.

## **15. COUNCIL MATTERS OF INTEREST**

Councilor Weeden talked about panhandling instances in Dover and Council action. He spoke about setting a date for a Speak Out session for the entire Council.

Mayor Trefethen said he would email the Council with possible dates.

Deputy Mayor Carrier referred to Citizen's Forum comments regarding the Police Facility Building Committee and clarified the misinformation given.

Councilor Weston started a discussion of using the extra money in the General Fund and put it into the Capital Reserves.

Deputy Mayor Carrier said May 18<sup>th</sup> is the night for Dancing with the Stars and encouraged people to support the Senior Center.

Councilor Crago started a discussion regarding the budget process.

City Manager Joyal gave specific dates for some of the budget presentations. His budget presentation will be on April 10<sup>th</sup>, School Board and General Government will be April 17<sup>th</sup>, and Public Safety on May 1<sup>st</sup>.

## **16. ADJOURNMENT**

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.

Vote: 9/0.