



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, September 25, 2013**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cheney led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler, Councilor Weeden, and Councilor Weston.

Also Present: City Manager Joyal, General Legal Counselor Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Cheney moved to add the Ordinance Codification and Verification Report; seconded by Councilor Weston.

Vote: 9/0.

Councilor Weeden moved to add a verbal Planning Board Report; seconded by Councilor Weston.

Vote: 9/0.

Deputy Mayor Carrier moved to add a verbal update on the Police Facility Committee Report; seconded by Councilor Garrison.

Vote: 9/0.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor Weeden.

Vote: 9/0.

7. PUBLIC HEARINGS

A. AMENDMENT OF FISCAL YEAR 2014 FEE SCHEDULE RELATED TO CEMETERY MARKER FEES (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) SPONSORED BY MAYOR TREFETHEN BY REQUEST

Mayor Trefethen, seeing no one wishing to speak, closed the Public Hearing.

B. MODIFICATION OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUNDS SPONSORED BY MAYOR TREFETHEN BY REQUEST

Mayor Trefethen, seeing no one wishing to speak, closed the Public Hearing.



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8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Douglas DeDe, 143 Locust Street: He gave his best wishes to Mayor Trefethen and his family.

Mayor Trefethen, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing to the Council. He discussed the environmental issues they were addressing with the developer on the First Street Development Project.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Weston.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. September 11, 2013 – Non-Public Session

B. September 11, 2013 – Regular Session

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Crago.

Mayor Trefethen said he would abstain from the vote.

Vote: 8/0/1; Passed. Mayor Trefethen abstained.

11. MAYOR'S REPORT

Mayor Trefethen said he attended the official ground breaking at the Rotary Garden. He said he will officially resign at 11:59pm on Friday, September 27, 2013.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Weston.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING – None

B. ORDINANCES IN THE 3rd READING – None



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C. RESOLUTIONS

- 1. AMENDMENT OF FISCAL YEAR 2014 FEE SCHEDULE RELATED TO CEMETERY MARKER FEES (REQUIRED A 2/3 MAJORITY VOTE OF THE COUNCIL)**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Spuler.
Roll Call Vote: 9/0.

- 2. MODIFICATION OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUNDS**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Spuler.
Planning Director Parker gave an overview of the resolution to the Council.
Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RAFFLE – Cocheco Arts & Technology Academy**
- 2. ROAD RACE – Dover High School Unified Activities**
- 3. ROAD RACE – Horne Street School Parent Teacher Group**
- 4. ROAD RACE – Moms on the Run**
- 5. WALK – Wentworth-Douglass Hospital & Health Foundation**
- 6. RESOLUTION: AWARD OF ADDITIONAL SCOPE OF ENGINEERING SERVICES 2013 INFILTRATION AND INFLOW REDUCTION**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 7. APPROVAL OF COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY LEASE, McCONNELL CENTER, ROOM 240**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 8. APPROVAL OF MOUNT PROSPECT ACADEMY – D/B/A BECKET FAMILY OF SERVICES LEASE, ROOM 317**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 9. APPROVAL OF NORTHEASTERN BALLET THEATER LEASE, ROOM 239**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 10. RESOLUTION: B13074 – FINANCIAL ADVISORY SERVICES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST



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COMMITTEE REPORTS

1. School Board
2. **Planning Board**
3. Appointments Committee
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Legislative Liaison
10. Pool Advisory Committee
11. Parking Commission
12. **Ordinance Codification and Verification Committee**
13. **Police Facility Building Committee**

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Hooper.

Mayor Trefethen asked the Council if they had items they would like pulled for further discussion.

Councilor Garrison asked to pull Item 13.A.3.; seconded by Councilor Spuler.

Councilor Weeden asked to pull the Planning Board Report.

Councilor Cheney asked to pull Items 13.A.5., 13.A.8., 13.A.9., 13.A.10., and the Ordinance Codification and Verification Report.

City Manager Joyal said he would like to remove item 13.A.10 from the agenda.

Deputy Mayor Carrier asked to pull the Police Facility Building Committee Report.

Mayor Trefethen asked for a vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved to approve Item 13.A.3.; seconded by Councilor Spuler.

Vote: 9/0.

Deputy Mayor Carrier moved to approve Item 13.A.5.; seconded by Councilor Cheney.

Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.7.; seconded by Councilor Cheney.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.8.; seconded by Councilor Spuler.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.9.; seconded by Councilor Weeden.

Roll Call Vote: 9/0.

Councilor Cheney gave an overview of the Ordinance Codification and Verification Report.

Councilor Cheney moved for the approval of the Ordinance Codification and Verification Report; seconded by Councilor Weston.

Vote: 9/0.

Councilor Weeden gave an overview of Planning Board activities to the Council.

Deputy Mayor Carrier moved to accept the Planning Board Report; seconded by Councilor Weston.

Vote: 9/0.



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Deputy Mayor Carrier read an overview of the Police Facility Building Committee, written by Police Chief Colarusso, to the Council.
Deputy Mayor Carrier moved to accept the Police Facility Building Committee Report; seconded by Councilor Weeden.
Vote: 9/0.

B. RESOLUTIONS

1. AUTHORIZATION FOR SALE OF OAK STREET ARMORY PROPERTY SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weston.
Roll Call Vote: 9/0.

2. ESTABLISHMENT OF FY2014 EXPECTATIONS BY MAYOR AND CITY COUNCIL FOR CITY MANAGER SPONSORED BY MAYOR TREFETHEN

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weston.
Vote: 9/0.

3. AUTHORIZATION TO ESTABLISH 457 PLAN FOR THE POSITION OF CITY MANAGER SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison.
Roll Call Vote: 9/0.

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE –

- A. Friendship Force Letter from Mayor of Gifu City, Japan, dated September 3, 2013**
- B. Comcast Letter, dated September 16, 2013**

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor Spuler.
Vote: 9.0

15. COUNCIL MATTERS OF INTEREST

Deputy Mayor Carrier reminded the Council and citizens of the Dover High School Homecoming to be held on Saturday, September 28, 2013.

Mayor Trefethen thanked his family and the citizen's of Dover.

Deputy Mayor Carrier read a proclamation to the Mayor for his service to the City.



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City Manager Joyal presented the Mayor with flowers and a wooden chair that had the City of Dover seal and the Mayor's name.

The Councilors all thanked the Mayor for his dedication and service to the City.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.

Vote: 9/0.