



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 24, 2013**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS – None**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS**
 - A. CHAPTER 166, VEHICLES AND TRAFFIC – HENRY LAW AVENUE AND GEORGE STREET STOP SIGNS**
SPONSORED BY COUNCILOR WESTON
 - B. CHAPTER 166, VEHICLES AND TRAFFIC – WASHINGTON STREET AND MAIN STREET YIELD SIGN**
SPONSORED BY COUNCILOR WESTON
 - C. CHAPTER 166, VEHICLES AND TRAFFIC – GROVE STREET STOP SIGNS**
SPONSORED BY COUNCILOR WESTON
 - D. CHAPTER 166, VEHICLES AND TRAFFIC – PARK STREET STOP SIGNS**
SPONSORED BY COUNCILOR WESTON
 - E. CHAPTER 166, VEHICLES AND TRAFFIC – COURT STREET PARKING RESTRICTION**
SPONSORED BY COUNCILOR WESTON
 - F. CHAPTER 170, ZONING – REZONING LITTLEWORTH ROAD**
SPONSORED BY MAYOR TREFETHEN, PLANNING BOARD REPRESENTATIVE
 - G. CHAPTER 170, ZONING – REZONING RUTLAND STREET**
SPONSORED BY MAYOR TREFETHEN, PLANNING BOARD REPRESENTATIVE
- 8. CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
- 9. CITY MANAGER'S REPORT**
 - A. April 10, 2013**
 - B. April 24, 2013**



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10. APPROVAL OF MINUTES

- A. April 3, 2013 – Workshop Session
- B. April 10, 2013 – Regular Meeting

11. MAYOR'S REPORT

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. **CHAPTER 166, VEHICLES AND TRAFFIC – HENRY LAW AVENUE AND GEORGE STREET STOP SIGNS**
SPONSORED BY COUNCILOR WESTON
2. **CHAPTER 166, VEHICLES AND TRAFFIC – WASHINGTON STREET AND MAIN STREET YIELD SIGN**
SPONSORED BY COUNCILOR WESTON
3. **CHAPTER 166, VEHICLES AND TRAFFIC – GROVE STREET STOP SIGNS**
SPONSORED BY COUNCILOR WESTON
4. **CHAPTER 166, VEHICLES AND TRAFFIC – PARK STREET STOP SIGNS**
SPONSORED BY COUNCILOR WESTON
5. **CHAPTER 166, VEHICLES AND TRAFFIC – COURT STREET PARKING RESTRICTION**
SPONSORED BY COUNCILOR WESTON
6. **CHAPTER 170, ZONING – REZONING LITTLEWORTH ROAD**
SPONSORED BY MAYOR TREFETHEN, PLANNING BOARD REPRESENTATIVE
7. **CHAPTER 170, ZONING – REZONING RUTLAND STREET**
SPONSORED BY MAYOR TREFETHEN, PLANNING BOARD REPRESENTATIVE

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS – None



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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **BLOCK PARTY – Greater Dover Chamber of Commerce – Farmer’s Market**
2. **TAG – UNH Relay for Life (American Cancer Society)**

3. **RESOLUTION: B13039 HOT BITUMINOUS PAVING –ASPHALT LAID IN PLACE**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

4. **RESOLUTION: B13048 AWARD OF BID AMKUS HYDRAULIC TOOL**
REPLACEMENT
SPONSORED BY MAYOR TREFETHEN BY REQUEST

5. **RESOLUTION: AUTHORIZATION TO ENTER INTO AN AGREEMENT AND**
COMMIT FUNDS TO THE NEW HAMPSHIRE STORMWATER COALITION.
SPONSORED BY MAYOR TREFETHEN BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 8. Transportation Advisory Commission |
| 2. Planning Board | 9. Legislative Liaison |
| 3. Appointments Committee | 10. Pool Advisory Committee |
| 4. Recreation Advisory Board | 11. Parking Commission |
| 5. McConnell Center Advisory Committee | 12. Ordinance Codification and Verification Committee |
| 6. Arts Commission | |
| 7. Solid Waste Advisory Commission | |

B. RESOLUTIONS

1. **ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL**
YEAR 2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ENTITLEMENT FUNDS
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 8, 2013)
SPONSORED BY MAYOR TREFETHEN BY REQUEST

2. **FISCAL YEAR 2014 BUDGET APPROPRIATIONS, FEES AND CAPITAL**
IMPROVEMENTS PROGRAM
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING AS FOLLOWS:
SCHOOL DEPARTMENT BUDGET HEARING TO BE HELD ON MAY 8, 2013
CITY BUDGET HEARING TO BE HELD ON MAY 22, 2013)
SPONSORED BY MAYOR TREFETHEN BY REQUEST

C. ORDINANCES IN 1ST READING – None



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14. COUNCIL CORRESPONDENCE

A. GREAT BAY PETITION - dated January 14, 2013 (received by City Clerk on April 10, 2013.)

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT

CITY MANAGER'S REPORT



April 10, 2013

"Blessed are the flexible, for they shall not be bent out of shape."

— Anonymous

SUBMITTED BY:

J. MICHAEL JOYAL, JR.
CITY MANAGER

CITY OF
DOVER, NH

AVAILABLE ONLINE:

WWW.DOVER.NH.GOV

STREETS, WATER, SEWER UPDATES

Water: The Utilities Division responded to a number of both public and private water breaks throughout the month of March. The first break was discovered at the intersection of Florence Street and Pearl Street. Upon further investigation, crews located a break on the City's side of the service line at 21 Pearl Street. The old plastic service was replaced with a new copper line. Another water break was called in at 121 Broadway (Goss International). A ring crack was found at the bell on the eight-inch cast iron pipe. Although the break was determined to be on a private line, City crews conducted the repairs due to the urgency of the situation. The leak (previously reported) at 118 Stark Avenue, which was determined to be on the homeowner's side of the service, is being repaired by a contractor. Water was turned off to an abandoned building at 137 Locust Street after complaints were received from a neighbor. The basement was found to be filled with water after the pipes had frozen and burst. Crews responded to a water break on the City's side of the service at the intersection of Fourth Street and Cedarbrook Drive. Repairs were made to the curb box connection, which had blown off of the plastic line. Another water break was discovered on Rogers Street after a service had blown off the main. Crews had been called in during the night to perform repairs. When employees returned the next morning, water was found running from the trench. After digging further, a ring crack was discovered approximately 20 feet down the line. The Superintendent returned Sunday evening to inspect the main and listen for additional leaks. A contractor was called in after a third leak was detected and another ring crack was discovered. The contractor also located a possible leak at 43 Main Street. The service was replaced but no leak was found. Using a ground mike device, the survey indicated a possible leak at Country Club Estates. The contractor was brought in to confirm the results and assist with pinpointing an exact location. Crews were able to find the leak, located at the collar on the six-inch asbestos main.

Due to number of water breaks the division has responded to on Spur Road, crews began a replacement project on a portion of the old, cast iron line. The work consists of cutting in new gates and laying a new piece of pipe. This section of piping will expand, roughly, from 39 Spur Road to Nute Road.

Test pits were performed on the Calderwood Well line in order to determine the pipe size and type. The well is scheduled for cleaning in April but crews could not shut down the main, which must be turned off prior to cleaning. Crews shut the area down and installed a new 16-inch gate at the main entrance to Calderwood Well.

Water meter readings were performed throughout the month of March. The division did experience problems with the portable computer reader for the trace system. The reader had to be sent out for repairs and was out of service for approximately one week. Employees are working on re-reads, but most readings have been completed. The IP address was approved for the new meter reading system. The IT Department has been working with Badger Meters to get the new system in place for city hall, and staff will be installing the antenna at the water storage tank on Long Hill Road.

GIS and GPS work continued on the water main system. Information is being gathered for water gates on main lines and fire hydrants. After the data is collected, the technician has been entering it into the GIS program. The last update was over 20 years ago.

Sewer: Crews responded to a sewer backup on Prospect Street, which was discovered on the City's side of the system, and were quickly able to clear the blockage. Additional cleaning was completed on the main to ensure any other obstructions, if any, were removed. In the Applevale Drive area, employees have been TV inspecting the sewer and drain mains before final paving is performed. A couple issues have been identified and will be repaired by the contractor. A new sewer hookup was installed at 143 Spur Road.

Engineering: The reports submitted by Wright Pierce regarding the inflow and infiltration work for the Renaud Street have been reviewed. Information is being gathered on the area, which has been slated for future rehabilitation. A hydraulics report for the Varney Brook Pump Station was also reviewed after an analysis was performed by Wright Pierce. The initial step will require the replacement of the internal pump to see if that will stop the cavitation. A trial run with one pump will then be performed to see if the problem still exists.

Crews assisted the Highway Division with winter storm operations, responding to two snow events throughout the month. Roadways were pretreated (as needed) and plowing, salting/sanding and snow removal was performed on City streets and sidewalks.

Streets/Stormwater: The Highway Division continued to patch potholes throughout the city. Crews made a couple trips to Massachusetts to obtain hot top, as the local plants are still closed for the season. The hot top was used to shim and patch some of the potholes in trouble areas, while cold patch was used to fill the remaining holes. Employees responded to three winter storms during the month of March – pretreating the roadways, plowing, sanding/salting and performing snow removal on the streets and sidewalks as needed. All salt trucks and equipment were washed and cleaned out.

Street sweeping equipment was washed and prepped for use. Sidewalk sweeping is already underway; Durham Road has been completed and crews are currently working in the Glenwood Avenue and Sixth Street areas. Street sweeping is expected to begin during the first week in April. Roads slated for restriping are typically completed first, followed by the downtown, then all remaining City streets. Crews will return to re-sweep any trouble spots as needed.

Repairs were made to manhole frames that had collapsed on Essex Street, Eric Drive, and in a Portland Avenue parking lot. Crews patched any damaged or sunken areas around the frames as well. On Crosby Road, an overgrown drainage ditch was cleaned and a beaver dam removed. A pathway was kept clear in order to provide easy access to the area.

Employees from the Highway Division attended a mandatory, City-wide (anti) harassment training class. Additional training was also provided for all supervisors within the Community Services Department. Joe Boucher and Dean Truax both attended this two-day leadership training class held on March 25 & 26.

PROGRAMS AT CITY CENTERS/BUREAUS

Investigations/Legal Bureau: During the month of March 2013, there were 5 letters generated by the Dover Police Special Investigations Unit (SIU) that were sent to a certain licensed liquor establishments in Dover. The letters are sent as a result of analysis of police reports involving overly intoxicated persons. When it is determined an overly intoxicated person had been over-served, a letter is sent from the police department to the establishment. The letter, along with the police report, is also sent to the NH Liquor Commission's Bureau of Enforcement.

A total of 10 registered sex offenders were processed during the month. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration, and can also include a change of address or other information that must be updated.

The SIU, working closely with the New Hampshire Attorney General's Drug Task Force and Probation and Parole, worked on several investigations into illegal drug sales, leading to three arrests in Dover.

The SIU and Crime Scene Unit, working closely with patrol officers, investigated an assault and criminal threatening case on Washington Street that left one man hospitalized. An arrest was made immediately in that case.

SIU personnel are also responsible for conducting background investigations into candidates for employment at the police department. During the month of March, three investigations of this type were ongoing.

The SIU also investigated two unattended deaths that occurred in March.

Parking Bureau: Parking Manager, Bill Simons, continues to work with the Planning and Legal departments on drafting a developer's agreement for the First Street at Garrison, LLC proposal. Once the agreement is completed, it will be brought to the City Council for review and a public hearing.

The Parking Manager and the City's Planning and Legal departments also continue to work on the Request for Proposals for technical assistance with drafting the Tax Increment Finance District enabling documents. The City has obtained a grant to fund the technical assistance.

At their April meeting, the Parking Commission will be voting on permanently removing the requirement to have a permit to park overnight in a city controlled lot during the Winter Parking Ban. The evaluation during the past two months confirmed that the requirement is no longer needed.

The cleanup after the frequent snow storms this winter have proven expensive for the Parking Bureau budget. Costs for clearing the downtown have exceeded \$32,000.

After significant staff time was dedicated to meeting the stringent requirements by the New Hampshire Department of Motor Vehicles to allow the city to send in-state unpaid parking tickets to our contracted collections agency, the Parking Bureau has sent along

the first set of 627 accounts for New Hampshire residents. There were also 131 additional out-of- state accounts forward to the collections agency.

Traffic Bureau: Sgt. Speidel conducted 14 child passenger seat inspections during the month of March. This included several checks conducted on the evening of March 20 in partnership with Wentworth-Douglass Hospital's Childbirth Education Center to provide infant child safety seat inspections. Each safety check takes approximately 30 to 60 minutes and involves a review of child restraint systems in the caregiver's vehicle, instruction on proper child seat installation procedures, and discussion of safety precautions specific to the age group. Sgt. Speidel is a certified Child Passenger Safety technician through the Safe Kids Worldwide program, and the police department provides this service free of charge.

Also on March 20, 2013, Sgt. Speidel attended a parents' night at the WDH Child Care Center. He was invited to provide car seat installation tips and to provide information about the agency's car seat inspection program.

On March 29, Dover officers participated in the Operation Safe Commute statewide coordinated initiative. The date was selected by the New Hampshire Highway Safety Agency. Extra traffic patrols were performed during peak commuting hours under a contract from NHSA which reimburses the agency's personnel costs. Targeted locations on that date included Glenwood Avenue, Middle Road, Sixth Street, and the downtown area.

Patrol: During the month of March, officers handled a total of 2,270 incidents resulting in criminal activity / criminal charges.

On March 2nd patrol officers responded to a downtown bar along with EMS personnel for a report of severely injured male. The investigation revealed that the male suffered numerous lacerations to his head and face after being struck with a glass beer mug during an argument inside the bar with a female patron. As a result, a 30-year-old Berwick, Maine woman was arrested and charged with Second Degree Assault.

On March 9th patrol officers responded to a Locust Street apartment for a report of a male subject who had been assaulted by a male acquaintance. As a result of the investigation, a 28-year-old Somersworth man was arrested and charged with Criminal Threatening with a Deadly Weapon, Second Degree Assault and Simple Assault.

On March 12th patrol officers responded to a reported motor vehicle accident on Central Avenue. One of the operators reported that his four-year-old son had walked away from the crash scene and he was unable to locate the boy. After a brief investigation it was determined that the man was intoxicated and that he has left his four year-old son home alone. The man was charged with DWI and Endangering the Welfare of a Child.

On March 16th, at approximately 1:10 AM, patrol officers arrested a 21-year-old Dover man for carrying a concealed firearm without a license after he brandished the weapon during a verbal argument on Central Avenue within the downtown area.

Diversion Program: The Diversion Committee did not meet in March 2013 due to calendar/scheduling conflicts. However, the Committee will be meeting twice in April 2013. As a result of having no meeting in March 2013, here is our current case breakdown:

- (7) cases in active Diversion Contracts
- (1) successful completion and release
- (0) new cases heard
- (2) new cases awaiting review for April 11, 2013 meeting

The next planned meeting for the Dover Court Diversion Committee is Thursday, April 11, 2013.

Dover Housing Authority: On March 21st, Officer Joslin presented a program on Identity Theft and Fraud Prevention to some of the residents of the Dover Housing Authority. The event, held at the Seymour Osman Community Center, offered a power point presentation and a question and answer session. On March 27, 2013, he presented the same program to the residents of Covered Bridge Manor. The event was held in the Day Room at Covered Bridge Manner and there were approximately 20 – 25 individuals in attendance.

On March 30th, Officer Joslin, along with DHA staff, held the third annual DHA Easter Egg Hunt. Officer Joslin helped to place approximately 1300 eggs throughout the courtyard on Pleasant View Circle and Mineral Park Drive.

Community Service Program: The Community Service program tracked ten active participants in the month of March 2013. Of the ten juveniles in the program, four participated during the month. A total of 20 hours of community service work was completed during the month and five of the juveniles completed their obligation during the month.

So far in 2013, 49 hours of community service have been completed.

Dover Police Academy: The class that had been scheduled for Wednesday, March 22nd, 2013 was rescheduled due to a lack of available members that night. That training is set for April 3rd, 2013. The class will be a firearms safety class and basic introduction to Special Response Team Operations.

Dover Coalition for Youth: During the month of March, the Dover Coalition for Youth assisted with the implementation of the Youth Risk Behavior Survey. All students in grades 7-12 participated in the survey. The survey asks a variety of questions about the activities that students engage in ranging from substance abuse to violence. The results are expected to be available in December of 2013 and the data will be used to help guide prevention programming efforts and grant applications.

The Dover Coalition for Youth in cooperation with the Dover Middle School has planned a presentation in April by Ginger Katz. Katz is the author of Sunny's Story, an age appropriate book telling the story of a teenager and his struggles with drugs. The story is told through the eyes of the family's dog, Sunny. During the month of March, all 1200

students at Dover Middle School read the book in advance of the visit from the author in April.

The Dover Coalition for Youth has formed a committee to work with landlords to address issues of underage drinking in their apartments. The Coalition has been researching best practices and model programs from other communities. A complete list of apartments in the city has been created and outreach has been made to local landlord associations. The Coalition has also started having one on one conversations with landlords to assess their needs to determine what resources might be helpful to them and what might attract them to a meeting. The workgroup convened for the first time on March 28th and outlined a plan to conduct some focus groups and do additional research before implementing the program.

Also in March, The Dover Coalition for Youth, in cooperation with the Dover Middle School Art Department, conducted the alcohol and tobacco themed artwork competition called the Logo Lampoon Contest. Several hundred students created mock ups of a tobacco or alcohol company logo by making it tell the truth about what these substances can do to those who use it, particularly youthful users. The artwork and the finalists were featured during the Gear Exchange/ Logo Lampoon event hosted by Dover Youth to Youth on March 27, 2013.

Dover Youth to Youth: On March 11th, students from Dover Youth to Youth held a press conference announcing the completion of their first broadcast quality TV public service ad titled: "Breaking Up". The video encourages smokers to quit and to use the New Hampshire resources available. In the ad, actors simulate breaking up with an unseen girlfriend or boyfriend. At the conclusion, it is revealed they are breaking up with cigarettes. Immediately following the press conference, there was a screening for the press of the 30-second TV spot.

The voices, roles, and music were all performed by members of Youth to Youth. Breaking Up began playing on March 11th on ABC's Ellen Show on WMUR TV Channel 9. It also played on Comcast regionally 100 times on NESN, MTV, and the Hallmark channel.

Youth to Youth students traveled to Rochester on Monday, March 18 to speak to a committee of the NH House of Representatives that were conducting a hearing on the state budget. Youth to Youth's representative, Brian Eldridge, encouraged the committee to invest funds from alcohol sales into programs that help to prevent the harm from underage drinking and substance abuse.

On March 22-23, 2013, students from Dover Youth to Youth traveled to Burlington, VT to provide youth empowerment skills training to the youth advocates in the Burlington area. The Dover students presented workshops, conducted skill building exercises, and assisted groups of students from several high schools in action planning for what their group will do going forward.

On Wednesday March 27th, and throughout that entire week, Youth to Youth joined teens across the country by taking part in tobacco, alcohol and drug free activities during Kick Butts Day 2013. The main Youth to Youth event of the week was on Wednesday night March 27th in the McConnell Center cafeteria. On this night, students from Youth to Youth

held the Kick Butts Bash and Gear Exchange from 4:30 – 6:30 pm. The evening featured student Logo Lampoon contest artwork, Logo lampoon Awards, an ice cream buffet, and a chance to participate in the Gear Exchange.

The Gear Exchange is an opportunity to turn in any clothing, athletic gear, or other items that advertise tobacco products, alcohol or promote the use of other drugs. These items can be brought to the Gear Exchange and turned in for clothing, CD cases, water bottles and other gear with positive messages.

Teen Center: The Dover Teen Center calendar for March 2013 consisted of educational and social programming for our youth participants. See below for this month's highlights.

The Teen Center hosted a total of 514 participants, on 17 days of programming, which yielded an average of just over 32 participants per day.

Some program highlights for the month of March 2013 included, but were not limited to the following:

- TC Tournament – "8-Ball Billiards" – (3/6)
- TC TW Day Event – "Olympic Game Challenge" – (3/15)
- TC Snack Special – "Pancake Mania" – (3/19)
- TC Sports Challenge – "March Madness" (3/19)
- TC Academic Bowl VI - "Progress Report Community Buck\$ Event" (3/20)
- TC Classic Event – "Bingo Mania" (3/22)
- TC Music Event – "DoverPalooza Show" (3/22)
- TC Music Event – "Karaoke Jam Party" (3/28)

The Dover Teen Center received four new registrations in March 2013.

Next month will feature fun programs, planned events and other happenings including April Vacation Week Programming

Downtown Liaison Unit: The Downtown Liaison Unit handled a variety of calls for service while patrolling in the downtown area and along the Community Trail. They took enforcement action on numerous traffic and city ordinance violations.

A breakdown of the enforcement activity of the Mounted Patrol is below:

15 pedestrian crosswalk warnings
20 calls for assistance to the public
37 total MV warnings
20 MV cross walk warnings
6 MV one-way warnings
5 Stop sign warnings
6 Parking assist
5 Roadway obstructions

Animal Control: For the month of March, there were a total of 52 animal calls. Of those, 18 were handled by the Animal Control Officer, 16 were handled by dispatch and 18 by patrol officers.

A breakdown of the calls handled by the Animal Control Officer is below:

- 2 Found Animals
- 9 Loose Dogs
- 1 Animal Nuisance Call
- 3 Animal Bites
- 1 Animal Welfare Call
- 2 Assistance Calls

The Animal Control Officer followed up on 3 animal calls that were initially handled by patrol officers. The Animal Control officer received 35 voice mail messages.

K-9: The police department has one K-9 handler, Officer Tim Keefe, who works with a German Shepherd K-9 partner named Grinko. During the month, Officer Keefe and Grinko were used twice. One incident involved Officer Keefe and Grinko assisting the Somersworth Police in searching for a Robbery suspect. The second incident involved Officer Keefe and Grinko responding to assist other officers in searching for Burglary suspect.

During the month of March, the K-9 Unit conducted a total of 20 hours of training.

Traffic Accident Reconstruction Unit: The Dover Police Department's Traffic Accident Reconstruction Team was not called out during the month of March.

Communications Bureau: During the month, the Communications Bureau handled 9,354 radio transmissions, 8,377 phone calls, 320 emergency calls, 74 alarms, and 298 customers in the police department's lobby.

On March 20th, the Dover Police Communications Bureau provided assistance to Strafford County's Emergency Dispatch Center after they experienced a communication equipment failure. For approximately 90 minutes, Dover Police dispatchers handled routine calls for several county departments including the Superior Court and Probate as well as several emergency calls for the communities that utilize the Strafford County Dispatch Center.

Public Library: Program attendance at library programs totaled 680 in March. 260 craft projects were made at the Children's Room's "Make-It, Take-It" table.

The "Book A Librarian" program instructed five appointment makers with e-reader help.

940 persons of all ages attended a program, movie, performance, or a craft session at the library during March.

Recreation Programs: The girls and boys 5th & 6th grade all-star basketball teams continued practicing and competing in tournaments. The girls and boys participated in the Rochester, Marshwood, Seabrook and Seacoast tournaments.

The 18+ and 50+ Men's Basketball leagues as well as the Seacoast Women's basketball league finished out their regular seasons and are done their playoffs. The 35 + men's league will wrap up their playoffs in April.

Dancing with the Dover Stars will be held on Saturday, May 18th at the Dover High School Auditorium with a full line -up of Dover celebrities and their dedicated professional partners. This fundraiser benefits the Dover Community Senior Center which is part of the Recreation department and located within the McConnell Center.

The last week of Spring Sports Sign-ups were held at the McConnell Center cafeteria and field requests were received for all leagues. The weather has kept the leagues off the fields so far, and the Rec Department has continued to try and accommodate requests for inside space within the McConnell Center and the schools.

Adult Co-ed volleyball has continued on the weekends throughout March.

Indoor Pool: The month of March brought on the end of the short course season for Seacoast swimming, they will begin their next season in April.

Hydrofitness continues on a weekly basis, drawing as many as 20 swimmers every class time.

Pool attendance has been steady, lap swimming continues to be crowded on a daily basis and Rec swim has seen an increase since the after school time period became available when high school swimming ended.

Spring session of swim lessons began in March and is the most heavily attended session to date. Dover Residents filled the weekend lessons before open registration period even began. The division added a few more classes to try and accommodate the masses.

A few more Sunday hours were filled throughout the month with a Triathlon group. The Masters Swim program continues to draw around 30 swimmers to their practice times.

The Mighty Seals are working hard to prepare for their swim meet that will take place in Manchester; they continue to practice every Sunday.

Hydro-fitness: 20 attendees
Adult Lap Swimmers: 75-90 swimmers daily
Rec Swim: 10-20 swimmers daily
Pool Rentals: 6 Birthday Parties

Ice Arena: Although the high school games have come to a close in early March, activity at the Arena has been pretty busy with youth hockey playoffs and the regular youth and adult programs run by the arena.

Adult recreational leagues are all full and recreational public skating continues to be busy as one of the most popular events with almost 1,000 participants skating this past month.

Rock Night continues to be very popular as well with younger crowds on Saturdays. There are almost 200 skaters at each event.

Senior Center: The Dover Community Senior Center (DCSC) continues their recurring daily activities of Bingo, Bridge, Cribbage, and Mahjongg, Scrabble, Pay Me, and Whist, and many more.

- ✓ Walking Group meets Friday mornings at 9:00 a.m.
- ✓ Craft group is held on Monday mornings at 9:00 a.m.
- ✓ Intermediate Spanish Class is held on Tuesday mornings at 9:30am.
- ✓ The in-house ukulele band, The Silver Strummers, continue to practice at the center on Wednesday mornings.
- ✓ The Senior Advisory Committee meeting was canceled due to snow on Friday, March 8th.
- ✓ Mystery Luncheons are held the 1st Wednesday, 2nd Tuesday, and 3rd Saturday of every month.
- ✓ Dover Bowling Party was held on Tuesday, March 12th and again on Tuesday, March 19th.
- ✓ The Visiting Nurse was checking Blood Pressure on Monday, March 11th.
- ✓ Rubber Stamping has been added to our monthly calendar. This group will meet on the third Friday of each month.
- ✓ 18 Self-Guided Day Trippers enjoyed, 'To Kill A Mockingbird Bird' on March 9th.
- ✓ 50 Members traveled to see the 'Women of Ireland'.
- ✓ 40 Members traveled to Taj Mahal.

Senior Mystery Lunches: 47

Senior Social: 24

Travel Night Info: 19

PLANNING & ZONING

This past July, the City of Dover was awarded a \$50,000 Community Planning Grant from the New Hampshire Housing Finance Authority to review the form and function of the corridors leading into the City of Dover's downtown area, and to suggest infrastructure and zoning amendments to continue the economic and community vitality of these areas. The grant funding is being used to hire a consultant to perform the work which includes defining the gateways to Dover's downtown, reinforcing the community's work on sustainability, reinforcing transit oriented development along Central and Portland Avenues and Broadway, and creating a positive environment of the development of affordable housing within walking distance of transit, employment and retail centers, etc.

On March 2 the second of two Charettes was held. This Charette focused on two roadways, Silver Street and Central Avenue. Comments and feedback on all six roadways were accepted and gathered. Approximately 30 people attended this first session and gave valuable and useful feedback. This second Charette was postponed from February 9th to March 2nd, due to inclement weather. Additionally, staff collected feedback via a survey which asked residents about development and travel along the roadways. Over

120 people responded to the survey. Dennis Lynch was randomly selected to receive the \$50 gift certificate from Main Street for taking the survey, and submitting his name.

