



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, May 21, 2013**
Meeting Time: 8:30 AM

Members Present: Anthony McManus, Otis Perry, George Maglaras, Jack Buckley

Others Present: Bill Simons (Parking Manager), Tom Massingham (7th possible Parking Commission Member)

Members Not Present: Charles Reynolds, Carrie Keech

CITIZEN'S FORUM

No one addressed the Dover Parking Commission Citizen's Forum.

NOTES

A motion was made by Jack Buckley to approve the April 16, 2013 Parking Commission minutes, which was seconded by Otis Perry. All members present were in favor.

STAFF UPDATES

Bill Simons reported to the Parking Commission that the average purchase is up 8% over last year at the meters and Easy Park users are staying 18% longer than the average person. He reported that total transactions for the year are down 1%. He supplied budgets figures to the members and advised that the year to date net so far is \$116,000. A bond payment was made in April and there will be a second bond payment made in May.

Bill Simons informed the Parking Commission that Tom Massingham has offered his services as a 7th member of the Dover Parking Commission. He advised the Commission that Tom has not met with the Appointment Committee yet, but he suspects that once the budget clears, he will be invited in for an interview.

Bill Simons informed the Parking Commission that the City Clerk's office has a system in place where if someone goes to register their car and they have an outstanding parking ticket, they are to be sent to the police department. He informed the Commission that this system is not as successful as they had hoped. He was advised that the City is looking into software that will alleviate this issue and that the cost of this software would be coming out of the parking activity fund. After a brief discussion, a motion was made by Jack Buckley to have the chairman contact the City Manager that the Parking Commission is taking a position to oppose paying the full amount for this software and that the cost should be shared with the Finance Department. The motion was seconded by Otis Perry and all members present were in favor.

OLD BUSINESS

Bill Simons informed the Parking Commission that negotiations for the First Street parking lot are ongoing. The developer has come up with a plan that would allow him to incorporate all of his parking needs on-site by moving the public parking to the north side of the street and installing angled parking facing the proposed buildings. This would require the easement or sale of approximately six feet of the public right-of-way on the south side of the street adjacent to the development. After a brief discussion, a motion was made by Jack Buckley to support of the sale or



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easement the public right-of-way to the developer which was seconded by Otis Perry. All members present were in favor. It was noted that a sale of the land is preferred, if possible.

Bill Simons advised the Parking Commission that the TIF Consultant Grant would be going before the City Council on Wednesday, May 22nd. After a brief discussion, members asked that a representative be able to address the Parking Commission and it was asked that they be put on the agenda for next month's meeting.

Bill Simons informed the Parking Commission that the City has received a deposit on the School Street parking lot from an interested buyer. An appraisal will be done to find out what the value is and at that point it would go to the City Council to decide if they are going to sell it.

OTHER BUSINESS

No other business was addressed at the May Dover Parking Commission meeting.

NEW BUSINESS

City Attorney Allan Krans addressed the Parking Commission members on the Right to Know guidelines.

Bill Simons advised the Parking Commission that the City Manager asked him to get the Parking Commission's opinion on a possible lease agreement for the Transportation Center Parking Lot. After a brief discussion, it was decided that this issue would be tabled until the next scheduled meeting so that members could review the lease document.

A motion was made to adjourn the May 21, 2013 Parking Commission meeting by George Maglaras and seconded by Otis Perry. All members present were in favor.

The next scheduled Parking Commission meeting is scheduled for June 18, 2013 at 8:30 A.M.