



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

Chairperson Rocky D'Andrea called a meeting of the Dover School Board to order on Monday, May 13, at 7:05 p.m. in the McConnell Center Media Center.

A. ROLL CALL: Present were Rocky D'Andrea, Amanda Russell, Doris Grady, Kathy Baker, Paul Butler and Betsey Andrews Parker.

Also present were; Superintendent Jean Briggs Badger; DHS Principal Christine Boston, DMS Principal Kim Lyndes, Woodman Park Principal Patrick Boodey, HSS Principal Mike McKenney, Incoming GES Principal Beth Dunton, CIA Director Paula Glynn, PPS Director Sandie Crosson, Incoming DHS Principal Peter Driscoll, CTC Director Jim Amara, DHS Dean of Students Mike Perez, Incoming CTC Director Louise Paradis, Food Service Director Frank Gillespie and District Manager Chris Faro, DTU President Maybeth Anderson, Parents, Colorguard members, Fosters.

B. PLEDGE OF ALLEGIANCE: Amanda Russell led the Pledge of Allegiance.

C. CITIZENS' FORUM: No one addressed the Board

Amanda Russell moved, Kathy Baker seconded moving L. 1 and L. 2 up in the agenda. An oral **VOTE PASSED 6/0.**

L. RESOLUTIONS

1. Winter Color Guard 2013

Ms. Andrews Parker read into record the Resolution of Commendation honoring the Dover High School Winter Guard for their efforts and success in 2013.

2. Dover Adult Learning Center of Strafford County Education Funding 2013-2014

Ms. Andrews Parker read into record the Dover Adult Learning Center funding for 2013-2014.

Amanda Russell moved, Kathy Baker seconded approval of the resolutions noted above. An oral **VOTE PASSED 6/0.**

D. APPROVAL OF MINUTES

1. Public Meeting to Enter Nonpublic Session #8, April 8, 2013
2. Regular Session #4, April 8, 2013
3. Public Meeting to Enter Nonpublic Session #9, April 29, 2013
4. Nonpublic Session #9, April 29, 2013
5. Special Session #5, April 29, 2013



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

Amanda Russell moved, Betsey Andrews Parker seconded approval of the minutes with modification to the DPA contract vote of April 8th, 2013. The vote should read 4/0 (Baker abstained). An oral **VOTE PASSED 6/0**.

E. CONSENT AGENDA

- 1. Correspondence:**
 - a. Kelly Smith (UNH) Research Study at DHS
- 2. Resignations/Retirements:** NONE
- 3. Leaves of Absence:** NONE
- 4. Nominations:**

Sheet 1: Nomination of DHS Career and Technical Center Director
Sheet 2: Re-nomination of Professional Engaged in Teaching and Educators
- 5. Extended Travel (Student Trips):** NONE

Betsey Andrews Parker moved, Amanda Russell seconded to approve the consent agenda. An oral **VOTE PASSED 6/0**.

F. SUPERINTENDENT'S REPORT: Superintendent Briggs Badger spoke on the following items:

DISTRICT Updates

On May 24, there will be a Teacher Workshop Day with no school for students

All District fourth graders will visit DMS on Friday, May 17. This visit is part of a transition program planned to support students moving from elementary to middle school.

SCHOOL Updates

Dover Middle School

All 5th grade students participated in a Dare Graduation ceremony last Friday, May 3rd. Congratulations to the students on completing the program, and thank you to the Dover Police Department for their continued commitment to our students.

Dover Middle School girls were invited to be part of a Women in STEM Event at the YWCA of Manchester Monday May 13. Anastasia Marchuk, Gillian Glover, Sarah Rochefort, Gloria Tawalujan, and Madison Small met with Senator Jeanne Shaheen and shared with her their experiences in the STEAM Academy after school enrichment offerings that involved science, technology, engineering and mathematics. The girls were in the STEM for Girls program that was provided by the Society for Women Engineers, SWE, from UNH twice this year and the MIT Sea Perch program girls session which was once again provided by staff from the Portsmouth Naval Shipyard. Both of these programs were provided at no cost to the middle school with the staff volunteering their time and the Department of Defense paying for the supplies for the Sea Perch



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

and the university covering the costs for the STEM for Girls activities.