The Department of Planning and Community Development continues to work with the Massachusetts Institute of Technology to investigate climate adaptation and how it impacts communities. The Department and MIT worked on reviewing outreach and education opportunities as well as reviewed a preliminary report on the project, which focused on setting a baseline for existing conditions. These conditions were reviewed in conjunction with the City's Hazardous Mitigation Plan.

The Director of Planning and Community Development met with representatives from Strafford Regional Planning to review and give input on Dover and Regional projects contained within the State of New Hampshire's Ten Year Transportation Plan. These projects include bridge replacements, on Oak Street, Central Avenue and Chestnut Street, improvements to First Street and Chestnut Street and the work the State is implementing on the Little Bay Bridge and Spaulding Turnpike.

In addition to the day to day activities in the Planning Department, staff facilitated the following applications before Boards and Commissions:

Planning Board

- Approved a request by Public Service of New Hampshire to trim and remove trees and brush along the right-of-way of scenic roads (Old Garrison Road and Rochester Neck Road)
- Approved a Conditional Use Permit request from Liberty Mutual. This would allow construction of additional parking with wetlands and wetlands buffer encroachments. at 100 Liberty Way.
- Approved a Site Plan request from Liberty Mutual. This would allow construction of additional parking with wetlands and wetlands buffer encroachments at 100 Liberty Way.
- Approved a Minor Lot Line Adjustment for Gary Guppy, Debra Leahy, Dennis Guppy, Sandra Paige & Nancy Rouleau and David and Linda Gosselin & Jennie Exas. This merged one lot into two others at 128 & 130 Grove Street, Maple Street and Snow Avenue.
- Held a public hearing and endorsed a citizen petition to rezone property on Rutland Street. This would rezone a portion of a lot from R-12 to I-1
- Held a public hearing and endorsed a citizen petition to rezone property on Littleworth Road. This would rezone a 6 acre lot from R-20 to B-4
- Held the public hearing for the CDBG grant allocations. Public service organizations were invited to present their applications.

Zoning Board

Did not meet in March

Conservation Commission

- Endorsed a Wetlands Permit request from Karl Leinsing. This would allow replacement of a 240 square foot dock with a plastic float along the Bellamy River at 77 Spur Rd.

Transportation Advisory Commission

- Discussed crosswalk safety concerns at Portland and Roger.
- Discussed changes to Chapter 166 of the City Code.
- Discussed a request to limit parking on Watson Road in the area of Sandpiper Drive.

Energy Commission

Discussed:

- RGGI legislation
- DEC brochure
- DEC website, logo and other materials
- DEC e-mail address
- Apple Harvest Day
- Transportation Advisory Committee
- COAST proposal
- Spring meeting of land use committees
- Rotary presentation

DEPARTMENTAL COLLABORATION & ENHANCEMENTS

As system administrators for the Dovernet libraries' automation system, public librarians aided the school libraries with 5 technical issues during March, plus loaned 108 items to the Dover schools and borrowed 153 items from them for public library patrons.

Work continues on the design of a new library website with focus on responsive design which tailors the look of the website to the device accessing it. A 20-hour per week experienced volunteer is aiding significantly in this development.

The Planning Department supported the Community Services Department in its work on the EPA mandate, by answering planning related process questions. Additionally, Planning staff is reviewing improvements that might be made to the City's stormwater ordinances to address limitations of contamination caused by stormwater discharges.

The Director of Planning and Community Development continued to work with the Economic Development Director and Parking Manager to review responses to the Request for Proposals relative to the redevelopment of the First Street parking lot.

Planning and Community Development staff assisted the Community Services and Inspection staff with a review of outstanding issues on several projects, and took the lead on reaching out to the developers. The plans/projects are as follows:

Gladiola Way
Henry Law Park
Various lots on Eden and Dolores Drives
30 Dover Point Rd
23 Oak St
Thornwood Ln
Lika Drive
Childs Drive

Planning, Engineering and Public Works staff worked with COAST to review opportunities to improve bus stop shelter locations. This project will allow the City to leverage time and money to install upgraded shelters at 7 locations in Dover. COAST will donate, and install, the shelters and the City will prep the sites for the shelters. The work has included scouting ADA compliant locations and reviewing opportunities to improve traffic flow and accessibility around existing bus stops in Dover.

The Planning Department reviewed and offered input on the Silver Street reconstruction plans. The review included implementing pedestrian improvements, lighting improvements and signage improvements the length of Silver Street. The Community Services Department is the contact with Underwood Engineering on this project.

The Planning Department working with the Police and Community Services Departments interfaced with a local civil engineer to review opportunities to improve the midblock crosswalk on Chestnut Street, between Third and Fourth Streets. This crosswalk has been the site of accidents in the past and the staff is working to develop a safe alternative, which will be presented to the Transportation Advisory Commission in April for review.

The Director of Planning and Community Development attended two meetings of the Police Department's new station building committee. These meetings covered location options, construction and delivery options, and drafting and reviewing a request for qualifications to hire an architect.

The Dover High School Fire Fighter Level 1 and Emergency Medical Technician classes utilize the Fire Department training room weekly. They are working on ventilation and psychological emergencies.

The Fire Department is a member and attended the Security Committee for the School Department to review their operations and facilities. The department is cooperating with interagency training to further prepare school personnel with emergency operations training.

The Fire Department hosted the Local Government Center Harassment training. This training was for all Dover Fire personnel and included Community Services to attend with fire staff. The Fire Department has offered this training in one location for more than one department in an attempt to be more efficient.

The North End Fire Station hosted the LEAN training for the City. There were three full day meetings of City personnel who were to tackle processes that are common for all City agencies that may benefit from a consistent streamlined "LEAN" approach like the hiring process or evaluations.

The Fire Department makes the North End Liberty Fire Station classroom available to outside agencies. This creates an environment that the station is the Community's station. This month the New Hampshire Coalition Against Domestic Violence held executive training. This two day event provided an opportunity for a State agency to utilize and work with local communities.

Community Services has been instrumental in building a concrete pad for the new generator at the South End Fire Station.

CITY GROUNDS – FACILITIES & PARKS

Work continues on the concept plan for improvements to the Henry Law Park playground area. Terra Firma Landscape Architects of Portsmouth is meeting with City and Children's Museum staff to give feedback to the firm. Final concept plan drawings are due in April.

Planning staff worked on the Community Trail in March. This work included working with the Navy Junior ROTC program to identify ways cadets can be involved in cleaning and maintain the trail in the spring of 2013. Additionally, staff worked to secure three quotes for work on the trail between Whittier St and the Spaulding Turnpike. This work includes finalizing the trail and crossing a ravine located in the area with a bridge structure.

Facilities and Grounds employees conducted the normal day-to-day maintenance, cleanup and grounds maintenance of municipal buildings. Daily requests for service were handled at the City Hall and Police Department offices. Custodial duties were also performed at the Public Works Facility, Train Station and City Hall when needed.

Fire extinguisher inspections continued within city facilities by Facilities and Grounds staff.

The F&G crew was trained to perform underground storage tank inspections, which occur monthly. A large unused ventilation duct at the McConnell Center was blocked off with insulation and made water-tight. It is anticipated that this will resolve a leak and cold air draft issue that were experienced. Crews continued working to identify the cause of the leaking ceiling at City Hall. Staging was set up to access above the ceiling in order to determine the source of the leak. Employees were able to identify some issues. Steps have been taken to mitigate what was thought to be the problem areas and hope to see a difference. Staff had gone up through one of the old lighting fixtures to get above the ceiling and a hole was cut out where the water had worn through the Masonite ceiling material. Pictures were taken in order to view the construction and potential issues. The process was found to be very informative.

Sign maintenance continued throughout the city. Existing signs were replaced and new ones installed as needed. Trimmer maintenance has been ongoing. Quite a few vehicles are in serious condition and some are in need of replacement. A sign van and one pickup truck were inspected but are still in rough shape. The old bucket truck, which had been down for some time, was finally replaced. It has been put to use in several areas already.

During the month of March, F&G crews assisted the Highway Division during snow storms with plowing and sanding operations. Snow was also cleared from around city buildings, traffic boxes and walkways. Deliveries of ice melt were made to various departments as needed.

GENERAL UPDATES

The Dover Public Library received a mini-grant of \$225 from the UNH Space Grant Consortium for a special "Discovery Dome" program to be held at the library during school vacation week in April.

The Department of Planning and Community Development continued to oversee the monitoring and verification stage of the infrastructure improvements and be involved with the continuing work at the Wastewater Treatment Facility. Staff expects a report

documenting the monitoring and verification of the completed year one improvements to be submitted soon, and will publish it online once received.

The Director of Planning and Community Development completed a consensus review of an application for the Baldrige Award, as part of work with the NH Quality Council. This review covered 7 areas of the Baldrige Performance Excellence program. The consensus review was in preparation for a site visit in April.

The Planning and Community Development staff worked with Mr. Dal Santo, who oversees Dover's JROTC Program. Mr. Santo and staff developed opportunities for JROTC cadets to work on the Community Trail and other community based projects. The Community Trail was improved on March 15th and 16th by 10 cadets. The work included brush removal, and erosion control.

The Director of Planning and Community Development and the Assistant City Planner attended hearings on two bills before the NH State Senate. The bills look to create a committee to review climate change in the Great Bay region and to add provisions to the State Statutes related to Master Plans to allow for the inclusion of Coastal Management as a chapter in a Master Plan. Staff spoke in favor of both bills.

Notices are going out to remind residents that dogs are to be licensed in April each year in New Hampshire.

Due to long term illnesses or injury in the Fire Department, the Fire Chief implemented the Deputy Chief to cover the Shift Captain vacancy in an attempt to control overtime expenditures.

In March, all Fire Department vehicles have passed their state inspection and any outstanding issues have been addressed.

The Fire Department has reviewed safety reporting policies and performed awareness training in accident prevention. It is ongoing in conjunction with the previous month's "Safety Stand Down" training. The department is implementing controls to mitigate some of the most frequent activities that may reduce the risk of various exposures.

For all members of the Fire Department that recertified their EMS licensing through the State of NH Bureau of Emergency Medical Services this month were relicensed.

Maintenance was completed on ladders for two (Engine 4 and Truck 1) vehicles in accordance to NFPA 1932 and the Fire Department acquired 900 feet of Large Diameter Hose from the neighboring community of Barrington. Currently they are ensuring the hose meets NFPA 1961.

Fire & Rescue contributed to 3 successful STEMI activations this month. A STEMI is a specific type of cardiac call that with immediate catheterization provides successful outcomes with patients. Pre-hospital EMS is the starting link to this process.

CITY OUTREACH

The Public Library has 1268 subscribers to its e-newsletters, 994 Facebook fans, 416 Pinterest board followers, and 484 Twitter followers.

AARP Tax-Aide volunteers hosted 13 3-hour tax preparation help and e-file sessions at the library.

The Department of Planning and Community Development continued to update its blog, face book page and twitter feed to communicate with the public. The Department of Planning and Community Development has 210 Facebook friends and 385 followers on Twitter.

During the month of March, nineteen (19) Planning blog posts were drafted; highlights include looking at the ongoing gateway zoning project, an update on the Master Plan, and the February City Manager's report.

The Department of Planning and Community Development promoted the Dover Community Trail through the Facebook fan page for the trail (with 455 fans), as well as a Sustainable Dover facebook fan page (with 150 fans).

The Director of Planning and Community sent out 23 letters to new homeowners congratulating them on their purchase, as well as informing them of the current zoning for their property and alerting them to the various methods the department uses to inform and update the public.

Planning staff worked with land owners of 17 various properties throughout Dover on development or redevelopment opportunities.

The Fire Department hosted a neighborhood meeting for a contractor performing blasting operations. Fire personnel met with abutters and proctored a meeting to give the citizens an opportunity to voice concerns.

Fire & Rescue taught Health Care Provider CPR to 30 students at the North End Fire Station Training Room.

The Inspection Division hosted an area training session at the North End Station with local building inspectors.

ACKNOWLEDGEMENTS & EVENTS

The Recreation Department Annual Volunteer and Sponsor of the Year Awards Program was held March 26th at the Moose Lodge. They were able to honor Carolyn Donovan as Volunteer of the Year for 2012.

Friends of the Library paid for a museum pass renewal at the Canterbury Shaker Village for \$100.

Friends of the Library also paid \$100 for new pots for indoor plants and \$235 for a piano cover.

Friends of the Library also paid for the Peeps Contest prizes (\$100). Poetry Contest prizes (\$300), and \$250 for a Dinosaur program during April school vacation.

The Director of Planning and Community Development and the Assistant City Planner were invited to be featured speakers at the NH Office of Energy and Planning's spring conference on May 11. The Director will lead a 3 hour discussion on roles and responsibilities of Planning Boards, and the Assistant City Planner will partake in a role playing scenario involving Zoning Board members.

PROFESSIONAL DEVELOPMENT

The Fire Department hosted a 2 hour meeting involving all Dover Paramedics. The paramedics are the highly trained medical professionals on the ambulances that treat patients every day. This meeting included training on medications along with review of procedures and a review of some common practices. Funding for this meeting was provided by Wentworth Douglass Hospital through a grant provided to the department to ensure quality is provided on each call.

FY13 Storm Management Summary Report

Date	Condition	Accumulation in "s	Total O/T hrs	Total O/T Cost	Contractor Cost	Salt Ton	Salt Cost	Sand Yard	Sand Cost	Salt Brine	Brine Cost	Total Storm Cost
11/8/2012	Wet Snow	2	58.95	\$ 1,783.66	\$ 130.00	160	\$ 8,947.20		\$ -		\$ -	\$ 10,860.86
11/27/2012	Icy Roads	0	4	\$ 154.56	\$ -	10	\$ 559.20		\$ -		\$ -	\$ 713.76
12/1/2012	Wet Snow	1	56.7	\$ 1,658.10	\$ 135.00	108	\$ 6,039.36	66.5	\$ 1,376.55		\$ -	\$ 9,209.01
12/2/2012	Icy Roads	0	48.1	\$ 1,361.67	\$ 135.00	52.5	\$ 2,935.80	11	\$ 227.70		\$ -	\$ 4,660.17
12-16/17-12	Snow	2.5	213.35	\$ 6,285.19	\$ 130.00	444	\$ 24,828.48	73	\$ 1,511.10		\$ -	\$ 32,754.77
12-17/18-12	Icy Roads	0	45.5	\$ 1,311.55	\$ 520.00	24	\$ 1,342.08	136	\$ 2,815.20		\$ -	\$ 5,988.83
12/24/2013	Icy Roads	0	0	\$ -	\$ -	0	\$ -	0	\$ -	3,800	\$ 277.40	\$ 277.40
12-27/29-12	Wet Snow	14	680.02	\$ 20,448.79	\$ 10,243.00	374	\$ 20,914.08	261	\$ 5,402.70	3,400	\$ 248.20	\$ 57,256.77
12-29/30-12	Snow	6	432.78	\$ 12,615.17	\$ 4,480.00	175	\$ 9,786.00	203	\$ 4,202.10		\$ -	\$ 31,083.27
12/30/2012	Snow Removal	0	191.3	\$ 5,839.32	\$ 3,019.60	7	\$ 391.44	0	\$ -		\$ -	\$ 9,250.36
12/31/2012	Clean-up	0	3	\$ 138.33	\$ 1,878.00	0	\$ -	28	\$ 579.60		\$ -	\$ 2,595.93
1/1/2013	School Sidewalk Plowing*	0	100.1	\$ 2,999.06	\$ -	0	\$ -	0	\$ -		\$ -	\$ 2,999.06
1/2/2013	Snow Removal	0	192.35	\$ 5,829.13	\$ 4,296.00	14	\$ 782.88		\$ -		\$ -	\$ 10,908.01
1-4/8-13	Snow Removal	0	0	\$ -	\$ 3,756.00	0	\$ -	0	\$ -		\$ -	\$ 3,756.00
1/11/2013	Icy Roads	0	0	\$ -	\$ 195.00	0	\$ -	0	\$ -	3,500	\$ 255.50	\$ 450.50
1/16/2013	Wet Snow	3	213.45	\$ 6,362.71	\$ 1,922.00	220	\$ 12,302.40	252.5	\$ 5,226.75	4,800	\$ 350.40	\$ 26,164.26
1/17/2013	Clean-up	0	0	\$ -	\$ -	49	\$ 2,740.08	7	\$ 144.90		\$ -	\$ 2,884.98
1/21/2013	Dusting snow	0.25	44	\$ 1,275.60	\$ -	39	\$ 2,180.88	3	\$ 62.10		\$ -	\$ 3,518.58
1/28/2013	Snow	3	216.05	\$ 6,467.68	\$ 390.00	291.5	\$ 16,300.68	38	\$ 786.60		\$ -	\$ 23,944.96
1/30/2013	Icy Roads	0	50.6	\$ 1,487.60	\$ 585.00	30	\$ 1,677.60	145	\$ 3,001.50		\$ -	\$ 6,751.70
2/3/2013	Dusting snow	0.25	23.8	\$ 739.50	\$ 195.00	57.5	\$ 3,215.40	0	\$ -		\$ -	\$ 4,149.90
2/6/2013	Dusting snow	0.25	11	\$ 367.97	\$ 195.00	43	\$ 2,404.56	12	\$ 248.40		\$ -	\$ 3,215.93
2/9/2013	Snow	20	1079.9	\$ 36,726.84	\$ 7,241.74	243	\$ 13,588.56	129	\$ 2,670.30		\$ -	\$ 60,227.44
2/11/2013	Snow Removal	0	100	\$ 3,120.95	\$ 480.00	0	\$ -	7	\$ 144.90		\$ -	\$ 3,745.85
2/11/2013	Snow/rain	2	83.1	\$ 2,535.61	\$ 585.00	203	\$ 11,351.76	59	\$ 1,221.30		\$ -	\$ 15,693.67
2/12/2013	Snow Removal	0	109	\$ 3,386.24	\$ 12,251.75	0	\$ -	3	\$ 62.10		\$ -	\$ 15,700.09
2/16/2013	Wet snow	1	37.5	\$ 1,181.03	\$ 195.00	14	\$ 782.88	39	\$ 807.30		\$ -	\$ 2,966.21
2/17/2013	Snow	3	212.8	\$ 6,296.36	\$ 1,610.50	136	\$ 7,605.12	129.5	\$ 2,680.65		\$ -	\$ 18,192.63
2/24/2013	Wet Snow	6	551.1	\$ 16,928.93	\$ 3,858.00	215	\$ 12,022.80	230	\$ 4,761.00	3000	\$ 219.00	\$ 37,789.73
2/27/2013	Snow/rain	2	102.3	\$ 3,182.64	\$ 1,165.00	101.5	\$ 5,675.88	16	\$ 331.20		\$ -	\$ 10,354.72
3/8/2013	Wet Snow	4	145.75	\$ 4,448.68	\$ 1,743.50	141.5	\$ 7,912.68	43	\$ 890.10	3840	\$ 280.32	\$ 15,275.28
3/16/2013	Wet Snow	1	25.3	\$ 841.83	\$ 195.00	71	\$ 3,970.32	6	\$ 124.20	1920	\$ 140.16	\$ 5,271.51
3/20/2013	Snow	12	566.55	\$ 17,208.57	\$ 4,861.00	197.5	\$ 11,044.20	218	\$ 4,512.60	2880	\$ 210.24	\$ 37,836.61
		83.25	5598.35	\$172,983.25	\$66,391.09	\$3,421.00	\$191,302.32	\$2,115.50	\$43,790.85	\$27,140.00	\$1,981.22	\$476,448.73

Total FY13 **\$ 438,612.13**

* Assisted by the town of Rollinsford as mutual aid

Capital Improvement Projects Update

Community Services Department

March 2013

STREET IMPROVEMENTS

- Current: Paving bids have been received and will be awarded in April.
- Previous: Paving for the 2013 construction season has gone out to bid and results will be in next month (March).

RE-ESTABLISHMENT OF WILLAND POND WELL

- Current: NHDES has granted conditional approval of the second well at Willand Pond. Completion of a Dover Water System Conservation Plan must be reviewed and approved by NHDES. The Water Conservation Plan has been drafted and submitted to NHDES for review and comment.
- Previous: The public hearing was held at the Somersworth City Hall on the proposed new well at Willand Pond. A presentation by NHDES describing the Large Groundwater Withdrawal application and approval process was given by NHDES, which was followed by presentations from Dean Peschel on the project history and John Brooks from Emery and Garrett Groundwater who describe the technical aspects of the well development. City staff is developing a water system Conservation Plan that must be submitted to NHDES for review and approval prior to final approval of the new wells.

Total Permits Issued: March 2013

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
12-400	WOODBURY MILLS LIMITED P	1	DOVER STREET	RENO./ALTER A VACANT WAREHOUSE	C	27	20	5500000	55000
13-017	PORTSMOUTH CHRISTIAN AC	20	SEABORNE DRIVE	CONST. AN OFFICE IN THE LOWER LEV	C	J	I-C	1000	35
13-028	CITY OF DOVER , MCCONNEL	30	SAINT THOMAS STREET	INT. RENOV. OF AN OFFICE AREA (RMS	C	9	57	98000	0
13-029	LIBERTY MUTUAL	50	LIBERTY WAY	CONST./INSTALL STRUCTURAL STEEL S	C	E	24	950000	9525
13-039	WENTWORTH-DOUGLASS HO	789	CENTRAL AVENUE	FOR INT. RENO. FOR A SLEEPING AREA	C	37	1	10000	125
13-047	FEDERAL SAVINGS BANK	629	CENTRAL AVENUE	INT. RENOV. OF OFFICE SPACES	C	27	143	369000	3715
13-060	AT&T MOBILITY	38	PARSONS LANE	INSTALL ADD. ANTENNAS ON EXISTING	C	A	36LS	20000	225
12-219	NEWELL	398	SIXTH STREET	CONST. A SIDE DECK ADDITION	R	E	27E	3500	60
12-228	MURRAY	125	SIXTH STREET	RENOV./REMODEL A SFD	R	35	59	67000	795
12-366	CHILDS	12	CONSTITUTION WAY	CONST. AN ATTACHEFD GARAGE	R	K	21	23400	255
12-413	TAYTAV PARTNERSHIP, LLC	29	CORNERSTONE DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	B	18-33	115000	1175
13-018	AMSLER	52	OAK STREET	BATH & LAUNDRY ROOMS IN DORMER	R	28	25-F	6000	85
13-027	NICHOLS	137	PORTLAND AVENUE	INT. RENO. OF 2ND & 3RD FLOORS (ATT	R	25	48	20000	225
13-032	GRAYSTONE BUILDERS	52	PICARD LANE	NEW CONST. SFD W/ATT. GARAGE	R	A	19-12	140000	1425
13-035	KEMEN	601	CENTRAL AVENUE	RENOV/REMODEL A DWELLING UNIT	R	27	150	40000	425
13-036	KNOX MARSH CONDO'S	251	KNOX MARSH ROAD	REPAIR TO UNIT#9 DUE TO SPRINKLER	R	H	37-9	46600	495
13-037	BUCK	532	TOLEND ROAD	REMOVE WALL & INSTALL BEAM/HEAD	R	C	30	4000	65
13-038	PARKER	410	MIDDLE ROAD	REMODEL/RENOV. A KITCHEN	R	M	60	11000	135
13-040	KATZ	560	SIXTH STREET	CONV. STRGE BLDG. TO AN ADU	R	B	4L	15000	175
13-041	FIVE STORAGE LLC	218	DOVER POINT ROAD	CONST. A DETACHED GARAGE	R	L	94C	75000	775
13-043	FOSTER	23	MORNINGSIDE DRIVE	REPAIRS TO A BATHROOM	R	I	75-F	6000	85
13-044	ALBIES	11	LUCY LANE	RPR/ RSTRE FIRE DMGD SFD	R	G	26B	61000	635

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
13-045	THAYER PLANTE	120	GROVE STREET	INSTALL DOOR; CONST. INTERIOR PAR	R	29	67A	700	35
13-046	FARMHAVEN DEVELOPMENT	127	BOXWOOD LANE	NEW CONST. SFD WITH ATT. GARAGE	R	B	21-13	220000	2225
13-048	LIBD-ON	33	MORNINGSIDE DRIVE	INT. RENOVATIONS OF A SFD	R	I	77P	6000	81
13-049	CURRY	49	PISCATAQUA ROAD	ADDTIONS TO & RENOV. OF A SFD	R	J	14-B	160000	1625
13-050	SIMES	4	PAUL STREET	CONVERT GARAGE TO ADD. LIVING AR	R	22	11	58000	605
13-051	STEWART	22	SPRUCE DRIVE	FINISH BASEMEMNT FOR ADD. LIVING	R	I	272	27000	295
13-052	PAUL CAIN INVESTMENTS, LL	82	HIDDEN VALLEY DRIVE	NEW CONST. SFD WITH GARAGE UNDE	R	I	94C-4	142000	1445
13-062	LAROCHE	213	DOVER POINT ROAD	CONST./INSTALL AN ADU IN LOWER LE	R	L	80	18000	205
13-066	ROUTHOUSKA	42	CATARACT AVENUE	TO RENOV./REMODEL A KITCHEN & BA	R	14	10-E	7000	95

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map Lot	Construction Value	Fee
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Total Permits Issued: 31

Total Construction Value: \$8,220,200.00

Total Fees Collected: \$82,046.00

Type of Permits Issued		Certificate of Occupancy's	
Commercial	0	Change of Use	1
Commercial Renovations	6	Commercial	0
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Two Family Dwelling	0	Two Family Dwelling	0
Multi-Family Dwelling Units	0	Industrial	0
Industrial	1	Renovations	4
Industrial Renovations	0	Manufactured Dwlg	0
Manufactured Dwelling	0	Multi-Family Dwelling Units	0
Single Family Dwelling	4	Single Family Dwellings	2
Renovations Dwelling Unit	17	Accessory Dwelling Unit	1
Demo. of a Dwelling Unit	0		
Accessory Dwelling Unit	3		
		Total	7

