



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, April 9, 2013**
Meeting Time: **7:00 PM**

Attendees: Board Members Chair-Belinda Labourdette, Grover Tasker, Bob Whiting, Bill Knowles, and Otis Perry, Facilities and Grounds Superintendent Sharon Sirois, Cemetery Coordinator Nancy Gagne.
Excused: Rob Marggraf, and Roland Hofemann.

Called to order by Chair Belinda Labourdette @ 7:00 p.m

1. The Board met with City Attorney Allan Krans to give the Board an up-date on the Right to Know Laws RSA 91-A.
2. Motion to approve Feb. 12, 2013 Meeting Minutes with amendments (motion by Otis, seconded by Grover) regarding maps & signs. Motion by Otis, seconded by Bob. Vote unanimous
3. Coordinators Report by Nancy includes 15 niches sold to date – 20 trees have been ordered and will be installed by the cemetery crew. Some trees will replace trees and some in new spots. There was some discussion on accommodation fee – will have more discussion at a later meeting – Motion to approve Coordinators Report by Grover, seconded by Otis. Vote unanimous
4. Old Business –Sharon has talked to Sundance Signs regarding maps/directory of cemetery. In their opinion it would be expensive to have maps at each entrance due to different orientations at each entrance. The board will explore other ideas to have maps – need to keep it simple, less expensive and control vandalism of maps. Sharon is exploring the idea of having it done by city staff. She is looking at the paving to be done this year. Drainage and curbing near the main entrance off Central Ave by the pillars, and the Court St. entrance (Ave M) need work.
5. No new business
6. Motion by Bob, seconded by Otis to adjourn at 8:10 p.m.

Next meeting in May 14, 2013

Respectfully submitted:
Grover Tasker, Recording Secretary