Science NECAPS for 8th Graders are underway.

Everyone is invited to the PTA Meeting on Tuesday, May 15th. the guest speaker will be Megan McIntyre who will discuss Adolescent Health Issues

DMS Library is hosting a Scholastic Book Fair from 5/13 to 5/17.

Qtr 4 Progress Reports available on-line on May 20th.

8th Graders leave for trip to Washington, D.C. on Tuesday, May 28th.

Horne St. School

The Third Grade Students successfully immigrated to the country through Ellis Island at the Annual Ellis Island Day on May 3rd. The students were excited to make it through all the processes to successfully become citizens of the United States of America.

NECAP Science Tests will begin at HSS on May 14th and conclude on May 15th. Parents should be sure that children get a good nights' sleep and to eat a healthy breakfast the day of the tests. Best of Luck to the 4th graders as they take these tests.

Our English Language Learners will be heading the Boston Aquarium on May 16th. Thank you to Meghan Dunn for organizing this trip.

The PTG enrichment program began the last week of April and will continue into the first week of June. The enrichment program takes place every Tuesday and Wednesday after school and is run by volunteers in order to give enrichment opportunities to the students at HSS. Thank you to them for their willingness to give their time and energy to the program.

The Spring Book Fair ended on May 8th. They would like to thank all the Parent Volunteers and Linda Smart for a successful spring book fair event. Teacher Appreciation week just finished also and thank you to the PTG for providing food and treats throughout the week and most importantly, the kind words of encouragement and thanks

Garrison School

A special thank you goes to all of the volunteers who made the Earth Day program so successful. Janet Gnall, Stacy Bell, Beth Theriault, and Tom O'Malley put together a great schedule of events for the day.



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

The playground committee worked in conjunction with the Earth Day activities as well constructing the first phase of the three part renovation. The 8 pieces of the fitness trail apparatus were installed. The next two phases will involve the creation of the pavilion and sensory inclusive playground.

The school would also like to thank Mrs. Lisa Amarosa and the Artist in Residency program for bringing in the Jeff Erwin and Trashcan Lids Production for an eight day residency and evening performance for the entire school.

Thank you to the PTA for their assistance for bringing in the disability awareness program, Northeast Passage. Through Mr. Brown's efforts and coordination, the students were exposed to different ways in which people with limitations can participate in physical activities. Students played games such as dodge ball and basketball from specially designed wheelchairs over the course of a week. This was a great experience for all those involved as it helped create a better understanding of obstacles and successes that we do not typically experience.

Woodman Park School

The Book Fair and Ice Cream Social was held on May 2nd. On May 3rd, Guest speaker Randy Price addressed the school on being a blind hiker who climbed all of the 4,000 ft peaks in NH. On the same day, The WPS PTO and the Cox/Lucey family sponsored a bike rodeo. The WPS PTO also sponsored Educator Appreciation Week last week. WPS 4th Grade Science NECAPS took place last Tues –Thursday.

WPS PTO Meeting was held on May 8th. There will be a WPS Spring Concert and Early Learning Night for incoming Kindergarten families on May 15th. On the same day will be a Spring Running Club Opening Ceremony.

On May 17th, WPS will hold a family health and fitness night from 5:30-7:00 PM

Dover High School

2 teams consisting of 8 freshman competed in a Latin certamen at Milton High school. DHS placed 1st and 3rd winning 2 trophies. Congrats to all the participants. Also from the World Language department, results were just received for the National French Exam. For the 16th year in a row, all DHS students ranked in the top 50% of the New England Region with 4 students ranking in the top 10% and the majority in the top 20-30

Certificates for these awards will be awarded at the **World Language Honor's Ceremony on Thurs. June 6.**

The junior prom was held on Saturday night at the Regatta Room in Eliot Maine. The students had a great time and represented Dover well!



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

National Honor Society Inductions were held on Thursday May 9th. 32 Sophomores and Juniors met the stringent requirements for invitation to NHS. Congratulations!

