



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: Workshop Session  
Meeting Location: Media Access Center, McConnell Center  
Meeting Date: **Wednesday, August 7, 2013**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Weston led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Hooper, Councilor Spuler, and Councilor Weston.

**Absent:** Councilor Garrison and Councilor Weeden.

**Also Present:** City Manager Joyal and City Clerk Lavertu.

### 5. DISCUSSION

#### A. CITY MANAGER GOALS

Mayor Trefethen discussed the process for the workshop and the handouts they received to compile a new list of goals for the City Manager. The Council started with the handout labeled "Old FY2013 Goals and Expectations" and decided on whether to keep, delete, or change.

Item #1: Keep.

Item #2: Add "continue to develop a priority based budget process"

Item #3: Delete.

Item #4: Keep.

Item #5: Keep.

Item #6: Keep

Item #7: Add "also report on professional development of department heads"

Item #8: Keep.

Item #9: Keep.

Item #10: Keep.

Item #11: Delete.

Item #12: Keep. Change dates to February 26, 2014 and FY2015 budget.

Item #13: Keep. Change year to 2013.

Item #14: Keep. Change year to 2013.

The Council discussed the next handout: "FY2014 Expectations Suggested for the City Manager."

Item #1: Same as #9 from previous list.

Item #2: Same as #8 from previous list.

Item #3: Add.

Item #4: Combine with #10 from the previous list.



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Item #5: Same as #14 from previous list.  
Item #6: Add.  
Item #7: Add.

The Council discussed the next handout: "Dover City Council Workshop – August 7, 2013, Setting Goals and Expectations for FY2014." (Items are not numbered, but worked on in order and numbered by minute taker.)

1. Combine with #4 of the Old FY2013 Goals and Expectations.
2. Already covered.
3. Combine with #3 of the FY2014 Expectations Suggested for City Manager.
4. Yes. Consensus vote 4/3. Deputy Manager Carrier, Councilors Hooper and Crago were opposed.
5. Yes. Wording changed to "identify and pursue opportunities that are feasible the use of technology innovation to make the running of the City more efficient and effective that would also result in cost savings."

Mayor Trefethen said he would work with the City Manager on the wording for this goal.

6. Combine with #5 of this handout.
7. Combine with #4 of the FY2014 Expectations Suggested for City Manager.
8. Combine with #4 of the Old FY2013 Goals and Expectations.

The Council discussed the last handout, which had no heading (lists three goals).

1. Similar to #12 of the Old FY2013 Goals and Expectations. Mayor Trefethen said he would incorporate it.
2. Combine with #6 of the FY2014 Expectations Suggested for City Manager.
3. Mayor Trefethen said this was a task and not a goal.

Mayor Trefethen said he will compile the new list of goals for the City Manager.

City Manager Joyal gave an overview of the City/Town Manager Salary and Benefits Survey.

### **6. CITIZEN'S FORUM**

*Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.*

Mayor Trefethen, seeing no one wishing to speak, closed the Citizen's Forum.

### **7. ADJOURNMENT**

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.  
Vote: 7/0.

Handouts have been archived with the minutes.