PLANNING BOARD APPROVED PROJECTS

NAME	STREET NAME	Total Units	Units Built	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**		
Code	H = Homes A = Apts. C = Condos														
Multi-Family:															
Paolini	Sheffield Dr	A	8	8	0		9/11/2012	Site	P12-19	K	38		G	0.88	
Woodbury Mills	Dover St	A	42	0	42	10/26/2012	6/26/2012	Site	P12-07		27	20	10/26/2017	H	4.62
Cochecho Falls Mills	Central Ave	A	120	74	46	12/20/2011	11/28/2011	Site	P11-60		3	3	12/20/2015	H	13.2
Brick Road	Jefferson Dr	A	24	24	0	5/9/2012	10/25/2011	Site	P11-42		28	9-C	5/9/2017	H	2.64
Paolini	Appaloosa	C	11	11	0	12/7/2011	9/27/2011	Site	P11-13	I	18-1		12/7/2015	G	1.76
Sherman School	School Street	C	48	0	48	9/27/2011	10/26/2010	Site	P10-39		3	10	9/27/2016	G	7.68
Paolini	54 Dover Point Road	C	12	12	0	10/6/2009	7/22/2008	Site	P08-15	K	20		10/6/2013	G	1.92
New Meadows Inc	Knox Marsh Rd	A	120	48	72	9/27/2005	9/27/2005	Site	P04-04	H	35C		9/27/2009	W	13.2
Total: Multi-family			335	169	166										15
Subdivisions:															
Child's Subdivision	Kings Highway	H	20	0	20		10/23/2012		P12-20	N	8A-1		H	7.4	
Tidewater Farm	Winterberry Dr	H	7	6	1	6/16/2011	4/26/2011	6/20/2011	P10-51	N	8		6/16/2016	H	2.59
Olive Meadow	Olive Meadow Ln	H	9	8	1	7/19/2011	3/23/2010	7/19/2011	P10-50	A	45-A2		7/19/2016	H	3.33
Labrador Woods	Labrador Dr	H	9	4	5	7/19/2010	5/25/2010	7/19/2010	P10-19	A	51-9		7/19/2014	H	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	3	7	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C		7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	16	6	10	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G		8/10/2014	G	5.92
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	3	6	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8		2/21/2012	G	7.4
Long Meadow	Gladiola Way	H	20	20	0	1/30/2008	8/28/2007	2/6/2008	P06-40	A	28		1/30/2012	H	7.4
Picnic Rock	Back River Rd	H	21	6	15	10/31/2007	7/10/2007	11/6/2007	P07-32		16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	2	8	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A		7/19/2011	G	3.7
Pacific Landing	Pacific/Nye	H	15	14	1	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49		2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	20	52	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24		10/5/2010	W	26.64
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45		3/23/2013	W	1.11
Narrows at Tidewater Farm	Wysteria Dr	H	5	5	0	12/16/2005	8/9/2005	12/21/2005	P05-38	N	8-3		12/16/2009	G	1.85
StoneCroft	Carriage Hill Ln	H	11	9	2	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16		8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	24	8	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21		6/6/2009	H	11.84
Waldron Falls	Lennon/Cardinal	H	10	7	3	5/10/2005	1/11/2005	5/17/2005	P04-54	E	35		5/10/2009	W	6.29
White Tail	Picard Ln	H	17	16	1	1/10/2005	11/10/2004	1/10/2005	P04-47	A	19		1/10/2010	H	6.29
Emerald Woods I & II	Emerald Ln	H	25	20	5	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27		12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P		9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	14	4	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18		7/28/2011	H	6.66
Lionheart	Littleworth Rd.	H	4	2	2	2/24/2004	2/24/2004	3/8/2004	P03-66	G	28-1		2/24/2008	W	1.48
Ayer	McKone Ln	H	2	1	1	6/5/2003	6/5/2003	6/5/2003	P02-67	N	18		6/5/2007	G	0.74
Total: Single Family			329	193	136										128
TOTAL APPROVED UNITS			664	362	302										144
Elderly:															
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	48	34	14	7/2/2008	3/13/2007		P06-55	M	4		7/2/2011	G	
Arbor Woods	Cielo Dr	H	63	26	37	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4		2/20/2011	W	
Total: Elderly			111	60	51										
APPROVED + ELDERLY			775	422	353										144

City of Dover

Bid Solicitation Report

For March 2013

4/4/2013

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Recreation				Athletic Fields Lawns and Grounds	
B13046	03/04/2013	04/04/2013		Mowing and Maintenance	
Recreation				Portable Toilet Rental and Cleaning	
Q13-017	03/05/2013	04/08/2013		Service	
Community Services				Portable Vertical Light Tower	
B13054	03/06/2013	04/02/2013			
Community Services - PW				Asphalt Trench Patching Services	
B13049	03/19/2013	04/15/2013			

City of Dover

Bid Solicitation Report

For March 2013

4/4/2013

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services-WWTF				Emulsion Polymer	
B13052	03/19/2013	04/16/2013			
Community Services				Compaction Testing	
Q13-016	03/27/2013	04/15/2013			
Police				Dover Police Facility	
B13057	03/27/2013	04/30/2013			

Total for

Grand Total All Departments

DAC	PO Date	PO No.	Vendor Name	Amount
Executive	3/18/2013	201308628	HINCKLEY, ALLEN & SNYDER LLP	\$5,011.20
City Finance Office	3/5/2013	201308215	PUBLIC SERVICE CO OF NH-CITY	\$5,074.91
Community Services Department	3/19/2013	201308698	CHALMERS & KUBECK NORTH	\$5,417.00
Fire and Rescue	3/5/2013	201308239	STATE OF NH-DEPT OF SAFETY	\$5,500.00
Fire and Rescue	3/13/2013	201308581	STATE OF NH-DOT	\$5,932.61
City Finance Office	3/5/2013	201308214	PUBLIC SERVICE CO OF NH-CITY	\$6,386.44
City Finance Office	3/12/2013	201308534	DELL MARKETING L.P.	\$6,892.01
Recreation	3/4/2013	201308122	SOPHEM CORP	\$7,133.88
Police	3/13/2013	201308591	STATE OF NH-DOT	\$7,208.18
Executive	3/18/2013	201308627	ESRI CORP.	\$7,700.00
Community Services Department	3/5/2013	201308317	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$7,951.72
Recreation	3/6/2013	201308334	FOX TOURS	\$9,388.85
City Finance Office	3/20/2013	201308800	PUBLIC SERVICE CO OF NH-CITY	\$9,609.62
City Finance Office	3/6/2013	201308370	BAYRING COMMUNICATIONS	\$9,735.01
Community Services Department	3/27/2013	201308988	HALL & ASSOCIATES, PLLC	\$11,368.15
Fire and Rescue	3/13/2013	201308582	STRYKER MEDICAL	\$13,596.60
City Finance Office	3/5/2013	201308216	PUBLIC SERVICE CO OF NH-CITY	\$13,725.51
Community Services Department	3/11/2013	201308477	HALL & ASSOCIATES, PLLC	\$17,577.24
Community Services Department	3/19/2013	201308701	MAHER SERVICES, INC.	\$20,042.00
Community Services Department	3/20/2013	201308801	STATE OF NH-DOT	\$22,222.26
City Finance Office	3/5/2013	201308217	SANTA BUCKLEY ENERGY	\$25,293.13
Executive	3/12/2013	201308531	CCMSI	\$27,282.21
Executive	3/12/2013	201308533	SHEEHAN, PHINNEY, BASS & GREEN	\$29,503.00
City Finance Office	3/11/2013	201308476	PUBLIC SERVICE CO OF NH-CITY	\$29,573.16
Fire and Rescue	3/5/2013	201308134	SOUTHWORTH-MILTON INC	\$110,799.55
Community Services Department	3/19/2013	201308700	AMERICAN EXCAVATION CORP.	\$3,906,846.50

City of Dover

Revenues of Major Funds March 31, 2013

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 66,315,793	\$ 573,554	\$ 35,343,927	53.0%	\$ 30,971,866	\$ -	\$ 30,971,866	(46.7)%
Licenses & Permits	4,220,905	432,181	3,427,841	81.0	793,064	-	793,064	18.8
Intergovernmental	1,981,930	8,735	1,857,705	94.0	124,225	-	124,225	6.3
Charges for Services	3,056,986	227,855	2,503,401	82.0	553,585	-	553,585	18.1
Miscellaneous Revenue	352,437	18,750	248,561	71.0	103,876	-	103,876	29.5
Education	12,515,976	482,777	7,900,555	63.0	4,615,421	-	4,615,421	36.9
Operating Transfers In	295,475	-	32,569	11.0	262,906	-	262,906	89.0
Sub-total : 1000 General Fund	\$ 88,739,502	\$ 1,743,851	\$ 51,314,559	58.0%	\$ 37,424,943	\$ -	\$ 37,424,943	42.2%
3213 Parking Activity Fund								
Parking Income	\$ 325,000	\$ 19,332	\$ 243,244	75.0%	\$ 81,756	\$ -	\$ 81,756	25.2%
Parking Fines	168,000	12,603	105,877	63.0	62,123	-	62,123	37.0
Sub-total : 3213 Parking Activity Fund	\$ 493,000	\$ 31,935	\$ 349,120	71.0%	\$ 143,880	\$ -	\$ 143,880	29.2%
3320 Residential Solid Waste Fund								
Charges for Services	\$ 950,663	\$ 75,888	\$ 661,206	70.0%	\$ 289,457	\$ -	\$ 289,457	30.4%
Miscellaneous Revenue	0	119	674	0.0	(674)	-	(674)	0.0
Sub-total : 3320 Residential Solid Waste	\$ 950,663	\$ 76,008	\$ 661,879	70.0%	\$ 288,784	\$ -	\$ 288,784	30.4%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 603,726	\$ 52,555	\$ 470,724	78.0%	\$ 133,002	\$ -	\$ 133,002	22.0%
Operating Transfers In	221,479	17,243	169,751	77.0	51,728	-	51,728	23.4
Sub-total : 3381 McConnell Center	\$ 825,205	\$ 69,798	\$ 640,475	78.0%	\$ 184,730	\$ -	\$ 184,730	22.4%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 436,278	\$ 18,757	\$ 212,048	49.0%	\$ 224,230	\$ -	\$ 224,230	51.4%
Miscellaneous Revenue	18,000	833	4,716	0.3	13,285	-	13,285	73.8
Operating Transfers In	15,500	-	1,475	10.0	14,025	-	14,025	90.5
Other Financing Sources	119,100	-	-	0.0	119,100	-	119,100	100.0
Sub-total : 3410 Recreation Special Revenue Fund	\$ 588,878	\$ 19,589	\$ 218,238	37.0%	\$ 370,640	\$ -	\$ 370,640	62.9%
5300 Water Fund								
Charges for Services	\$ 4,688,762	\$ 448,145	\$ 2,781,713	59.0%	\$ 1,907,049	\$ -	\$ 1,907,049	40.7%
Miscellaneous Revenue	21,000	9,956	65,277	311.0	(44,277)	-	(44,277)	(210.8)
Sub-total : 5300 Water Fund	\$ 4,709,762	\$ 458,101	\$ 2,846,990	60.0%	\$ 1,862,772	\$ -	\$ 1,862,772	39.6%
5320 Sewer Fund								
Intergovernmental	\$ 6,840	\$ -	\$ -	0.0%	\$ 6,840	\$ -	\$ 6,840	100.0%
Charges for Services	5,354,011	481,331	2,968,558	55.0	2,385,453	-	2,385,453	44.6
Miscellaneous Revenue	31,000	9,995	63,985	206.0	(32,985)	-	(32,985)	(106.4)
Other Financing Sources	1,012,476	-	-	0.0	1,012,476	-	1,012,476	100.0
Sub-total : 5320 Sewer Fund	\$ 6,404,327	\$ 491,326	\$ 3,032,543	47.0%	\$ 3,371,784	\$ -	\$ 3,371,784	52.6%
6100 Dovernet Fund								
Charges for Services	\$ 516,962	\$ 64,581	\$ 398,755	77.0%	\$ 118,207	\$ -	\$ 118,207	22.9%
Miscellaneous Revenue	25,000	25,000	25,000	1.0	-	-	-	0.0
Operating Transfers In	24,000	24,000	24,000	100.0	0	-	0	0.0
Other Financing Sources	130,387	-	-	0.0	130,387	-	130,387	100.0
Sub-total : 6100 Dovernet Fund	\$ 696,349	\$ 113,581	\$ 447,755	64.0%	\$ 248,594	\$ -	\$ 248,594	35.7%
Total : REVENUES	\$ 103,407,686	\$ 3,004,190	\$ 59,511,560	58.0%	\$ 43,896,126	\$ -	\$ 43,896,126	42.4%

City of Dover

Expenditures of Major Funds March 31, 2013 (General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 461,065	\$ 26,146	\$ 315,432	68.0%	\$ 145,633	\$ 74,149	\$ 71,484	15.5%
Executive	787,229	41,105	585,273	74.0	201,956	108,761	93,195	11.8
Finance	1,587,765	104,241	1,138,677	72.0	449,088	281,547	167,542	10.6
Planning	463,527	33,316	345,074	74.0	118,453	78,266	40,188	8.7
Misc General Government	841,408	27,875	460,434	55.0	380,974	46,017	334,957	39.8
Police	6,918,903	451,876	5,085,601	74.0	1,833,302	1,118,373	714,929	10.3
Fire & Rescue	6,839,516	451,260	5,071,901	74.0	1,767,615	938,724	828,891	12.1
Community Service Public Works	5,397,091	400,224	3,477,333	64.0	1,919,758	588,308	1,331,450	24.7
Recreation	2,002,240	133,751	1,401,658	70.0	600,582	159,401	441,181	22.0
Public Library	1,056,273	73,245	766,250	73.0	290,023	193,391	96,632	9.1
Public Welfare	829,853	70,933	633,864	76.0	195,989	49,176	146,813	17.7
Debt Service	9,690,031	-	3,516,623	36.0	6,173,408	6,118,500	54,909	0.6
Other Financing Sources/Uses	2,122,757	-	1,794,807	85.0	327,950	-	327,950	15.4
School	42,264,590	4,230,868	26,899,276	64.0	15,365,314	12,825,989	2,539,325	6.0
Intergovernmental	7,521,254	-	7,521,254	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 88,783,502	\$ 6,044,839	\$ 59,013,457	66.5%	\$ 29,770,045	\$ 22,580,601	\$ 7,189,445	8.1%
3213 Parking Activity Fund								
Police	\$ 1,139,380	\$ 26,187	\$ 500,627	44.0%	\$ 638,753	\$ 130,272	\$ 508,481	44.6%
Sub-total : 3213 Parking Activity Fund	\$ 1,139,380	\$ 26,187	\$ 500,627	43.9%	\$ 638,753	\$ 130,272	\$ 508,481	44.6%
3320 Residential Solid Waste Fund								
Community Service Public Works	\$ 950,663	\$ 78,207	\$ 561,794	59.0%	\$ 388,869	\$ 330,007	\$ 58,863	6.2%
Sub-total : 3320 Residential Solid Waste Fund	\$ 950,663	\$ 78,207	\$ 561,794	59.1%	\$ 388,869	\$ 330,007	\$ 58,863	6.2%
3381 McConnell Center Fund								
Recreation	\$ 825,205	\$ 27,348	\$ 319,265	39.0%	\$ 505,940	\$ 415,080	\$ 90,860	11.0%
Sub-total : 3381 McConnell Center Fund	\$ 825,205	\$ 27,348	\$ 319,265	38.7%	\$ 505,940	\$ 415,080	\$ 90,860	11.0%
3410 Recreation Special Revenue Fund								
Recreation	\$ 588,878	\$ 26,044	\$ 269,273	46.0%	\$ 319,605	\$ 21,263	\$ 298,342	50.7%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 588,878	\$ 26,044	\$ 269,273	45.7%	\$ 319,605	\$ 21,263	\$ 298,342	50.7%
5300 Water Fund								
Community Service Public Works	\$ 4,733,097	\$ 241,251	\$ 3,276,115	69.0%	\$ 1,456,983	\$ 471,943	\$ 985,040	20.8%
Sub-total : 5300 Water Fund	\$ 4,733,097	\$ 241,251	\$ 3,276,115	69.2%	\$ 1,456,983	\$ 471,943	\$ 985,040	20.8%
5320 Sewer Fund								
Community Service Public Works	\$ 6,534,439	\$ 397,410	\$ 4,417,031	68.0%	\$ 2,117,408	\$ 621,263	\$ 1,496,145	22.9%
Sub-total : 5320 Sewer Fund	\$ 6,534,439	\$ 397,410	\$ 4,417,031	67.6%	\$ 2,117,408	\$ 621,263	\$ 1,496,145	22.9%
6100 Dovernet Fund								
Other Financing Sources/Uses	\$ 838,958	\$ 39,179	\$ 387,818	46.0%	\$ 451,141	\$ 73,659	\$ 377,482	45.0%
Sub-total : 6100 Dovernet Fund	\$ 838,958	\$ 39,179	\$ 387,818	46.2%	\$ 451,141	\$ 73,659	\$ 377,482	45.0%
Total : EXPENDITURES	\$ 104,394,123	\$ 6,880,465	\$ 68,745,379	65.9%	\$ 35,648,744	\$ 24,644,088	\$ 11,004,656	10.5%

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Including Arena Debt Service attributed to the General Fund)
March 31, 2013

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenue	1,307,885	101,324	1,105,356	84.5	202,529	0	202,529	15.5
Expenditures	940,627	68,420	673,365	71.6	267,262	70,402	196,860	20.9
Debt Service								
Principal	242,190	0	0	-	242,190	0	242,190	100.0
Interest	74,185	0	0	-	74,185	0	74,185	100.0
	50,883	32,904	431,992	849.0	(381,109)	(70,402)	(310,707)	(610.6)

CITY MANAGER'S REPORT



April 24, 2013

SUBMITTED BY:

**J. MICHAEL JOYAL, JR.
CITY MANAGER**

**CITY OF
DOVER, NH**

AVAILABLE ONLINE:

WWW.DOVER.NH.GOV

Dover Business & Industrial Development Authority

Economic Development Overview

Dan Barufaldi

Summary:

Economic activity in the region continues to expand slowly, according to business contacts. Most retailers, but only one half of responding manufacturers report higher sales in the latest period than a year earlier nonetheless, most manufacturers are upbeat about 2013 overall. Staffing firms report enhanced sales, while several software and IT services firms say results are below expectations. Two local firms in these fields appear to be bucking this trend and overall outlook remains positive. Commercial real estate fundamentals are largely unchanged, with office leasing activity mixed. Local residential real estate markets continue to show healthy sales and modest price increases. Across sectors, vendor prices and selling prices are generally stable and headcount changes modest, either up or down. The Dover unemployment rate rose from 4.3% to 5.25 in January due to seasonal post-holiday layoffs. February unemployment figures for Dover are not yet available.

Retail and Tourism:

Retailers contacted report overall fiscal year 2012 sales increases ranging from 1% to 3% from 2011 with one or two exceptions. For January, 2013, comparable-store sales ranged from a 1% decrease to a 6% increase from January, 2012. Demand for clothing continues strong as does home furnishings, and furniture. Some report some softening in these items in February and attribute it to consumer uncertainty regarding job creation, budget deficits, and sequestration. Weather related issues depressed store traffic to some degree. One contact notes that customers often use tax refunds to finance durable goods purchases, and the American Taxpayer Relief Act of 2012 enacted on January 2, 2013 has caused some to delay filing their returns. It will be easier to discern underlying sales trends in another month or two. A continued low-growth economy and a wary consumer are predicted by most for 2013. Wholesale prices are reportedly holding steady.

As previously reported, the tourism industry posted record highs in 2012 for hotel occupancy rates, helped locally by the USS Miami restoration teams. This has now become "iffy" as sequestration may scuttle the sub's restoration.

Expectations for 2013 are that hotel occupancy will be flat or down 1% vs. 2012 but that room revenues will increase about 6%. International travel is expected to increase by about 9% over 2012, fueled by travel from Australia and South America, particularly from Argentina and Brazil. Gas prices do not yet seem to be affecting regional travelers adversely. Restaurants continue to have less robust results than hotels, with the average table check down compared with 2009-2011 levels.

Manufacturing and Related Services:

Manufacturing in the Region continues a slow recovery. Half of the firms contacted report higher sales in the fourth quarter versus the same period a year earlier. One sixth of the firms report flat sales and one third report lower sales. Five sixths of the firms say their 2013 outlook is positive. The current poor sales are in contrast to the widely held positive outlook. This is partially due to the cyclic nature of some of the businesses. Home improvement sales were strong in Q4, but tool sales lag increases in housing starts so it is too soon to tell if the increase is cyclical or seasonal. Many expressed uncertainty regarding China as some Chinese customers reported dramatic reductions in sales, inconsistent with government statistics. The Chinese housing bubble is concerning to exporters of building materials, plumbing and high end furnishings.

Employment growth, as expected, is following sales and not the rosier outlook. Employment seems to be erratically up or down slightly depending on the industry, but with no major moves either way yet. Investment appeared similar to employment. Large discretionary purchases are off due to the various uncertainties in the economy and government direction.

Software and Information Technology:

New England software and information technology services report lackluster performance through February. Most are citing weaker-than-expected demand and delays in executing large license agreements, driven in part by economic uncertainty in Europe and Japan. A few have experienced robust growth with expanded accounts and innovative product development. Employment growth is slowing after increases of over 5% in 2012. Selling prices and capital and technology spending are largely unchanged. The outlook in New England in this sector is consistent with the last quarter with most expecting higher growth in the second half of 2013.

Staffing Services:

Staffing contacts report that business continues to strengthen. Labor market activity since January is characterized as “improved” or “encouraging” with most registering an increase in billable hours. This reflects increases in labor demand in the IT, industrial, and business services sectors partially offset by the softening of demand for office and clerical assistants and manufacturing personnel. The number of permanent and temp-to-permanent placements continues to grow. Labor supply has gone largely unchanged since May of 2012. Candidates with high-end skills such as mechanical and electrical engineers, software developers, and IT personnel causing upward pressure on pay rates in these areas. Contacts are more upbeat this quarter than last and steady growth is expected in the second quarter.

Commercial Real Estate:

Regional reports in this sector are mixed regarding recent activity and outlook. Local leasing activity has picked up slightly with significant absorption of available space occurring in Dover.

Investment sales picked up with multifamily structures experiencing healthy demand. High quality office and industrial structures are seeing higher levels of interest. More properties are coming up for sale in response to rising prices. A regional lender notes a significant decline in loan demand for commercial properties since December and cites a temporary reduction of banking marketing efforts in a period of economic uncertainty as a possible cause. The outlook is largely unchanged in the region and locally with the dearth of commercial/ industrial sites in Dover affecting local activity.

Residential Real Estate:

Locally and across New England, strong year-over-year sales growth continued in December in both single-family and condominium markets. Initial sales figures for January suggest similar year-over-year gains continuing. Low interest rates, affordable prices and improving economic conditions are all helping to spur buyer activity. Some note however, that a small increase in interest rates might actually encourage potential home buyers to purchase more quickly. There is confidence among local realtors that buyer demand is strong, but worry that a declining inventory could slow sales growth. Multiple bids on local properties are becoming more common. Declining inventory levels are putting upward pressure on prices locally, although the median sale price in New Hampshire slipped somewhat in New Hampshire despite fewer listings. Continued year-over-year growth in sales is anticipated and regionally and home values are expected to continue to appreciate in the next several months as long as the economic recovery does not slow further. Inventory levels are expected to rise in the next few months with the advent of warm weather but some worry that the supply will be insufficient to meet the pent up demand. *Non-local content contains excerpts from the Federal Reserve Beige Book-Boston.*

Office of General Legal Counsel

Summary of Matters

Allan Krans

GENERAL SUMMARY OF MATTERS OF THE OFFICE OF GENERAL LEGAL COUNSEL

The Office of General Legal Counsel provides legal support to City Council, City Manager, city staff and volunteers on the boards, commissions and committees of the City of Dover to assist efforts to provide services to constituents/customers. In addition, legal support is provided to the Dover School Board, the Superintendent of Schools and school staff.

Legal support levels are tracked. The tracking of legal support efforts revolves around legal services called "Matters" (legal questions and issues raised by staff and all other sources), litigation, legal documents (contracts, deeds etc.), resolutions, and responses to Right to Know requests.

REVIEW OF LEGAL SUPPORT SERVICES FOR THE MONTH: March 2013

	Current Month	FY2013	FY2012	FY2011
Legal Matters/Questions Handled	27	244	360	245
Document Creation & Review	9	109	126	140
Right to Know Requests Processed	3	31	61	40
Resolutions	0	23	23	-
Ordinances	5	10	12	-

SIGNIFICANT DEVELOPMENTS, TRENDS AND MATTERS:

Right to Know requests pursuant to RSA 91-A in March:

- Exeter, NH – Bid response inquiry
- Alton, NH – Superintendent document review
- Dover, NH – Lobbyist donations

Assistance to the City Council: drafting/review of resolutions and ordinance revisions; attendance at meetings; virtual meetings

Assistance to School: policy for board members; contract for special ed; adequacy; strategy plan for student; bylaws

Assistance to Community Services Department: audio recording of meetings; lease cancellation; road surface stone; performance guaranty; trash violation

Assistance to the Planning Department: sidewalk easement

Assistance to Finance Department: liens; payment plan; bid correction

Assistance to Executive: RTK texting; administrative policies; ethics; municipal records retention; resignation of outside legal counsel; alternative voting for Boards

Assistance to Police: gun permit; Request for Qualifications

Assistance to Fire & Rescue: building condition

Assistance to the City Manager: review of documents for signature; review of litigation; 91-A requests

The role of the Office of General Legal Counsel is to represent the corporation as a whole including the City Council, the City Manager and the Departments. The focus of the Office of General Legal Counsel is to avoid legal problems for the City by advising staff members, reviewing legal documents, addressing citizen concerns proactively, providing guidance to the boards, commissions and committees of the City and assisting City Councilors in the performance of their duties. The goal is to save money for the taxpayers and the City of Dover. A further role of General Legal Counsel is to respond to matters involving litigation. This role involves contacts with opposing legal counsel on a regular basis, the attendance at hearings and the trial of matters before the Courts.

The use of outside counsel to handle specialty matters continues and consists of counsel involved in environmental matters(Attorney Peltonen) and labor negotiations(Attorney Broth).There are a small number of other attorneys hired on a variety of smaller matters.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, April 3, 2013**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Weston led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Deputy Mayor Carrier, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Weeden, and Councilor Weston.

Absent: Mayor Trefethen, Councilor Cheney, and Councilor Spuler.

Also Present: City Manager Joyal, General Legal Counselor Krans, and City Clerk Lavertu.

5. DISCUSSIONS

A. UPDATE NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION (NH DOT) SPAULDING TURNPIKE/LITTLE BAY BRIDGES PROJECT AND CITY OF DOVER INVOLVEMENT

Deputy Mayor Carrier introduced Keith Keith Cota, Chief Project Manager for the New Hampshire Department of Transportation (NHDOT).

Mr. Cota introduced Peter Salo, Wendy Johnson; Peter Clary, Robert Pickney. He gave a PowerPoint presentation updating the Council on the Little Bay Bridge Project.

The Council discussed various issues with the project: water/sewer line changes and how it would impact the City, sidewalks, and sound barriers.

City Manager Joyal said he will be asking the Council for \$40,000 for engineering design for the water/sewer lines changes. He said the NHDOT needs this to clarify what needs to be changed.

6. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Deputy Mayor Carrier, seeing no one wishing to speak, closed the Citizen's Forum.

7. ADJOURNMENT

Councilor Weston moved to adjourn, seconded by Councilor Weeden.

Vote: 6/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 10, 2013**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Carrier led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler, and Councilor Weston.

Absent: Councilor Weeden.

Also Present: City Manager Joyal, General Legal Counselor Krans, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Cheney moved to add the Ordinance Codification and Verification Committee Report; seconded by Councilor Garrison.

Vote: 8/0.

Councilor Hooper moved to add the School Board Report; seconded by Councilor Weston.

Vote: 8/0.

Councilor Garrison moved to add the Legislative Liaison Report; seconded by Councilor Crago.

Vote: 8/0.

Deputy Mayor Carrier moved to add a resolution as Item 13.B.2.: Spaulding Turnpike US Route 4 and NH Route 16 Water and Sewer Design Services with VHB Inc.; seconded by Councilor Hooper.

Vote: 8/0.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor Garrison.

Vote: 8/0.

7. PUBLIC HEARINGS – None

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Human, 55 Union Street: He spoke on four topics, three of which were errors on the March 27, 2013 City Council Minutes. He referred to Deputy Mayor Carrier's comments during Council Matters of Interest where it said "he clarified the misinformation given", and said it should be changed to claimed misinformation was given. He referred to the City Manager's Report and said Councilor Weston was referred to as Council Weston. He referred to the Appointments Committee Report and said to add "Development" in Dover Business and Industrial Development Authority.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 10, 2013**
Meeting Time: **7:00 pm**

He referred to the resolutions regarding road line painting and spoke about the type of paint being used as very slippery when it rains. He asked that a different paint be used for the crosswalks.

Holly Grossman, Mill Street: She spoke about her concerns for Great Bay and her petition. She asked the Council not to repeal the Newmarket permit.

Robert Sherwood, 11 Lisa Beth Circle: He spoke in favor of the rezoning ordinances that were before the City Council.

Donald Medbery, 3 Covered Bridge Lane: He spoke about the School Administration and paid lobbyists. He talked about the bullying tactics to convince the Council to override the tax cap. He spoke about the adequacy funding and how the School Administration knew about it for a while and should have done something before now, because the City has always needed the money.

