



CITY OF DOVER

DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820
 Meeting Date: **Tuesday June 18, 2013**
 Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room.

In Attendance	Title	6/18/13	5/21/13	4/16/13	2/19/13	1/15/13	12/18/12
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager	X	X	X	X	X	X
Dave Goodwin	Arena Commission Chairperson	X	X	X	X	X	
Ron Huml	Commission Vice Chairman	X	X	X	X	X	X
Dennis Munson	Commission Member	X		X	X	X	X
Larry Raiche	Alternate Commission Member		X				
Ray Pasquale	Program/Marketing Manager	X	X	X	X	X	
Marc Saunders	Commission Member	X		X	X	X	X
Allan Krans	City Attorney			X			
Leeds Burchard	Rockingham Electric	X					

- I. **Approval of the Minutes:** Dennis Munson made a motion to accept the minutes. Seconded by Marc Saunders. All in agreement
- II. **Citizen Forum:** None.
- III. **Financial Reports:** Ron Huml gave his overview of the report; Last year’s revenue at this point was \$1,237,611.00 and this year’s is \$1,199,887.00, the difference of \$37,724.00 less in revenues. Expenses last year were \$800,027.00 and this year was \$828,556.00 which is the difference of \$28,529.00 more in expenses. Dennis Munson made the motion to accept the financial report, it was seconded by Marc Saunders; all were in agreement.
- IV. **Recreation Director’s Report:** Gary talked about the budget workshop that was on May 29. Marc Saunders made the motion to accept the Recreation Directors report, it was seconded by Dennis Munson; all were in agreement.



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- V. Arena Manager's Report:** Pat McNulty talked about putting ice back in to be open for July 7th. Replaced new ballast and bulbs in the ice lights. We had two of our employees clean throughout the arena. We have started the process of getting quotes on the floor tile that we would like to have installed in the locker rooms for the shower floors, the high quote was \$6,900.00 and the low one was \$3,800.00. Would like to recommend moving forward with the bathroom project. Zamboni is going through their yearly maintenance. Dennis Munson made the motion to accept the report, it was seconded by Marc Saunders; all were in agreement.
- VI. Program/Marketing Manager's Report:** Ray talked about programs are all set for this summer. Coed league is the largest program this summer with 84 participants in the program with 25 people on the waitlist. Roller derby had their bout on Saturday and it went very well. Camp Kool is full with an average of 53 children per week. Marc Saunders made the motion to accept the report, it was seconded by Dennis Munson; all were in agreement.
- VII. Other Business:** Leeds Burchard from LED Conversions, Inc .wanted to propose to the commission savings on electricity. LED Lighting brings you an innovative solution to retrofitting the current high-cost and high maintenance fixtures to a more energy efficient, no maintenance LED lighting source. These LED lights are designed to utilize our current fixtures by simply installing the new LED lighting product into the existing fixture housing. The arena will be saving around \$7,500.00 dollars annually in electricity with the updates to the light fixtures. With no further business to discuss, the motion to adjourn the meeting was made by Ron Huml and seconded by Dennis Munson. The meeting was adjourned at approximately 8:01pm.

Next meeting is set for August 20, 2013 at 7 p.m.

Submitted by: Lisa Berry
Arena Secretary