

CITY OF DOVER, NEW HAMPSHIRE
RESOLUTION OF THE BOARD OF TRUSTEES OF THE TRUST FUND

**RE: PAYMENT TO GENERAL FUND FOR CITY CEMETERY MAINTENANCE AND
PERPETUAL CARE YEAR 2013**

- WHEREAS: The City of Dover NH has performed general cemetery maintenance and perpetual care services during fiscal year 2013; and,
- WHEREAS: The City of Dover appropriates a portion of the cost of cemetery maintenance and perpetual care budgeted within the Community Services Department; and,
- WHEREAS: The general cemetery maintenance Trust and the perpetual care Trust is to pay a portion of the cemetery maintenance and perpetual care services provided in the amount of \$42,000 per City Council adopted FY2013 budget;

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES THAT:

The Treasurer is authorized to make payment of \$42,000 from the Cemetery Maintenance Trust and Perpetual Care Trust to cover a portion of the cost of services for cemetery maintenance and perpetual care, with \$12,725 from Cemetery maintenance and \$29,275 from perpetual care.

Approved by:

Daniel R. Lynch, Finance Director

Don Cichon

Michael Murphy

James Brannen

Dave Dupont

Date: _____

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.3432.00000.00.000.	CS - Cemetery-Interment Cha	(\$30,175)	(\$49,800)	(\$49,800)	(\$49,800)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cremations - Summer 16 @ \$300	(\$4,800)					
	Description: Cremations - Winter 1 @ \$400	(\$400)					
	Description: Summer - Regular 29 @ \$600	(\$17,400)					
	Description: Winter - Regular 32 @ \$850	(\$27,200)					
	Detail Total:	(\$49,800.00)					
1000.1.300.41951.3434.00000.00.000.	CS - Cemetery-Headstone Fo	(\$512)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Headstone Foundation Construction	(\$1,000)					
	Detail Total:	(\$1,000.00)					
Budg_Cat: Charges for Services - R40		(\$30,687)	(\$50,800)	(\$50,800)	(\$50,800)	\$0	0.00
1000.1.300.41951.3918.00000.00.000.	CS - Cemetery-Transfer From	(\$32,000)	(\$32,000)	(\$42,000)	(\$42,000)	(\$10,000)	31.25
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from Perpetual Care Trust Funds	(\$42,000)					
	Detail Total:	(\$42,000.00)					
Budg_Cat: Operating Transfers In - R80		(\$32,000)	(\$32,000)	(\$42,000)	(\$42,000)	(\$10,000)	31.25
Func: CS - Cemetery - 41951		(\$62,687)	(\$82,800)	(\$92,800)	(\$92,800)	(\$10,000)	12.08

City of Dover

Description		Cemetery		
		YTD Transactions FY 2013	In-Direct Exclusions	Direct Cemetery Costs
CS - Cemetery-Regular Hourly Employees	60% Cemetery	\$44,515.00	\$17,806.00	\$26,709.00
CS - Cemetery-Temporary Employees	60% Cemetery	\$37,308.90	\$14,923.56	\$22,385.34
CS - Cemetery-Health Insurance	60% Cemetery	\$17,331.31	\$6,932.52	\$10,398.79
CS - Cemetery-Fleet Maintenance Charge		\$10,322.18	\$10,322.18	\$0.00
CS - Cemetery-Overtime Pay	60% Cemetery	\$7,796.56	\$3,118.62	\$4,677.94
CS - Cemetery-Heating Oil		\$7,282.62	\$7,282.62	\$0.00
CS - Cemetery-Vehicle Fuels	60% Cemetery	\$6,682.50	\$2,673.00	\$4,009.50
CS - Cemetery-FICA	60% Cemetery	\$5,265.91	\$2,106.36	\$3,159.55
CS - Cemetery-Retirement	60% Cemetery	\$4,408.14	\$1,763.26	\$2,644.88
CS - Cemetery-Electricity		\$2,693.46	\$2,693.46	\$0.00
CS - Cemetery-Maint Supplies - Vehicles		\$2,494.70	\$2,494.70	\$0.00
CS - Cemetery-Worker's Comp Insurance	60% Cemetery	\$2,115.63	\$846.25	\$1,269.38
CS - Cemetery - Maint Chrgs - Impr o/t Buildings	30% Cemetery	\$2,080.00	\$1,456.00	\$624.00
CS - Cemetery-Medicare	60% Cemetery	\$1,226.51	\$490.60	\$735.91
CS - Cemetery-Maint Supplies - Equipment	100% Cemetery	\$1,223.72	\$0.00	\$1,223.72
CS - Cemetery-Public Liab Insurance		\$994.80	\$994.80	\$0.00
CS - Cemetery-Property Insurance		\$988.80	\$988.80	\$0.00
CS - Cemetery - Telecommunications		\$933.84	\$933.84	\$0.00
CS - Cemetery-Vehicle & Equip Insurance		\$897.00	\$897.00	\$0.00
CS - Cemetery-Dental Insurance	60% Cemetery	\$729.92	\$291.97	\$437.95
CS - Cemetery-Maint Chrgs - Buildings		\$646.92	\$646.92	\$0.00
CS - Cemetery-Maint Chrgs - Office Equip		\$371.62	\$371.62	\$0.00
CS - Cemetery-Office Supplies		\$365.27	\$365.27	\$0.00
CS - Cemetery-Water And Sewer Expense		\$326.21	\$326.21	\$0.00
CS - Cemetery-Maint Supplies - Buildings		\$294.89	\$294.89	\$0.00
CS - Cemetery-Clothing & Uniforms		\$158.17	\$158.17	\$0.00
CS - Cemetery-Life Insurance	60% Cemetery	\$95.04	\$38.02	\$57.02
CS - Cemetery - Rental of Equipment		\$55.00	\$55.00	\$0.00
CS - Cemetery-Membership Dues		\$45.00	\$45.00	\$0.00
CS - Cemetery-Postage		\$1.89	\$1.89	\$0.00
		\$159,651.51	\$81,318.54	\$78,332.97

Developed 94.56%
Eligible Costs \$74,071.66

Percent of
Graves

General Maintenance 10,985 30.30%
Perpetual Care 25,272 69.70%

FY13 Budgeted Transfer 42,000
(see attached)

Trust No.
8400 General Maintenance 12,725
8401 Perpetual Care 29,275
42,000