The Art Club is in full swing getting ready for the Annual Empty Bowls Dinner on Wednesday, May 15th at 5:00pm in the Gourmet's Kitchen. For those of you unfamiliar with this event, Empty Bowls is a national movement to raise money for local soup kitchens by High School Art Clubs. It is an all-you-can-eat soup supper, where you get to take home the handmade one-of-a-kind soup bowl. The dinner costs \$10.00. All the bowls and food are donated so all the proceeds go directly to the Dover Friendly Kitchen.

CTC News

Certified Retail Solutions hired seven new High School Apprentices from the Computer Technology Program this week. These students will work this summer and continue part-time in the Fall until graduation. Last fall, Certified initiated their Apprenticeship program by hiring three of our Computer Technology students. They have since offered full-time jobs to the graduating seniors and asked the remaining junior to continue through her senior year.

Austin Long, CTC Marketing student, has accepted an Internship with Dover's BizEd Connect Committee. Austin is leading a group of students to build and maintain a website that highlights local businesses who partner with the CTC to provide career exploration opportunities for all DHS students. These activities can include entry-level part-time jobs, internships, technical apprenticeships, job shadow opportunities, tours of industries and other activities.

A record 33 qualified students applied for this year's Liberty Mutual Internship. Applicants were submitted to Liberty for consideration.

In ROTC news, there was a changing of command ceremony at Dover High School. The ceremony symbolizes the change of leadership within the Navy Junior Reserve Officer Training Corps. As mentioned in the article, Cadet Lieutenant James Sinclair relieved Cadet Lieutenant Commander Shawn Dawley during the time-honored ceremony.

The Building Construction Technology class has been busy doing projects for the Dover community, including

1. two footbridges for the town of Dover to be placed alongside Berry Brook Walking Path.
2. three beautiful sheds: One for the Soccer Booster club that is framed for a future concession stand; another for the CTC Community Garden to be equipped with solar power; and one for the Music and Drama Clubs at the Dover Middle School
3. a ramp to provide accessibility for a local citizen's home.

Amanda Russell moved, Betsey Andrews Parker seconded acceptance of the Superintendent Report. An oral **VOTE PASSED 6/0**.

G. STUDENT REPRESENTATIVE REPORT: Dover High School student representative Matthew Palczynski reported on the following items:



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

The Student Council hosted Teacher Appreciation Dessert, Empty Bowls is taking place on May 15th, Sports teams are all doing well. Senior activities are beginning and the prom occurred over the weekend. Class elections will take place on the last day in May. Mr. Palczynski read the article on Dr. Ken Appel that was published in the NY Times. Record Note: A copy of this article can be found on the Dover School District webpage.

Mrs. Grady commented that it was appropriate that a student read the article since Dr. Appel was a mentor to students. She commended Matthew for his service to the School Board and stated that he has brought joy to the School Board.

H. COMMITTEE REPORTS:

1. Dover High School Planning Committee

Amanda Russell reported on the recent Dover High School Planning Committee meeting. She stated that they discussed what DHS will look in the future. They discussed how the day may be structured, online learning. The committee also discussed how DHS could be used by the entire community in the future. It is the hope of the committee that the next DHS JBC will take into account recommendations of the committee when discussing renovations or building of a new school.

2. Dover Shines

Amanda Russell reported on a recent "Dover Shines" meeting. This committee deals with a future website that focuses on student work as well as learning concepts that are behind the work. She thanked the Dover Rotary for their support on this endeavor. The site officially opens next fall.

3. Safety Review Committee

Amanda Russell reported on the Safety Review Committee meeting. Dover Police Department representative Brandt Dolleman and Dover Fire Department representative Jim Ormond offered to provide short workshops for Dover educators to attend to help with security. This is a great way for city and school departments to work together. Mike Limanni discussed transportation and Chris Roberge discussed technology security.

