



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Senior Center Activity Room
Meeting Date: Monday, June 10, 2013
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: The meeting was called the meeting to order at approximately 7:05pm

ROLL CALL

Recreation Director: Gary Bannon

Assistant Recreation Director: Krista Trefethen

Recreation Board members in attendance:

City Council Liaison: Bob Carrier

Norm Fracassa

Stanley Kaubris

Kathy Morrison

Margaret Trefethen

Scott Kelley

Richard Johnson

Recreation Board members not in attendance:

Ronan O'Doherty (Alternate member)

Jon Towle

Jerry Newcomb

Joe Tenuta

Open Positions on Rec Board: Two alternates

A full board consists of nine (9) full time members and three (3) alternate members.

Also in attendance: James Boos from the informal external Skate Park Committee.

APPROVAL OF MINUTES:

Approval of minutes for May 13, 2013

Stan Kaubris motioned to accept; Seconded by Kathy Morrison. Motion passed unanimously.

CITIZENS' FORUM:

None (no members of the general public in attendance)



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REPORTS

A) ADVISORY BOARD:

None, but Kathy Morrison had a question about the downtown Fish Ladder park area. It was confirmed that The City of Dover cares for the wall in the fish ladder. The wrought iron has issues and is failing. Kathy will fill out her visitation/observation report.

B) RECREATION DIRECTOR, GARY BANNON

- 1) Final FY 2014 budget was approved last Wednesday.
- 2) Initial cuts by City Manager Joyal only. Total cuts of \$58,000. \$30,000 of cuts from Ice Arena requests comprised of \$20,000 in capital and \$10,000 of infrastructure requests. Remaining \$28,000 cuts were budgeted operating costs.
- 3) The Dover City Council asked questions in advance.
 - A) Revenue versus Cost-of-Operation, per hour. Example: Do city programs cover their costs? City indoor pool usable hours cost ~\$123/hour. Rental charges are approximately \$110 to \$125 per hour. City outdoor pool usable hours cost ~\$139/hour. Rentals charges are approximately \$110 to \$180 (maximum) per hour. So yes, the rental charges per hour equal average hourly operating costs. Additionally, swim lessons fees cover 119% of their costs. Other public programs generate less revenue, but also service the largest groups. These larger programs do not cover their costs, but the department budget subsidizes their cost for the greatest common good.
- 4) There was then a budget-related question for Bob Carrier. In an earlier 2013 City Council vote, the skate park was promised \$30,000 from the Dickinson Development monthly penalty payments of \$10,000 (skate park gets half of each \$10,000 payment, until \$30,000 goal is reached). However, Dickinson Development subsequently unilaterally renegotiated the payments and the city agreed on a last payment of \$25,000. Dickinson paid four payments of \$10,000 each after the City Council vote allocating \$30,000 to the skate park. Four (4) payments times \$10,000 times 50% equals only \$20,000. Question: Will the Skate Park have a full \$30,000 reserved for it on the city's balance sheet? Bob's answer: The skate park will receive its full \$30,000 originally voted on by the city council.
- 5) Skate Park update by James Boos:
 - a) The current goal budget for the skate park is \$275,000.
 - b) The \$30,000 referenced above is 11% of the total goal budget of \$275,000.
 - c) The skate park committee is reaching out to twenty-one (21) organizations, seeking funds. "Far reaching sources".



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- d) Bob Carrier had a question: Perpetual revenue stream to be set up by skate park committee, to assist with future care? James Boos responded that no plan for a perpetual revenue stream has been planned. The new planned park will be concrete and designed for low maintenance. Gary Bannon offered that historically the Dover Rotary has helped with maintenance (i.e., a \$1,000 here or there). The Dover Recreation Department has also historically helped (e.g., ramps). No major expenses foreseen for a new skate park, post-implementation.
- e) Margaret Trefethen asked if moneys could be raised annually via competitions. James answered in the affirmative. Examples: Apple Harvest Day competition proceeds paid for new ramps. There is a lot of opportunity for future competitions and related revenue.
- f) Bob Carrier lauded the group for all the good work they have exerted.
- g) Bob went on to stress that he feels the city needs a new skate park, no matter what the ultimate location.

ASSISTANT RECREATION DIRECTOR, KRISTA TREFETHEN

- 1) Dancing with the Dover Stars on May 18 went great.
- 2) A big thank-you to Bob Carrier for all his help.
- 3) A big thank-you to Linda Jarvis for all her help.
- 4) \$10,000 fundraising goal was raised.
- 5) Everyone loved the show, and it was a lot of fun.
- 6) DVDs will be coming out soon.
- 7) There was a yard sale at the Dover Moose this past Saturday, in support of the Senior Center. Final dollar figures coming soon (TBD).
- 8) Cruise group just returned. Everyone had a great time.
- 9) Upcoming trips being organized (commission moneys benefit Dover Senior Center):
 - a. France (September, 2013)
 - b. Costa Rica (February, 2014)
 - c. National Parks (August, 2014)
 - d. Austria/Switzerland/Bavaria (October, 2014)
- 10) Travel groups are picked up and dropped off at Ice Arena parking lot.
- 11) Using new McConnell Center room for language class.