Mayor Trefethen, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT – FISCAL YEAR 2014 BUDGET PRESENTATION

City Manager Joyal gave his Fiscal Year 2014 Budget Presentation to the Council.
(This presentation has been archived with these Minutes.)

Mayor Trefethen asked if the School Department complied with the tax cap what the reduction to the tax rate increase would be.

City Manager said the increase of \$0.53 would decrease by \$0.07 to \$0.46, reducing the increase to the average taxpayer from \$117.00 to \$102.00.

Mayor Trefethen said the Council will be meeting weekly during the budget season, and if needed they could schedule more.

City Manager Joyal asked the Council to contact him or meet with him regarding questions or suggestions with the budget.

Councilor Spuler referred to the Citizen's Forum comment regarding the line painting on crosswalks and creating slippery conditions, and asked if there were other paint options. City Manager Joyal said the water based paint doesn't even last one season, and the paint they do use is longer lasting. He suspected the crosswalks in question were the test areas where they tried a plastic-like substance that melts onto the pavement.

Councilor Weston referred to the Citizen's Forum comment regarding Great Bay and the issue where City is repealing the Newmarket permit.

City Manager Joyal said the City is involved in this issue because the conditions in the Newmarket permit are expected to be identical to the Dover permit. He said they continue to work with DES and EPA in solving this issue.

Councilor Weston said she wanted it clear that they want to clean up the water, but want the science to back up what will work.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 10, 2013**
Meeting Time: **7:00 pm**

Councilor Crago referred to Mr. Medbery's comment during Citizen's Forum about paid lobbyists, and asked if there was anything in the City's fiscal policy about this.

City Manager Joyal said there was nothing in the fiscal policy regarding lobbyists. He said the Council has paid lobbyists through the New Hampshire Municipal Association. He said the dues the City pays to the associations provide the legislative services.

Councilor Crago said he had a constituent come to him with the same accusations that these lobbyists were paid personally.

Mayor Trefethen said that probably wasn't the case.

Councilor Hooper said lobbyists can be valuable to the legislature.

Councilor Crago asked if the Council should be looking into this, so there isn't a lawsuit.

Mayor Trefethen said the Council only has bottom line authority only with the School Board. He said they have no authority on what the School Board can or cannot do. He added that this issue should be brought up with the School Board and not the City Council.

Councilor Spuler asked if the Council was paying a lobbyist at this time.

City Manager Joyal said they were paying a lobbyist to help them with DES.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Weston.

Vote: 8/0.

10. APPROVAL OF MINUTES

A. March 27, 2013

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor Weston.

Mayor Trefethen asked the City Clerk to correct the two typographical errors that were noted during Citizen's Forum.

Vote: 8/0

11. MAYOR'S REPORT

Mayor Trefethen referred to the book on the Council's desk which has been supplied by the School Department. He said he has no comment about it either way.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Weston.

Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING – None

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS – None



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 10, 2013**
Meeting Time: **7:00 pm**

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **PARADE – Dover Knights of Columbus, Council #807**
2. **RAFFLE – American Legion, Post 8**

3. **RESOLUTION: B13033 AWARD OF BID FOR CONSTRUCTION EQUIPMENT RENTAL**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

4. **RESOLUTION: B13037 AWARD OF BID FOR SAND & GRAVEL PRODUCTS**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

5. **RESOLUTION: B13040 AWARD OF BID HAND PAVEMENT MARKINGS**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

6. **RESOLUTION: B13041 PAVEMENT MARKINGS LONG LINE REFLECTORIZED**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

7. **RESOLUTION: B13044 AWARD OF BID SEWER DRAIN SUPPLIES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

8. **RESOLUTION: B13045 AWARD OF BID WATER DRAIN SUPPLIES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

9. **RESOLUTION: B13050 AWARD OF BID PRECAST CONCRETE STRUCTURES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 8. Transportation Advisory Commission |
| 2. Planning Board | 9. Legislative Liaison |
| 3. Appointments Committee | 10. Pool Advisory Committee |
| 4. Recreation Advisory Board | 11. Parking Commission |
| 5. McConnell Center Advisory Committee | 12. Ordinance Codification and Verification Committee |
| 6. Arts Commission | |
| 7. Solid Waste Advisory Commission | |

Deputy Mayor Carrier moved to accept the Consent Calendar; seconded by Councilor Hooper. Mayor Trefethen asked the Council if they had items they would like pulled for further discussion. Councilor Hooper asked to pull the School Board Report. Councilor Garrison asked to pull Items 13.A.5., 13.A.6., and the Legislative Liaison Report. Councilor Cheney asked to pull the Ordinance Codification and Verification Committee Report. Mayor Trefethen asked for a roll call vote on the remaining items on the Consent Calendar. Roll Call Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 10, 2013**
Meeting Time: **7:00 pm**

Deputy Mayor Carrier moved for the adoption of Item 13.A.5.; seconded by Councilor Garrison. Councilor Garrison said he pulled both 13.A.5. and 13.A.6. together. He commended the City Manager for finding savings for the City by participating with Somersworth to get the line painting completed. He referred to 13.A.5. and noticed it was the same company doing the painting and asked why Somersworth wasn't part of this resolution as in 13.A.6.

City Manager Joyal said he doesn't have an answer for that. He said the City of Somersworth decided to do something different.

Councilor Cheney asked if there could be some sort of grit that could be added to the paint for the crosswalks.

City Manager Joyal said he would look into that option.

Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.6.; seconded by Councilor Garrison.
Roll Call Vote: 8/0.

Councilor Hooper gave an overview of the School Board Report to the Council.

Deputy Mayor Carrier moved to the approval of the School Board Report; seconded by Councilor Spuler.

Vote: 8/0.

Councilor Garrison gave an overview of the Legislative Liaison Report to the Council.

Deputy Mayor Carrier moved for the approval of the Legislative Liaison Report; seconded by Councilor Spuler.

Vote: 8/0.

Councilor Cheney gave an overview of the Ordinance Codification and Verification Committee Report.

Deputy Mayor Carrier moved for the approval of the Ordinance Codification and Verification Committee Report; seconded by Councilor Weston.

Vote: 8/0.

B. RESOLUTIONS

1. RESOLUTION: B13043 DESIGN AND CONSTRUCTION OF NEW SMITH WELL SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Spuler.

Roll Call Vote: 8/0.

2. SPAULDING TURNPIKE US ROUTE 4 AND NH ROUTE 16 WATER AND SEWER DESIGN SERVICES WITH VHB INC. SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weston.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 10, 2013**
Meeting Time: **7:00 pm**

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 166, VEHICLES AND TRAFFIC – HENRY LAW AVENUE AND GEORGE STREET STOP SIGNS
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY COUNCILOR WESTON**

Councilor Weston moved to refer to a public hearing on April 24, 2013; seconded by Councilor Cheney.
Vote: 8/0.

- 2. CHAPTER 166, VEHICLES AND TRAFFIC – WASHINGTON STREET AND MAIN STREET YIELD SIGN
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY COUNCILOR WESTON**

Councilor Weston moved to refer to a public hearing on April 24, 2013; seconded by Councilor Cheney.
Vote: 8/0.

- 3. CHAPTER 166, VEHICLES AND TRAFFIC – GROVE STREET STOP SIGNS
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY COUNCILOR WESTON**

Councilor Weston moved to refer to a public hearing on April 24, 2013; seconded by Councilor Cheney.
Vote: 8/0.

- 4. CHAPTER 166, VEHICLES AND TRAFFIC – PARK STREET STOP SIGNS
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY COUNCILOR WESTON**

Councilor Weston moved to refer to a public hearing on April 24, 2013; seconded by Councilor Cheney.
Vote: 8/0.

- 5. CHAPTER 166, VEHICLES AND TRAFFIC – COURT STREET PARKING RESTRICTION
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY COUNCILOR WESTON**

Councilor Weston moved to refer to a public hearing on April 24, 2013; seconded by Councilor Cheney.
Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 10, 2013**
Meeting Time: **7:00 pm**

**6. CHAPTER 170, ZONING – REZONING LITTLEWORTH ROAD
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY MAYOR TREFETHEN, PLANNING BOARD REPRESENTATIVE**

Mayor Trefethen moved to refer to a public hearing on April 24, 2013; seconded by Councilor Cheney.
Vote: 8/0.

**7. CHAPTER 170, ZONING – REZONING RUTLAND STREET
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY MAYOR TREFETHEN, PLANNING BOARD REPRESENTATIVE**

Mayor Trefethen moved to refer to a public hearing on April 24, 2013; seconded by Councilor Cheney.
Vote: 8/0.

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

Councilor Crago said he attended the citizens meeting with the Department of Transportation (DOT). He spoke about constituents wanting the speed limit changed on Dover Point Road. Mayor Trefethen said he would refer that to the Planning Board and Transportation Advisory Commission (TAC), but stated most of the road is still controlled by the State.

Deputy Mayor Carrier said April 21, 2013 is Dover Clean-Up Day, hosted by Dover Main Street.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.
Vote: 8/0.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: O – 2013.04.10 – 003
Ordinance Title: Henry Law Avenue and George Street Stop Signs
Chapter: Chapter 166, Vehicles and Traffic

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by formally adopting an all-way stop at the intersection of Henry Law and George Streets.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-50 “Schedule C: Stop Intersections” as follows:

THE FOLLOWING ARE ADDED:

STOP SIGN ON:

HENRY LAW AVENUE

GEORGE STREET

AT INTERSECTION OF:

GEORGE STREET

HENRY LAW AVENUE

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

15/ Daniel Lynch
Daniel R. Lynch
Finance Director

Sponsored by:

Karen Weston
Councilor At Large

Approved for Legal Compliance:

AK
Allan B. Krans, Sr.
General Legal Counsel

9/18/13

Recorded by:

KL
Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2013.04.10 – 003**
Ordinance Title: **Henry Law Avenue and George Street Stop Signs**
Chapter: **Chapter 166, Vehicles and Traffic**

DOCUMENT HISTORY:

First Reading Date:	04/10/2013	Public Hearing Date:	04/24/2013
Approved Date:		Effective Date:	

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision is recommended by the Transportation Advisory Commission.

This three-way intersection is already posted with all-way stop signs, and has been since September 2008. It was so posted following the reconfiguration of Henry Law Avenue, which changed Henry Law to one-way. The stop signs were posted under the temporary authority of the Chief of Police. This ordinance revision will update the City Code to reflect the current conditions.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O – 2013.04.10 – 004**
Ordinance Title: **Washington Street and Main Street Yield Sign**
Chapter: **Chapter 166, Vehicles and Traffic**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by formally adopting a yield sign at the intersection of Washington and Main Streets.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-51 “Schedule D: Yield Intersections” as follows:

THE FOLLOWING IS ADDED:

<u>INTERSECTION:</u>	<u>DIRECTION OF TRAVEL:</u>	<u>YIELD SIGN ON:</u>
<u>WASHINGTON STREET AND MAIN STREET</u>	<u>WEST</u>	<u>WASHINGTON STREET</u>

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

151 Daniel Lynch
Daniel R. Lynch
Finance Director

Sponsored by:

Karen Weston
Councilor At Large

Approved for Legal Compliance:

Allan B. Krans, Sr. 4/18/13
Allan B. Krans, Sr.
General Legal Counsel

Recorded by:

Karen Lavertu
City Clerk *[Signature]*



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.2.

Ordinance Number: **O – 2013.04.10 – 004**
Ordinance Title: **Washington Street and Main Street Yield Sign**
Chapter: **Chapter 166, Vehicles and Traffic**

DOCUMENT HISTORY:

First Reading Date:	04/10/2013	Public Hearing Date:	04/24/2013
Approved Date:		Effective Date:	

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision is recommended by the Transportation Advisory Commission.

This intersection is already posted with a yield sign, which was posted under the temporary authority of the Chief of Police. This ordinance revision will update the City Code to reflect the current conditions. Following the construction of the Tommy and Mary Makem bridge, this yield sign was recommended by city staff to clarify the right of way rule for motorists merging onto Main Street. Washington Street had previously dead-ended at the Cochecho River, but now with the ability to travel from Henry Law to downtown via the new bridge, traffic conditions warrant a yield sign. The yield sign only covers westerly traffic, coming from the bridge toward downtown.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.3.

Ordinance Number: **O – 2013.04.10 - 005**
Ordinance Title: **Grove Street Stop Signs**
Chapter: **Chapter 166, Vehicles and Traffic**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by changing the intersection of Grove and Hough Streets from a two-way to a four-way stop.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-50 “Schedule C: Stop Intersections” as follows:

THE FOLLOWING IS ADDED:

STOP SIGN ON:

AT INTERSECTION OF:

HOUGH STREET

GROVE STREET

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

19 Daniel Lynch
Daniel R. Lynch
Finance Director

Sponsored by:

Karen Weston
Councilor At Large

Approved for Legal Compliance:

Alan B. Krans, Sr.
Allan B. Krans, Sr.
General Legal Counsel

4/18/13

Recorded by:

Karen Lavertu
Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.3.

Ordinance Number: **O – 2013.04.10 - 005**
Ordinance Title: **Grove Street Stop Signs**
Chapter: Chapter 166, Vehicles and Traffic

DOCUMENT HISTORY:

First Reading Date: 04/10/2013	Public Hearing Date: 04/24/2013
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision is recommended by the Transportation Advisory Commission.

A group of residents who live near the intersection of Grove and Hough Streets addressed the committee at its February 2013 meeting to express safety concerns here. Four-way stops are often applied where approaches have approximately equal volumes and similar features, which is the case here. Currently, Grove is controlled by stop signs but Hough is not. Several similar nearby intersections (Hough/Maple, Hough/Mt Vernon, Ash/Maple, Ash/Grove, and Ash/Mt Vernon, for example) already have four-way stops.

City staff has reviewed Section 2B.07 (Multi-Way Stop Applications) of the Manual of Uniform Traffic Control Devices (MUTCD) and note that while not all warrants are met due to relatively low volumes and low crash history, this intersection does meet certain key criteria.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.4.

Ordinance Number: **O – 2013.04.10 – 006**
Ordinance Title: **Park Street Stop Signs**
Chapter: Chapter 166, Vehicles and Traffic

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by adding stop signs on certain streets that intersect with Park Street.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-50 “Schedule C: Stop Intersections” as follows:

THE FOLLOWING ARE ADDED:

STOP SIGN ON:

AT INTERSECTION OF:

DOVER STREET

PARK STREET

HAM STREET

PARK STREET

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

15/ Daniel Lynch
Daniel R. Lynch
Finance Director

Sponsored by:

Karen Weston
Councilor At Large

Approved for Legal Compliance:

Allan B. Krans, Sr.
Allan B. Krans, Sr.
General Legal Counsel *4/18/13*

Recorded by:

Karen Lavertu
Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.4.

Ordinance Number: **O – 2013.04.10 – 006**
Ordinance Title: **Park Street Stop Signs**
Chapter: **Chapter 166, Vehicles and Traffic**

DOCUMENT HISTORY:

First Reading Date: 04/10/2013	Public Hearing Date: 04/24/2013
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision was recommended by both the Transportation Advisory Commission and by the Planning Board.

The Housing Partnership has just completed the purchase of the former Robbins Auto Parts warehouse facility and has been approved by the Planning Board to redevelop the property into 42 residential dwelling units. The proposed site plan includes some new curbing and improvements along Dover and Park Streets, and includes the addition of these stop signs. All improvements – including the purchase and installation of new stop signs – will be paid for and performed by the Housing Partnership’s contractor. There is no up-front cost to the City.

There is an existing stop sign at one end of Dover Street, at the intersection of East Street. This ordinance would add a stop sign at the other end, at the intersection of Park Street, at the corner nearest this development where overall traffic volumes are expected to increase.

The intersection of Park and Ham Streets currently has a two-way stop (on Park). This ordinance changes this to a four-way stop. This will improve safety, especially where traffic volume on Park Street should increase after the development. Also, this will make the intersection safer for pedestrians crossing to use the nearby Park Street Park.

Upon approval of this ordinance, city staff will work with the Contractor to ensure that appropriate advance notice of the new traffic control pattern is posted.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.5.

Ordinance Number: **O – 2013.04.10 – 007**
Ordinance Title: **Court Street Parking Restriction**
Chapter: Chapter 166, Vehicles and Traffic

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by restricting parking on a segment of Court Street near South Pine Street.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-56 SCHEDULE I: “No Parking at Any Time” as follows:

THE FOLLOWING IS ADDED:

STREET:

COURT STREET

LOCATION:

SOUTHERLY SIDE, FROM SOUTH PINE STREET WESTERLY FOR A DISTANCE OF 100 FEET

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

15/ Daniel Lynch
Daniel R. Lynch
Finance Director

Sponsored by:

Karen Weston
Councilor At Large

Approved for Legal Compliance:

Allan B. Kraus Sr. 4/18/13
Allan B. Kraus Sr.
General Legal Counsel

Recorded by:

Karen Lavertu
Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.5.

Ordinance Number: **O – 2013.04.10 – 007**
Ordinance Title: **Court Street Parking Restriction**
Chapter: Chapter 166, Vehicles and Traffic

DOCUMENT HISTORY:

First Reading Date: 04/10/2013	Public Hearing Date: 04/24/2013
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision is recommended by the Transportation Advisory Commission.

Residents of South Pine Street have voiced concern over reduced sight distance looking to the north on Court Street posed by parked vehicles. Residents – including those most directly affected at 59 and 53 Court Street - were invited to a recent committee meeting where the concerns were discussed. The site was also reviewed by staff representatives of the Police, Planning and Engineering Departments. After balancing the demand for parking in this area against the public safety concern, and accounting for the roadway features in this area, staff recommended extending the typical 20' intersection-related parking restriction to a distance of 100' from the corner. To post this restriction, staff will use an existing utility pole which is exactly 100' from the corner.



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.A.6.

Ordinance Number: **O-2013.04.10 – 008**
Ordinance Title: Rezoning Littleworth Road
Chapter: 170 Zoning

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 170 of the Code of the City of Dover, entitled Zoning, adjusting the existing boundary between the R-20 and B-4 districts to promote the existing character of land on Littleworth Road.

2. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising the official Zoning Map of the City of Dover, referred to in Section 170-8 of said Chapter as follows:

“The official Zoning Map of the City of Dover, New Hampshire, dated December 9, 2009, is amended by changing from Low Density Residential (R-20) to Hotel/Retail (B-4) an area of approximately 6 acres along Littleworth Road consisting of the following parcel: H-29A.”

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

1st Daniel Lynch
Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
Planning Board Representative

Approved for Legal Compliance:

Allan B. Krans, Sr.
Allan B. Krans, Sr.
General Legal Counsel
4/18/13

Recorded by:

Karen Lavertu
Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.A.6.

Ordinance Number: **O-2013.04.10 – 008**
Ordinance Title: Rezoning Littleworth Road
Chapter: 170 Zoning

DOCUMENT HISTORY:

First Reading Date: 04/10/2013	Public Hearing Date: 04/24/2013
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

On February 7, 2013, Grammas Investment, representing the George Mitropoulos Revocable Trust, owners of Assessors Map H, Lot 29A, located on Littleworth Road, petitioned the City to rezone approximately 6.4 acres of land from low density residential (R-20) to Hotel/Retail (B-4).

The request appeared on the February 26, 2013 Planning Board agenda. The petitioner explained the goal of rezoning the property from residential to commercial, to join it with adjacent parcels for the purpose of coming back to the Planning Board with a larger commercial development plan. The Planning Board determined that a public hearing should be held and voted to post the amendment and notice abutters for a public hearing.

The Planning Board held a public hearing on March 26, 2013. At that meeting additional information was presented about the proposal. After the public hearing, the Board unanimously voted to approve the property owner's request to rezone the property, and forwarded the request to the City Council for ratification.

Attached is the application, maps and information presented to the Planning Board, along with the required (per 170-53) report on impacts the rezoning would have on the community and a comparison of the two districts.

Document Created by: Planning	O-2013.04.10_Rezoning
Document Posted on: April 18, 2013	chapter_170.rezoning_littleworth_road.2013.04.10
	Page 2 of 2

To: Dover City Council
From: Christopher Parker, AICP
CC: J. Michael Joyal, City Manager
Dover Planning Board
Date: April 1, 2013
Re: Littleworth Road Rezoning

ISSUE:

On March 26, 2013, the City of Dover Planning Board unanimously approved a citizen request to rezone a lot on Littleworth Road from Single Family to Hotel/Retail.

INTENT:

This memo will briefly describe the findings of the Planning Board and ensure compliance with Chapter 170 section 53, subsection F of the City of Dover Code.

GOALS:

The proposed area of rezoning must meet certain criteria for the Planning Board to support its adoption. This memo will review the report criteria laid out in Chapter 170 to explain to the City Council the findings of the Planning Board.

PROCESS:

In February of 2013, staff received a petition from a property owner of land on Littleworth Road to rezone their property from single family to hotel/retail. The Planning Board posted the amendment, after consideration on February 26, 2013, and held a public hearing on March 12. On March 26, 2013, the Board approved the amendment and forwarded it to the City Council for ratification. The Board did not amend the petition and unanimously approved it as presented.

ATTACHMENTS:

- Comparison Tables
- Map
- Rezoning Application

As per section 170-53 F), the Planning Board shall provide to the City Council a report on each proposed amendment that has been proposed and endorsed by it. This report shall include the Board's findings and recommendations on the following:

The consistency of the proposed amendment with the Master Plan;

The 2007 update to the City's Land Use Chapter of its Master Plan is entitled "It's All About Context." This chapter emphasizes the need for new development to be in keeping with the existing conditions in a neighborhood. The property is adjacent to both commercial and residential properties. The property owner wishes to sell the property to a purchaser who will merge it with other commercially zoned property and present a redevelopment plan to the Planning Board for site plan review.

In addition, the Master Plan advocated for increasing commercial opportunity and diversifying Dover's tax base. By converting this parcel from a residential use to a commercial use, the City would be complying with recommendations of the Master Plan.

The consistency of the proposed amendment with other plans, studies, or technical reports prepared by or for the Board and the City;

This proposed amendment does not conflict with any other plans, studies or technical reports.

The effect of the proposed amendment on the City's municipal services and capital facilities as described in the Capital Improvements Program;

The Capital Improvements Program does not include any projects within this area of Dover.

Littleworth Road is a State Route (Route 9) roadway, and considered an arterial roadway under the City's classification system. This means that it handles a high volume of vehicles, including commercial traffic from adjacent industrial parks along the roadway. Whether a commercial user or residential user is on this property will not affect the background traffic which already uses this heavily traveled roadway.

The purchaser told the Planning Board the development would utilize City utilities for the development, which are located within Knox Marsh Road.

The effect of the proposed amendment on the natural, environment, and historical resources of the City;

The existing zoning for the parcel could potentially allow up to 12 lots, depending on wetlands, to be created. The B-4 district requires a 5 acre minimum lot size (the parcel is 6 acres), and requires that 33% of the lot be left undeveloped. Based upon the larger lot size and less intense uses allowed, it is reasonable to think that the change to a commercial use would be a minor impact on the environment.

No historical resources have been identified as having been located on this site.

The effect of the proposed amendment on neighborhood including the extent to which nonconformities will be created or eliminated;

This proposal was requested by a resident, and the Planning Board and staff have recognized that the property exists in an area of mixed residential and commercial uses. Littleworth Road has heavy traffic and this site might not be suited for homes to be placed upon it. The commercial uses allowed in the B-4 district are in keeping with the rural character that is within the surrounding area of the lot especially with the requirement that 33% of the lot remain undeveloped.

Furthermore, to protect existing residential uses, the B-4 district requires significant buffering from existing residential structures, and requires that the layout of the lots be designed to place parking and loading areas to the side and rear of the buildings and not directly off the street, whenever possible.

The effect of the proposed amendment on the City's economy and fiscal resources; and

There does not appear to be a negative effect on the City's economy or fiscal resources based upon this proposal as it will be consistent with the uses of the properties in the surrounding area.

The recommendation of the Planning Board relative to whether the proposed amendment should be adopted or rejected, and any recommendations for modifications to the proposed amendment.

The Planning Board unanimously approved the citizen petition and hereby submits it to the City Council for ratification.

Current Uses/Dimensions (R-20)

Permitted Uses
ACCESSORY DWELLING UNIT
ADULT DAY CARE
ASSEMBLY HALL
Bank
Beauty and Barber Shop
BED and BREAKFAST
CHILD CARE FACILITY
CHILD CARE HOME
CONSERVATION LOT
Conversion of Existing Dwelling to Accommodate not
Dwelling, 2 Family
Dwelling, 3 To 4 family
DWELLING, SINGLE FAMILY
EDUCATIONAL INSTITUTION, K-12
FARM
FARM ANIMALS FOR FAMILY USE, for non-commercial purposes, on lots containing a one or two family dwelling
OFFICE
PERSONAL SERVICE ESTABLISHMENT
PUBLIC RECREATION
Public Utility
Retail Sale of Agricultural or Farm Products Raised on Site
ROADSIDE FARM STAND
Theater
Veterinary Office, Animal Hospital or KENNEL

Uses Via Special Exception
ASSISTED LIVING FACILITY
CONGREGATE CARE FACILITY
CONTINUING CARE COMMUNITY FACILITY
EDUCATIONAL INSTITUTION, POST SECONDARY
ELDERLY ASSISTED CARE HOME
Helicopter Take Offs & Landings
NURSING HOME

LOT OCCUPATION	
Min. LOT Size	20,000 sf
FRONTAGE (feet)	125 ft
LOT Coverage	30%
SETBACKS - PRINCIPAL BUILDING (FEET)	
Front/ Abut a Street	*
Side	20
Rear	30

Proposed Uses/Dimensions (B-4)

Permitted Uses
Bank
CHILD CARE FACILITY
COMMERCIAL PARKING FACILITY
COMMERCIAL RECREATION FACILITY
Drive In Theater
Eating and Drinking Establishment
EDUCATIONAL INSTITUTION POST SECONDARY
FARM
HOTEL/MOTEL
Liquor Store
OFFICE
PERSONAL SERVICE ESTABLISHMENT
PUBLISHING FACILITY
Retail Sale of Agricultural or Farm Products Raised
Retail Store
Theater
Veterinary Office, Animal Hospital or KENNEL

Uses Via Special Exception
Helicopter Take Offs & Landings

LOT OCCUPATION	
Min. LOT Size	5 Acres
FRONTAGE (feet)	400 ft
LOT Coverage	33%
SETBACKS - PRINCIPAL BUILDING (FEET)	
Front/ Abut a Street	50
Side	75
Rear	75

p13-06

Mr. Christopher Parker
Planning Director
City of Dover
288 Central Avenue
Dover, NH 03820

FEB - 7 2013

Re: Grammas Investments LLC
Re-zoning Map H Lot 29-A

Dear Mr. Parker,

I am submitting the attached application for the re-zoning of the Mitropoulos land on Littleworth Rd. Map H Lot 29-A.

My goal is to have this parcel re-zoned from the R-20 zone to the B-4 zone.

Please let me know if there is any other info I need to provide.

Sincerely,



John Grammas
603.264.1344



City of Dover, New Hampshire REZONING APPLICATION

[Revision Date: December 21, 2010]

Office Use Only	File #:	<u>P13-06</u>	Date Received:	_____
	Amount Paid:	_____	Time Received:	_____

APPLICANT and OWNER INFORMATION

Name of Applicant: GRAMMAS INVESTMENT LLC. Telephone # 603-264-1344

Address of Applicant: 39 FREETOWN RD. RAYMOND, NH 03077

Name of Property Owner (if different from applicant): George Mitropoulos + REVOCABLE LIVING TRUST Telephone # 603-332-1080

Address of Property Owner: 315 ROCHESTER HILL RD. ROCHESTER, NH 03867

GENERAL INFORMATION

General Description of Area for Rezoning:

Assessor's Map # H (H-2) Lot(s) # 29A

Current Zoning District(s) R-2B Overlay District(s) _____

Size of Area: 6.40 ACRES Existing Use of Property: VACANT LAND

Proposed Zoning District(s) B-4 Overlay District(s) _____

Proposed Use of Property: RETAIL

REZONING INFORMATION

Please indicate, in a separate narrative, how your proposed amendment addresses the following requirements of RSA 674:17. If the requirement is not applicable, please write N/A.

