



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Media Access Center, McConnell Center**
Meeting Date: **Wednesday, September 11, 2013**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Garrison led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Weeden, and Councilor Weston. Councilor Spuler arrived at 7:11 pm.

Absent: Mayor Trefethen.

Also Present: City Manager Joyal, General Legal Counselor Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Hooper moved to add two School Board Reports; seconded by Councilor Weeden.

Vote: 7/0.

Councilor Cheney moved to add the Ordinance Codification and Verification Report; seconded by Councilor Weeden.

Vote: 7/0.

Deputy Mayor Carrier moved to pull Item 13.B.2.

Councilor Cheney moved to approve the agenda as amended; seconded by Councilor Garrison.

Vote: 7/0.

7. PUBLIC HEARINGS

A. CHAPTER 170: ZONING, SECTION 28.2: RESIDENTIAL-COMMERCIAL MIXED USE (RCM) OVERLAY DISTRICT E) PROCEDURAL CONCEPTS SPONSORED BY MAYOR TREFETHEN, PLANNING BOARD REPRESENTATIVE

Planning Director Parker gave an overview of the Ordinance Change to the Council.

Charles Kageleiry, 100 Dover Neck Road: He spoke in favor of the proposed Ordinance change.

Deputy Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.



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8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

David Martin, 10 Linda Avenue: He spoke about how he liked it when people showed their emotions and disagreed with the suggestion going around that there is something wrong with it.

Deputy Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

A. August 28, 2013

B. September 11, 2013

City Manager Joyal introduced the Interim Superintendent Antonio Fernandes. Interim Superintendent Antonio Fernandes introduced himself to the Council.

City Manager Joyal said he provided two reports in writing. He said he had a two items to bring to the Council's attention. He spoke about the National Citizens Survey, which allows the City to get feedback from the community. He said the City's Finance Department has received the Award of Excellence for Financial Reporting. He thanked Finance Director Lynch and his staff.

Councilor Weston said she has received many inquiries about the location of the Police Facility. Deputy Manager Carrier gave an overview of the process and when they will have a list of proposed sites.

Councilor Weston asked if tax bills will be mailed before the November Municipal Election. City Manager Joyal said he doesn't know at this point. He said they are getting the forms ready for the State and then the State will set up a meeting to set the tax rate.

Councilor Weeden asked for an update on the traffic flow on Central Avenue and correlating the traffic lights.

City Manager Joyal said there was a resolution on the agenda tonight that addressed the issue, and if approved tonight they will get started on it.

Councilor Crago asked about the October 1, 2013 Award Ceremony in Concord.

City Manager Joyal said the City of Dover was also recognized with an award by the New Hampshire Quality Council.

City Manager Joyal introduced the City's new General Legal Counselor, Anthony Blenkinsop, to the Council.

Councilor Cheney moved to accept the City Manager's Report; seconded by Councilor Weeden. Vote: 8/0.



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10. APPROVAL OF MINUTES

- A. August 7, 2013 – Workshop Session**
- B. August 14, 2013 – Regular Session**

Councilor Garrison moved for the approval of the Minutes; seconded by Councilor Crago.
Vote: 8/0.

11. MAYOR'S REPORT

Deputy Mayor Carrier said things have been quiet over the past few weeks and had nothing to report to the Council.

Councilor Weston moved to approve the Mayor's Report; seconded by Councilor Weeden.
Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

- 1. CHAPTER 170: ZONING, SECTION 28.2: RESIDENTIAL-COMMERCIAL MIXED USE (RCM) OVERLAY DISTRICT E) PROCEDURAL CONCEPTS**
SPONSORED BY MAYOR TREFETHEN, PLANNING BOARD REPRESENTATIVE

Councilor Crago moved for its adoption; seconded by Councilor Hooper.
Councilor Hooper started a discussion about the effect on traffic flow.
Planning Director Parker said it will have a minimal effect on traffic. He discussed the areas in the City that will be affected by this Ordinance change.
Councilor Garrison started a discussion regarding the percentages of residential and commercial property.
Roll Call Vote: 8/0.

