



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Senior Center Activity Room
Meeting Date: Monday, August 12, 2013
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: The meeting was called to order by Joe Tenuta at 7pm.

ROLL CALL

Recreation Director: Gary Bannon
Assistant Recreation Director: Krista Trefethen

Recreation Board members in attendance:

City Council Liaison: Bob Carrier
Joe Tenuta
Norm Fracassa (arrived at 8:15pm)
Stanley Kaubris
Margaret Trefethen
Scott Kelley
Jerry Newcomb
Jon Towle
Richard Johnson

Recreation Board members not in attendance:

Ronan O'Doherty (Alternate member)
Kathy Morrison

Open Positions on Rec Board: Two alternates
A full board consists of nine (9) full time members and three (3) alternate members.

APPROVAL OF MINUTES:

Approval of minutes for July 8, 2013
Stan Kaubris motioned to accept. Seconded by Scott Kelley. Motion passed unanimously.

CITIZENS' FORUM:

None (no members of the general public in attendance).
However, it was noted that Dover City Planning Director Chris Parker was in attendance.

REPORTS

A) ADVISORY BOARD:

Dover City Planning Director Chris Parker addressed the board.
Dover is one of four communities working with the Great Bay Estuary Research Reserve and MIT in an academic study.



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Cities involved:

- 1- Dover, NH
- 2- Cranston, RI
- 3- Wells, ME
- 4- New Bedford, MA

Study: Planning for weather/climate changes. Sea levels rising. Impact on waterfront properties. More rain expected. Impact on drainage and water treatment capacity. Impacts on low-lying pumping station(s).

Chris is organizing role playing sessions to work possible solutions to stated problems.

Looking for city volunteers. Multiple sessions.

Looking for a minimum of 20 participants per session, and roughly 200 participants in total.

Participants assigned different roles.

Role sheets: Thought processes/goals/ideas by each participant.

Teams given a problem. Example: How do we solve excess rainwater runoff?

Goal is to create dialogue, not to actually solve the problem.

Chris is interested in the Recreation Advisory Board getting the word out and co-sponsoring one session (i.e., use e-mail lists of related organizations, etc.).

City of Dover will provide food, space, and facilitators.

Discuss an intangible issue which the public does not immediately see.

Dates of upcoming sessions will vary (September through November, 2013).

MIT can send form invitation letter, or Recreation Board can do it.

Chris is making the rounds with city boards, commissions, library trustees, etc.

Hypothetical direct impact example: Increased storm water infrastructure expenditures could mean less money for Recreation Department budget.

Chris wants city to be innovative and thought provoking.

City has already done one session, with city officials.

It was proposed that the board sponsor the October 17, 2013 session for this initiative.

This meeting will most likely occur in McConnell Center, Room 305.

Margaret Trefethen formally motioned. Scott Kelley seconded. Motion passed.

Joe Tenuta reported on Long Hill Park.

Parking is normally in good shape.

Parking became overloaded with weekend cricket tournament. Double parking occurred.

Middleton Lumber (ten parking spots) being used.

No complaints heard by Joe.

Gary Bannon volunteered that he received a complaint call from a neighbor of the park, concerning the recent cricket tournament and parking problems.



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It was confirmed that the cricket players pay a user fee for field usage.

Jon Towle asked if there is a way to expand the parking.

Gary responded that 10 to 16 additional spots could be created. JANCO property: put a gate in between the properties, but let people park at business property. JANCO open for discussion, but no movement.

Gary tried working with county to get cricket access to a county field. There was some (unknown) roadblock, which stopped progress.

Joe advised that the Longhill Dog Park is loved by the dog owners.

They liked the recent addition of sand.

Someone brought inflatable pools for the dogs.

People prefer Dover's dog park to Portsmouth's dog park.

Rochester's dog park is fee-for-use. Fenced in. On Waste Management property.

Gary Bannon advised that the dog owners are raising money for a dog shelter, to create shade.

B) RECREATION DIRECTOR, GARY BANNON

- 1) Margaret Trefethen is resigning from the board. We thanked her for her service.
- 2) Margaret advised that she appreciated the opportunity to serve. Her house is sold, and she is moving. Dean Trefethen staying in town to finish his city council term.
- 3) Gary received a solicitation from North American Power. Nonprofit gets people to sign up with North American Power. The electricity company then contributes to the nonprofit, based on activity. Handed off to Richard Johnson to investigate.