Does the amendment:

- Lessen congestion in the streets;
- Secure safety from fires, panic and other dangers;
- Promote health and the general welfare;
- Provide adequate light and air;
- Prevent the overcrowding of land;
- Avoid undue concentration of population;
- Facilitate the adequate provision of transportation, solid waste facilities, water, sewerage, schools, parks, child day care;
- Assure proper use of natural resources and other public requirements;
- Encourage the preservation of agricultural lands and buildings; and
- Encourage the installation and use of solar, wind, or other renewable energy systems and protect access to energy (see RSA 674:17 I (j) for full text).

Also, please describe how the amendment has been made with reasonable consideration to the character of the area involved.

REQUIRED ATTACHMENTS

- Fifteen (15) hard copies and one digital copy of the following:
 - A properly drafted ordinance containing the amendment in a form meeting the requirements of the City Clerk;
 - A statement of the purposes and intent of the proposed amendment
 - A statement of the impact of the proposed amendment on the City's economy, environment, municipal services, municipal facilities and neighborhoods;
 - A statement describing how the proposal meets the elements outlined above in the Rezoning Information section.
 - A map showing the existing zoning districts and the amendments to these districts as proposed in the amendment, if applicable;
- The names, addresses, and telephone numbers of those submitting the petition and of any agents or representatives of the same;
- A list and address labels including the name, address, and tax map number of each property owner of the area proposed for rezoning and each property owner within one hundred (100) feet of the subject area. The list shall be current within ten (10) days of submittal; and
- A non-refundable fee in the sixty dollars (\$60.00) to cover the cost of the newspaper notice, and a non-refundable fee of one dollar (\$1.00) per landowner and Abutter required to be notified.

SIGNATURES

I/We hereby submit this application to the City of Dover Planning Board and attest that to the best of my knowledge all of the information on this application form and in the accompanying application materials and documentation is true and accurate. As applicant or as agent, I attest that I am duly authorized to act in this capacity.

Signature of Property Owner: [Signature] Date: 1-22-13

Signature of Applicant (if different from owner): [Signature] Date: 2-6-13

AUTHORIZATION TO ENTER SUBJECT PROPERTY

I hereby authorize members of the Dover Planning Board, Planning Department and other pertinent City Departments and boards to enter my property for the purpose of evaluating this application, including performing inspections during the application phase, post-approval phase, construction phase and occupancy phase. It is understood that these individuals must use all reasonable care, courtesy, and diligence when on the property.

Signature of Property Owner: [Signature] Date: 2-6-13

RE/MAX REALTY CENTRE BROKER JOHN DIAMOND
603-969-4071

Amendment: Chapter 170 of the Code of Dover, New Hampshire, dated December 9, 2009, is amended by changing the zoning for Tax Map H, Lot 29A from R-20 to B-4. Map H, Lot 29A contains approximately 6.4 acres.

Purpose: The purpose of this ordinance is to amend Chapter 170 of the Code of the City of Dover, entitled Zoning, adjusting the existing boundaries of the R-20 district to promote the existing character of the land located on Littleworth Rd.

The impact of this amendment would be minimal. If the property is re-zoned to B-4, any development would be in character with many of the surrounding properties. With this amendment there would be less curb cuts onto the very heavily traveled State Highway known as Littleworth Rd. There would be no impact on the schools, septic systems would not be needed.

The properties to the south and west are currently zoned B-4 and the industrial park is within 800 feet of this property. A traffic engineer will provide a plan for safe entry and egress.

**William J. Garnett
Jacqueline S. Garnett**
26 Littleworth Rd.
Map H Lot 30
Dover, NH 03820

Deborah Sousane
24 Littleworth Rd.
Map H Lot 31A
Dover, NH 03820

Ruth K. Sousane
Nancy K. Quinlan
30 Littleworth Rd.
Map H Lot 31
Dover, NH 03820

Robert M & Yun L Gonyou
PO Box 432
Map H Lot 32 A-2
Sanford, ME 04073

Robert Sherwood
55 Knox Marsh Rd.
Map H Lot 32A-1
Dover, NH 03820

Kevin & Lydia A. Cooper
85 Knox Marsh Rd.
Map H Lot 33
Dover, NH 03820

Lydia & Kevin Cooper
85 Knox Marsh Rd.
Map H Lot 33 A
Dover, NH 03820

Lakpa Sherpa
9A Chandler Way
Map H Lot 23-1
Dover, NH 03820

Joshua A & Rachel L Roberge
19 Littleworth Rd.
Map H Lot 29-4
Dover, NH 03820

Charles E Carmichael Jr.
Cheryl A. Carmichael
19A Littleworth Rd.
Map H Lot 29-5
Dover, NH 03820

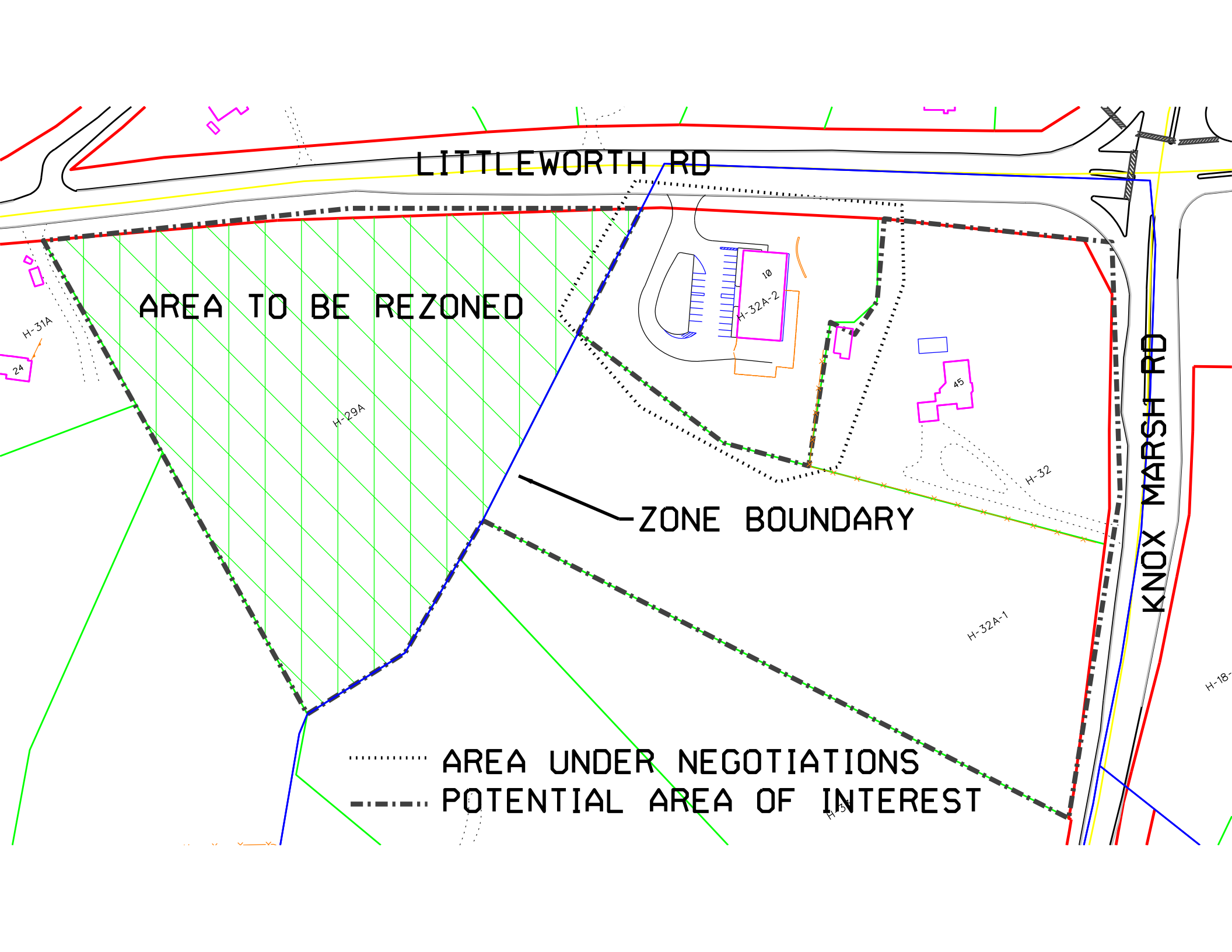
Bernard R Stillwagon Estate
Ramona L Stone Stillwagon
20 Old Littleworth Rd.
Map H Lot 29
Dover, NH 03820

Richard W Kay Trustee
Richard W Kay 1997 Trust
45 Littleworth Rd.
Map H Lot 28
Dover, NH 03820

George Mitropoulos Trustee
George F Mitropoulos Rev Liv Tr
315 Rochester Hill Rd.
Map H Lot 29A
Rochester, NH 03867

Dennis & Nancy Quinlan
89 Knox Marsh Rd.
Map H Lot 33-E
Dover, NH 03820

Grammas Investments LLC
39 Freetown Rd.
Raymond, NH 03077



LITTLEWORTH RD

AREA TO BE REZONED

ZONE BOUNDARY

KNOX MARSH RD

..... AREA UNDER NEGOTIATIONS
- - - - - POTENTIAL AREA OF INTEREST

H-31A

24

H-29A

10

H-32A-2

45

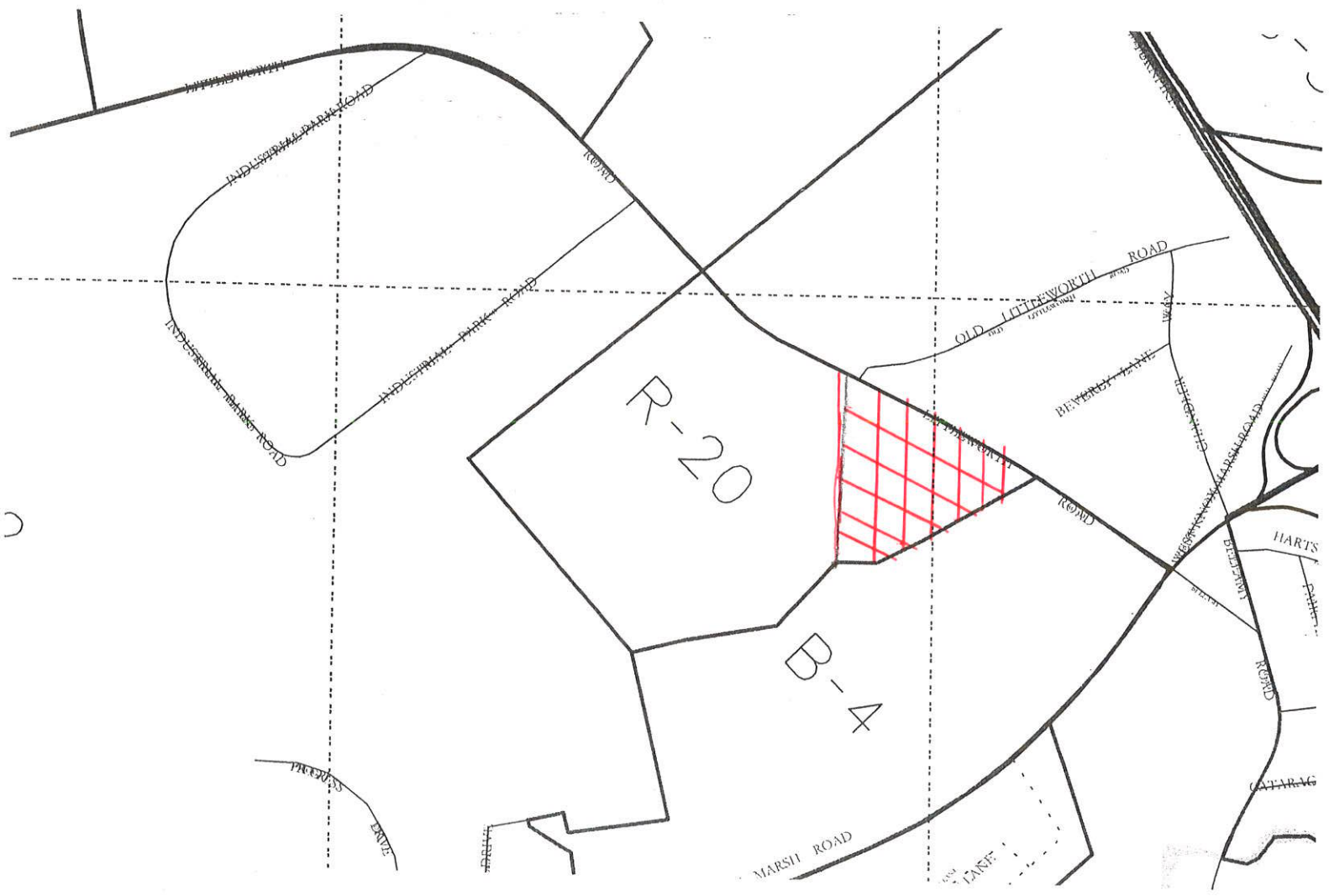
H-32

H-32A-1

H-32A

H-18

AREA TO BE REZONED FROM
R-20 TO B-4





CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.A.7.

Ordinance Number: O-2013.04.10-009
Ordinance Title: Rezoning Rutland Street
Chapter: 170 Zoning

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 170 of the Code of the City of Dover, entitled Zoning, adjusting the existing boundary between the R-12 and I-1 districts to promote the existing character and ensure that existing characteristics of an existing industrial lot on Rutland Street are preserved.

2. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising the official Zoning Map of the City of Dover, referred to in Section 170-8 of said Chapter as follows:

“The official Zoning Map of the City of Dover, New Hampshire, dated December 9, 2009, is amended by changing from Medium Density Residential (R-12) to Restricted Industrial (I-1) an area of approximately 2/3rd of an acre along Rutland Street consisting of a portion of the following parcel: 15-62.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Dean Trefethen, Mayor
Planning Board Representative

Approved as to Legal Form: Allan B. Kras, Sr.
City Attorney

4/18/13

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.A.7.

Ordinance Number: **O –2013.04.10 – 009**
Ordinance Title: Rezoning Rutland Street
Chapter: 170 Zoning

DOCUMENT HISTORY:

First Reading Date: 04/10/2013	Public Hearing Date: 04/24/2013
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

On February 5, 2013, South Dover Storage Solutions, LLC owners of Assessors Map 15, Lot 62, located on Rutland Street petitioned the City to rezone approximately 2/3 acre of land from medium density residential (R-12) to Restricted Industrial (I-1).

The request appeared on the February 26, 2013 Planning Board agenda. The petitioner explained the goal of rezoning the property from residential to commercial, to allow the lot to be fully in the industrial zone. Currently, the rear portion of the lot, approximately 4 acres, is already zoned Restricted Industrial (I-1). By rezoning the front portion of the lot to Industrial, the owner hopes to reutilize this former concrete manufacturing plant, in a light industrial manner. The owner will need to submit a site plan to the Planning Board for further review. The Planning Board determined that a public hearing should be held and voted to post the amendment and notice abutters for a public hearing.

The Planning Board held a public hearing on March 26, 2013. At that meeting additional information was presented about the proposal. After the public hearing, the Board unanimously voted to approve the property owner's request to rezone the property and forwarded the request to the City Council for ratification.

Attached is the application, maps and information presented to the Planning Board, along with the required (per 170-53) report on impacts the rezoning would have on the community and a comparison of the two districts.

To: Dover City Council
From: Christopher Parker, AICP
CC: J. Michael Joyal, City Manager
Dover Planning Board
Date: April 1, 2013
Re: Rutland Street Rezoning

ISSUE:

On March 26, 2013, the City of Dover Planning Board unanimously approved a citizen request to rezone a portion of a lot on Rutland Street from Single Family to Restricted Industrial.

INTENT:

This memo will briefly describe the findings of the Planning Board and ensure compliance with Chapter 170 section 53, subsection F of the City of Dover Code.

GOALS:

The proposed area of rezoning must meet certain criteria for the Planning Board to support its adoption. This memo will review the report criteria laid out in Chapter 170 to explain to the City Council the findings of the Planning Board.

PROCESS:

In February of 2013, staff received a petition from a property owner of land on Rutland Street to rezone a portion of their property from single family to restricted industrial. The Planning Board posted the amendment, after consideration on February 26, 2013, and held a public hearing on March 26. On March 26, 2013, the Board approved the amendment and forwarded it to the City Council for ratification. The Board did not amend the petition and unanimously approved it as presented.

ATTACHMENTS:

- Comparison Tables
- Map
- Rezoning Application

As per section 170-53 F), the Planning Board shall provide to the City Council a report on each proposed amendment that has been proposed and endorsed by it. This report shall include the Board's findings and recommendations on the following:

The consistency of the proposed amendment with the Master Plan;

The 2007 update to the City's Land Use Chapter of its Master Plan is entitled "It's All About Context." This chapter emphasizes the need for new development to be in keeping with the existing conditions in a neighborhood. The property is adjacent to both commercial and residential properties, and has been used as commercial since its inception. The rear portion (4+ Acres) is zoned Restricted Industrial, the front portion, where the building exists is zoned single family residential. The property owner wishes to reuse the front portion of the lot, with the building for a self storage facility, which is classified as an industrial use. If the zoning is approved, they will prepare and present a redevelopment plan to the Planning Board for site plan review.

In addition, the Master Plan advocated for increasing commercial opportunity and diversifying Dover's tax base. By allowing the continued use of this parcel as industrial, the City would be complying with recommendations of the Master Plan.

The consistency of the proposed amendment with other plans, studies, or technical reports prepared by or for the Board and the City;

This proposed amendment does not conflict with any other plans, studies or technical reports.

The effect of the proposed amendment on the City's municipal services and capital facilities as described in the Capital Improvements Program;

The Capital Improvements Program does not include any projects within this area of Dover.

Rutland Street is a major route between Central Avenue and Silver Street, and handles a moderate volume of vehicles. The use of the building will bring an acceptable amount of traffic to the road, and not unduly burden the neighborhood.

No new utilities are required for the proposed project, which will use minimal utilities as there will be an office and manager's apartment on the premises.

The effect of the proposed amendment on the natural, environment, and historical resources of the City;

This proposed amendment proposes to allow an industrial use on the front portion of the project, which currently, is zoned residential in the front, while industrial in the rear. Over time this parcel has been used for various industrial uses. The current owner of the property has already begun to clean up the land, to ensure the natural environment is not impacted.

The effect of the proposed amendment on neighborhood including the extent to which nonconformities will be created or eliminated;

This proposal was requested by a resident, and the Planning Board and staff have recognized that the property exists in an area of mixed residential and commercial uses (the property to the south is part of the former McIntosh College). Staff believes that this is beneficial to the neighborhood to have the full lot within one zoning district. Also, it is a benefit to have the building repaired and reused, as opposed to the derelict state that it has been in since Austin Concrete closed.

Furthermore, to protect existing residential uses, the property owner will be working to remediate any environmental concerns that existed on the parcel, as a result of the concrete production. Finally, the new use will be less intense than the previous manufacturing use, and will require site plan approval, which triggers screening requirements and other abutter centric requirements.

The effect of the proposed amendment on the City's economy and fiscal resources; and

There appears to be a positive effect on the City's economy as the proposal will be consistent with the previous use of the property, and will impact the surrounding properties less than the previous use.

The recommendation of the Planning Board relative to whether the proposed amendment should be adopted or rejected, and any recommendations for modifications to the proposed amendment.

The Planning Board unanimously approved the citizen petition and hereby submits it to the City Council for ratification.

Current Uses/Dimensions (R-12)

Permitted Uses
ACCESSORY DWELLING UNIT
ASSEMBLY HALL
BED and BREAKFAST
CHILD CARE FACILITY
CONSERVATION LOT
CHILD CARE HOME
Conversion of Existing Dwelling to Accommodate not more than 2 units
Dwelling, 2 Family
DWELLING, SINGLE FAMILY
EDUCATIONAL INSTITUTION, K-12
EDUCATIONAL INSTITUTION, POST SECONDARY
FARM
FARM ANIMALS FOR FAMILY USE, for non-commercial purposes, on lots containing a one or two family dwelling
OFFICE
PUBLIC RECREATION
Public Utility
ROADSIDE FARM STAND

Uses Via Special Exception

ELDERLY ASSISTED CARE

LOT OCCUPATION	
Min. LOT Size	12,000 sf
FRONTAGE (feet)	100 ft
LOT Coverage	30%
SETBACKS - PRINCIPAL BUILDING (FEET)	
Front/ Abut a Street	(5)
Side	15
Rear	30

Proposed Uses/Dimensions (I-1)

Permitted Uses
CHILD CARE FACILITY
COMMERCIAL PARKING FACILITY
Establishments for the manufacture assembly, services and repair of the products listed below:
<ul style="list-style-type: none"> • Drugs • Office, computing and accounting machines • Radio and television receiving equipment Communication equipment • Electronic components and Engineering, laboratory, scientific and research instruments and associated equipment • Measuring and controlling instruments • Optical instruments and lenses • Surgical, medical and dental instruments and supplies • Photographic equipment and supplies • Electrotherapeutic, electro-medical and X-ray apparatus
FARM
Fuel, Oil, or Gas Storage
Helicopter Take Offs & Landings
HOTEL/MOTEL
Industry
Liquor Store
New Car Sales
OFFICE
Open Storage
PERSONAL SERVICE ESTABLISHMENT
PUBLIC RECREATION
Public Utility
PUBLISHING FACILITY
Retail Sale of Agricultural or Farm Products Raised
Trucking Terminal
Veterinary Office, Animal Hospital or KENNEL
WAREHOUSING
WHOLESALE

Uses Via Special Exception

AUTO SERVICE
VEHICLE REFUELING AND RECHARGING STATION

LOT OCCUPATION	
Min. LOT Size	40,000
FRONTAGE (feet)	150 ft
LOT Coverage	50%
SETBACKS - PRINCIPAL BUILDING (FEET)	
Front/Abut a Street	50
Side	15
Rear	25



City of Dover, New Hampshire REZONING APPLICATION

[Revision Date: December 21, 2010]

Office Use Only	File #:	<u>P13-05</u>	Date Received:	<u>FEB 05 2013</u>
	Amount Paid:	_____	Time Received:	_____

GP

APPLICANT and OWNER INFORMATION

Name of Applicant: South Dover Storage Solutions, LLC Telephone # 603-742-2261

Address of Applicant: 11 Moses Carr Road, Rollinsford, NH 03869

Name of Property Owner (if different from applicant): Same Telephone # _____

Address of Property Owner: _____

GENERAL INFORMATION

General Description of Area for Rezoning:

Approximately 2/3 acre of land along Rutland Street; the remaining 3.5 acres is already zoned I-1.

Assessor's Map # 15 Lot(s) # 62

Current Zoning District(s) R-12 Overlay District(s) _____

Size of Area: Approx 2/3 acre Existing Use of Property: Concrete manufacturing

Proposed Zoning District(s) I-1 Overlay District(s) _____

Proposed Use of Property: Storage and self-storage units.

REZONING INFORMATION

Please indicate, in a separate narrative, how your proposed amendment addresses the following requirements of RSA 674:17. If the requirement is not applicable, please write N/A.

Does the amendment:

- Lessen congestion in the streets;
- Secure safety from fires, panic and other dangers;
- Promote health and the general welfare;
- Provide adequate light and air;
- Prevent the overcrowding of land;
- Avoid undue concentration of population;
- Facilitate the adequate provision of transportation, solid waste facilities, water, sewerage, schools, parks, child day care;
- Assure proper use of natural resources and other public requirements;
- Encourage the preservation of agricultural lands and buildings; and
- Encourage the installation and use of solar, wind, or other renewable energy systems and protect access to energy (see RSA 674:17 I (j) for full text).

Also, please describe how the amendment has been made with reasonable consideration to the character of the area involved.

REQUIRED ATTACHMENTS

- Fifteen (15) hard copies and one digital copy of the following:
 - A properly drafted ordinance containing the amendment in a form meeting the requirements of the City Clerk;
 - A statement of the purposes and intent of the proposed amendment
 - A statement of the impact of the proposed amendment on the City's economy, environment, municipal services, municipal facilities and neighborhoods;
 - A statement describing how the proposal meets the elements outlined above in the Rezoning Information section.
 - A map showing the existing zoning districts and the amendments to these districts as proposed in the amendment, if applicable;
- The names, addresses, and telephone numbers of those submitting the petition and of any agents or representatives of the same;
- A list and address labels including the name, address, and tax map number of each property owner of the area proposed for rezoning and each property owner within one hundred (100) feet of the subject area. The list shall be current within ten (10) days of submittal; and
- A non-refundable fee in the sixty dollars (\$60.00) to cover the cost of the newspaper notice, and a non-refundable fee of one dollar (\$1.00) per landowner and Abutter required to be notified.

SIGNATURES

I/We hereby submit this application to the City of Dover Planning Board and attest that to the best of my knowledge all of the information on this application form and in the accompanying application materials and documentation is true and accurate. As applicant or as agent, I attest that I am duly authorized to act in this capacity.

Signature of Property Owner: Robert F. Frost Date: 2/1/2013

Signature of Applicant (if different from owner): _____ Date: _____

AUTHORIZATION TO ENTER SUBJECT PROPERTY

I hereby authorize members of the Dover Planning Board, Planning Department and other pertinent City Departments and boards to enter my property for the purpose of evaluating this application, including performing inspections during the application phase, post-approval phase, construction phase and occupancy phase. It is understood that these individuals must use all reasonable care, courtesy, and diligence when on the property.

Signature of Property Owner: Robert F. Frost Date: 2/1/2013

Purpose and Intent

The purpose of this proposed amendment is to re-zone approximately 2/3 acre of land from R-12 to I-1. The land to be re-zoned is part of a larger parcel, most of which is already zoned I-1.

Impact

Given the size of the land which would be re-zoned, the economic impact on the City will be minimal, but will be positive. This re-zoning will allow for the commercial development of the small portion of this parcel which has frontage on Rutland Street, and will facilitate the commercial development of the larger rear portion of the land which is currently zoned I-1. The development of this land for non-residential purposes will have a net benefit to the City.

The existing building which is located on the portion of the property which will be re-zoned has been used for industrial purposes for many years. The building will be extensively refurbished on the exterior to make it attractive. That will be a substantial improvement for the neighborhood. The proposed storage use will require very little demand on city water and sewer utilities or other municipal services.

Rezoning Criteria

This application for re-zoning is filed by South Dover Storage Solutions, LLC , which owns property on Rutland Street which is the former site of Austin Concrete. The property is Tax Map 15, Lot 62. The property contains 4.13 acres, of which approximately 2/3 acre is located along Rutland Street in the R-12 zone, and the remaining land at the rear of the property is located in the I-1 zone. All of the road frontage is along Rutland Street, in the R-12 zone.

The property located in the R-12 zone presently contains a large building which measures approximately 180 feet by 30 feet. This building is in fairly poor condition, and was used for the manufacture of concrete products. The rear portion of the property in the industrial zone contains many remnants of concrete structures such as tanks and vaults. The applicant is in the process of removing concrete debris.

Any access to the industrial land at the rear of the property must come through the residentially zoned frontage. The rear portion of the land is not well suited for residential purposes since it abuts other industrial land on Locust Street and includes concrete debris, some of which cannot be easily removed. The frontage along Rutland Street and the existing building are not well suited for residential use for several reasons. Current zoning rules discourage having access to industrial land extend through residential land. The large building was built for industrial purposes and could not be converted easily into residential use. It would be difficult to provide sufficient parking on site for residential use in the portion of the land zone for such use.

