



CITY OF DOVER

POOL ADVISORY COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, October 7, 2013
Meeting Time: **7:00pm**

DRAFT

Members Present: Dick Arnold, Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery

City Staff Present: Gary Bannon

Others: Suzanne Petersen

Absent: Mick Arsenault (excused), Tim Paiva, Michael Weeden

Meeting was called to order at 7:00 p.m.

Approval of Agenda: Pat made a motion to approve the agenda as presented. Sue M. seconded. Motion passed unanimously.

Approval of Minutes from August 5, 2013: Christophe made a motion to approve the minutes as presented. Pat seconded. Motion passed unanimously.

Citizens' Forum: n/a

Reports:

Gary:

- Fall programs are starting.
- Water temperature has fluctuated recently, but the problem has been solved with greater manual manipulation. A new, more sensitive thermostat will be installed next week.
- There are heating system control upgrades that are needed throughout the recreation dept. and this has been added to the CIP request list.

Mick (as reported by Gary):

- Lesson sign-ups are under way. Lessons begin soon.
- High school teams begin practice in November.
- Apple Harvest Day brought in \$105 in raffle ticket and t-shirt sales. Attendees had great interest in lessons. The Senior Center booth staff noted that seniors want opportunities to use the pool.

Long-Range Planning (as reported by Gary):

- City Councilor Crago has agreed to join the JTAC board of directors as a city representative.
- IRS non-profit application paperwork for JTAC needed to be amended to reflect the change in the board of directors.



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- The proposed earth and sea museum is sharing costs and results of the site borings and other tests at Maglaras Park.
- The planning subcommittee will meet with the chamber of commerce and the Main Street group.

Marketing/Fundraising:

- The marketing/advertising specialist is now employed full-time and cannot devote so much time to marketing for the pools. He is willing to help make the transition of contacts and prospects. He has found that local businesses are eager to support the pools. Gary will seek to find a replacement.
- Suzanne reported that the town of Lee is seeking to improve senior programs. She drafted a letter for Gary to send to the group to invite them to use the pools.

Dick made a motion to support all public pool outreach efforts to surrounding towns. Pat seconded. Motion passed unanimously.

Finance and Budget:

- Gary reported that cash flow is pretty much on budget.
- Summer was good financially.
- Revenue lost by the cancelation of the Jenny Thompson Clinic was off-set by advertising revenue, so no net loss.
- Sue M. noted that therapy swimmers enjoyed being able to have therapy time at the outside pool for the first time.
- Dick noted that keeping the outdoor pool open for an extra week was successful and should be offered every year. The private cancer fundraiser was a big success. It brought in no revenue for the pool, but it did offer an excellent opportunity for public relations.

Indoor Pool Roof Project Update:

Gary reported that 15 companies attended pre-bid sessions and 6 bids were received. Of these, 4 bids met all requirements. The city is currently negotiating with the lowest bidder who also has a good reputation. The city council will vote on Oct. 23 and work will begin shortly thereafter, we hope. The pool might need to be closed for a day or two to ensure that debris does not fall and hit anyone.



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Henry Law Park project:

The Christmas tree has been removed from the corner. A new monument and flower beds will be installed. A flagpole/tree sleeve will also be installed. No permanent sign for the pool is planned, but temporary signs could be placed in space reserved for banners.

Gary reported great interest among Apple Harvest Day attendees for the plans for the playground. Many supporters and potential committee members signed up. Ground breaking is planned for the fall of 2014.

Other Business:

Dick met with Councilor Mike Weeden. Mike indicated his support of the pool and wants to represent the city pools to the city council. Dick noted that Mike's record so far was one of absent representation. Dick presented past minutes and current concerns. Mike and Dick agreed that they would meet monthly to review meeting discussions outside the regular meeting time. Municipal elections will take place in November, so future direction and representation will in large part be determined by voters.

Dick strongly urged the committee members to be prepared to discuss a strategic plan with 5 major goals for the next meeting.

Sue M. is eager to market to seniors and wants to submit a letter on behalf of the committee to Foster's.

Pat made a motion to support a letter to Foster's to encourage seniors to visit the pools. Jess seconded. Motion passed unanimously.

Adjournment: Pat made a motion to adjourn. Sue M. seconded. Meeting adjourned at 8:04.

Respectfully submitted by Suzanne