

MINUTES

Special Meeting
Dover Housing Authority
May 3, 2013
10:30 a.m.

The Commissioners of the Dover Housing Authority held a Special Meeting for the purpose of acting on a personnel matter on Friday, May 3, 2013, at 10:30 a.m. at the Dover Housing Authority Annex, 4 Tolend Road, Dover, NH. Chairman John McCooey called the meeting to order.

Roll Call

John McCooey, Chairman
Barbara Caron, Commissioner
Marjorie Briand, Commissioner
Timothy Granfield, Commissioner

Also present was May Glovinski, Deputy Director.

Absent: Mark Moeller, Vice Chair.

New Business

Marjorie Briand moved, seconded by Barbara Caron, for the adoption of the following resolution:

RESOLUTION NO. 2013-05-03-01

WHEREAS, the Dover Housing Authority has solicited and interviewed candidates for the position of Executive Director to carry out the business and further the mission of the Dover Housing Authority to provide quality housing opportunities and to promote and secure supportive services for eligible persons with limited incomes; and

WHEREAS, a Special Meeting of the Board of Commissioners has been duly called for the purpose of hiring an Executive Director,

NOW, THEREFORE, BE IT RESOLVED by Commissioners of the Dover Housing Authority that the Chairman is authorized to extend a written offer of employment for the position of Executive Director to Allan B. Krans Sr., with the following stipulations:

1. Based on an annualized salary of \$120,000, Mr. Krans will be paid \$4,615.385 bi-weekly;

2. All provisions in the Dover Housing Authority Personnel Policy under "Leave Regulations" shall apply except that Mr. Krans shall be awarded twenty (20) vacation days upon the start of employment and annually on the date of employment anniversary; and

3. Mr. Krans shall be entitled to all other employee benefits, insurances, and retirement provisions set out in the Dover Housing Authority Personnel Policy.

After a brief discussion among the Commissioners, the Chairman called for a vote.

On a roll call vote:

Aye

John McCooey
Barbara Caron
Marjorie Briand
Timothy Granfield

Nay

None

Adjournment

Timothy Granfield moved to adjourn, seconded by Marjorie Briand. The Special Meeting adjourned at 10:45 a.m.

Chair Date

Secretary Date