



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Workshop
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, June 11, 2013**
Meeting Time: **7:00 pm**

Members Present: Dennis Ciotti (Chair), Tom Clark, Lee Skinner, Gary Green, Dave White, Catherine Plante (Alternate), Kirt Schuman (Vice Chair), Frank Torr, Dexter Tarbox (Alternate)

Members Not Present: John Leggett, Dean Trefethen (Mayor), Deborah Thibodeaux (Alternate)

Staff Present: Christopher Parker (Planning Director), Tim Corwin (Assistant City Planner)

The Chair called the meeting to order at 7:00 pm.

1. RCM PROPOSAL PRESENTATION

G.Green reviewed the report of the RCM Committee. He reviewed the existing conditions and proposed changes.

T.Corwin reviewed specific items to be changed in the ordinance, and the process used to develop the proposals.

Discussion ensued with the Board about the process, and the specifics of considering floor square footage, as opposed to square footage of the total lot, in calculating the percentage of each use. The Board discussed the mechanics of the ordinance, the history of the sites and the need for commercial growth in Dover.

2. GATEWAY REZONING STUDY UPDATE

T.Corwin reviewed the process to date, including the public participation process, the data gathering and the feedback received. The Consultant will be generating the first round of ordinance changes. These will be reviewed by staff and presented to the Board in the fall.

3. CONDITIONAL USE PERMIT PROCESS

C.Parker reviewed the difference between a Conditional Use Permit and a Special Exception, and the various ways Dover uses the CUP.

4. UPDATE ON PLANNING DEPARTMENT PROJECTS/ACTIVITIES

C.Parker reviewed a hand out listing projects and activities undertaken by the Planning Department. These included projects above the daily plan review and enforcement activities undertaken by staff.

5. ADJOURNMENT

Motion: L. Skinner motioned to adjourn at 8:27 p.m. Seconded by K.Schuman Vote: U/A.