The applicant proposes to refurbish the exterior of the building and to make interior renovations to use the building for storage. The appearance of the building will be very substantially improved. Some self storage units will be added along the northerly side of the building. These

changes will result in a relatively low volume of vehicular traffic. Since the driveway along the northerly side of the property is the only access to the industrial land in the rear, this property will have some level of commercial traffic regardless of whether a storage business is operated at the front of the property. The overall impact on the neighborhood should be less if the proposed storage use is accommodated by re-zoning the front portion of the property. This use will certainly be less intrusive than the historic use of the property.

The proposed amendment will reduce congestion in the streets since the storage use will generate less traffic than would occur if the existing building were converted into the number of residential units that would be commensurate with its size.

The proposed use of the re-zoned land will comply with zoning requirements for lot coverage, building height, and setbacks and will provide adequate light and air. Less parking will be required than if the building were converted to residential use.

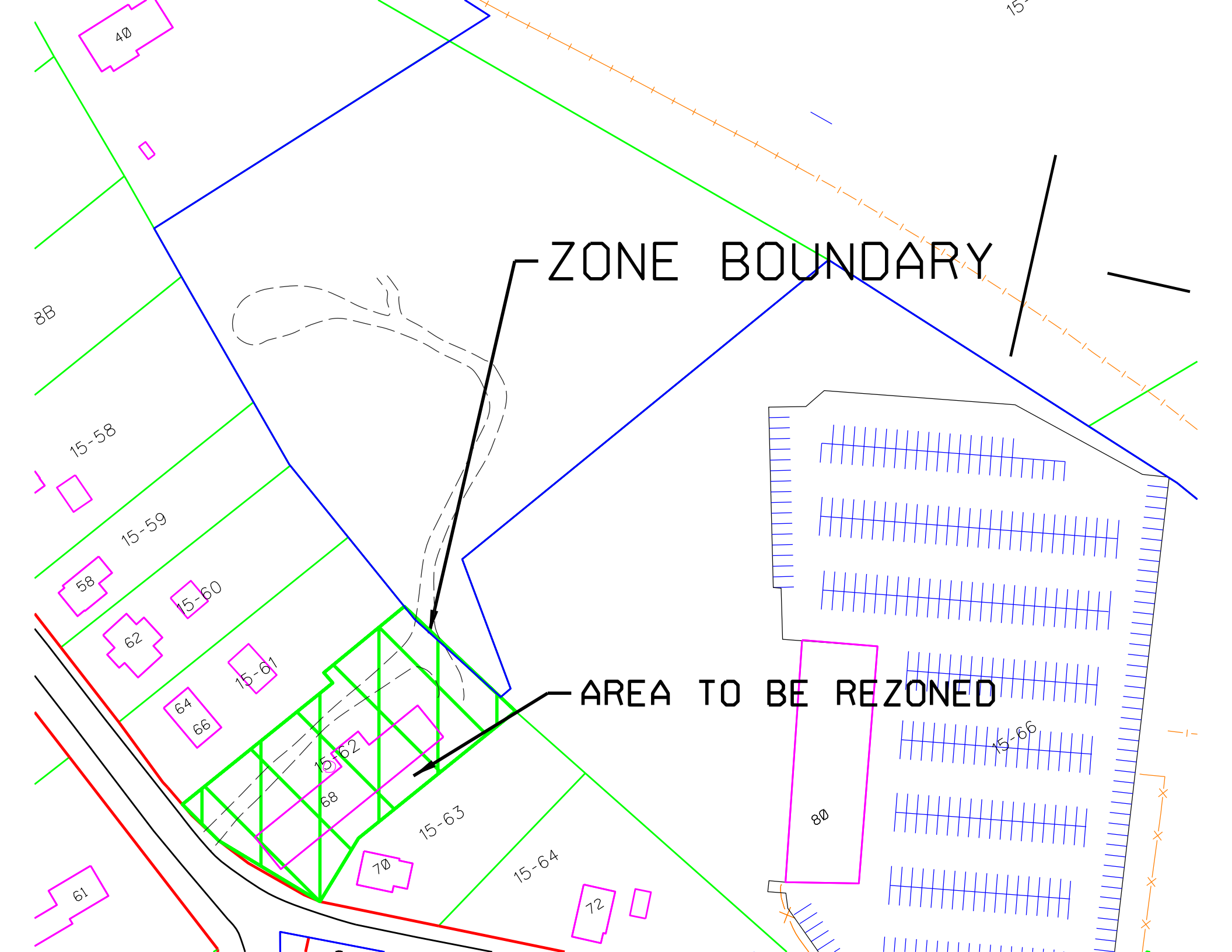
Most of this property is already zoned for industrial use. The re-zoning of the front portion is a natural extension of the industrial zone which extends westward from Locust Street. This re-zoning will avoid undue concentration of population by allowing a commercial use of the land instead of residential use.

The use of the property for commercial and self storage will require very minimal use of city water and sewer facilities, and will be much less than would occur with residential use.

The commercial traffic which will eventually traverse this land to obtain access to the industrial land at the rear makes it unlikely that the front portion of the property could be developed into residential use. If the front were used for residential purposes, the commercial traffic would present noise and safety issues for the residents. This re-zoning will avoid such safety issues.

By changing the zoning from residential to industrial, this re-zoning reduces the impact that this property would have on schools, parks, or child day care facilities.

The effect of this re-zoning request is to recognize that this property has been used for commercial or industrial purposes for many years. Extending the industrial zone to Rutland Street allows the entire property to be developed in a consistent manner which will have less impact on the neighborhood than the prior use.



ZONE BOUNDARY

AREA TO BE REZONED

40

8B

15-58

58

15-59

62

15-60

64

66

15-61

15-62

68

15-63

70

15-64

72

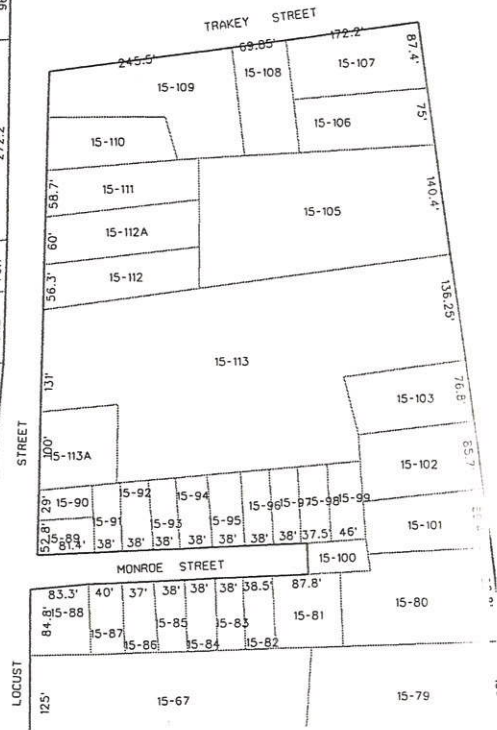
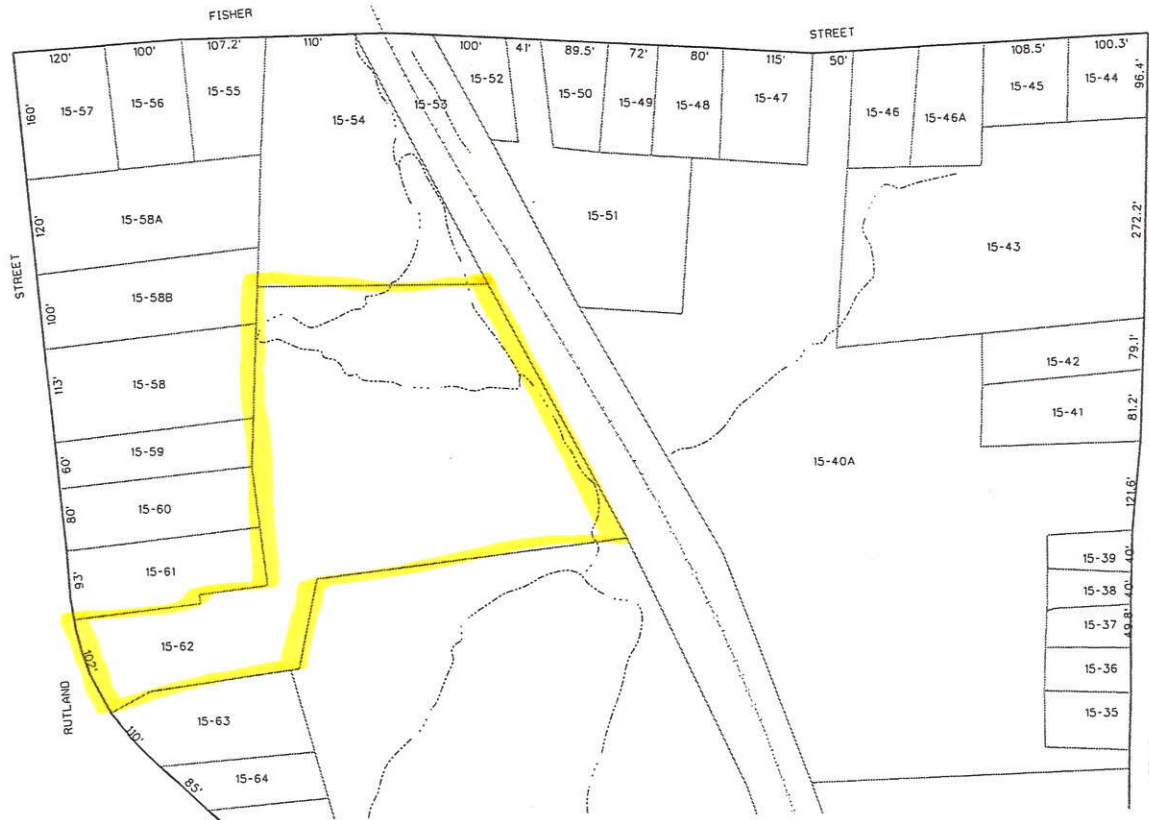
61

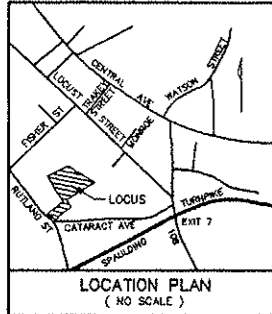
15-66

80

15







No.	Central Angle	Radius	Arc Length	Chord Length	Chord Bearing
C1	39°46'10"	191.00	132.57	129.93	N25°37'00"W
C2	05°46'51"	3212.17	324.09	323.95	S29°11'28"E

No.	Bearing	Distance
L1	N06°05'39"W	8.40'
L2	N10°19'50"W	11.90'
L3	N01°35'44"E	49.20'
L4	S29°40'50"E	34.65'
L5	S12°13'23"E	50.00'
L6	S83°28'42"W	12.00'

REFERENCE PLANS:

- LOT LINE ADJUSTMENT FOR TAX MAP 15 LOTS 54, 62 & 66 ON FISHER AND RUTLAND STREETS IN DOVER, N.H. SCALE: 1" = 60'; DATED: JUNE 24, 1996, REVISED THROUGH 10/7/96; PREPARED BY: BRUCE POHOPEK, LAND SURVEYOR. RECORDED S.C.R.D. PLAN 48-73.

NOTES:

- OWNERS OF RECORD:
SOUTH DOVER STORAGE SOLUTIONS, LLC
11 MOSES CARR ROAD
ROLLINSFORD, NH 03869
S.C.R.D. VOL. 4055, PAGE 0077
- 15 / 62 - DENOTES TAX MAP AND PARCEL NUMBER.
- ZONING DISTRICTS:
R-1
MINIMUM LOT SIZE = 40,000 S.F.
MINIMUM FRONTAGE = 150 FEET
BUILDING SETBACK REQUIREMENTS:
FRONT = 50 FEET
SIDE = 15 FEET
REAR = 25 FEET
MAXIMUM LOT COVERAGE = 50 PERCENT
R-12
MINIMUM LOT SIZE = 12,000 S.F.
MINIMUM FRONTAGE = 100 FEET
BUILDING SETBACK REQUIREMENTS:
FRONT = NEIGHBORHOOD AVG.
SIDE = 15 FEET
REAR = 30 FEET
MAXIMUM LOT COVERAGE = 30 PERCENT
- THE SUBJECT PARCEL IS LOCATED WITHIN AREAS DETERMINED TO BE OUTSIDE THE 0.2 PERCENT ANNUAL CHANCE FLOODPLAIN AS SHOWN ON FLOOD INSURANCE RATE MAP COMMUNITY NUMBER 330145; PANEL 0320, SUFFIX D; MAP NUMBER 33017C0320D, EFFECTIVE DATE MAY 17, 2005.
- BASIS OF BEARINGS IS NH STATE PLANE GRID FROM GPS OBSERVATION TAKEN ON OCTOBER 5, 2012.
- VERTICAL DATUM IS NAVD88 FROM GPS OBSERVATION TAKEN ON OCTOBER 5, 2012.
- WETLAND DELINEATION PERFORMED BY MARK WEST, C.W.S. 10 OF WEST ENVIRONMENTAL, INC. ON NOVEMBER 1, 2012.
- THE PARCEL IS SUBJECT TO:
SEWER EASEMENT AND RIGHTS GRANTED TO THE CITY OF DOVER AS MORE FULLY SET FORTH IN INSTRUMENT RECORDED JUNE 8, 1942 IN S.C.R.D. BOOK 510, PAGE 448;
EASEMENT TO THE CITY OF DOVER RELATIVE TO SEWERS RECORDED APRIL 15, 1994 IN S.C.R.D. BOOK 1739, PAGE 244.

15 / 68B
STEPHEN FLYNN
LORRAINE FLYNN
544 RUTLAND STREET
DOVER, NH 03820
2183 / 584

15 / 58
JOHN M. METTEE REV. TRUST
58 RUTLAND STREET
DOVER, NH 03820
2209 / 447

15 / 69
CHERYL DAILEY
58 RUTLAND STREET
DOVER, NH 03820
1799 / 377

15 / 60
PANAGIOTIS XYDIAS
VASILIOS XYDIAS
60 RUTLAND STREET
DOVER, NH 03820
1972 / 454

15 / 61
DANIEL BALL
SUSAN BALL
68 RUTLAND STREET
DOVER, NH 03820
2027 / 177

IRON ROD WITH
NORWAY PLAINS
CAP, UP 0.5'

IRON ROD WITH
NORWAY PLAINS
CAP, FLUSH

IRON ROD WITH
NORWAY PLAINS
CAP, UP 0.5'

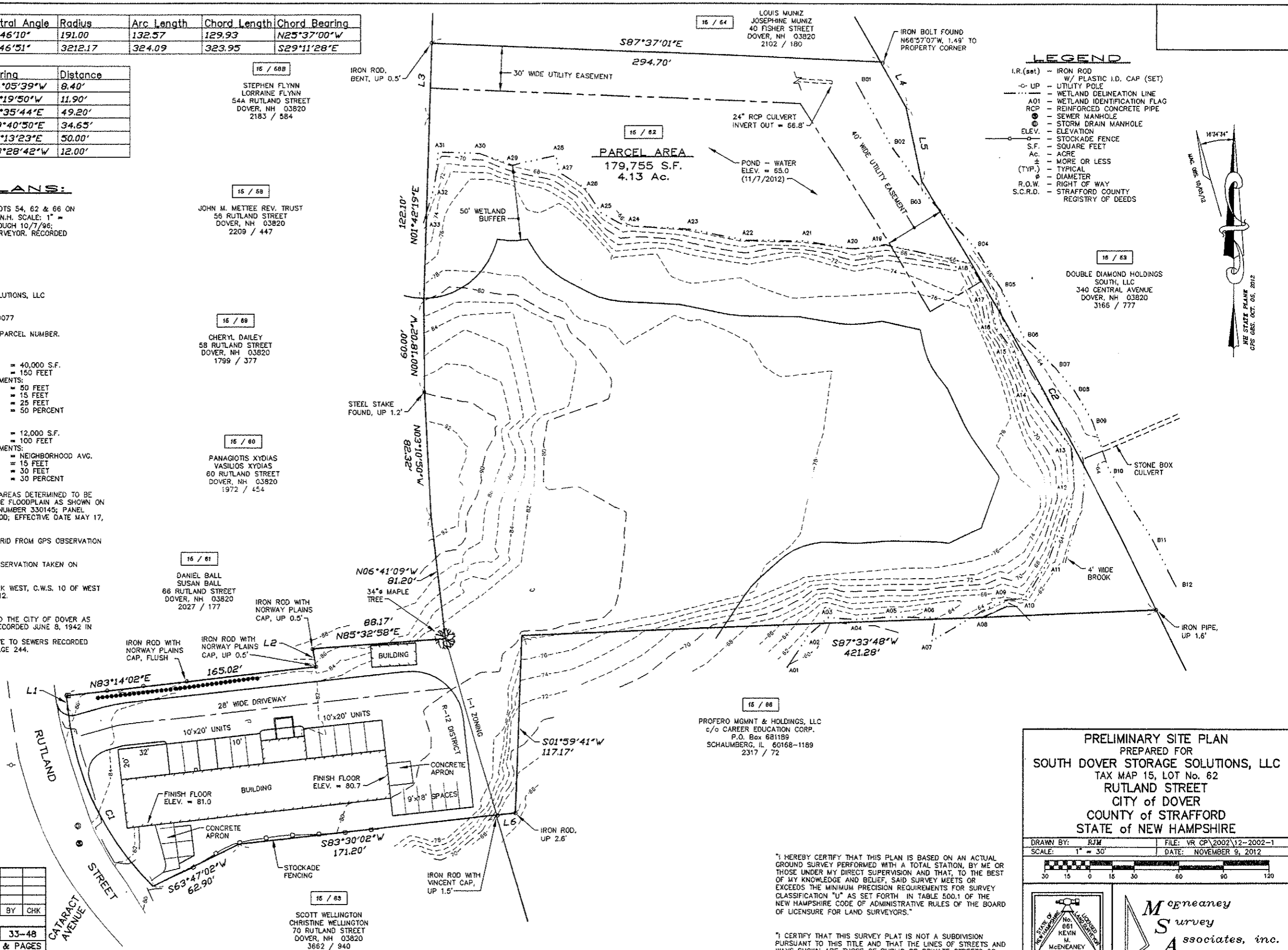
IRON ROD WITH
NORWAY PLAINS
CAP, UP 0.5'

15 / 66
PROFERO MGMT & HOLDINGS, LLC
c/o CAREER EDUCATION CORP.
P.O. Box 681189
SCHAUMBURG, IL 60168-1189
2317 / 72

15 / 65
SCOTT WELLINGTON
CHRISTINE WELLINGTON
70 RUTLAND STREET
DOVER, NH 03820
3662 / 940

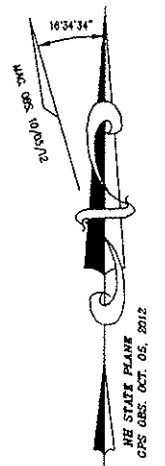
15 / 23
15 / 24
PROFERO MGMT & HOLDINGS, LLC
c/o CAREER EDUCATION CORP.
P.O. Box 681189
SCHAUMBURG, IL 60168-1189
2126 / 361

NO.	DATE	DESCRIPTION	BY	CHK
12-2002	TOPOGRAPHIC	12-06	33-48	
PROJECT NO	TYPE	FIELDBOOK & PAGES		



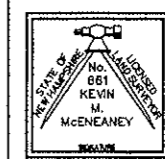
LEGEND

- I.R. (set) - IRON ROD
- W/ PLASTIC I.D. CAP (SET)
- UP - UTILITY POLE
- WETLAND DELINEATION LINE
- A01 - WETLAND IDENTIFICATION FLAG
- RCP - REINFORCED CONCRETE PIPE
- SM - SEWER MANHOLE
- SDM - STORM DRAIN MANHOLE
- ELEV. - ELEVATION
- S.F. - STOCKADE FENCE
- S.F. - SQUARE FEET
- Ac. - ACRE
- ± - MORE OR LESS
- (TYP.) - TYPICAL
- Ø - DIAMETER
- R.O.W. - RIGHT OF WAY
- S.C.R.D. - STRAFFORD COUNTY REGISTRY OF DEEDS



PRELIMINARY SITE PLAN
PREPARED FOR
SOUTH DOVER STORAGE SOLUTIONS, LLC
TAX MAP 15, LOT No. 62
RUTLAND STREET
CITY OF DOVER
COUNTY OF STRAFFORD
STATE OF NEW HAMPSHIRE

DRAWN BY: RJM FILE: VR CP\2002\12-2002-1
SCALE: 1" = 30' DATE: NOVEMBER 9, 2012



McEaney
Survey
Associates, inc.

P.O. Box 681 - 24 CHESTNUT STREET
DOVER, NH 03820 (603) 742-0911

"I HEREBY CERTIFY THAT THIS PLAN IS BASED ON AN ACTUAL GROUND SURVEY PERFORMED WITH A TOTAL STATION, BY ME OR THOSE UNDER MY DIRECT SUPERVISION AND THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, SAID SURVEY MEETS OR EXCEEDS THE MINIMUM PRECISION REQUIREMENTS FOR SURVEY CLASSIFICATION "U" AS SET FORTH IN TABLE 500.1 OF THE NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES OF THE BOARD OF LICENSURE FOR LAND SURVEYORS."

"I CERTIFY THAT THIS SURVEY PLAT IS NOT A SUBDIVISION PURSUANT TO THIS TITLE AND THAT THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW WAYS ARE SHOWN." (RSA 676:18)



RECEIVED
DOVER CITY CLERK
DOVER, NH

2013 APR -3 P 1:48

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: GREATER DOVER CHAMBER OF COMMERCE

Federal Tax ID number for Organization: 02-0127246

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: MICHAEL MENERS Day Time Telephone: (603) 743-2218

Address: 550 CENTRAL AVENUE Email Address MICHAEL@DOVERN.H.ORG

Purpose of Permit: PARTIAL CLOSURE OF SIXTH ST. FOR DOVER FARMERS' MARKET.

Date of Event: WEDNESDAYS 5/8 - 10/16 Specific Time: 1:00pm TO 6:30pm (SEE ATTACHED LETTER)

Location of Event: SIXTH STREET (BETWEEN CENTRAL AVE & CHESTNUT STREET)

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

**** NOTE:** ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

*****NOTE:** SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 3/28/13

Licensing Board approval [Signature] Date: 4/1/13
Revised 03/17/08

Traffic Bu reau
OK (MES)

RECEIVED
DOVER CITY CLERK
DOVER, NH



2013 MAR 32 P 12:11

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: UNH Relay for Life (American Cancer Society)

Federal Tax ID number for Organization: _____

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Sarah Maskwa Day Time Telephone: 603-978-6820

Address: 39 Laurel Lane Somersworth NH Email Address smaskwa@gmail.com

Purpose of Permit: To be able to raise money via tagging for Relay for Life

Date of Event: May 11th Specific Time: 10am - 2pm

Location of Event: corner of Oak street and central Ave (by Ride Aid)

(Raffle Permit only)

Prize (s) To Be Awarded: _____

Amount of Donation: _____ Date of Drawing: _____ Specific Time: _____

Place of Drawing: _____

*** NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

**** NOTE:** ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

*****NOTE:** SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Sarah J. Maskwa Date: 3/25/13

Licensing Board approval (Signature) Date: 4/4/13

Revised 03/17/08

Traffic Bureau OK (MES)

All set with NH Charitable Trusts.
25



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2013.04.24 – 29**
Resolution Re: **B13039 Hot Bituminous Paving –Asphalt Laid in Place**

WHEREAS: Sealed bids B13039 were requested and received for Hot Bituminous paving (asphalt) laid in place on March 11, 2013 at 2:00 PM. The bid requested unit pricing on various scopes of services and products for paving various streets; and

WHEREAS: Two bids were received with the low bid being submitted by Brox Industries, Inc in the total amount of \$726,500.00 with per item rates outlined in the results section of this resolution. It is the recommendation to award to Brox Industries, Inc at a reduced scope in the amount not to exceed \$500,000.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Brox Industries Inc given the unit rates provided in conjunction with B13039. The amount of this authorization shall be limited so as not to exceed available finding.

