



**CITY OF DOVER**

## ENERGY COMMISSION DRAFT MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall – 2<sup>nd</sup> Floor Conference Room  
Meeting Date: Wednesday, April 17, 2013  
Meeting Time: **6:00 pm**

**Members present:** Elizabeth Goldman (chair), Jan Nedelka, Michele Alexander

**Members absent:** Carmen Buford-Paige

**Staff present:** Tim Corwin (Assistant City Planner)

**Others:** Daniel Clapp, ReVision Energy

**-Selection of minute taker:**

Corwin agreed to take notes

Meeting called to order by Goldman

**-Election of Vice Chair**

Nedelka move to appoint Alexander Vice Chair; Goldman seconded. Alexander appointed unanimously.

**-Approval of Minutes from Meeting of March 20, 2013**

Approved unanimously

**-Member Updates**

Goldman stated that the RGGI legislation had passed the House.

Discussion ensued re finalizing the Commission's brochure. Nedelka will print several copies and drop off at the Planning Department for display. Corwin to provide Nedelka with high resolution "sustainable Dover" logo.

Discussion re development of Commission website. Alexander suggested tabling until the new City of Dover website is up and running. The existing webpage is current and looks good and has a sufficient amount of information for now. Once the new site is up, the Commission can review the old material to see what it wants to keep, and provide potential resources for citizens. Corwin will copy and save the "recent news" links from the existing site to use for the new website.

Discussion re: Apple Harvest Day. Alexander pointed out that the issue is manning the booth. Nedelka state that he spoke with NH Saves – they have suspended show visits due to a pending merger. Nedelka will continue to look into whether there are other organizations related to energy



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savings/conservation for which it might make sense to pair up with. Clapp suggested reaching out to UNITIL.

Miscellaneous discussions re:

- Transportation Advisory Committee. Goldman spoke with Jeremy Larose at TAC – they're happy to have one of us, but they're not likely to embrace walkability on their own.
- COAST art proposal – Larose (also of COAST) thought it was a good idea but nothing firm was decided.
- Land Use Board Meet and Greet on April 30, 2013. Corwin reminded the Commission members of the Meet and Greet and asked that they complete the on-line survey that was previously sent to them in an e-mail.
- Rotary. The Commission agreed that it is not yet ready to make a presentation.
- Downtown tree planting project. Alexander to speak with Norm Fracassa and will discuss locations.
- Silver Street renovation/rebuilding project – Corwin will keep the Commission apprised of any updates.

### **-Presentation by Daniel Clapp, ReVision Energy**

Clapp gave a presentation to the Commission on the concept of Power Purchase Agreements. He explained the benefits of a PPA, how it is structured, and potential sites in Dover including the Ice Arena. Clapp explained that the Town of Durham has recently entered into a PPA with ReVision.

The Commission expressed interest in exploring a PPA for the City of Dover. Alexander suggested that the Commission look at the contracts and RFPs for other PPA projects.

The Commission decided on the following next steps:

- 1) Alexander to look at RFPs from other communities
- 2) Nedelka to speak to Dover school district about their level of interest
- 3) Corwin to speak with the Planning Director to gauge the City's level of interest.

Adjourned 7:20PM