



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, April 16, 2013**
Meeting Time: 8:30 AM

Members Present: Anthony McManus, Otis Perry, George Maglaras, Carrie Keech

Others Present: Bill Simons (Parking Manager)

Members Not Present: Charles Reynolds, Jack Buckley

CITIZEN'S FORUM

No one addressed the Dover Parking Commission Citizen's Forum.

NOTES

A motion was made by George Maglaras to approve the February 19, 2013 Parking Commission minutes, which was seconded by Otis Perry. All members present were in favor.

STAFF UPDATES

Bill Simons updated the Parking Commission on meter activity, Easy Park and fund balances.

Bill Simons informed the Parking Commission that Tom Massingham is being considered as the next additional Parking Commission member. He advised the members that Patti Barrish, owner of Patty B's, was not recommended to be a seventh member of the Parking Commission due to the fact that she lives out of town.

Bill Simons informed the Parking Commission that the parking budget has been submitted and that the budget will be presented to the City Council on May 1st.

Bill Simons informed the Parking Commission that In-State Scofflaw Collections has over 500 accounts which is approximately \$30,000. He indicated that we are getting some activity on those accounts.

OLD BUSINESS

A motion was made by George Maglaras to enter into a non-public for the purpose of acquisition, sale, or lease of real or personal property. The motion was seconded by Otis Perry. A roll call vote was taken and all members present were in favor.

OTHER BUSINESS

The Parking Commission Committee returned from the non-public session.

A motion was made by George Maglaras to seal the minutes of the non-public session because failure to do so would render the proposed actions ineffective, which was seconded by Otis Perry. A roll call vote was taken and all members present were in favor.



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Bill Simons requested the Parking Commission to take a vote on the current requirement to have a permit to park in a city controlled lot overnight during the winter. He reported that the assessment conducted this past winter, which included significant snowfall, validated that the requirement is outdated and unnecessary. After a brief discussion, a motion was made to Otis Perry to eliminate the requirement. It was seconded by George Maglaras and all members present were in favor. This change will be incorporated in the current codification process being conducted by the City Council.

Bill Simons informed the Parking Commission that a Tax Increment Finance District Consultant Grant has been awarded. He indicated that an RFP will be put out by the Planning Office shortly. Otis Perry recommended having a representative come to a meeting to discuss issues surrounding the TIF process.

Bill Simons informed the Parking Commission that there is an interested party who wants to purchase the School Street Parking Lot and that the City may be looking at selling it. The lot was purchased with federal funds and is controlled by the CDBG program. Any income would go to CDGB for low and moderate income programming.

NEW BUSINESS

Bill Simons informed the Parking Commission that Councilor Spuler has approached the City Manager to end the Calendar Based Winter Parking Ban. Bill Simons indicated that he has created a list of the pros and cons and advised the City Manager that the Parking Commission had addressed this topic before and took no action to change the current system. This decision was based on the recommendations of the Chief of Police and Director of Community Services.

A motion was made to adjourn the April 16, 2013 Parking Commission meeting by Otis Perry and seconded by George Maglaras. All members present were in favor.

The next scheduled Parking Commission meeting is scheduled for May 21, 2013 at 8:30 A.M.