



**CITY OF DOVER**

## ENERGY COMMISSION MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall – 2<sup>nd</sup> Floor Conference Room  
Meeting Date: Wednesday, July 17 2013  
Meeting Time: **6:00 pm**

**Members present:** Elizabeth Goldman (chair), Jan Nedelka, Laurie Raybould

**Members absent:** Michele Alexander, Carmen Buford-Paige

**Staff present:** Tim Corwin (Assistant City Planner)

Meeting called to order by Goldman

### **-Approval of Minutes from Meeting of June 19, 2013**

Approved unanimously with two amendments

### **-Staff Update**

- The City has issued an RFP for a downtown accessibility study that will look at vehicular circulation, pedestrian accessibility, streetscape improvements and street trees. The Transportation Advisory Commission will oversee the project and there will be many opportunities for the both the public and the Energy Commission to participate.
  - Discussion ensued re: possible role for Energy Commission in the RFP process
  - J. Nedelka read from the RFP to provide the Commission with more information about the project
- T. Corwin informed the Commission that Clay Mitchell of Revolution Energy will make a presentation to the Commission at the August meeting regarding the proposed solar array carport project at 140 Washington Street.

### **-Member Updates**

Discussion re: Apple Harvest Day

- T. Corwin stated that the Commission members are working on the “elevator pitch”, the banner and the a booth would be secured prior to next meeting.
- J. Nedelka stated that the Stafford Community Assistance Program may be able to provide materials re: weatherization audits
- L. Raybould discussed NH Saves materials for Apple Harvest Day booth and the possibility of sharing a booth with the Energy Commission
- L. Raybould to contact groups listed on the Commission brochure to gauge interest in providing materials for the booth, as well as Cool Air Cool Planet
- E. Goldman mentioned possibility of a raffle and recycle bags from Hannaford
- J. Nedelka will follow up on the banner; discussion re: design, content and cost



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### Discussion re: Solar Power Purchase Agreement Project:

- J.Nedelka stated that he met with the Dover Housing Authority and that they are interested in participating in a PPA project
- J.Nedelka stated that Ann Legere, the City's Purchasing Agent is following up with possible consultants and the City would need to determine how to pay for the consultant
- J.Nedelka provided an update on his research into other communities' PPA projects and the companies that enter into these types of arrangements
- Discussion re: possibly meeting with other communities' energy commissions/energy advisory committees

### Discussion re: fuel additive product

- J.Nedelka spoke with salesperson and suggested that he speak with Doug Steele. The City has no policy re: fuel additives and that if the salesperson was willing to give them free samples the City would try them.
- J.Nedelka confirmed with Doug Steele that he welcomes the Energy Commission's input on these types of vendors and their products. He appreciates help in "weeding out" such products/offers.

### Task for August

- E.Goldman asked that the members come back with a short "elevator pitch", preferably 6 words