4. Curriculum Committee

Paul Butler reported on the Curriculum Committee meeting held on May 2. Language arts curriculum was presented for grades K-8. Dover Growing Readers was discussed and has shown to improve reading scores since its inception. There are now plans to start a Dover Growing Writers program which will satisfy common core standards. A recommendation from one member of the committee was to progress to public speaking as well. The use of technology in schools was discussed. Many teachers feel that Dover is behind in this area.

5. Joint Adequacy Committee



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

Rocky D'Andrea reported on the Joint Adequacy Committee meeting from May 9. He stated the committee met with Rep. Verschueren and Senator Watters and discussed what could happen in the future. There are discussions going on in Concord on the subject and Ms. Briggs Badger is talking with other communities in similar situations. He added that the committee met with Attorney Volinsky to discuss possible litigation which is still very preliminary.

I. POLICY -- CHANGES – PROPOSALS: None

J. POLICY ADOPTION: None

K. SUBMISSION AND PAYMENT OF BILLS: Amanda Russell moved, Doris Grady seconded to direct the payment of manifest #13-K in the amount of \$5,878.80 for FY12 and \$3,790,203.68 for FY13 for a total of \$3796,082.48. The time period for payments was from 4/12/13 to 5/10/13. A roll call **VOTE PASSED 6/0.**

L. RESOLUTIONS: moved up in agenda

M. OLD BUSINESS:

1. Student Performance Assessment Update—P. Glynn

CIA Director Paula Glynn presented information on student assessment in Dover. She had previously provided a binder of information to Board members and reviewed the data in those binders. She noted that all of this information is available on the Dover School District website under Budget. She added that it is important to evaluate students on multiple data points and not just NECAP tests. NAEP, SAT, and AP testing was also discussed. The school data should be compared to Dover peers, New England peers, and national peers.

The purpose of the NECAP test is to build a set of tests for grades 3-8 and 11 and meet the requirements of the No Child Left Behind Act. This information supports program evaluation and improvement. Information regarding student and school performance is provided to both the school and to the public. Reading and Mathematics are both assessed.

Dover continues to show improvement with district elementary/middle school results in reading. Math in those grade levels is a little below the target score. The high school struggled somewhat scoring slightly behind the target index score in reading and math.

Ms. Glynn added that Math in Focus will increase scores in the next few years. There is more work to do at all grade levels, especially at the high school.

In NECAP testing, it is important to note that Dover is either at state average or above. In addition, NH leads Maine, Vermont and Rhode Island in scoring. Dover elementary and middle school students outscore students from these three states.



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

NEAP results are designed to provide data on student achievement in various subjects. They are released as a state report card. NH 4th and 8th grade are consistently high when compared to both NE states and all 50 states.

Dover students scored slightly below the NH state average in verbal SAT results, but above the national average. In math, Dover scored a little below the NH average, but close to the national average. Dover, Barrington, and Nottingham students are included in Dover scores.

Dover seems to be keeping up their NE and national peers.

Over the past three years, 102 DHS students on average have been enrolled in AP courses. 87% of these students have scored a 3 or better on the exam, giving them college credit. NH students always seem to score near the top of the pack in AP results.

Ms. Glynn commented that there is still work to do in the District, but we should be very proud of the students.

Dr. Butler asked if SAT scores include private schools. Ms. Glynn responded that all schools are included. At least 60% of Dover students participated in the SAT testing.

He also asked if there would be a significant difference if private schools were separated from the group. Ms. Glynn hadn't seen data with those criteria, but assumed they may be different.

Ms. Baker thanked Ms. Glynn for the data and stated her concern for the high school. Overall, she believes students are doing well, but would recommend that others review the information.

Ms. Russell reiterated some of the numbers stating that many students from grades 3-8 are doing well. She added that offering incentives may help to increase test scores. Middle school students have had lower results in math because students haven't had as much exposure to Math in Focus. She believes that number will increase as more students have more Math In Focus. She believes that the community should celebrate the results of the students and teachers.

2. FY14 Budget Discussion

Ms. Briggs Badger stated that if the District doesn't receive the requested \$308,000, the high school diploma will be reduced to 21 credits from 26 credits. Ms. Briggs Badger read a document that highlight proposed reductions and reductions from last year. (Archived with documents). The City Council vote will occur during the first week of June.