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- 12) Summer camps have June 24 scheduled start dates: Camp Kool is nearly full (two spots left). Horne Street location full. Theater program full. Garrison has ten to twelve openings.
- 13) Regional Hershey Track Meet at Dover High School on June 22. Approximately 27 to 30 student athletes taking part. State meet will be in Pelham on June 28.
- 14) Most spring sports finished, except all-star baseball.
- 15) Fitness Center doing great. 2013 year-to-date revenue exceeding 2012 by \$10,000. The Recreation Department is offering different rates and plans in 2013. Lowered nonresident rates (2012 rates kept customers away).
- 16) In 2013, generating extra revenue from badminton and volleyball players.
- 17) Recreation Department currently keeping hours stable, and not cutting summer hours. Trying to cultivate larger word-of-mouth.
- 18) Fitness Center is making money (special revenue fund).
- 19) Bob Carrier had a question about the Pool Committee and fundraising. Are they burned out? Gary Bannon responded that for the past few years they have had varying fund raising goals, but the recent burden has been a goal of \$20,000 per year. The committee has two normal annual fundraisers: 1- Pool-a-thon swim event, and 2- Jenny Thompson Swim Clinic. The Jenny Thompson Swim Clinic was cancelled this year due to lack of interest by the public, although Jenny Thompson was fully engaged and supportive of the event. It was suggested that the lack of attendance by the assigned city council member Michael Weeden (reportedly attended 2 of the last 18 meetings) has deflated the pool committee. It was reported that Jenny Thompson recommended that a 'national swim clinic' come in, and the city would get a percentage of the proceeds. This is under discussion.
- 20) The conversation then led to a general update on the proposed aquatic center.
 - a. The forming organization is moving forward on creating a 501(c) (3) organization.
 - b. Getting estimate on test borings with consulting firm.
 - c. Approval from city re: letter of intent pending.

Old Business

Henry Law Park project

Gary Bannon meeting with Justine Roberts at Childrens' Museum to discuss Summer/Fall fundraising. Example: Cocheco Arts Festival.

Ideas-

- a) Create display which can be left in place.
- b) Coordinate Dover Rotary dollars and timing. Can Rotary support both Henry Law Park and the Skate Park?



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Gary attended Rotary Golf Tournament today; thinking about the same, on behalf of the Recreation Department. It is a lot of work to run a tournament.

Garrison Hill Status:

No word back from McEneaney Surveying yet. Kevin McEneaney was part of the May 18 Dancing with the Dover Stars.

Scott Kelley asked when logging and the planned 'Gauntlet' race can take place. Answer: The gauntlet race will most likely occur in early September/Labor Day weekend. No answer yet on logging.

Serve with Liberty Week:

Is upcoming: Week of June 17.

Reported success last year.

Gary is coordinating this year.

Ideas:

1- Garrison Hill Tower – still a few painting opportunities.

2- Henry Law Park:

- a) Painting of Overlook.
- b) Lamp posts could use new coat of black paint (faded).
- c) Cut back river brush.
- d) Norm Fracassa is working on stain for benches.
- e) Tony McManus is the local coordinator of Friendship Force International, which installs plantings and gardens. Plan is to plant at south end of park (15' x 30' area). Gary Bannon to meet with Doug Steele

New Business

Indoor Pool Roof Project:

Inspection and engineering review has been completed by two companies. A request for Qualifications (RFQ) has been issued. Scheduled start date is mid-to-late August. Scheduled finish date is by Apple Harvest Day.

Summer Meeting Schedule:

It was agreed that a regular meeting schedule would be kept for the Summer.



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Other New Items:

Norm Fracassa asked about follow-up on Hancock Park court painting cost estimate, possibility to accomplishing, etc. Gary will review cost and how this was handled for Park Street Park, and follow-up.

Garrison School Fitness Trail equipment/stations have been installed. Trail construction installation is being investigated; Compacted crushed gravel for the trail. The organizing team is the Garrison School Playground Committee. Due to the planned use of heavy equipment, this needs to be coordinated so that Garrison Summer Camp will not be impacted. Norm will call Krista Trefethen to coordinate dates, etc. Example: Afternoons (when kids are at pool) or field trip days would be best.

Garrison School recently won a state award regarding health and fitness programs.

James Boos and the skate park committee was once again congratulated on the excellent progress they have accomplished, to-date.

It was discussed that if the proposed aquatic center ever comes to pass at Maglaras Park, alternative possible locations for the skate park include the front area of Maglaras Park or Guppy Park. James Boos volunteered that the skate group scouted about a dozen possible locations approximately four years ago (i.e., Woodman Park, Route 16 overpass near Burger King, etc.). Gary mentioned the site evaluation had a good analysis of pros and cons. James Boos added that he feels the current location is not potentially viable in the long term.

Richard Johnson asked what the final date is regarding when Dickinson Development has to break ground. Bob Carrier responded that Dickinson Development must have all permits in place by August, 2014.

ADJOURN

Margaret Trefethen motioned, Norm Fracassa seconded. Motion passed Adjourned at 8:09pm.

Respectfully,
Richard Johnson