



**CITY OF DOVER**

## POLICE FACILITY BUILDING COMMITTEE - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Room #305 – McConnell Center  
61 Locust, Dover, NH 03820  
Meeting Date: **August 29, 2013**  
Meeting Time: **5:00 P.M.**

**Members Present:** Chief Tony Colarusso, Deputy Mayor Bob Carrier, Captain Bill Breault, Sergeant Mark Collopy, Planning Director Chris Parker, Jack Buckley

**Members Not Present:** Officer Sean Mask, David Hanna

**Others Present:** Will Gatchell, LaVallee Brensinger Architects  
Residents from Cocheco Park Apartments

### NOTES

A motion was made by Mark Collopy to approve the August 8, 2013 Police Facility Building Committee minutes and it was seconded by Jack Buckley. All members present were in favor.

### OLD BUSINESS

Captain Breault addressed the Committee on the consideration of approval of the Request for Qualifications for construction management services. Captain Breault advised the Committee that a similar format and guidelines would be used as the previous RFQ's that went out for the hiring of an architectural firm. After a brief discussion, a motion to accept the draft for Request for Qualifications for construction management services was made by Jack Buckley and seconded by Tony Colarusso. All members present were in favor.

Captain Breault informed the Committee that the RFQ will close on the September 30<sup>th</sup>. A brief discussion was held and it was decided to see how many RFQ's are submitted and review the responses the first week of October. Captain Breault advised the Committee members that he would like to have 30 days to review bids and do reference checks on the qualified bids and possibly hold interviews late October/early November.

### CITIZEN'S FORUM

Several residents of Cocheco Park Apartments addressed the Police Facility Building Committee about their concerns of possibly building the new facility in the Orchard Street Lot. Chief Colarusso advised the residents that no definite site selection has been determined yet and he informed the residents that he would be more than willing to meet with the residents in an effort keep them updated and answer any questions or concerns that they may have if Orchard Street Lot was to be the new location.

### NEW BUSINESS

No new business was addressed at the August 29, 2013 Police Facility Building Committee meeting.

### OTHER BUSINESS

A motion was made to adjourn the August 29, 2013 Police Facility Building Committee meeting by Tony Colarusso and seconded by Mark Collopy. All members present were in favor.