Mr. D'Andrea stressed that the District is not asking for an override, just a prioritization. He added that the School District is the only department with a negative budget. He believes that UNH would not look as well on DHS students if they do not have a 26 credit diploma.

Ms. Andrews Parker thanked all staff members who are not taking a raise and to those who settled contracts. She added that the district will need to think outside the box and there will need to be a bond soon for the high school. Infrastructure need to be maintained. She continued



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

to say that the decreasing credits at the high school is doing a huge disservice to the students. She is asking the city council to do what is right for Dover and for the students.

N. NEW BUSINESS:

1. Dover Family School Alliance (DFSA) Presentation—A. Genovese, B. Mattingly, and S. Crosson

Ms. Crosson introduced parents who formed the DFSA which is a group that provides parents access to relevant information, training and emotional support in meeting their children's special needs and to improve the educational experiences of those with special needs in Dover. This group helps parents to network.

Ms. Genovese and Ms. Mattingly discussed their desire to work with the schools and not against them. They shared information on the alliance and provided an overview, accomplishments and long-term activities. There is a website and monthly newsletter that will also provide information to families.

They also would like to do things to recognize everything that the district does to help the special needs students and celebrate innovation within the district. This group would like to be a resource for the Dover School District and may be able to help new parents acclimate to the system. Another goal would be to set up a mentoring program.

2. Food Service Update—C. Faro and F. Gillespie

Mr. D'Andrea thanked Café Services for allowing the use of freezers at a recent charity event. Food Service Director Frank Gillespie provided an overview of accomplishments. He commended the food service workers for adapting to management styles. There was an 86% retention rate from school employees to Café Services employees. There was a cultural change to many, but have been very positive. They look at the students as customers and not just students. Many of the staff has been cross-trained to provide better service. Many different trainings have been provided to all staff members to help them become hospitality workers and not just cafeteria workers. Menus have remained the same since the beginning of the year, but have improved. There are monthly promotional items depending on the season and all menus are posted online.

Café Services has received feedback from students and have tried to use the feedback to improve the food and menus. The middle school student council offered suggestions as well. Mr. Gillespie stated that one of his goals is to be a good communicator. They want to be part of the community and continue to grow.

For next year, goals include sustainability, recycling, utilizing more home-grown items. They will be updated the website and an online payment service will be implemented. This will be helpful for the district, food services and parents.



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

District Manager Chris Faro commended staff as well. The food service team has done a great job being in compliance.

3. Policy IBC Minimum Enrollment Numbers/Waiver

Ms. Boston stated that they are not requesting to run a class without less than 11 students. They are looking at 15 as a benchmark number for not running classes. They are combining classes so that they don't have to run classes with smaller numbers. Class enrollments will be monitored closely over the summer.

Ms. Russell asked if it was possible if the numbers could be reversed in the World Language levels. Ms. Boston stated that it is possible and she will review the numbers to double check. Mrs. Grady also asked about the reasoning for more students taking honors classes. She added that she doesn't mind the high numbers in honors classes. The higher level students many times teach the teachers. There are not the problems of providing special attention to students in need.

4. Approve Elementary, DHS, and DALC Handbook Changes

Kathy Baker moved, Amanda Russell seconded approving handbook changes for the elementary, DHS, and DALC handbooks. An oral **VOTE PASSED 6/0**.

5. Special Funds (Policy DFC) Quarterly Update—M. Limanni

Mr. Limanni discussed the Alternative School Fund and stated that there should be a \$20,000 fund balance going into next year. Funds will be reprogrammed from her grants to allow for the positive balance. It is becoming a challenge because many districts are trying to provide services at a lower cost.

Mrs. Grady asked about the savings from reducing the At-Risk Coordinator. Mr. Limanni responded that the loss will be picked up by grants. He added that the Alternative program had paid for the cost of the At-Risk Coordinator.

Mrs. Grady asked for a final breakdown of costs of the program at the next meeting.

