



CITY OF DOVER

ENERGY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall – 2nd Floor Conference Room
Meeting Date: Wednesday, August 21, 2013
Meeting Time: **6:00 pm**

Members present: Elizabeth Goldman (chair), Michele Alexander, Laurie Raybould

Members absent: Jan Nedelka, Carmen Buford-Paige

Staff present: Tim Corwin (Assistant City Planner)

Meeting called to order by Goldman

-Approval of Minutes from Meeting of July 17, 2013

T.Corwin stated that he would have the draft minutes ready for review at the Commission's September meeting

-Presentation by Clay Mitchell from Revolution Energy

- Clay Mitchell of Revolution Energy discussed the proposed solar array carport project at 140 Washington Street and gave an overview of his company, of the Power Purchase Agreement (PPA) framework and legal underpinnings, and of other similar projects undertaken by Revolution Energy.
 - T.Corwin stated that the project requires a Conditional Use Permit from the Planning Board to permit an accessory structure in the Central Business District where accessory structures or not permitted. The Energy Commission is welcome to provide comments and/or express its support for the project at the Planning Commission.
 - C.Mitchell expressed hope that the Planning Board application would be submitted soon.
- C.Mitchell gave an overview of his work with the Meredith Energy Advisory Committee.

-Staff Updates

- T.Corwin stated for the Energy Commission's information that Mr. Fox will provide composting services for City Hall, and that the City is also looking into grant funding for a pilot program for a residential composting program.

-Member Updates

Discussion re: Apple Harvest Day

- E.Goldman stated that it doesn't make sense to have a booth if there is no one available to staff it. T.Corwin stated that he would look into having the Commission's brochure on at other City sponsored booths.



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Discussion re: Power Purchase Agreement Project

- J.Nedelka sent a detailed e-mail to the Commission members about the status of the project. The Commission agreed to hold off on an update until the September meeting when J.Nedelka is present.
- T.Corwin stated that he would forward to the Commission members Mike Joyal, the City Manager's August 21st e-mail expressing support for the project.
- CBS EcoAds – M.Alexander explained that the City was approved for a CBS EcoAd campaign but did not have a project ready at the time. T. Corwin will research the files to check on the status of this project.

Discussion re: MIT Climate Change Adaptation project

- The Commission is being asked to host or co-host one of these sessions.
- T.Corwin explained that all that would be required is that the Energy Commission members commit to recruiting 14 people to attend the session and provided the dates that are available.
- The Commission agreed to host a meeting on Wednesday, November 20 in lieu of the regularly scheduled meeting.

Miscellaneous Discussion

- E.Goldman suggested tabling until next meeting
- The Commission expressed interest in hosting an Energy Fair in the Spring in the McConnell Center.
- E.Goldman asked T.Corwin to provide an update on the State Energy Plan update at next month's meeting.
- M.Alexander agreed to prepare a press release seeking new members of the Energy Commission.
- Fundraising - T.Corwin mentioned that when the tax bills include a card that requests volunteer contributions to various City boards and commissions to raise funds.
- E.Goldman asked T.Corwin to research whether a GIS overlay is available to show locations of natural gas lines in Dover.