Financing

Account	Description	Appropriation	Available
1009.1.300.43121.4715.00000.92	CS Street Improvements	460,562.00	108,912.00
1000.1.300.43121.4715.00000.00	CS Street Improvements	710,000.00	391,068.00

AUTHORIZATION

15/ Daniel Lynch
Approved as to Funding: Daniel R. Lynch Finance Director
Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr. General Legal Counsel 4/18/13

Recorded by: Karen Lavertu City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2013.04.24 – 29**

Resolution Re: B13039 Hot Bituminous Paving –Asphalt Laid in Place

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2013.04.24 – 29**

Resolution Re: B13039 Hot Bituminous Paving –Asphalt Laid in Place

RESOLUTION BACKGROUND MATERIAL:

Sealed bids B13039 were requested and received for Hot Bituminous paving (asphalt) laid in place on March 11, 2013 at 2:00 PM. Two bids were received with the low bid being submitted by Brox Industries, Inc at the rates outlined below. It is the recommendation to award to Brox Industries, Inc at a reduced scope not to exceed \$500,000.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	67	Number of Responses:	2
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Until completed	Estimated Delivery:	As needed
Recommended Award to:	Brox Industries	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List:

<https://online.ci.dover.nh.us/energie/financeRequests.php>

RESULTS B13039				Brox Industries Dracut MA		Pike Industries Belmont NH	
ITEM #	ITEM	QTY	UNIT	\$/UNIT	\$	\$/UNIT	\$
1a	Shim	1830	ton	\$83.00	\$151,890.00	\$82.00	\$150,060.00
1b	base	75	ton	\$86.00	\$6,450.00	\$82.00	\$6,150.00
1c	wear	4300	ton	\$86.00	\$369,800.00	\$77.00	\$331,100.00
1d	wear night	0	ton	\$88.00	\$0.00	\$0.00	\$0.00
2a	hand work	100	ton	\$125.00	\$12,500.00	\$135.00	\$13,500.00
3a	frames grates covers	170	ea	\$20.00	\$3,400.00	\$275.00	\$46,750.00
3b	gate boxes	90	ea	\$85.00	\$7,650.00	\$160.00	\$14,400.00
3c	structure rebuild	10	VF	\$180.00	\$1,800.00	\$350.00	\$3,500.00
4	crushed gravel - Shoulder Leveling	40	cy	\$55.00	\$2,200.00	\$125.00	\$5,000.00
5	reclaimed base	600	sy	\$9.00	\$5,400.00	\$10.00	\$6,000.00
6	Cold Planing	48500	sy	\$2.69	\$130,465.00	\$3.00	\$145,500.00
7	cut in joints for driveways	2300	lf	\$2.15	\$4,945.00	\$5.00	\$11,500.00
8	asphalt adjustment allowance	1	ea	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
	total				\$726,500.00		\$763,460.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2013.04.24 – 30**
Resolution Re: **B13048 Award of Bid Amkus Hydraulic Tool Replacement**

WHEREAS: Sealed request for proposal B13048 was requested and received for the purchase of a Amkus Hydraulic Tool replacement for Dover Fire & Rescue on March 27, 2013 at 2:00 pm; and

WHEREAS: One response was received in the amount of \$34,017 from Fire Tech & Safety of Tyngsboro MA and vetted by fire department personnel. The city currently owns and operates an Amkus M30 spreader which has reached its life expectancy and had requested pricing allowance for the trade in value towards the replacement unit. The proposal submitted was negotiated further by the fire department, items removed and a revised cost was reached in the amount of \$27,055.00. The city will retain the existing equipment and award to Fire Tech & Safety of Tyngsboro MA in the revised amount of \$27,055.00; and

WHEREAS: The city approved \$35,000 in the FY13 CIP.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Fire Tech & safety given the revised rates provided in conjunction with B13048. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4013.1.220.42220.4741.02251.13.000	Fire Equip Jaws of Life	35,000.00	35,000.00

AUTHORIZATION

Approved as to Funding: *1st Daniel Lynch* Daniel R. Lynch Finance Director Sponsored by: Mayor Dean Trefethen By request

Approved for Legal Compliance: *Allan B. Kraus, Sr.* Allan B. Kraus, Sr. General Legal Counsel *4/18/13*

Recorded by: *Karen Lavertu* Karen Lavertu City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2013.04.24 – 30**
Resolution Re: **B13048 Award of Bid Amkus Hydraulic Tool Replacement**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2013.04.24 – 30**
 Resolution Re: **B13048 Award of Bid Amkus Hydraulic Tool Replacement**

RESOLUTION BACKGROUND MATERIAL:

Sealed bid was requested for the City of Dover Fire & Rescue is to upgrade its existing Amkus hydraulic tool system. An alternate product was allowed. This equipment will replace the current “Jaws of Life” which is 20 years old. This equipment is part of the Fire & Rescue’s request during the CIP process and all equipment will be placed on Squad 14, which responds to all major accidents and hazardous situations which require special equipment.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	97	Number of Responses:	1
Warranty:	Manufactures	Terms:	Net 30, FOB Dover
Work Bonded:	NA	Contract:	No
Prices will hold for:	Until Complete	Estimated Delivery:	As needed
Recommended Award to:	Fire Tech & Safety	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	No	Reason for Council Approval:	Purchase to exceed \$25,000

Vendor Solicitation List

<https://online.ci.dover.nh.us/energie/financeRequests.php>

Qty	Description	Fire Tech & safety	revised
1	Amkus, Honda 5.5H.P. (GH2S-XL) portable pump, simultaneous operation with roll cage and 2 hose loops to accommodate 40’ of hydraulic hose each.	7,300	7,300
2	Amkus , 40’ hydraulic Lines with couplings	1,322	1,322
2	Amkus, AMK-RR100 Manual Hose Reels that accommodate 100’ of hydraulic hose (reels only, no hoses)	6,262	0
4	Amkus, 5’ whips that connect reels to pump w/couplings	1,000	0
1	Amkus, AMK-22 C.O.T. (cutter of tomorrow) w/ rotating handle	6,071	6,071
1	Amkus, AMK-30CRT spreader	6,515	6,515
1	1pair – Amkus, Extenda Tips for spreaders	833	833
1	1 kit – Amkus, chain package for the 30CRT spreaders	1,519	1,519
1	1 kit – Paratech TVS Kit, includes: 1-TVS 100, 1-TVS 200, 2sets of tie downs, and 2 carrying bags. ALT OFFERED	3,495	3,495
	Total cost of new equipment Including Delivery	34,317	27,055
	Trade in value of Amkus M30-c Spreader (deduct \$)	-300	0
	Total net costs	34,017	27,055



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2013.04.24 – 31**
Resolution Re: Authorization to Enter into an Agreement and Commit Funds to the NH Stormwater Coalition

WHEREAS: On February 15, 2013 the EPA issued a draft 2012 NH MS4 general permit for comment. The draft is over 500 pages and significantly increased the commitment required of the regulated communities when compared to existing permits. There are sixty NH communities regulated by the EPA MS4 permit program; and

WHEREAS: It is apparent that to fully comprehend the impact of the 500 page permit would require professional assistance and that it would be advantageous for all sixty communities to work together and share the financial burden of a comprehensive review as well as support for any proposed changes; and

WHEREAS: The group of affected MS4 NH Communities is suggesting that every MS4 community join a coalition to review and prepare comments on the draft MS4 as a first step. Each community will be expected to pay their fair share. The ultimate cost depends on how many communities join this effort. Based on population Dover's share would not likely exceed \$7,500 for this initial step.

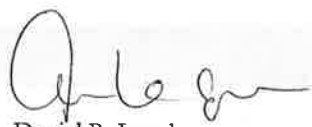
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue Purchase Orders as needed for City of Dover NH share for expenses related to the NH Stormwater Coalition NH MS4 general permit.. The amount of this authorization shall be limited so as not to exceed available funding.

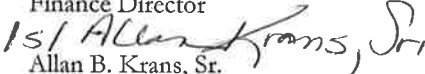
Financing

Account	Description	Appropriation	Balance
1000.1.300.43155.4715	Stormwater land improvement	175,000	163,244

AUTHORIZATION

Approved as to Funding:  Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance:  Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk 



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2013.04.24 – 31**

Resolution Re: Authorization to Enter into an Agreement and Commit Funds to the NH Stormwater Coalition

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2013.04.24 – 31**
Resolution Re: Authorization to Enter into an Agreement and Commit Funds to the NH Stormwater Coalition

RESOLUTION BACKGROUND MATERIAL:

On February 15th the EPA issued the draft 2012 NH MS4 general permit for comment. The draft permit is over 500 pages in length and a significantly increases the commitment required of the regulated communities when compared to the existing general permit. The additional requirements proposed in the draft will be very costly and when EPA was asked at a presentation of the draft if EPA had an estimate as to how much it will cost a community to implement the proposed permit, EPA said it estimated it will cost between \$80,000 and \$800,000 annually. Based on this estimate one can assume that it will cost Dover in the neighborhood of \$400,000 to \$500,000 annually for the next five years.

There are 60 New Hampshire communities regulated by the EPA MS4 permit program. These communities represent over 750,000 New Hampshire citizens, nearly three quarters of the state's population. As community staff from around the state have begun to review the draft permit it became quickly apparent that to fully comprehend the impact of the 500 plus page permit would require professional help and that it would be advantageous for all 60 communities to work together on reviewing the draft permit. Working together will help share the financial burden to pay for a comprehensive review as well as provide political support for proposed changes suggested in our comments.

A group of affected MS4 NH communities is suggesting that every MS4 community join a coalition to review and prepare comments to the draft MS4 general permit proposed by EPA as a first step. Each member of the Coalition will be expected to pay for a fair share of the cost to prepare comments on the permit. The ultimate cost will depend on how many communities join the coalition effort. Dover's share to complete the review using a population based assessment would not likely exceed \$7,500.

Award Information:

Purchase orders will be issued to the vendor selected by the NH Stormwater Coalition to authorize future expenditures related to NH MS4 general permit.

Purchasing Information:

Type:	Purchase Order	Advertised:	na
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Na	Estimated Delivery:	As needed
Recommended Award to:	As needed vendors	Fund:	WWTP
Other Approvals Required:	NHDES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

SHEEHAN
PHINNEY
BASS +
GREEN

PROFESSIONAL
ASSOCIATION

Writer's Direct Dial (603) 627-8291
jpeltonen@sheehan.com




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1000 ELM STREET
MANCHESTER, NH
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T 603 668-0300
F 603 627-8121

CONCORD
TWO EAGLE SQUARE
CONCORD, NH
03301
T 603 223-2020
F 603 224-8899

HANOVER
2 MAPLE STREET
HANOVER, NH
03755
T 603 643-9070
F 603 643-3679

BOSTON
255 STATE STREET
BOSTON, MA
02109
T 617 897-5600
F 617 439-9363

WWW.SHEEHAN.COM

TO: MS4 Communities
FROM: John E. Peltonen 
RE: MS4 Group Agreement
DATE: April 9, 2013

Attached is the proposed Agreement for the MS-4 Permit Communities. At this point we anticipate that the following activities will take place over the balance of 2013:

1. Permit comments
2. Expand group
3. Statewide cost impact
4. Coordinate with legislature
5. Obtain schedule of compliance authority
6. Identify outdated TMDL/Impairment listings
7. Identify outdated WQS for DES revision
8. Meetings with DES
9. Develop list of regulatory options to ensure updated science in regulating MS4 communities

Obviously the most immediate substantive tasks are the filing of the comments to the draft permits and engaging with NHDES to determine whether and how the State will assist us in addressing our concerns. At this point we anticipate that the legal fees for these activities for both Hall & Associates and Sheehan Phinney Bass + Green will be approximately \$350,000, to be divided among the member communities based on each community's population compared to the overall population of the participating members. This amount may go up or down depending on the level of cooperation of the agencies and whether we will be required to file any state or federal appeals if the permits are finalized this year.

A list of the communities in attendance at our meeting and indicating an interest in participating is attached. Please note that the list includes the population for each community based on the census. The list also includes the aggregate population

number of all listed communities and the percentage share of each individual community. Each community's percentage share is derived by dividing the community's population by the total population.

Please confirm as soon as possible whether your community will be participating in the Group. We expect we will have another meeting shortly designed for those communities that did not attend last week's presentation and to update everyone on our initial contacts with NHDES. Please keep this information confidential as we form the MS4 Group.

/Attachments

MS4 COMMUNITY GROUP PARTICIPATION AGREEMENT

THIS AGREEMENT is made and effective as of this _____ day of April, 2013, between and among the parties (hereinafter, the “Communities”) whose authorized representatives have executed this Agreement.

WHEREAS, several Towns and Cities in the State of New Hampshire (Communities), have been identified by the United States Environmental Protection Agency (“EPA”) as MS4 communities subject to the provisions of the draft MS4 General Permit (“Draft Permit”) with respect to stormwater discharges to receiving bodies of water over which EPA claims jurisdiction pursuant to the Clean Water Act;

Whereas, the cost of compliance associated with the proposed General Permit will be extreme for many communities and divert local funds from more necessary and socially beneficial projects unless major modifications and revisions are made to this draft document; and

WHEREAS, the Communities have agreed to work together to address issues of common concern arising from the issuance by EPA of the Draft Permit;

NOW THEREFORE, the Communities agree as follows:

1.0 The MS4 Group.

The New Hampshire MS4 Communities hereby organize and constitute themselves as the New Hampshire MS4 Community Group (the “MS4 Group”). The MS4 Group consists of the New Hampshire towns and cities listed on Appendix A, attached hereto and made a part hereof by reference. By agreement of the MS4 Group, Appendix A may be amended from time to time to add additional New Hampshire MS4 communities whose interests and objectives are compatible with the MS4 Group.

2.0 Purpose.

The MS4 Group is organized for the purpose of evaluating the Draft Permit; preparing joint comments on the Draft Permit for submittal to EPA pursuant to the provisions of the Clean Water Act; meeting with and working with the New Hampshire Department of Environmental Services (“DES”) and EPA to address and resolve issues of common concern to the MS4 Group; and to participate together in all regulatory efforts needed to ensure local resources are only expended in addressing properly documented environmental concerns using current scientific information, including, if necessary, litigation, to reach a satisfactory resolution of issues of common concern to the MS4 Group.

3.0 Common Counsel.

The MS4 Group, in furtherance of the purpose of the Group, agrees to retain the law firms of Sheehan Phinney Bass + Green, 1000 Elm Street, Manchester, New Hampshire 03101

and Hall & Associates, 1620 I Street, NW, Suite 701, Washington, DC 20006, to serve as common counsel to the MS4 Group.

Common counsel shall serve the MS4 Group for the limited engagement of providing legal assistance to the MS4 Group relating to the Draft Permit including preparing comments to the Draft Permit, negotiating with State and Federal regulatory agencies and appealing any final permits or certifications issued. Where individual measures are needed to ensure that MS4 requirements properly reflect the local ecological conditions, such local efforts will be conducted outside of this group agreement.

It is understood that the client for purposes of this representation is the MS4 Group and not any of its individual Communities or any other entities whose interests in this matter are being represented by those individual Communities. It is further understood that the MS4 Group will not submit to the firms any confidential information of its Communities not pertinent to this representation.

The firms are relatively large law firms and represent many other clients. Thus, during the time we are representing the MS4 Group, the firms may also represent other present or future clients in disputes or transactions adverse to the MS4 Group that are unrelated to this representation. For example, such conflicts may be most likely to arise in transactions involving local planning boards and zoning boards or tax abatement or similar issues.

Based on the foregoing, the MS4 Group agrees that our representation of it in this matter will not disqualify our firm from opposing an MS4 Group Community in other matters, including litigation, that are unrelated to the subject matter of this representation, and the MS4 Group Community consents to any conflict of interest with respect to those representations. We agree, however, not to use any proprietary or other confidential information of a nonpublic nature concerning the MS4 Group acquired by us as a result of our representation of it to its material disadvantage in connection with any litigation or other matter in which we are opposed to an MS4 Group Community. In addition, members of the MS4 Group may have contractual or other relationships relating to stormwater discharges. To the extent we represent one member with respect to those relationships, those communities involved consent to allow that representation to continue.

Attorney hourly rates shall be as follows:

John E. Peltonen	\$325	
Robert R. Lucic	\$325	
Lynn J. Preston	\$235	
John Hall	\$375	
Gary Cohen	\$325	
Philip Rosenman	\$220	
Keisha Sedlacek	\$185	
Sally Brabble	\$145	Paralegal

4.0 Organization and Procedures.

4.1 Committees. In order to carry out the purposes of this Agreement, the Communities are hereby authorized to establish two Committees, the Executive Committee and the Technical Committee.

4.2 Authority to Decide. The MS4 Group shall act by and through the Executive Committee, provided that the MS4 Group Communities reserve to themselves the right at any time to authorize, require, reverse or rescind any action undertaken by the Executive Committee pursuant to this Agreement in accordance with the voting requirements set forth in Paragraph 4.5.

4.3 Meetings. The MS4 Group may authorize, require or direct actions under this Agreement only at meetings duly held and called for such purpose. Meetings of the MS4 Group may be called for any purpose at any time by any Community. Meetings may be held by telephone conference.

4.4 Notice of Meetings. Written notice of the time, place and purpose of the meeting of the MS4 Group shall be given to each Community entitled to vote at such meeting at least five (5) days and not more than thirty (30) days before the date of such meeting either personally or by mail or by other means of written communication including facsimile, charges prepaid, addressed to each member at the address appearing on the service list maintained by the Executive committee. In the event a meeting is called on less than five (5) days' written notice, waiver of such notice must be filed in writing by at least ninety percent (90%) of the Voting Power. No action shall be taken by the Communities to reverse or rescind an action of the Executive Committee except upon five (5) days' written notice or a waiver thereof from ninety percent (90%) of the Voting Power.

4.5 Voting. Each Community shall have a vote ("Voting Power") as follows:

a) Each MS4 Group Community shall have a vote weighted in accordance with the Allocation Percentage of the Community as set forth in the Allocation Percentage of Appendix B (the "Allocation Percentage"); (or one vote per member?)

b) No Community may vote unless that Community has paid all financial contributions assessed, due and owing as of the last assessment made pursuant to this Agreement or the Trust Agreement prior to such meeting. Any Community having an assessment due and owing that remains unpaid at the time of the meeting may vote only upon payment of the full assessment prior to the vote; and

c) Unless otherwise specified herein, all issues shall be decided by a simple majority of the Voting Power of the Communities as Voting Power is defined in this Paragraph.

4.6 Voting by Proxy. A Community eligible to vote at an MS4 Group meeting may assign in writing, using the form attached to this Agreement as Appendix C or one substantially similar thereto, its vote (in accordance with 4.5 of this Agreement) to another Community eligible to vote at the meeting.

4.7 Quorum. A majority of the eligible Voting Power (as defined in Paragraph 4.5 of this Agreement) of the MS4 Group shall be present in person or represented by proxy at any MS4 Group meeting.

4.8 Decisions by MS4 Group. The MS4 Group shall, at a meeting or meetings duly called for that purpose, make a determination on the following matters:

- a) entering into contracts on behalf of the MS4 Group;
- b) selecting consultants to undertake tasks common to the MS4 Group effort, and coordinating, supervising and directing the activities of such persons;
- c) commencing litigation or other action in furtherance of the common interests of the MS4 Group; and
- d) selecting a Project Coordinator, who shall have the responsibilities to coordinate and oversee the activities of the MS4 Group.

5.0 Executive Committee

5.1 Executive Committee Members. The Executive Committee shall consist of representatives of five (5) MS4 Group Communities to be selected by the Group.

5.2 Enumerated Powers of the Executive Committee. The powers, duties and responsibilities of the Executive Committee shall include:

- a) electing a Chairperson of the Executive Committee;
- b) entering into contracts on behalf of the MS4 Group as approved by the Executive Committee or the MS4 Group;
- c) appointing subcommittees to handle specific matters delegated by the Executive Committee;
- d) coordinating, supervising and directing the activities of common counsel or consultants to undertake tasks common to the MS4 Group effort;
- e) negotiating with the Governments and other persons with respect to all matters relating to this Agreement;
- f) providing notice that a Community is in default of its obligations under this Agreement;
- g) circulating to the MS4 Group substantive documents as the Executive Committee deems necessary in order to keep Communities of the MS4 Group fully informed of activities pursuant to this Agreement;

- h) coordinating with the Project Coordinator;
- i) after consultation with the Technical Committee, selecting and retaining technical experts to assist in furtherance of the interests of the MS4 Group;
- j) approving invoices and bills for payment; and,
- k) conducting such other activities as the Executive Committee deems necessary and appropriate to carry out the purposes of this Agreement.

5.3 Compensation of Executive Committee. Communities of the Executive Committee shall serve as volunteers without compensation from the MS4 Group.

6.0 Technical Committee

6.1 Technical Committee Members. The Technical Committee shall consist of any representative of a MS4 Group Community who agrees to participate actively on the Committee.

6.2 Powers of the Technical Committee. The powers and duties of the Technical Committee shall include:

- a) assisting the Executive Committee in overseeing the activities of any technical expert retained in connection with the matter;
- b) selecting a liaison representative to coordinate activities with the Executive Committee;
- c) electing a Chairperson of the Technical Committee; and,
- d) making recommendations to the Executive Committee.

6.3 Compensation of Technical Committee Members. The Communities of the Technical Committee shall serve as volunteers without compensation from the MS4 Group.

7.0 Participation and Payment.

By becoming a member in the MS4 Group, each Community agrees to participate in and fully support the activities of the MS4 Group. Each Community agrees to pay promptly its share of costs and fees. Each Community's share shall be determined by its population as set forth in the census in relation to the total population of the participation members of the Group. For example, if five communities join the group, Community A has a population of 80,000, B has 60,000, C has 30,000, D has 20,000 and E has 10,000. The total population represented is 200,000. Thus Community A's share would be 80,000 divided by 200,000 or 40%, B would be 60,000 divided by 200,000 or 30%, C would be 30,000 divided by 200,000 or 15%, D would be 20,000 divided by 200,000 or 10% and E would be 10,000 divided by 200,000 or 5%.

8.0 Client Trust Fund.

Funds raised pursuant to this Agreement shall be held by Sheehan Phinney Bass + Green in its Client Trust Accounts. The monies shall be held in an IOLTA account at Bank of New Hampshire. Any interest earned on this account shall accrue to the benefit of New Hampshire Bar Foundation.

The Executive Committee shall review and approve invoices received from legal counsel and upon approval shall authorize payment from the Client Trust Fund by sending a notice of approval to Sheehan Phinney Bass + Green to the attention of Judy Szopa (1000 Elm Street, Post Office Box 3701, Manchester, NH 03105-3701) and to Hall & Associates to the attention of John Hall at 1620 I Street, NW, Suite 701, Washington, DC 20006.

9.0 Amendments.

This Agreement may be amended only by a unanimous vote of 100% of the Voting Power of the Communities.

10.0 Separability.

If any provision of this Agreement is deemed invalid or unenforceable, the balance of this Agreement shall remain in full force and effect.

11.0 Entire Agreement.

This Agreement constitutes the entire understanding of the Communities with respect to its subject matter.

12.0 Applicable Law.

For purposes of enforcement or interpretation of the provisions of the Agreement, the Communities agree that the laws of the State of New Hampshire shall apply to this Agreement without result to conflict of law principles as an agreement made and to be fully performed within the State of New Hampshire, and further agree not to contest personal jurisdiction in the State or Federal Court of New Hampshire with respect to litigation brought for such purposes.

13.0 Separate Documents.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Signature Page Follows

IN WITNESS WHEREOF, the Communities hereto enter into this Agreement. Each person signing this Agreement represents and warrants that he or she has been duly authorized to enter into this Agreement by the Community on whose behalf it is indicated that the person is signing.

Dated: _____

Community: _____

By: _____

Name and Title: _____

Designated Representative for Receipt of Notice and Invoices:

Name: _____

Address: _____

Telephone Number: _____

Facsimile Number: _____

Additional Representative for Receipt of Notice and Invoices:

Name: _____

Address: _____

Telephone Number: _____

Facsimile Number: _____

APPENDIX A

Listing of Communities in the MS4 Group

APPENDIX B

Allocation Percentage of the Community

APPENDIX C
MS4 GROUP VOTING PROXY

I, the duly authorized representative of _____

(hereinafter the "Community") do hereby grant the Proxy of the Community to _____

is hereby authorized and empowered to vote for said Community and in said Community's name and stead at such meeting (and at any adjournment thereof) on any issue, except for those issues listed below, put to a vote in accordance with the MS4 Group Participation Agreement. For those issues noted below, _____

has no authority on behalf of the Community and must abstain from voting on the Community's behalf.

Community: _____

Date: _____

By: _____

(Name and Title)

Issues for which this proxy is not granted:

1. _____

2. _____

3. _____

	SPB+G Towns in Attendance	Population from 2010 U.S Census Bureau	% of overall Pop.
1	Manchester	109,565	18.9
2	Nashua	86,494	15.0
3	Derry	33,109	5.7
4	Dover	29,987	5.2
5	Rochester	29,752	5.1
6	Merrimack	25,494	4.4
7	Hudson	24,467	4.2
8	Londonderry	24,129	4.2
9	Keene	23,409	4.0
10	Bedford	21,203	3.7
11	Portsmouth	20,779	3.6
12	Goffstown	17,651	3.1
13	Hampton	15,430	2.7
25	Milford	15,115	2.6
14	Exeter	14,306	2.5
15	Hooksett	13,451	2.3
16	Amherst	11,201	1.9
17	Seabrook	8,693	1.5
18	Hampstead	8,523	1.5
19	Litchfield	8,271	1.4
20	Plaistow	7,609	1.3
21	Stratham	7,255	1.3
22	Pembroke	7,115	1.2
24	Kingston	6,025	1.0
23	Auburn	4,953	0.9
26	Allenstown	4,322	0.7
	Total Population	578,308	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2013.04.24 – 32**
Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2014 CDBG Entitlement Funds

- WHEREAS: The City of Dover will have available funds for appropriation from the 2014 CDBG Entitlement year, including program income; and
- WHEREAS: The Planning Department is required by HUD to prepare, and the Governing Body adopt the "Consolidated Plan" which is a needs assessment and detailed expenditure plan for the use of C. D. funds in meeting the needs of low and moderate income residents of Dover; and
- WHEREAS: The Planning Board has reviewed proposed projects for said funds and has held a public hearing for the purpose of obtaining citizens' viewpoints, on the recommended expenditures; and
- WHEREAS: Administration and the Planning Board have reviewed the proposals and derived a recommended expenditure plan; and
- WHEREAS: The recommended disbursements of funds have been reviewed for compliance with HUD statutory requirements and for meeting national objectives.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Consolidated Plan and attached Action Plan be adopted and the City Manager be authorized to enter into subrecipient contracts as part of this Annual Plan for expenditure of FFY13 Community Development Block Grant funds.

Note: To be referred to public hearing on May 8, 2013.

Financing		
Estimated Revenue		
Account	Description	Appropriation
2100.1.180.46311.3311.06311.13.000.000.R30	Federal Grant	\$221,900.00
2100.1.180.46311.3421.06311.13.000.000.R40	School Street Parking Income	\$150,000.00
2120.1.180.46323.1715.xxxxx.00.000.000.A20	Housing Revolving Loan Income	\$6,876.00
2125.1.180.46525.1715.xxxxx.00.000.000.A20	DELP Revolving Loan Income	\$43,180.00
TOTAL		\$421,956.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: R – 2013.04.24 – 32

Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2014 CDBG Entitlement Funds

Financing Appropriations		
Account	Description	Appropriation
2100.1.180.46348.4835.06360.14.000.000.800	Welfare Security Deposit Assistance	\$8,000.00
2100.1.180.46348.4835.06333.14.000.000.800	Community Partners Security Deposits	\$7,500.00
2100.1.180.46348.4835.06377.14.000.000.800	Cross Roads House	\$5,000.00
2100.1.180.46348.4835.06367.14.000.000.800	AIDS Response	\$4,000.00
2100.1.180.46348.4835.06361.14.000.000.800	A Safe Place	\$3,000.00
2100.1.180.46348.4835.06380.14.000.000.800	Homeless Center For Strafford County	\$4,000.00
2100.1.180.46348.4835.06342.14.000.000.800	My Friend's Place (MFP)	\$4,500.00
2100.1.180.46348.4835.06334.14.000.000.800	My Friend's Place Transitional Housing	\$3,000.00
2100.1.180.46323.4835.06335.14.000.000.800	CAP Weatherization	\$25,000.00
2100.1.180.46341.4835.xxxxx.14.000.000.800	The Triangle Club	\$35,000.00
2100.1.180.46341.4835.xxxxx.14.000.000.800	My Friend's Place	\$42,034.00
2100.1.180.46341.4835.xxxxx.14.000.000.800	McConnell Center ADA Improvements	\$15,000.00
2100.1.180.46311.4xxx.06311.14.000.000.800	CDBG Administration	\$59,000.00
2120.1.180.00000.4xxx.06321.14.000.000.800	Housing Rehab. loan pool income	\$6,876.00
2100.1.180.46323.4xxx.06321.14.000.000.800	Housing Rehab. Admin	\$29,467.00
2125.1.180.00000.1715.xxxxx.14.000.000.800	DELP Income returned to loan pool	\$43,180.00
2100.1.180.46525.4xxx.06621.14.000.000.800	DELP Administration	\$29,467.00
2100.1.180.46525.4xxx.06621.14.000.000.800	DELP Funding	\$97,932.00
TOTAL		\$421,956.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Kraus, Sr.
General Legal Counsel

Recorded by: Karen Laverty
City Clerk

4/18/13



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2013.04.24 – 32**
Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2014 CDBG Entitlement Funds

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Attached is a brief synopsis of the Federal Fiscal Year 2013, Community Development Block Grant Program available funds, Goals and Objectives of the C. D. Program and a description of the agencies, organizations and Planning Department's use of requested funds.

The City of Dover is an Entitlement Community, which means we receive funds directly from HUD, rather than going through the State. The Planning Board acts in a citizens' advisory capacity, in determining how the C.D. funds should be spent after listening to all the requests from local agencies and the Planning staff. All of these funds must go toward one of HUD's 3 national objectives: 1) Low income benefit, 2) Elimination of slums or blight, 3) Urgent need.

After the Planning Board recommends where the CDBG funds should be spent, the City Council holds a public hearing on the Action Plan (One year use of funds.) This provides citizens and those affected by the funding decision the opportunity to comment on the proposed expenditures, before the Council votes on the Final Action Plan in April. Once approved by the Council, the Plan is forwarded to HUD for their final grant approval.

The FFY13 grant from HUD is anticipated to be decreased by \$64,270.00 over the current years grant. As always, the requests exceeded the available funds and tough decisions had to be made on which agencies would be recommended for funding under next year's grant. The total funding requests from Public Service Agencies came in at \$77,640.00 while the maximum allowed under the grant is \$39,000.00, a difference of \$38,640.00. Each activity is rated for their priority in the Consolidated Plan and Action Plan as a high, medium, or low priority. The Planning Board used these priorities in determining their recommendations for next year's Community Development Block Grant expenditures.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2013.04.24 – 32**
Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2014 CDBG Entitlement Funds

CDBG PROGRAM DESCRIPTION

Dover Welfare: \$8,000.00

Grant for security deposits for homeless or persons at risk of homelessness and aids people who cannot afford the down payment for rental housing in the City. The security deposits are set up as a revolving loan program with funds returned going back to the Welfare Department.