Ms. Crosson added that some personnel costs are being shifted to one of her grants that will allow for the fund to end up in "the black". She continued to say that the anticipated revenue was based on 12 tuition students, but they actually only had 6-8 students. Next year the revenue is based on 4 students so there shouldn't be a deficit next year.

Mrs. Grady asked how many Dover students will be in the program next year. Ms. Crosson responded that there should be 12-15 starting next year.

Mr. Limanni stressed that the goal of the program isn't to bring revenue, but to provide a service.



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

Ms. Russell stated that if the program is successful, it will show parents that students can be serviced in-district that will save the district money.

Mrs. Grady stated that it appears that Dover students are costing as much to educate them here than to send them to out-of-district placement.

Ms. Crosson stated that it would cost up to \$45,000/year plus transportation to be sent out-of-district.

Mr. Limanni stated that if the program closed, there wouldn't be a \$400,000 transfer from the general fund, but would be a much higher transfer to private tuition.

Mrs. Grady stated that for 12 Dover students to be placed in the Alternative School, it costs \$33,000 for each Dover student.

Mr. Limanni discussed the Cafeteria Fund and stated there is a much larger deficit; however he is confident the fund will end up with a positive balance since there are still two months of revenue to be posted. He will most likely recommend another probationary year for Café Services.

Ms. Andrews Parker asked what the vice-president of Café Services says about the contract. Mr. Limanni responded that he said he would "make it right". The vice-president will be at the next School Board meeting with a full financial report.

They are trying to make a positive and quality program and it takes time.

Ms. Andrews Parker asked to get feedback from the staff before a contract is renewed. She has heard that there isn't a team feeling and need to have a closer examination of the quality and staff issues. She is concerned about another probationary period.

Ms. Andrews Parker stated that she would have many more questions when they come back with a full report.

Mr. Limanni stated that the School Facilities fund has a healthy balance and is a contingency type fund. There is no issue with these funds.

6. Federal and State Funding (Policy DD) Quarterly Update—M. Limanni

Mr. Limanni reviewed the federal and state funding report and stated there should be no issues with them.

7. FY13 Closeout (Available Funds/Administrative Retreat)



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, May 13, 2013**
Meeting Time: **7:00 pm**

Mr. Limanni discussed the closeout of the fiscal year. He reviewed and discussed unencumbered funds. Priorities include Social Studies, Language Arts, and CTC Curriculum. These items can be purchased with these funds.

Mrs. Grady asked for a description of Renaissance Learning. Ms. Glynn responded that it is a universal screening tool. It evaluates level of performance, rate of performance and is systematic and frequent. It is also a data-based decision making tool and a multi-tiered model. It predicts which students will need support, documents student growth over time, provides feedback about class performance, and helps identify students who slip through the screening at one level, but are identified at later points in their school years, and provides preliminary information about the “health” status of the core curriculum. Ms. Glynn continued to say that it is a multi-year commitment and is expensive, but worth the money.

8. Month of April 2013 Condition of Accounts—M. Limanni

Mr. Limanni reviewed unencumbered funds. He stated we are in a similar situation from last year. There should be a \$500,000-\$700,000 balance of funds. This money cannot roll forward. If there is money left, items such as curriculum can be purchased.

Ms. Baker asked if there would be additional items requested with remaining funds. Mr. Limanni stated that capital reserves would be a priority. He would like to try to stabilize the long term budget. He would like a 20 and 30 year bonding cycle for with focus on high school renovation, Garrison school and safety items. These are items that can't be paid for in one year. The City Council will need to be have approval of releasing funds back to the schools

Ms. Briggs Badger noted that the CTC building aid share has changed to a minimum of 60% of building expenditure from a minimum of 75%

O. SCHOOL BOARD MATTERS OF INTEREST:

Mr. D'Andrea introduced new CTC Director Louise Paradis and wished her well in her new position.

P. ADJOURNMENT: Amanda Russell moved, Doris Grady seconded, to adjourn at 9:17 P.M. An oral **VOTE PASSED 6/0.**

Superintendent Briggs Badger and other's handouts have been archived with these Minutes.

Respectfully Submitted,
Betsey Andrews Parker, Secretary
BAP/ral