



**CITY OF DOVER**

## DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH  
Meeting Date: Monday, August 5, 2013  
Meeting Time: **7:00pm**

### DRAFT

Members Present: Dick Arnold, Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery

City Staff Present: Mick Arsenault, Gary Bannon

Others: Suzanne Petersen

Absent: Tim Paiva (excused), Michael Weeden

Meeting was called to order at 7:01 p.m.

Approval of Agenda: Pat made a motion to approve the agenda as presented. Jess seconded. Motion passed unanimously.

Approval of Minutes from July 1, 2013: Christophe made a motion to approve the minutes as presented. Pat seconded. Motion passed unanimously.

Citizens' Forum: n/a

#### Reports:

##### Gary:

- Fiscal year 2014 has begun. Most paperwork for FY 2013 is in.
- Summer is flying by, things are running smoothly.
- The Indoor Pool will close for annual maintenance for two weeks. Filters, pumps, tiles, and locker rooms will be the focus.
- The Indoor Pool had a problem with the chlorinator, but it was repaired with no shut-down needed.

##### Mick:

- Both pools are busy and running fine.
- Lessons, at the outdoor pool, are going well.
- The outdoor pool's last day of being open to the public will be Labor Day. It will be kept open a bit longer for swim teams and a charity fundraiser for a local family whose six year old son is facing a tough battle with brain cancer.
- Camps will all be over on Friday, Aug. 16. Staffing will be pared down.
- The handicap chair lifts need to have anchors installed.

#### Fundraising/Marketing:

Sale of advertising space at the outdoor pool is going well. Several banners are being made and will be installed. Sponsors are reporting a positive response from customers. The project has



**CITY OF DOVER**

## DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH  
Meeting Date: Monday, August 5, 2013  
Meeting Time: **7:00pm**

brought in \$2400 for pool revenue. Sponsors can choose to leave banners up over winter or have them removed. Attention will be shifting to the indoor pool.

### Long-Range Planning:

Gary reported notes provided by Tim.

- Paperwork for the IRS 501 (c)(3) non-profit status is being finalized.
- The feasibility committee is looking for sponsors.
- Test borings at Maglaras Park have been scheduled.

### Finance and Budget:

- The preliminary report for FY 2013 looks good.
- The net cost to the city to run the pools was \$280,000; \$300,000 was budgeted. The net cost to the city has been brought down consistently and significantly. The average Dover household pays \$18.00 of the total tax bill for the pools.
- The pools are in good shape, are well managed, and have no major flaws in functioning as they were designed. There doesn't appear, from an operational standpoint, that there will be a need to replace the pools into the foreseeable future.

### Indoor Pool Roof:

Manufacturer reps have provided job specs. Both are reasonable, but the independent reviewer found that both evaluations included extraneous work. Outside expertise for humidity study and vapor membranes will be brought in. Invitations to bid will go out soon and are due back by early September. The job should take about a week and will probably take place in October.

### City Council Representative:

Dick noted that he had mailed a letter July 9 to the mayor regarding the lack of pool committee representation on the city council. Dick has received no response. Gary will follow up. Dick also noted that he has heard comments from the public that the pool committee does not need to raise funds because the pools will be shut down if the new aquatic center is built. The committee needs a voice on the council to help get the correct information out.

### Discussion: role of DPAC

- Mick has essentially been forced into the role of handling fundraising in addition to his other roles. The ability to raise funds for the City pools is impacted by the JTAC fundraising efforts. People are unlikely to contribute to both entities and publicity about JTAC leaves people confused about the future of the public pools. The city's charter for the pool committee, as with most other committees, does not include fundraising. Fundraising really isn't in our hands. Do we want to continue trying to raise money?



**CITY OF DOVER**

## DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH  
Meeting Date: Monday, August 5, 2013  
Meeting Time: **7:00pm**

Probably not. However, we can affect good financial results annually with marketing, so our focus should be there.

- The absence of city council representation on the pool committee is more than a nuisance. Having reports of pool activity and community engagement regularly presented to the council and made part of the readily accessible public record are essential for marketing and a continued public presence.
- A section of the DPAC mission as currently written states, “develop and maintain a thriving aquatic program promoting health and physical fitness for residents of Dover and neighboring towns.” Aquatic program could mean many things: support for the Cochecho Country Club pool, rebates and incentives for backyard pools at residences, programs along the Bellamy River... This bullet should reflect aquatic programs at the Dover public pools.
- DPAC has an obligation to monitor JTAC progress, just as it needs to monitor other pools in the area. Because JTAC is seeking certain accommodations from the city, the city appointed DPAC needs to be kept abreast of time frames and other key developments. Regardless of what happens with JTAC, the Dover public pools need to stay 100% operational and strong until such time that the city directs Gary to lock the doors.
- The committee is in an uncertain position right now. Is JTAC a competitor or Dover’s future?
- Tim’s position on DPAC might be viewed as a potential conflict of interest. He is leading efforts on JTAC and his long-range planning efforts are focused there; however, he also has a vested interest in keeping the public pools open so that SSA has a place to practice.
- Next step: Review Dick’s points to ponder. Suggest 5 goals on how we should proceed.

### September Meeting:

The first Monday of September is Labor Day. The meeting will be rescheduled for Sept. 16.

### Apple Harvest Day:

Suzanne asked members to seek raffle prizes for the booth. They help to draw in fresh faces.

Adjournment: Christophe made a motion to adjourn. Dick seconded. Meeting was adjourned at 8:30.

Respectfully submitted by Suzanne