



Meeting Type: Regular Meeting
 Meeting Location: McConnell Center Cafeteria
 Meeting Date: 9-9-2013
 Meeting Time: 6:30 p.m.

1. Call to order

Jane Hamor, Martha Kaubris, Kim Schuman, Jake Johnson, Aimee Blesing, Ed Spuler (late arrival)
 Minutes accepted unanimously.

2. Minutes

Aimee Blesing is officially a member of the Arts Commission.

Justine Roberts has left the Museum, so cannot be in the Arts Commission as she lives in Lee.

Mark will now be on the Commission

Possible members to look into: Liz Fowler, Kate Parker, Chris Molloy, owner of Tuttle Square Lot, Dave or someone from Seacoast Local, Evan Hennessey.

Could we talk to the Citizens Leadership Academy participants and let them know about the Arts Commission - Martha Kaubris to follow up.

ACTION

ALL: Make an effort to reach out to people and find out if they would be interested in meeting with us and learning more about the Commission.

MARTHA: Citizens Leadership Academy follow up

3. Membership status / Alternates (Rebecca)

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4. Final survey info & press release (Kim)

Kim has been unwell and will have details ready for next Monday.

5. Exhibit Guidelines for Artists (Kim, Malone, Jamie)

Jamie Clavet to send email to Jane, still waiting on details.

ACTION

Jane to follow up with Jamie about guidelines.

6. Business Cards status (Kim)

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7. Northeast Ballet update (Jane)

Northeast Ballet will be renting the space in the McConnell Center at the full rate, with the city subsidizing some of the cost to outfit the space.

8. Strand Theatre update (Jane, Justine)



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Louise is working on the final draft of her recommendations. The week after Apple Harvest Day the findings will be presented at the Chamber of Commerce.

Jake will try to get in touch with the owner of The Strand through a family connection.

The next step may be finding more money from the Charitable Foundation to continue studying how best to use The Strand.

If the City of Dover is not interested in being involved in the development it will be very difficult to go any further with the project.

9. Legacy Fund (Martha)

We need to secure approval for a creative trust. We need to vote on it, send minutes to Dan Lynch to draft a resolution for a vote at City Council. We need to learn a little more about the logistics of the account itself so that we can take donations and potentially be a fiscal agent.

We will need to have bylaws. Dan suggested that the Joe Parks Garden Trust has similar bylaws that may be helpful in putting ours together.

- What is the purpose for the funds?
- Who would approve the distribution of funds?
- What are the limits of use?

Having a conversation with Ed Spuler would be helpful at this time to help answer those questions and find out the City's view on the situation.

Ed Spuler believes that this should be fairly easy to do.

Martha Kaubris - Motion to seek approval from City Council to set up a trust for the purpose of accepting donations to support the Arts in Dover.

Seconded - Jane Hamor.

Discussion about whether funds will be blended in with the other department funds and their management. We need a clearer understanding about how that will impact the donations to the AC.

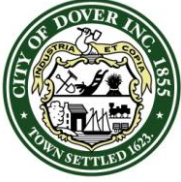
Motion passes.

ACTION

Martha Kaubris to meet with Dan and discuss questions, details and the options for this process, and take him the minutes from this meeting.

10. Art Stroll (Jamie)

11. Apple Harvest Day Artist's tent (Rebecca)



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Martha will not be able to participate this year.

Many of us are not available to be present specifically for the Arts Commission.

As some of us will be attending Apple Harvest Day in varying capacities, it would be great for us to make our identities as Arts Commission members known so that people get to know who we are, what we do and that we are active participants in community activities and events. If you are not at a booth, you could meet and greet with others who are participating in the festival - artists, musicians and any other creative people.

ACTION

Kim to print some business cards for the event.

12. Berlin Community Arts Center (Mark)

Mark contacted them but has not heard back. He will continue to pursue it.

13. Outreach reports (All)

Kim Schuman

14. New business

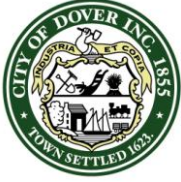
Jane Hamor - Gary Bannon emailed Jane about Wolfgang Carver displaying art at the McConnell Center. In the absence of a protocol, can we look at the art and see whether it would be acceptable at this time.

ACTION - Jake will put together some guidelines in the absence of any from Malone and Jamie at this time.

Jane Hamor was asked by Tom Levasseur about being on the committee for the Cocheco Arts Festival.

ACTION - Jake will find out about when the meetings are and Aimee and Jake should be able to attend Friday morning meetings.

Aimee Blessing - theatre.unmasked is looking to produce A Midsummer Night's Dream next summer. Help from Public Entities would be a good way to bring in support from the community. How can the Arts Commission help? If the event happens on City property, it can most likely be supported by the Arts Commission. Process of going to the City and fill in the form for temporary art installation on city property, then it comes to the Arts Commission. Aimee will speak to Gary Bannon and move forward from there.



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Kim Schuman - might be interesting to see if any art could exist in the bricked in windows at the back of LaFesta.

Motion to Adjourn**8:06pm**

Goals

- Representation/Partnership with community groups and event planning committees.
- Marketing the Arts Commission - who we are, what we do.
- Major projects for focus (sponsorship).
- Spear Head Strand Theater Project.
- Outline a legacy and donation giving protocol.