

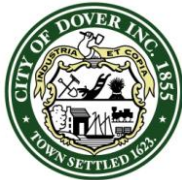


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, September 5, 2013**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The September meeting was called to order at 4:03pm by Carol Boc. Attending were Susan Story Galt, Dorothy Wagner, Michael Egan, Library Director Cathleen Beaudoin, and Reference Librarian Denise LaFrance. Ann Schultz was an excused absence.
2. **MINUTES ---JUNE 6, 2013** Minutes of the June meeting were approved on a motion made by Dorothy Wagner and seconded by Michael Egan.
3. **REPORT OF THE LIBRARY DIRECTOR (JUNE, JULY, AUGUST)** The Reports of the Library Director for June, July, & August were approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner.
4. **CORRESPONDENCE**--No correspondence to report.
5. **OLD BUSINESS**
 - A. Building issues—The air conditioning system in the Children’s Room was repaired for \$252, a pump was replaced in the furnace room for \$790, the Historical Room telephone was re-wired and moved for \$412.
 - B. CIP FY’15-’20—In Nov/Dec the CIP will go before the Council. The Library has funds included the annual book appropriation and for air air-conditioning in FY17.
 - C. Koha automation system –The new Koha go-live date is September 16. Koha is a cloud-based system and so there will not be any physical components of the system in the building.
 - D. Staffing: Adult Services Librarian—Laura Horwood-Benton is our new Adult Services Librarian.
 - E. Summer Reading Programs—The Summer Reading Programs were a huge success, and broke records for participation. The programs were popular, fun, and rewarding.
6. **NEW BUSINESS**
 - A. Library Book Group—Denise LaFrance will be starting a new book group that will meet the 3rd Monday of each month at 6:30pm. The first book to be discussed, on September 16, is *The Age of Miracles* by Karen Thompson Walker.
 - B. Strategic Planning Bootcamp—The Library Director will be attending a Strategic Planning Seminar, with guest speaker Nancy Davis, at the Manchester City Library on Wednesday September 11th.
 - C. Historical Room security—Due to recent problems in our Historical Room we will shortly begin locking the door, and requiring users to sign-in and request the key. The logistics of this system have not yet been finalized.
 - D. Tuttle Square transplants—Plants from the park at the former Tuttle Square Apartments were moved to the Library and the McConnell Center. The City of



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Dover has leased 21 parking spaces in the Library lot to the developer of the condominiums going into this now vacant space. Tenants will be required to remove their cars by 8am and only park in the lot after 6pm.

7. UPCOMING PROGRAMS

- Sept. 2: Closed for Labor Day holiday
- Sept. 7: Regular hours resume (Saturdays 9-5)
- Sept. 7,14,21,28: Saturday matinees, 2pm (Epic, Teen Beach Movie, Great Gatsby, Adventures in Zambezia)
- Sept. 9: Story time sign-ups
- Sept. 10: Friends of the Library meeting, 6:30pm
- Sept. 16: Library Book Group, 6:30pm (The Age of Miracles by Karen Thompson Walker)
- Sept. 17: Friends of the Library musical program, "Two Old Friends", 7pm
- Sept. Art Exhibit: paintings by Susan Schwake

8. ITEMS OF CONCERN--No items of concern.

9. ADJOURNMENT

The meeting was adjourned at 4:48 on a motion made by Dorothy Wagner and seconded by Michael Egan.

NEXT MEETING DATE: THURSDAY, OCTOBER 3, 2013 @ 4:00PM