ASSISTANT RECREATION DIRECTOR, KRISTA TREFETHEN

- 1) Senior Center activity:
 - a. Wentworth Douglass Hospital communicated on their dental center.
 - b. AC Delco came in to discuss car care.
 - c. Next month: Session on fraud protection.
- 2) Krista attended the Cape Code trip/river tour. 49 attendees.
- 3) Playground programs ended last Thursday. The summer lost four days to bad weather, including 2 trip days.
- 4) Camp Kool has one week to go.
- 5) New fitness class started: "Drums Alive"
- 6) New Fall fitness class schedule coming out. Beginner yoga already full.
- 7) July, 2013 recreation fees doubled over prior July. 59 memberships sold.
- 8) Tennis newsletter started.



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- 9) The Butterfield Gymnasium will be closed the last week of August. The floor will be refinished.
- 10) Quote coming for a new backboard at the stage-end of the gym. It doesn't move as well as it should. Gets tight and doesn't move very far. Impact on special events in gym. Bob Carrier asked if revenue funds could be accessed to help fund this. Krista responded 'Yes'.
- 11) The dance studio floor is being refinished, as well. Joe congratulated Krista on doing a good job.

Old Business

Garrison Hill

Gary Bannon is meeting with Harold Cook (forester) to review the hill. Harold will provide services, help with request-for-proposals (RFPs), etc.

Gary will speak with Scott Kelley, as well.

No news from Tough Mudder race organizers.

Scott advised that organizers are switching timing companies. Event will be pushed back to Spring, 2014.

Scott advised that grant season for trail funds is coming up soon. Gary can apply.

Indoor Pool Roof Project:

Gary: Engaged consultant.

Quotes received from roofing companied. Weighted towards their products.

Consultant is writing up specifications for the job.

Performed cut-through samples to determine roof condition.

Recommendations on how to seal the building better, to keep moisture from the roof and keep heat in. "Change the way the building functions."

A monitoring station will be installed inside the building, regarding the humidity and how to manage the humidity.

Specifications will be ready in the next week. Then it will be put out to bid.

End of September city council meeting, for approval on winning bid.

One week project Goal: Finish by end of October, 2013.



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Henry Law Plaza Project:

Dover Rotary is adopting this. They will do some work and also donate money. Project will start. City will demolish and/or remove some existing infrastructure. Rotary wants to create a big circle around the Kerry Forbes Memorial (bigger than original plan). Work will begin after The Cochecho Arts Festival concludes. Reusable safety wires/advertising wires will be installed.

NEW BUSINESS

1-CIP budget: Met with Chris Parker. Ten small projects in CIP. Twelve originally submitted. Projects span CIP six-year plan. \$100K minimum for all projects, each year.

2- Capital maintenance budget: Smaller items. \$10,000 to \$20,000.

Other items:

Richard questioned Gary, as a comment had been made in the meeting that other changes to Maglaras Park could occur in the future. In a prior meeting, Gary advised that the proposed aquatic center would consume Fields #1 and #2. Gary responded trails, river access, and a basketball court would still be possible at Maglaras Park.

Jerry Newcomb asked about the park maintenance budget. Where does the money go? Gary responded that Sharon Sirois at Community Services (responsible for maintenance) was board feedback. "Are certain actions worth the cost?" Gary reiterated that Dover Community Services has the maintenance budget.

Norm Fracassa advised that the Henry Law Park 24' broken fence was fixed, graffiti is gone and other items addressed. The utility gate is still unlocked/unhinged.

'Bucket' ideas = accountability.

Gary advised that Community Services Director Doug Steele will be attending the September board meeting. Jerry asked that details be brought by Doug Steele to that meeting, to answer his question.

There was general discussion on the 10% of gravel moneys, which are supposed to fund park maintenance. This led to a comment that the \$18K annual water bill (primarily Shaw's Lane Fields) and contract mowing are considered maintenance costs.



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Norm Fracassa discussed the still-missing slide at Henry Law Park (first discussed at March 11 meeting). It appears Norm made some proactive calls and information was relayed to Gary. No custom fabrication necessary. \$1,500 maximum estimated cost. "Let's get it done".

ADJOURN

Margaret Trefethen motioned, Stan Kaubris seconded. Motion passed.
Adjourned at 8:47pm

Respectfully,
Richard Johnson