



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Workshop
Meeting Location: McConnell Center Cafeteria 61 Locust St, Dover, NH 03820
Meeting Date: **Tuesday, April 30, 2013**
Meeting Time: **6:00 pm**

Members Present: Dennis Ciotti (Chair), Tom Clark, Lee Skinner, Gary Green, Dave White, Dean Trefethen (Mayor), Dexter Tarbox (Alternate), Deborah Thibodeaux (Alternate)

Members Not Present: John Leggett, Catherine Plante (Alternate), Kirt Schuman (Vice Chair), Frank Torr

Other Board Members Present: Community Trail, Conservation Commission, DBIDA, Energy Commission, Open Lands Committee, Transportation Advisory Commission, Zoning Board of Adjustment

Staff Present: Christopher Parker (Planning Director); J. Michael Joyal (City Manager); Steve Bird (City Planner); Tim Corwin (Assistant City Planner); Allan Krans (General Legal Counsel); Dan Barufaldi (Economic Development Director)

The Chair called the meeting to order at 6:00 pm.

1. *WELCOME*

D.Ciotti and C.Parker welcomed the group and explained the goals for the evening.

2. *LIGHT DINNER*

Food was served from 6 to 6:30, no discussion (recording paused).

3. **MASTER PLAN AND YOU**

C.Parker reviewed the components of the City's Master Plan and described the various ways Boards and Commissions use the Master Plan as part of their work. Described the timeline and implementation goals.

4. *NH RSA 91-1 RIGHT TO KNOW*

A.Krans explained the various components of the NH RSA 91-A right to know law and the importance of open government. Discussion ensued regarding email and documentation of minutes and meetings.

5. **LAND USE BOARD ACTIVITY UPDATES**

- C.Parker updated the group on Planning Staff activities
- D.Ciotti updated the group on the role of the Planning Board
 - Board members were introduced
- T.Dargin updated the group on the activities DBIDA is undertaking
 - D.Barifauldi was introduced along with Board members, and spoke about the Education Connect program
- L.Goldman updated the group on the activities of the Energy Commission
 - Board members were introduced
- A.Boudreau updated the group on the activities of the Open Lands Committee
 - Mentioned the need to increase awareness of new Open Space Subdivisions in Dover
 - Reviewed dollars spent and acreage preserved since 1999
 - Board members were introduced
- J.Flick updated the group on the activities of the Transportation Advisory Commission
 - Board members were introduced



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- Short discussion was had on the value of traffic calming
- B.Hunt updated the group on activities of the Conservation Commission
 - Board members were introduced
- J.LaRose updated the group on activities of the Community Trail
- S.Reid updated the group on the Zoning Board of Adjustment
 - Thanked the Planning Board for reviewing zoning and updating it to be current and relevant
 - Board members were introduced
- D. Trefethen thanked the volunteers for the time and efforts that Board members put into making Dover a great place.

6. QUESTIONNAIRE RESULTS

S.Bird reviewed the responses to the Constant Contact survey, which was mailed out with the invitation to the meeting. Responses centered on need for continual training, that a good understanding is in place on the goals and mission of the groups and that coordination of activities would benefit all groups. More PR needed of the good activities that are being completed by all groups.

7. FEEDBACK

The following items were suggested as additional feedback not provided in the survey.

- Increased communication between OLC and Conservation Commission (A.Boudreau/M.Gasses)
 - Bring Open Space Subdivisions to Conservation Commission as part of process for easement monitoring
- Community Trail updates would be valuable to all groups (A.Reid)
- Traffic Calming is an important land use issue (J.Scruton)
 - Education on it would be beneficial
- Energy Commission would like to work with other groups on projects and is available to support other activities (J.Nedelka)
- Dover Utilities Commission should be invited next year (O.Perry)

8. ADJOURNMENT

Motion: D. Thibodeaux motioned to adjourn at 7:47 p.m. Seconded by T.Clark Vote: U/A.