



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, February 19, 2013**
Meeting Time: 8:30 AM

Members Present: Charles Reynolds, Anthony McManus, Jack Buckley, Otis Perry, George Maglaras, Carrie Keech

Others Present: Bill Simons (Parking Manager)

Members Not Present:

CITIZEN'S FORUM

No one addressed the Dover Parking Commission Citizen's Forum.

NOTES

A motion was made by Jack Buckley to approve the January 15, 2013 Parking Commission minutes, which was seconded by George Maglaras. All members present were in favor.

STAFF UPDATES

Bill Simons reported to the Parking Commission that there were approximately 26,828 transactions for the month of January which generated a gross income of approximately \$26,500 at the meters.

Bill Simons indicated that Patti Barrish, owner of Patty B's, showed interest in becoming a 7th member of the Dover Parking Commission. Patty Barrish informed Bill Simons that when she submitted her application to the Appointments Committee, she had received a letter from the City Clerk's office saying there were no openings. Bill Simons indicated that he would be addressing this with Karen Laverteau and will report back to the committee at the next scheduled meeting.

Bill Simons informed the Parking Commission that the budget has been submitted, but he is still waiting for final information from Dan Lynch on the payroll numbers so he can have a projected net for the year.

Bill Simons indicated that the Chief of Police will comment about the Parking Commission's opposition for paying for the downtown snow clearing during his budget presentation. Chairman Reynolds indicated that he too will pass along to the City Council the commission's position.

Bill Simons informed the Parking Commission that In-State Scofflaw Collections has been a challenge. According to the DMV, the Driver Privacy Act does not allow anyone to sell/rent/or transfer any information. Bill Simons stated that they are trying to get the wording changed to say "except for municipalities following up on unpaid parking tickets". Bill Simons will keep the Parking Commission apprised of the situation.

Bill Simons informed the Parking Commission that since eliminating the requirements for winter parking permits in the lots there have been no issues.

Otis Perry inquired about the parking issues that Bill Belanger of Community Services had addressed the Parking Commission on last month. He was advised that those issues had been addressed with the Chief of Police and that signs indicating No Parking during Snow Emergencies will be posted on a storm by storm basis.



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NEW BUSINESS

There was no new business addressed at this month's Dover Parking Commission meeting.

OLD BUSINESS

There was continued discussion about the calendar based Winter Parking Ban. Bill Simons confirmed for the Chairman that the Director of Public Works and the Chief of Police support the current system. No action was taken on changing it.

OTHER BUSINESS

Bill Simons informed the Parking Committee on the progress of the 1st Street Development. He advised that the Phase I environmental survey disclosed that a gas station was present on the site in the 1950's. During testing, the potential buyer reported the odor of fossil fuels possibly related to the station. A Phase II environmental survey will need to be completed, the estimated costs being \$15,000. There may be funds from the DES to pay for the survey and any remediation that may be required. The property would have to be turned over to DBIDA or similar entity to apply for the grant as the City would not be able to apply. After much discussion, it was decided to table this discussion for the next scheduled meeting.

Bill Simons informed the Parking Commission that the Tax Increment Finance District should be in place by no later April 1, 2014. After a brief discussion involving the TIF, a motion was made by Tony McManus to request the City Attorney to complete the work on the TIF and forward to the City Council for Action. Otis Perry seconded the motion and all members present were in favor.

A motion was made to adjourn the February 19, 2013 Parking Commission meeting by George Maglaras and seconded by Otis Perry. All members present were in favor.

The next scheduled Parking Commission meeting is scheduled for March 19, 2013 at 8:30 A.M.