Community Partners: \$7,500.00

Grant for security deposit and rental assistance program for Behavioral Health clientele who are mentally ill and cannot afford security deposits or rental housing.

My Friend's Place: \$4,500.00

Grant for operational funds to run the only homeless shelter in Dover. (MFP)

My Friend's Place Transitional Housing: \$3,000

Grant for operational funds for MFP's transitional housing units.

Cross Roads House: \$5,000.00

Grant for direct care, staff and services at the homeless shelter for Dover residents.

AIDS Response (ARS): \$4,000.00

Grant to assist in case management and support services to persons living with HIV/AIDS. ARS provides vital emotional and practical support to people living with AIDS, their families and friends.

A Safe Place: \$3,000.00

Grant for shelter and services for abused spouses and their children. The shelter is located in Portsmouth and serves the entire area.

Homeless Center for Strafford County: \$4,000.00

Grant for operational funds to run the County's overflow emergency homeless shelter in Rochester.

Strafford County Community Action Weatherization (CAP): \$25,000

Grant for improvements and weatherization of homes occupied by very low income families.

My Friends Place: \$42,034.00

Grant for facility repairs at the homeless shelter and transitional housing units.

Triangle Club: \$35,000.00

Grant for facility improvements on Broadway Avenue.

McConnell Center ADA Improvements: \$15,000.00

Grant for 4 automatic door openers in the center.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2013.04.24 – 32**
Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal
Year 2014 CDBG Entitlement Funds

ACTIVITIES NOT RECOMMENDED FOR FUNDING:

Seymour Osman Community Center and Youth Safe Haven: \$3,500.00

Grant for the drop-out prevention program at the DHA.

Avis Goodwin Community Health: \$ 5,000.00

Grant for preventive health care and uninsured and disadvantaged population.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GOAL STATEMENT

The City of Dover has articulated a goal of creating a viable urban environment through the improvement of housing and employment opportunities for low and very low income people and through improving and/or expanding public facilities and services.

Specific objectives:

1. To provide increased opportunities to residents of the City who require education, health, recreation, housing and related human services.
2. To rehabilitate and improve the housing stock of the City, especially for persons of low and very low income.
3. To plan and construct public improvements in areas populated by or used predominantly by low and very low income persons.
4. To provide increased employment opportunities for low and very low income persons.
5. Removal of architectural barriers to allow increased handicapped accessibility.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2013.04.24 – 33**
Resolution Re: Fiscal Year 2014 Budget Appropriations, Fees and Capital Improvements Program

WHEREAS: The City Manager submitted his budget for next fiscal year to the City Council on April 10, 2013; and

WHEREAS: The City Council, after holding the required public hearings, desires to adopt the budgets of the various funds for Fiscal Year 2014, (July 1, 2013 through June 30, 2014);

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

1. The annual budget for the City of Dover for Fiscal Year 2014, submitted to the City Council by the City Manager and on file with the City Clerk, is adopted to raise the following estimated revenues (including any Budgetary Use of Fund Balance) and appropriate the following appropriations:

Fund	Fund Description	Est Revenue	Appropriations	Fund Type
1000	General Fund	90,866,901	90,866,901	General Fund
2100	Community Development Fund	373,900	373,900	Special Revenue
2210	Drug Investigation Fund	98,654	98,654	Special Revenue
2220	Dover Housing Auth Policing	111,330	111,330	Special Revenue
2245	DHHS Assistance Programs	125,000	125,000	Special Revenue
2800	School Cafeteria Fund	1,521,164	1,521,164	Special Revenue
2820	School Dept. of Education Grants	2,786,174	2,786,174	Special Revenue
2900	School Special Programs Fund	60,000	60,000	Special Revenue
3207	Public Safety Special Details	344,500	344,500	Special Revenue
3213	Parking Activity Fund	561,280	561,280	Special Revenue
3320	Residential Solid Waste Fund	950,663	950,663	Special Revenue
3381	McConnell Center Fund	793,738	793,738	Special Revenue
3410	Recreation Programs	580,723	580,723	Special Revenue
3455	Library Fines Fund	60,852	60,852	Special Revenue
3500	OPEB Liability Fund	1,385,130	1,385,130	Special Revenue
3810	School Tuition Program Fund	147,000	147,000	Special Revenue
3825	School Alternative Education Fund	546,700	546,700	Special Revenue
3830	School Facilities Fund	159,848	159,848	Special Revenue
5300	Water Fund	4,853,514	4,853,514	Enterprise
5320	Sewer Fund	6,707,525	6,707,525	Enterprise
6100	DoverNet Fund	637,770	637,770	Internal Service
6110	Central Stores Fund	105,154	105,154	Internal Service
6310	Fleet Maintenance Fund	787,102	787,102	Internal Service
6800	Workers Compensation Fund	670,772	670,772	Internal Service
	Totals	115,235,394	115,235,394	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2013.04.24 – 33**

Resolution Re: Fiscal Year 2014 Budget Appropriations, Fees and Capital Improvements Program

2. The total amounts set forth in said budgets are hereby appropriated effective July 1, 2013 as provided by law for the departments, transfers to and from reserves and between other funds, and public purposes not foreign to or incompatible with the mission of the City. General Fund Appropriations include \$31,063,087 for City operations, \$42,311,411 for School Department operations, \$9,785,929 for Debt Service and \$7,706,474 for County Tax.
3. There is no Budgetary Use of Fund Balance included in the General Fund for the purpose of offsetting property taxes.
4. In accordance with RSA 76:6, the City Tax Assessor shall revise and report to the Department of Revenue Administration the amount required for Tax Overlay to provide for the issuance of property tax abatements for tax year 2013 (Fiscal Year 2014).
5. In accordance with RSA 21-J:34, the City Manager shall revise and report to the Department of Revenue Administration the estimated amount of all non-property tax revenues for Fiscal Year 2014 .
6. For water consumption per hundred cubic feet (HCF) effective July 1, 2013, the Water and Sewer User Fees will be \$4.69 and \$6.48, respectively.
7. Effective July 1, 2013, the City Manager is authorized to enter into agreements with, and make payments to, the various agencies receiving Grants/Subsidies and Membership Dues as contained within the budget.
8. Effective July 1, 2013, the City Manager is authorized to enter into agreements with, and make payments to, various vendors supplying computer hardware and software annual maintenance services and support contracts as contained within the budget.
9. Effective July 1, 2013, any new funds represented in the budget are established for the purposes enumerated within the budget.
10. Effective July 1, 2013, the Finance Director is authorized to make transfers between funds for the purposes prescribed, including special, capital and other reserve funds, including transfers to or from the City and School Employee Benefits Reserves.
11. Effective July 1, 2013, all fees and charges represented within the budget and the associated schedule of fees is adopted.
12. Effective July 1, 2013, the City Manager is authorized to sign all grant applications and any such funding awarded during the fiscal year is appropriated for such purpose.
13. Effective July 1, 2013, revenues from the sale of city property are appropriated for their established and intended use.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2013.04.24 – 33**
Resolution Re: Fiscal Year 2014 Budget Appropriations, Fees and Capital Improvements Program

14. Effective July 1, 2013, revenues from the fees collected for Recreation Special Programs are appropriated for their established and intended use.
15. The City Financial Policies, as contained within the budget, are reaffirmed and adopted for the coming fiscal year.
16. In accordance with RSAs 674:8 and 674:21-V(b), the FY14-19 Capital Improvements Program, as amended, is hereby reaffirmed and adopted.
17. In accordance with City Charter provision C6-11, the designated depositories for city funds for fiscal year 2014 shall be Citizens Bank and the New Hampshire Public Deposit Investment Pool (NHPDIP). The City Treasurer is authorized to utilize, in addition to Citizens Bank and NHPDIP, other banks located within the City of Dover if deemed most advantageous to the City and in compliance with the City's adopted investment policy.
18. The sum of \$149,963 collected as Transportation Improvement Fees and currently held in custody by the City of Dover Board of Trustees of Trust Funds in the Transportation Improvement Reserve is hereby appropriated for use by the City of Dover for payments to COAST for Fiscal Year 2014 COAST Bus grant subsidy.
19. The sum of \$200,000 collected for school impact fees by the Dover Planning Department currently held in custody by the City of Dover Board of Trustees of Trust Funds is hereby appropriated for use by the Dover School District for Fiscal Year 2014 Debt Service payments associated with Woodman Park School and Horne Street School expansion projects.

Note: This Resolution requires a two- thirds majority vote to adopt pursuant to Dover Charter C6-3.1, unless school General Fund revenues are increased or school General Fund appropriations are decreased to result in school property tax levy being in compliance with budget limitation tax cap. This Resolution requires an advertised public hearing for each of the City and School budgets to be separated by at least 24 hours and held at least seven days in advance of final adoption. Final adoption of the budget by the City Council shall occur not later than June 15th prior to the beginning of the next fiscal year.

Resolution to be referred to Public Hearings as follows:

School Department Budget hearing Wednesday May 8, 2013

City Budget hearing Wednesday May 22, 2013



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: R – 2013.04.24 – 33
Resolution Re: Fiscal Year 2014 Budget Appropriations, Fees and Capital Improvements Program

AUTHORIZATION

Approved as to Funding: *15/ Daniel Lynch* Daniel R. Lynch Finance Director Sponsored by: Mayor Dean Trefethen By request

Approved as to Legal Compliance: *15/ Allan Krans, Sr.* Allan B. Krans, Sr. General Legal Counsel

Recorded by: Karen Laverty City Clerk *Karen Laverty*

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2013.04.24 – 33**

Resolution Re: Fiscal Year 2014 Budget Appropriations, Fees and Capital Improvements Program

RESOLUTION BACKGROUND MATERIAL:

This resolution adopts the budget for various funds for the next fiscal year, as well as setting utility rates, authorizing grant, subsidy and membership payments, computer maintenance contracts, transfers between funds, setting fees for various services, authorizing signing of grant applications and appropriations thereof, approval of the investment policy and adopting the six year Capital Improvements Program, as required by State Statute to support assessment of impact fees.

Help Protect Great Bay for Future Generations

We are residents of Dover who care about our waterways and the health of the Great Bay estuary.

We are disappointed that the City of Dover is spending local taxpayer dollars to appeal a permit recently issued by the Environmental Protection Agency to the Town of Newmarket, for Newmarket's sewage treatment plant. Newmarket's permit has no bearing on Dover.

We believe Dover should be emulating – not opposing – Newmarket's willingness to clean up the Great Bay estuary.

We urge Dover to withdraw its appeal of Newmarket's permit.

Name (please print)	Town & State	Email address
<u>Carolyn Williams</u>	<u>60 Tolend RD Dover</u>	<u>cpanate@comcast.net</u>
<u>Tom Willing</u>	<u>60 Tolend RD Dover</u>	<u>ctwillin@comcast.net</u>
<u>Jack McEarty</u>	<u>18 Preble St</u>	<u>pdandpr@gmail</u>
<u>Ben Valkanos</u>	<u>24 Preble St Dover NH</u>	<u>svalkanos@gmail.com</u>
<u>BRENDAN SULLIVAN</u>	<u>24 PREBLE ST DOVER, NH</u>	<u>BSULLIVAN24@COMCAST.NET</u>
<u>Jay Edwards</u>	<u>15 Florence St Dover NH</u>	
<u>ERICA MOST</u>	<u>24 FLORENCE ST</u>	<u>ERICAMMOST@gmail.com</u>
<u>Andrew Most</u>	<u>24 Florence St</u>	<u>AndrewMost@gmail.com</u>
<u>Deborah Calabrese</u>	<u>20 Florence St.</u>	<u>deborah.calabrese@comcast.net</u>
<u>Cepny Richer</u>	<u>18 Florence Street</u>	
<u>Daniel Richer</u>	<u>18 Florence St</u>	<u>driche@patrol.com</u>
<u>CHRISTOPHER SHANNON</u>	<u>10 FLORENCE ST</u>	
<u>Mark Holt-Shannon</u>	<u>11 Florence St</u>	<u>holtshannon@mac.com</u>
<u>Jack Calabrese</u>	<u>20 FLORENCE ST.</u>	<u>JCALABRES@COMCAST.NET</u>
<u>DAVE SIEKS</u>	<u>7 FLORENCE ST.</u>	<u>DAVE@DAVIDSIEKS.COM</u>

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We are disappointed that the City of Dover is spending local taxpayer dollars to appeal a permit recently issued by the Environmental Protection Agency to the Town of Newmarket, for Newmarket's sewage treatment plant. Newmarket's permit has no bearing on Dover.

We believe Dover should be emulating – not opposing – Newmarket's willingness to clean up the Great Bay estuary.

We urge Dover to withdraw its appeal of Newmarket's permit.

Name (please print)	Town & State	Email address
Holly Gussman	Dover NH	gussman.holly@gmail.com
Mike Gagnon	Dover NH	mgagnon@scusi.org
Linda Gesselin	Dover NH	gesselin.linda@yahoo.com
Jesse E	Dover, NH	Jesse@sperrytents.com
Heidi Medlyn	1 Mill St Dover NH	don't have one
Julie Sessler	1 Mill St Dover	none
Kerry Folkins	34 Mill St Dover NH	Kerryfolkins@gmail.com
Patrick Hannan	25 Mill St Dover NH	pathannan83@gmail.com
Josh Manley	27 Mill St. Dover, NH	joshua.m. ^{manley} @gmail.com
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Don Basler	31 Mill St. Dover NH	don.basler@gmail.com
Mica Duquette	30 Mill St Dover NH	aduquette@yahoo.com
Faye Cragin	32 Mill St. Dover NH	faye.cragin@gmail.com
Roger Cook	15 Mill St Dover NH	rogercook1@hotmail.com

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We are disappointed that the City of Dover is spending local taxpayer dollars to appeal a permit recently issued by the Environmental Protection Agency to the Town of *Newmarket*, for *Newmarket's* sewage treatment plant. *Newmarket's* permit has no bearing on Dover.

We believe Dover should be emulating – not opposing – *Newmarket's* willingness to clean up the Great Bay estuary.

We urge Dover to withdraw its appeal of *Newmarket's* permit.

Name (please print)	street Town & State	No Email address
Meredith Heran	Dover NH	m.bryarheran@gmail.com
Tim Provencal	Dover, NH	tprovencal@doxast.net
Michele Holt Shuman	Dover, NH	HoltShumanfamily@gmail.com
Maggie Fogarty	Dover, NH	Maggie@fogartyfamily.com
Jeanie Stanton	8 Florence St Dover NH	
Ann McKone	6 Florence St Dover NH	
Larissa Bagazzo	16 Hill St. Dover	
Robert Bagazzo	16 Hill St. Dover	
LOUISE THOMPSON	18 HILL ST DOVER	
TIM NEVINS	19 Hill St Dover	
SANDRA NEVINS	17 Hill St Dover	

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Name (please print)

Town & State

Email address

* KRISTINE ROBERGE

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Keisey Barrett

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BARBARA.VOC@HOTMAIL.COM

Barbara V. Voc

Rescue Great Bay

We, the undersigned, believe that clean water and a healthy Great Bay estuary are essential to quality of life in New Hampshire's Seacoast region and southern Maine.

We also recognize that the health of the Great Bay estuary is in decline as a result of water pollution from sewage treatment plants and stormwater runoff.

We understand that public investments will be necessary to clean up the Great Bay estuary and keep it healthy now and for future generations, and we support prompt action to reduce water pollution in accordance with the full protections of the Clean Water Act, including the most stringent limits on nitrogen – the pollutant of greatest concern – from NH and Maine sewage treatment plants affecting the estuary.

Name (please print)	Town & State	Email address
DAVID LEVIN	Rye, NH	DAVE_LEVIN@comcast.net
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TARA HAMER	DOVER, NH	lillybellpe@yahoo.com
Lillian Paul	Dover, NH	sauciers8809@hotmail.com
Loretta Saucier	Dover, NH	cvsautumn74@yahoo.com
Carmine Santana-Laine	Stratham, NH	jamesonrp@yahoo.com
Jameson Paine	Stratham, NH	gramma100@aol.com
Vicki L. Coffey	Newmarket NH	dlsykes@gmail.com
David L. Sykes	Leominster, MA	JEFF.Mee@hotmail.com
JEFF Mee	Portsmouth, NH	jennifulexayers@gmail.com
JENNIFER L. AYERS	N. Hampton, NH	marcibeth@mac.com
Marcie Olson	Manchester, NH	Smmyawo@aol.com
Marcia Young	Andover, Mass	
Suzanne Young	Durham, NH	
Geoffrey Dix	" " "	

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Name (please print)	Town & State	Email address
<u>SHIR HABERMAN</u>	<u>Hampton, N.H</u>	<u>SHIR.GULLIVE@HOTMAIL.COM</u>
<u>MICKI HABERMAN</u>	<u>Hampton, N.H</u>	<u>MICKI.HABERMAN@HOTMAIL.COM</u>
<u>Mara Funk</u>	<u>PORTSMOUTH, NH</u>	<u>farside n f @ yahoo.com</u>
<u>ERIN Angulewicz</u>	<u>ELIOT, N.H</u>	<u>hoopsoc1@aol.com</u>
<u>John Pade</u>	<u>WOLFBORO NH</u>	<u>tweed@webcast.net</u>
<u>Amy Hammontree</u>	<u>Wolfeboro NH</u>	<u>ahammontree@gmail.com</u>
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<u>Tiju Thomas</u>	<u>Dover, NH</u>	<u>xiya joseph xiya tiju@yahoo.com</u>
<u>Riya Tiju</u>	<u>Dover, NH</u>	<u>xiya tiju@yahoo.com</u>
<u>Chris Turner</u>	<u>Newton MA</u>	<u>IMAGINE & OUR WORLD UNITED.NET</u>
<u>Man Beal</u>	<u>Dover NH</u>	<u>beal tobina@comcast.net</u>
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Ruth Grustahlatt	"	ruthgrustahlatt@gmail.com
B. Jennings	Rye, NH	
R. Huettner	Henniker NH	
S. Huettner	Henniker NH	shuettner@mcttelecom.com
L. Burrowbridge	Kittery, ME	lburrowbridge@yahoo
Lawrence Blawie	Portsmouth NH	lawrence.blawie@gmail.com
Mary Greenlee	Portsmouth, NH	mgreenlee3@gmail.com
Don Jackson	Portsmouth NH	dxjco2@gmail.com
Larry Padgett	Wilmington NH	L Padgett
Peter Yauch	York, ME	pyauch@gmail.com

Rescue Great Bay

We, the undersigned, believe that clean water and a healthy Great Bay estuary are essential to quality of life in New Hampshire's Seacoast region and southern Maine.

We also recognize that the health of the Great Bay estuary is in decline as a result of water pollution from sewage treatment plants and stormwater runoff.

We understand that public investments will be necessary to clean up the Great Bay estuary and keep it healthy now and for future generations, and we support prompt action to reduce water pollution in accordance with the full protections of the Clean Water Act, including the most stringent limits on nitrogen – the pollutant of greatest concern – from NH and Maine sewage treatment plants affecting the estuary.

Name (please print)	Town & State	Email address
<u>STEPHEN VENUTI</u>	<u>BARRINGTON RI</u>	<u>SVENUTI@GMAIL.COM</u>
<u>Sue Lin</u>	<u>Cambridge MA</u>	<u>eagle1forlandry@gmail.com</u>
<u>Kendall Walker</u>	<u>Boston MA</u>	<u>kendallwalker@gmail.com</u>
<u>Jesse Miller</u>	<u>Portsmouth NH</u>	<u>mlmason@aol.com</u>
<u>Les Gillespie</u>	<u>Portsmouth, NH</u>	<u>LGStoneGuy@gmail.com</u>
<u>ORRIN JOHNSON</u>	<u>ELIOT, ME</u>	<u>ORRLIN@COMCAST.NET</u>
<u>SUSAN CORTELL</u>	<u>DOWNINGTOWN, PA.</u>	<u>PARKER CORTELL @^{corbell}_{com}</u>
<u>Jean Cavanaugh</u>	<u>Wells, ME</u>	<u>jeanvcng@maine-m.com</u>
<u>Shawn K. Godbout</u>	<u>Somersworth, NH</u>	<u>shawnagodbout@usa.com</u>
<u>Laura Sierchiesky</u>	<u>Derry NH</u>	<u>maherdds@aol.com</u>
<u>Nancy Cannon</u>	<u>Newington NH</u>	<u>forgetnot@comcast.net</u>
<u>Deb Holden</u>	<u>Dover, NH</u>	<u>dholden 713@comcast.net</u>
<u>Kevin Holden</u>	<u>Dover NH</u>	<u>kholden@finishlynx.com</u>
<u>Ginette Colburn</u>	<u>Wells Me</u>	<u>nettockr@aol.com</u>
<u>DAVE FINN</u>	<u>PORTSMOUTH</u>	<u>-</u>

Jan 14, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Dr. Dennis Chasteen
21 Allens Ave
Lee, NH 03861-6530

Jan 11, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Dr. Henry Lahey
2 Cobblestone Way
Exeter, NH 03833-5323

Jan 11, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Joseph Burke
249 Bay Rd
Newmarket, NH 03857-1740

Jan 11, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Thomas Linell
97 Hanover St Apt 204

Jan 11, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I have followed and participated in efforts to reduce pollution into the Great Bay estuary for over 20 years, and it's clear to me that communities in the watershed must cease their stalling tactics and begin to take responsibility for their share of the continuing pollution that threatens the Bay and associated waters.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Colin Lawson
23 Lamprey St
Newmarket, NH 03857-1321

Jan 11, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Eric Jones
416 NH Route #25

Jan 11, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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These estuaries contain 50 percent of endangered species and are responsible for flood control.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Jan 11, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Louise Rosand
316 Darby Dr

Jan 15, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. NANCY CAUVET
2 Hodgdon Farm Lasne

Jan 13, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Dale Wisler
29 Academy Ave

Jan 14, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Barry Krieger
12 Meloon Rd

Jan 14, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Jay Diener
206 Woodland Rd

Jan 14, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Loretta Lavac
21 Allens Ave
Lee, NH 03861-6530

Jan 14, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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Karen North 16 Vineyard Drive Stratham NH 03885

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Jan 15, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mrs. Barbara Moore
PO Box 902

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Robert McLaughlin
2 Prebble Ln

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Hannah Coon
63 Bayview Rd

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Evan Girard
35 Oyster River Rd

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Towns of Newmarket and Exeter have chosen not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket and Exeter and like other towns such as Durham.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Robert Wofchuck
17 Peabody Dr
Brentwood, NH 03833-6424

Jan 12, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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Sincerely,

Mrs. Patricia O'Brien
P.O.Box 72

Jan 12, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. David Coe
1 Coburn Woods Rd
Hampton Falls, NH 03844-2107

Jan 13, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Laura Deming
118 Mountain Rd
Salisbury, NH 03268-5001

Jan 17, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

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Sincerely,

Mr. Samuel Tarleton
30 Shore Road

Jan 17, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

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Sincerely,

Mr. Christopher Hubbard
139 South St Unit D

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Bruce Addison
50 Tidewater Farm Rd

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant and instead chose to move forward with efforts to improve the health of Great Bay. I regret that the cities of Dover and Rochester, however, are investing in litigation instead of taking constructive action to clean up the estuary as Newmarket, and other towns such as Durham, are trying to do.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Michelle Daley

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

As a local resident I am astounded that any town would try to block another town from taking positive steps. As a scientist I can assure you that such actions are needed and must be taken immediately.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

While I was excited to learn that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant, I regret that the cities of Dover and Rochester are continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Miss Patricia Dinkel
29 Madison St

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Kevin Schuster
1 Mill St

Jan 27, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

The decline in health of the Great Bay will only worsen if significant changes are not made.

I applaud Newmarket and Exeter's willingness to see this and participate. Rochester and Dover need to be supportive, rather than undermining building a healthier environment.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Dr. Virginia Jeffryes
PO Box 577
Franconia, NH 03580-0577

Jan 27, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Katherine Barnes
471 Rollins Rd
Hopkinton, NH 03229-2664

Jan 27, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Elizabeth Wisler
29 Academy Ave

Jan 27, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Dorothy Currier
430 Tirrell Hill Rd

Jan 27, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mrs. S. Snyder
3 Church Hill Rd
Durham, NH 03824-2723

Jan 27, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

As an avid birder and nature enthusiast I've come to realize how important the Great Bay and its associated rivers and streams are to the economic and attractiveness of New Hampshire's seacoast region. As someone who has been employed at the Peace Trade Center complex, I've enjoyed countless visits and walks around the Great Bay. It would be short-sighted and tragic to destroy this beautiful area for our future generations. I fully agree with the following statements.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

Jan 24, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Dr. Dan & Pam Hubbard
49 Ten Rod Rd

Jan 20, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Pia Bickford
14 Ham St

Jan 18, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

Someone always live's downstream. Stop passing your waste onto the rest of us.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Jan 17, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Christophe Courchesne
1 Stagecoach Rd

Jan 17, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Mary Ann Krebs
5 Cross St

Jan 16, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mrs. Kristi Lockhart
7 Ryan Ct

Feb 6, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

Why don't you stop paying lawyers and start using those monies to address pollution problems from your areas. Then we could all eventually do a little fishing and enjoy the ecosystem benefits of the estuary.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Feb 4, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that my city, Dover, has chosen to fight the permit requirements for our own treatment plant and spend my taxpayer dollars creating designs for a plant that does not meet state and federal requirements. I am mortified that my city would spend more of my tax dollars to obstruct efforts by other Great Bay communities to clean up the estuary rather than taking constructive action like Newmarket, Exeter, and Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending my tax dollars to fight a permit that has no bearing on Dover and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay. Frankly, it's embarrassing.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Rebecca Ohler

Feb 1, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Dr. David Ellis
10 Barberrry Coast Rd
Newmarket, NH 03857-1744

Feb 2, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Louise Rosand
316 Darby Dr

Feb 3, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Pete Richardson
10 White Oak Dr Apt 113
Exeter, NH 03833-5320

Feb 1, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Mr. Michael Letendre
92 Cass St Apt 1

Jan 26, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Dr. John Lloyd
20 Brookside Ln
Hebron, NH 03241-7200

Jan 27, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.

I urge you to immediately withdraw your appeal of Newmarket's permit, and to allow Newmarket and other communities that want to protect their waters to proceed accordingly.

Sincerely,

Ms. Karen Mitchell
3 Harwood Rd

Jan 27, 2013

Mr. Dean Trefethen
288 Central Avenue
Dover, NH 03820

Dear Mr. Trefethen,

I care about the health of the Great Bay estuary. I am concerned about water pollution and the need to address the problems associated with excess nitrogen pollution from sewage treatment plants and other sources, such as stormwater runoff.

My daughter and grandson live in Dover and we have gone birding at Odiorne. I hope to take him to locations along Great Bay to bird as he grows older. I would hope I don't have to explain eutrophication to him. His father has a boat moored in Great Bay. It is vital for the Great Bay estuary to be healthy so that my grandson and all of our children and grandchildren see that we have taken care of and protected the environment. This is the right thing to do. Thank you!

I am very pleased that the Town of Newmarket chose not to challenge the permit recently issued by the Environmental Protection Agency for its sewage treatment plant. I regret that the cities of Dover and Rochester, however, are taking a different approach continuing to obstruct efforts to clean up the estuary rather than taking constructive action like Newmarket, and like other towns such as Durham.

I am extremely disappointed that the cities of Dover and Rochester have elected to appeal the Town of Newmarket's permit. There is simply no excuse for spending your local taxpayers' dollars to fight a permit that has no bearing on your respective communities and in the process interfering with the Newmarket's efforts to protect the Lamprey River and Great Bay.