



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, May 20, 2012**
Meeting Time: **6:00 pm**

Members Present: Chairman Otis Perry, Vice Chair Jay Stephens, Dennis Munson, Chris Berg

Alternate Member Absent: Ted Mortner

Members Absent: Dana Leggett, Mark Moeller

Staff Present: Doug Steele, Community Services Director, Bill Boulanger, Superintendent of Public Works & Utilities, Jennifer Bretz, Recording Secretary

1. Call to Order

Meeting was called to order at 6:16 pm

2. Next meeting

June 17, 2013

3. Approval of Minutes of March 20, 2013

Motion: Stephens made the motion to approve the minutes, Munson seconded.

Vote: U/a

4. User's Forum – N/A

5. Abatement Requests

A. 114 Tideview Drive

Applicants, Heather Wass and Dean Desmarais. Wass stated that there was a problem with the July 2012 water bill. It was three times the amount it normally is. There were no known water issues. The flapper valve was gone in their toilet but they shut the water off until they could get a replacement. Desmarais contacted city regarding the bill. Staff checked their system and found no problems. Bill Boulanger had recommended that they appeal to the DUC.

Wass stated that with the amount of water they were charged for, if there was a leak, they would have been able to see it. When the next bill came out, their readings were back to normal.

Perry asked if the meter was tested.

Boulanger stated that the applicant didn't want the meter tested. If the meter tests out correctly, the homeowner is responsible for the payment of the test.

Stephens asked if anyone used the outside spigot.

Applicant stated no.

Wass stated one of her questions is if the outside meter could have been switched with their meter.

Desmarais stated that he didn't know if the toilet leak was during the timeframe of the high water bill.

Boulanger stated that he can investigate further if needed.

Motion: Berg made the motion to refer the abatement to the next meeting so that Boulanger can investigate further, Munson seconded.



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Vote: U/a

B. 184-186 Washington Street

Motion: Munson made the motion to refer to the next meeting, Berg seconded.

Vote: U/a

C. 4 Maple Street

Applicant, Richard Jenkins, stated that they are not requesting an abatement on their bill, they are requesting an abatement on the late fees. A year ago, they opened a \$3,000 bill. He has owned a home on Maple Street since 2003. They tried to use a property management company to operate the rental for them. Nine months later they realized that the management company wasn't working out. The applicant started taking over the rental again. The property management company was receiving the water bill but never forwarded it on to the applicant for a period of three years. When he actually received the current bill, he went into the Water and Sewer Billing office to set up a payment plan right away. He stated that they have always paid their taxes and bills on time.

Boulanger stated that the applicant has been trying to get here for a number of meetings. The ART can only go back 180 days which is why they were only granted the \$13.81. The DUC is able to go back further.

Berg stated that the board could waive the interest to when the abatement was initially applied for, in 2011. The applicant has put payment plan together and is interested in paying bill. At a minimum the board could waive the interest.

Motion: Berg made the motion to waive all interest except for \$546.28, Stephens seconded.

Vote: U/a

6. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

B. Utilities Report

The report was reviewed and discussed by Staff.

C. Finance Report

The report was reviewed and discussed by Staff.

Motion: Munson made the motion to approve the reports, Stephens seconded.

Vote: U/a

7. New Business

A. Proposed FY14 Sewer Rates

Steele went over his sewer presentation that was made to City Council.

Motion: Munson made the motion to recommend the rates, Stephens seconded.

Amendment: Stephens stated that he would like to amend the motion to recommend the capital reserve adjustment and accept the rates resulting from the adjustment, Munson seconded.

Vote: U/a



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8. Old Business

A. Rules and Regulation

9. Areas of Concern

A memo was passed out which was written by Dean Peschel on the Nitrogen issue.

Steele stated that Dana Leggett has handed in her resignation. If the board knows of anyone that would be interested in joining the DUC please have them hand in their application to the City Clerk.

10. Adjournment

Motion: Munson made the motion to adjourn at 7:39 pm, Stephens seconded.

Vote: U/a