



**CITY OF DOVER**

## DOVER ARENA COMMISSION – MINUTES

Meeting Type: Regular Meeting  
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820  
 Meeting Date: **Tuesday April 16, 2013**  
 Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room.

In Attendance	Title	4/16/13	2/19/13	1/15/13	12/18/12	11/20/12	10/16/12
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager	X	X	X	X	X	X
Dave Goodwin	Arena Commission Chairperson	X	X	X			X
Ron Huml	Commission Vice Chairman	X	X	X	X	X	X
Dennis Munson	Commission Member	X	X	X	X	X	X
Larry Raiche	Alternate Commission Member					X	X
Ray Pasquale	Program/Marketing Manager	X	X	X		X	X
Marc Saunders	Commission Member	X	X	X	X	X	X
Allan Krans	City Attorney	X					

- I. **Approval of the Minutes:** Dennis Munson Made the motion to accept the minutes. Seconded by Marc Saunders. All were in agreement.
  
- II. **Right to Know:** Allan Krans talked about the right to know policy and what actions you should take when presented with a situation.
  
- III. **Financial Reports:** Ron Huml gave his overview of the report; Last year’s revenue for February at this point was \$1,002,370.00 and this year’s is \$1,004,032.00 the difference of \$1,662.00 more in revenues. Expenses last year were \$581,702.00 and this year was \$603,977.00 which is the difference of \$22,275.00 more in expenses. Last year’s revenue for March at this point was \$1,112,852.00 and this year’s is \$1,105,206.00 the difference of \$7,646.00 less in revenues. Expenses last year were \$676,363.00 and this year was \$673,365.00 which is the difference of \$2,998.00 less in expenses. Dennis Munson made the motion to accept the financial report, it was seconded by Marc Saunders; all were in agreement.



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- IV. Recreation Director's Report:** Gary passed this year's budget out to the Arena Commission for review. Marc Saunders made the motion to accept the Recreation Directors report, it was seconded by Ron Huml; all were in agreement.
- V. Arena Manager's Report:** Pat McNulty talked about doing some minor paving in the front of the building. Last month, we had a safety inspection, emergency lights are being fixed, extension cord for Rock night being replaced with hard wiring. We are getting down to our slower times; so we will start working on getting all the locker room cleaned and painted. Ice will be coming out of the Holt Rink on May 22; we will be shut down for skating for six weeks until opening up again on July 8<sup>th</sup>. There is more weekend ice sold this summer than we did last year. Ron Huml made the motion to accept the report, it was seconded by Dennis Munson; all were in agreement.
- VI. Program/Marketing Manager's Report:** Ray talked about all of our programs are running fine for the spring. We made \$2,450.00 profit for the circus event on April 4<sup>th</sup>. Home and dog show went well. Roller derby contract for this summer is \$ 7,000.00. Marc Saunders made the motion to accept the report, it was seconded by Dennis Munson; all were in agreement.
- VII. Other Business:** With no further business to discuss, the motion to adjourn the meeting was made by Ron Huml and seconded by Dennis Munson. The meeting was adjourned at approximately 8:05pm.
- VIII.** Ron Huml Vice Chairman would like to represent the Arena Commission in requesting to the City Manager and the City Council to reinstate the \$20,000 to the Arena Cap. Reserve Fund as originally submitted and approved by the Arena Commission in the 2013/2014 Arena Budget. This \$20,000 will come from the arenas projected \$60,000 profit in the arenas budget. It was the understanding that \$20,000 per year would be part in the Arena Capital Reserve Fund to exclude the cost of bond and interest payments in the future for Capital expense, long as the arena profit margin could afford it.

Next meeting is set for May 21, 2013 at 7 p.m.

Submitted by: Lisa Berry  
Arena Secretary