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS – None

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. ROAD TOLL – Dover Professional Firefighters Local 1312 & MDA – held on August 31, 2013**
- 2. TAG – Dover Little Green Cheerleading – held on September 5-8, 2013**
- 3. TAG – American Legion Auxiliary Unit #8 – held on September 8, 2013**
- 4. RAFFLE – Amy's Treat**
- 5. RAFFLE – Dover Women's Health, PA**
- 6. RAFFLE – Dover Main Street**



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- 7. RAFFLE – Zebra Crossings**
- 8. TAG – Special Olympics New Hampshire**
- 9. ROAD RACE – Dover Soccer Association**
- 10. PARADE – Dover Knights of Columbus Council #807**

- 11. RESOLUTION: SETTING VOTING HOURS FOR THE NOVEMBER 5, 2013 MUNICIPAL ELECTION**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

- 12. RESOLUTION: B08043 TRAFFIC SIGNAL PROGRAM SEBAGO TECHNICS - AWARD OF ADDITIONAL SCOPE OF SERVICES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

- 13. RESOLUTION: B14005 CONSULTING SERVICES DOWNTOWN STREETScape STUDY**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

- 14. RESOLUTION: B14006 CHESTNUT STREET SIDEWALK IMPROVEMENTS**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

- 15. RESOLUTION: HIGHWAY ROAD SALT STATE NH CONTRACT**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board (2) | 8. Transportation Advisory Commission |
| 2. Planning Board | 9. Legislative Liaison |
| 3. Appointments Committee | 10. Pool Advisory Committee |
| 4. Recreation Advisory Board | 11. Parking Commission |
| 5. McConnell Center Advisory Committee | 12. Ordinance Codification and Verification Committee |
| 6. Arts Commission | |
| 7. Solid Waste Advisory Commission | |

Councilor Crago moved for the adoption of the Consent Calendar; seconded by Councilor Weeden.

Deputy Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor Spuler asked to pull Item 13.A.14.

Councilor Hooper asked to pull the two School Board Reports.

Councilor Cheney asked to pull the Ordinance Codification and Verification Committee.

Deputy Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.



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Councilor Spuler moved for the adoption of 13.A.14.; seconded by Councilor Garrison.
Councilor Spuler asked for clarification on the scope and if it included moving of entry way of the Dover Delight parking lot.
City Manager Joyal said the entrance will be moved closer to the railroad tracks by several feet.
Roll Call Vote: 8/0.

Councilor Hooper gave an overview on the two School Board reports.
Councilor Crago moved for the acceptance of the School Board reports; seconded by Councilor Weeden.
Vote: 8/0.

Councilor Cheney gave an overview on the Ordinance Codification and Verification Committee Report.
Councilor Crago moved for the acceptance of the Ordinance Codification and Verification Committee; seconded by Councilor Weeden.
Vote: 8/0.

B. RESOLUTIONS

1. HENRY LAW PARK PLAZA DONATION SPONSORED BY MAYOR TREFETHEN BY REQUEST

Councilor Garrison moved for its adoption; seconded by Councilor Crago.
City Manager Joyal gave an overview of the resolution to the Council.
Recreation Director Bannon recognized the Rotary Club for their contributions and described the process for updates to Henry Law Park.
Vote: 8/0.

2. APPROVAL OF COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY LEASE, McCONNELL CENTER ROOMS 238 AND 240 SPONSORED BY MAYOR TREFETHEN BY REQUEST

Council removed from Agenda.

3. ESTABLISHMENT OF DOVER HIGH SCHOOL STUDENT TRANSPORTATION SCHOLARSHIP TRUST FUND SPONSORED BY MAYOR TREFETHEN BY REQUEST

Councilor Weeden moved for its adoption; seconded by Councilor Weston.
Councilor Weeden moved to amend the resolution by changing the sponsorship to the entire Council; seconded by Councilor Cheney.
Vote: 8/0.
Deputy Mayor Carrier asked for a roll call vote on the amended resolution.
Roll Call Vote: 8/0.



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**4. AMENDMENT OF FISCAL YEAR 2014 FEE SCHEDULE RELATED TO CEMETERY MARKER FEES (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 25, 2013)
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Councilor Hooper moved to refer to a Public Hearing on September 25, 2013; seconded by Councilor Weston.

Vote: 8/0.

**5. MODIFICATION OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUNDS
(TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 25, 2013)
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Councilor Crago moved to refer to a Public Hearing on September 25, 2013; seconded by Councilor Weeden.

Vote: 8/0.

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

Councilor Spuler talked about the Tundra Truck event and asked if they needed a permit from the City.

City Clerk Lavertu gave an overview of the permitting process.

Councilor Weeden thanked the Mayor for his service to the City.

Councilor Crago spoke about Author Jaime Vollmer coming to Dover High School on September 19, 2013.

Deputy Mayor Carrier listed all the openings on Boards, Commissions, and Committees. He asked for volunteers to apply at the City Clerk's office.

16. ADJOURNMENT

Councilor Cheney moved to adjourn; seconded by Councilor Weston.

Vote: 8/0.