



Meeting Type: Regular Meeting  
 Meeting Location: McConnell Center Cafeteria  
 Meeting Date: 4-8-13  
 Meeting Time: **6:30 p.m.**

Present: J. Hamor, J. Johnson, M. Kaubris, S. Lemelin, Mark (guest)  
 Absent: J. Clavet, M. Cloitre, J. Roberts, E. Spuler

1. Call to order – 6:36 p.m.
2. Minutes (Feb & March)  
 February and March minutes reviewed but not approved due to lack of quorum.
3. Membership status  
 Jane submitted a revision of the Arts Commission by-laws to add alternates (Article III, Section A). Vote on change of bylaws postponed due to lack of a quorum. Once approved the next steps are to review membership status, terms, and officers.
4. Surveys
  - Creative Economy Survey (Jane & Justine) The survey is available and Arts Commission members are encouraged to distribute to any artists or individuals in the arts community they know to collect information. Jane will resend the survey link.
  - Arts Commission survey collating (Martha) All survey responses are entered. Martha to follow up with Aimee Blessing on request to report the survey results.
5. Strand Theater Update (Jane)  
 An RFP was sent out to solicit bids for consulting services. The responses are due back by April 12 for review. The next steps are to select a consultant, complete an assessment over the next 3 months and report back to the community at Apple Harvest Day. The Arts Commission role is to encourage community participation to hear ideas.  
  
 Individuals have come forward to express interest in being on the advisory group. Criteria for the advisory group will be established to round out the core group of volunteers on the task force. The task force will oversee the process for now, and the advisory group will be created at a later date.
6. Exhibit Guidelines for Artists (Kim, Malone)  
 This item is in process.
7. Business Cards status (Kim)  
 Kim shared at the March meeting she is researching additional options with other vendors.



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#### 8. Outreach reports (All)

- Jake shared that the Arts Academy in St. Croix held a successful fundraiser.
- The Children’s Museum is sponsoring a Mini-maker fair. Mark will provide more details will be provided at the next meeting.
- The Willis Clan performed at the Cara Pub on the Saturday before Easter. It is a new performance venue.
- Jake is organizing an Alzheimer’s awareness event downtown in May. He is encouraging busking during the event.
- Jane attended the Poetry Out Loud event and UNH in March. She would like to see the event in Dover next year, possibly at the Cara Pub.
- The Woodman Institute is holding a Woodman Sampler on June 16<sup>th</sup> (Father’s Day). Applications are available on the Dover Arts Commission website.

#### 9. Goals

- Representation/Partnership with community groups and event planning committees.
- Marketing the Arts Commission - who we are, what we do.  
Jane spoke with a representative at Liberty Mutual, who indicated an interest in supporting local arts initiatives.
- Major projects for focus (sponsorship).
- Spear Head Strand Theater Project (see Item 5).
- Outline a legacy and donation giving protocol. Jake has named the Dover Arts Commission as beneficiary on a Universal Life Insurance policy, and is exploring with the City the opportunity for legacy gifts.

#### 10. New business

- Guest, City Attorney Allan Krans to speak at our May meeting
- Cocheco Arts Festival Arts Rock project  
Mike Mengers, of he Dover Chamber of Commerce, is leading an initiative to have Dover businesses create and display musical instrument sculptures throughout the summer to promote the Cocheco Arts Festival. The sculptures will be auctioned at the end of the summer. The proceeds are targeted to support a music scholarship program. Jane will speak to Mike about sharing the proceeds with the Arts Commission to support an art piece in the Henry Law Park playground renovation. (Instruments will be donated by Earcraft Music.)

Meeting adjourned at 7:14.



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