



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Media Access Center, McConnell Center**
Meeting Date: **Wednesday, July 10, 2013**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hooper led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Garrison, Councilor Hooper, Councilor Weeden, and Councilor Weston. Councilor Spuler arrived at 7:10pm.

Absent: Councilor Crago

Also Present: City Manager Joyal and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report; seconded by Councilor Garrison.
Vote: 7/0.

Deputy Mayor Carrier moved to add the Recreation Advisory Board Report; seconded by Councilor Garrison.

Vote: 7/0.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor Weston.

Vote: 7/0.

7. PUBLIC HEARINGS

A. CHAPTER 5, BOARDS, COMMISSIONS AND COMMITTEES: ARTS COMMISSION SPONSORED BY COUNCILOR SPULER

Mayor Trefethen, seeing no one wishing to speak, closed the Public Hearing.

B. FISCAL YEAR 2014 BUDGET AMENDMENT #1 – APPROPRIATION DUE TO ANTICIPATED INCREASE IN STATE ADEQUACY AID (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)

SPONSORED BY MAYOR TREFETHEN, DEPUTY MAYOR CARRIER, COUNCILOR CHENEY, COUNCILOR CRAGO, COUNCILOR GARRISON, COUNCILOR HOOPER, COUNCILOR SPULER, COUNCILOR WEEDEN, AND COUNCILOR WESTON.

Mayor Trefethen, seeing no one wishing to speak, closed the Public Hearing.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Media Access Center, McConnell Center**
Meeting Date: **Wednesday, July 10, 2013**
Meeting Time: **7:00 pm**

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Trefethen, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal discussed budget changes. He said the City has worked out an arrangement with COAST, Strafford County and Dover Housing Authority to continue funding the FastTrans bus service. He said the City's contribution being \$14,000 instead of \$75,000, which he will try to fund from the budget. He spoke about the refund from HealthTrust in the amount of \$466,159.82, which is expected by the end of August. He said a significant portion of the refund will be returned to the employees. He spoke about his professional development and being recertified in Human Resources.

Councilor Weeden started a discussion regarding the lease negotiations for parking spots in the transportation parking lot. He asked if the City could purchase the lot instead.

City Manager Joyal said the Chestnut Street parking lot is owned by the Mills and they are not interested in selling it. He said the City leases 50 spots from the Mills for the train station. He said the City is looking to sell the School Street parking lot to the Mills. He said part of the agreement is that the Chestnut Street parking lot will be available for public use.

Councilor Weston asked about Phase II Environmental Survey of the Orchard Street lot and the inspection of the City Hall's roof.

City Manager Joyal discussed the City's work on Downtown Infill Project and selling the City's parking lots, which require an environmental study. He spoke about the leaks in the City Hall's roof and suspect that they will have to complete major repairs to the roof.

Councilor Weeden asked the City Manager to clarify who provides funding for the July 4th Fireworks.

City Manager Joyal said was funded by the Greater Dover Chamber of Commerce.

Mayor Trefethen talked about the visibility problems with the fireworks.

City Manager Joyal said the mortars now have to be shot straight up in the air, and not angled, which allowed for better visibility.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Weeden.

Vote: 8/0.

10. APPROVAL OF MINUTES

A. June 26, 2013

Deputy Mayor Carrier moved to accept the Minutes; seconded by Councilor Cheney.

Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Media Access Center, McConnell Center**
Meeting Date: **Wednesday, July 10, 2013**
Meeting Time: **7:00 pm**

11. MAYOR'S REPORT

Mayor Trefethen said he attended the reading of the Declaration of Independence reading on the morning of July 4th, and attended the fireworks in the evening. He spoke about the openings on the City's Board and Commissions, and urged citizen's to volunteer.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Hooper.
Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 5, BOARDS, COMMISSIONS AND COMMITTEES: ARTS COMMISSION

SPONSORED BY COUNCILOR SPULER

Councilor Spuler moved for its adoption; seconded by Councilor Cheney.
Roll Call Vote: 8/0.

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS

1. FISCAL YEAR 2014 BUDGET AMENDMENT #1 – APPROPRIATION DUE TO ANTICIPATED INCREASE IN STATE ADEQUACY AID (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)

SPONSORED BY MAYOR TREFETHEN, DEPUTY MAYOR CARRIER, COUNCILOR CHENEY, COUNCILOR CRAGO, COUNCILOR GARRISON, COUNCILOR HOOPER, COUNCILOR SPULER, COUNCILOR WEEDEN, AND COUNCILOR WESTON

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Cheney.
Mayor Trefethen gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **BLOCK PARTY – Dover Main Street**
2. **BLOCK PARTY – Florence Street**
3. **RESOLUTION: B13052 EMULSION POLYMER AWARD OF BID**
SPONSORED BY MAYOR TREFETHEN BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Media Access Center, McConnell Center**
Meeting Date: **Wednesday, July 10, 2013**
Meeting Time: **7:00 pm**

COMMITTEE REPORTS

1. **School Board**
2. Planning Board
3. Appointments Committee
4. **Recreation Advisory Board**
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Legislative Liaison
10. Pool Advisory Committee
11. Parking Commission

Deputy Mayor Carrier moved to adopt the Consent Calendar; seconded by Councilor Garrison. Mayor Trefethen asked the Council if they had items they would like pulled for further discussion. Councilor Hooper asked to pull the School Board Report. Deputy Mayor Carrier asked to pull the Recreation Advisory Board Report. Mayor Trefethen asked for a vote on the remaining items of the Consent Calendar. Roll Call Vote: 8/0.

Councilor Hooper gave an overview of the School Board Report. Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor Garrison. Vote: 8/0.

Deputy Mayor Carrier discussed the Recreation Advisory Board Report. He talked about work being done for fundraising for the skateboard park. He spoke about funds coming in to the City on Park Street, which will go into Park Street Park. He said playgrounds are fully staff and camps are doing well. He said DVD's are available for this year's Dover Dances with the Stars. He talked about the various Senior Center trips. He said the Garrison Hill survey has been completed to clarify the boundaries. He spoke about Liberty Mutual's work in park maintenance. He said the indoor pool roof is being replaced. He talked about the Christmas Tree project. Councilor Weeden asked the Dickinson Project money being put aside for the Skateboard Park. City Manager Joyal gave an overview of the funds received from the Dickinson Waterfront Project. Deputy Mayor Carrier moved to accept the Recreation Advisory Board Report; seconded by Councilor Weston. Vote: 8/0.

B. RESOLUTIONS

1. **ACCEPTANCE OF EMERALD DRIVE AS A PUBLIC WAY** SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weston. Mayor Trefethen gave an overview of the Emerald Drive development. Roll Call Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Media Access Center, McConnell Center**
Meeting Date: **Wednesday, July 10, 2013**
Meeting Time: **7:00 pm**

2. AUTHORIZATION FOR CITY TO PARTICIPATE IN STATE CLEAN WATER STATE REVOLVING FUND FOR WASTEWATER TREATMENT FACILITY (WWTF) UPGRADE CAPITAL IMPROVEMENT PROJECT (CIP) (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON JULY 24, 2013) SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved to refer to a public hearing on July 24, 2013; seconded by Councilor Weeden.

City Manager Joyal gave an overview of this resolution to the Council.

Vote: 8/0.

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

Councilor Cheney said she will be bringing forward a Council Rule Change resolution for the July 24, 2013 meeting.

Mayor Trefethen said he hoped everyone had a happy and safe summer.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.

Vote: 8/0.