



Meeting Type: Regular Meeting
 Meeting Location: McConnell Center Cafeteria
 Meeting Date: 8-12-13
 Meeting Time: **6:30 p.m.**

Jake Johnson, Jane Hamor, Justine Roberts, Rebecca Proctor, Jaime Clavet, Martha Kaubris, Mark Cuddy

1. Call to order 6:35
2. Minutes- June Minutes Approved
3. Membership status / Alternates
 - Mark and Amy were approved as alternates for the arts commission, both need to sign their oath of office for it to be official.
 - One opening for an alternate available, Rebecca to speak w/ Liz Fowler as a potential candidate.
4. Final survey info & press release (Jake & Kim)
 - tabled
5. Exhibit Guidelines for Artists (Kim, Malone) - McConnell Center art exhibit guidelines
 - Jaime is going to complete by next meeting and pass on to Kim & Malone
6. Business Cards status (Kim)
 - Martha will follow up w/ Kim and complete the process
7. Northeast Ballet proposal (Jane, Aimee)
 - Still in development, NBT had a production this summer that stalled the completion of the project. Jane will circle back w/ Gary Bannon
8. Strand Theatre survey
 - Louise is seeking more input; she is more than halfway to her survey goals. There will be a meeting with Jane, Justine and Molly on Wednesday for an update.
9. Outreach reports (All)
 - Theater Unmasked is looking into planning a possible outdoor production of *A Midsummer Night's Dream* at Garrison Hill, summer 2014
 - Mark is going to research the Berlin Community Arts Center
 - Makers Fair in Dover is going to be a fascinating event. They are looking for event set up volunteers
 - The Children's Museum is updating the walkways in Henry Law Park rotary. Bike Racks are being planned with an Art Component, designed by youths and local fabricators.
 - Jamie suggested the idea of a monthly Art Stroll in downtown Dover. Justine suggested coordinating it with the Museum's First Fridays when the museum is open at a discounted rate till 8pm. Rebecca to check in with Main St to see if they are interested in picking the idea up. Nice follow-up to the current ArtsMarket happening on Sundays through the fall.
10. New business
 - Legacy Fund - Jake asked for help from Martha, she will gather the by-laws from the other funds that are already set up within the city for us to use as guidelines in creating an Arts Fund.

Adjourned 8:15 pm