



CITY OF DOVER

DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820
 Meeting Date: **Tuesday May 21, 2013**
 Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room.

In Attendance	Title	5/21/13	4/16/13	2/19/13	1/15/13	12/18/12	11/20/12
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager	X	X	X	X	X	X
Dave Goodwin	Arena Commission Chairperson	X	X	X	X		
Ron Huml	Commission Vice Chairman	X	X	X	X	X	X
Dennis Munson	Commission Member		X	X	X	X	X
Larry Raiche	Alternate Commission Member	X					X
Ray Pasquale	Program/Marketing Manager	X	X	X	X		X
Marc Saunders	Commission Member		X	X	X	X	X
Allan Krans	City Attorney		X				

- I. **Approval of the Minutes:** Ron Huml made a motion to approve the minutes with a change in the Arena manager’s report to change the word year to summer; and add number VIII paragraph to say Ron Huml Vice Chairman would like to represent the Arena Commission in requesting to the City Manager and the City Council to reinstate the \$20,000 to the Arena Cap. Reserve Fund as originally submitted and approved by the Arena Commission in the 2013/2014 Arena Budget. This \$20,000 will come from the arenas projected \$60,000 profit in the arenas budget. It was the understanding that \$20,000 per year would be part in the Arena Capital Reserve Fund to exclude the cost of bond and interest payments in the future for Capital expense, long as the arena profit margin could afford it. Seconded by Larry Raiche. All in agreement.
- II. **Citizen Forum:** None.
- III. **Financial Reports:** Ron Huml gave his overview of the report; Last year’s revenue at this point was \$1,163,488.00 and this year’s is \$1,173,495.00, the difference of \$10,007.00 more in revenues. Expenses last year were \$737,893.00 and this year was \$742,381.00 which is the difference of \$4,488.00 more in expenses. Ron Huml made the motion to accept the financial report, it was seconded by Larry Raiche; all were in agreement.



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- IV. Recreation Director's Report:** Gary talked about the budget workshop coming up on May 29. Larry Raiche made the motion to accept the Recreation Directors report, it was seconded by Ron Huml; all were in agreement.
- V. Arena Manager's Report:** Pat McNulty talked about having some outstanding issues with our annual safety fire inspection that have been resolved and we have received our occupancy permit for the building. Ice on the Holt rink will be coming out on May 22. Zamboni is scheduled for maintenance during the shutdown. We will have staff in to clean and paint locker rooms during the shutdown period. Also will be getting quotes on the cost of tile work for the shower floors in the locker rooms. Kennebunk Savings bank will be placing their ads in both rinks. Larry Raiche made the motion to accept the report, it was seconded by Ron Huml; all were in agreement.
- VI. Program/Marketing Manager's Report:** Ray talked about all of our spring programs went great and met our targets. Summer sign up are going well. Camp Kool sign ups have an average of 50 children per week. Ron Huml made the motion to accept the report, it was seconded by Larry Raiche; all were in agreement.
- VII. Other Business:** With no further business to discuss, the motion to adjourn the meeting was made by Ron Huml and seconded by Larry Raiche. The meeting was adjourned at approximately 7:56pm.

Next meeting is set for June 18, 2013 at 7 p.m.

Submitted by: Lisa Berry
Arena Secretary