



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, October 9, 2013**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Weston led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Weeden, and Councilor Weston. Councilor Spuler arrived late.

Also Present: City Manager Joyal, General Legal Counselor Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report; seconded by Councilor Weston. Councilor Cheney moved to add the Ordinance Codification and Verification Committee Report; seconded by Councilor Weston. Councilor Garrison moved to approve the agenda as amended; seconded by Councilor Hooper. Vote: 7/0.

7. PUBLIC HEARINGS – None

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Deputy Mayor Carrier, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing, which now includes professional development by him and City staff. He commended the Police Department for their response to a tragic incident last week. He spoke about the City being recognized and receiving the award from the Granite State Quality Council.

Councilor Garrison moved to accept the City Manager's Report.

Vote: 7/0.



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10. APPROVAL OF MINUTES

- A. **September 18, 2013 – Workshop**
- B. **September 25, 2013 – Regular Session**

Councilor Hooper moved to approve the minutes; seconded by Councilor Crago.
Vote: 7/0.

11. MAYOR'S REPORT

Deputy Mayor Carrier said he attended the Irish Festival, and then the Apple Harvest Festival. He said both events had great turnouts.

Councilor Garrison moved to accept the Mayor's Report; seconded by Councilor Hooper.
Vote: 7/0.

12. UNFINISHED BUSINESS

- A. **ORDINANCES IN THE 2nd READING – None**
- B. **ORDINANCES IN THE 3rd READING – None**
- C. **RESOLUTIONS – None**

13. NEW BUSINESS

A. **CONSENT CALENDAR**

1. **RAFFLE – Cocheco Valley Humane Society (permit issued)**
2. **RAFFLE – Disabled Veterans, Chapter 5 and State of NH Disabled Veterans (permit issued)**
3. **RAFFLE – Dover High School Hockey Boosters (permit issued)**
4. **RAFFLE – St. Thomas Episcopal Church (Playhouse) (permit issued)**
5. **RAFFLE – St. Thomas Episcopal Church (Various items) (permit issued)**
6. **PARADE – Kiwanis Club of Dover**
7. **PARADE – St. George Church**
8. **PARADE – St. Mary Academy**
9. **RAFFLE – St. Mary Academy**
10. **RAFFLE – First Parish Church Congregational, U.C.C.**
11. **TAG – Boy Scouts of America**
12. **TAG – The Shamrock Foundation, Inc.**

13. **RESOLUTION: AWARD OF ADDITIONAL SCOPE OF WORK – SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) DESIGN FOR CITY HALL GENERATOR**
SPONSORED BY DEPUTY MAYOR CARRIER BY REQUEST



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14. RESOLUTION: B14008 PLOW DUMP AND SANDING EQUIPMENT FOR 2014 FREIGHTLINER SPONSORED BY DEPUTY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

1. **School Board**
2. Planning Board
3. Appointments Committee
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Legislative Liaison
10. Pool Advisory Committee
11. Parking Commission
12. **Ordinance Codification and Verification Committee**

Councilor Crago moved to adopt the Consent Calendar; seconded by Councilor Cheney. Deputy Mayor Carrier asked the Council if they had items they would like pulled for discussion. Councilor Hooper asked to pull the School Board Report. Councilor Cheney asked to pull Item 13.A.13. and the Ordinance Codification and Verification Committee Report. Deputy Mayor Carrier asked for a roll call vote on the remaining items of the Consent Calendar. Roll Call Vote: 7/0.

Councilor Cheney moved for the adoption of Item 13.A.13.; seconded by Councilor Weeden. Councilor Cheney asked why the competitive bid was waived. City Manager Joyal said the emergency generator system was a proprietary system and it was decided not to go out to bid. Roll Call Vote: 7/0.

Councilor Hooper gave an overview of the School Board Report to the Council. Councilor Hooper moved for the approval of the School Board Report; seconded by Councilor Crago. Vote: 7/0.

Councilor Cheney read the Ordinance Codification and Verification Committee Report to the Council. Councilor Cheney moved for the approval of the Ordinance Codification and Verification Committee Report; seconded by Councilor Weeden. Vote: 7/0.



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B. RESOLUTIONS

**1. NAMING OF TIM LITTLE FIELD
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 23, 2013)
SPONSORED BY DEPUTY MAYOR CARRIER**

Councilor Crago moved to refer to a public hearing on October 23, 2013; seconded by Councilor Hooper.
Vote: 7/0.

C. ORDINANCES IN 1ST READING

**1. CHAPTER 1 – GENERAL PROVISIONS (et al)
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 23, 2013)
SPONSORED BY COUNCILORS CHENEY, WEEDEN, AND WESTON**

Councilor Weston moved to refer to a public hearing on October 23, 2013; seconded by Councilor Weedon.

Vote: 7/0.

Councilor Cheney moved to substitute Chapter 1, background information for the resolution.

Vote: 7/0.

14. COUNCIL CORRESPONDENCE

A. Letter from Xfinity, dated September 26, 2013.

Councilor Weston moved to place on file; seconded by Councilor Crago.
Vote: 7/0.

15. COUNCIL MATTERS OF INTEREST

Councilor Crago, presented from Ward 3, newspaper clippings from Dover 350th celebration to the City and asked that they be part of Dover's 2023 celebration.

Councilor Garrison started a discussion with the Council regarding the Mayor's resignation and the process for replacing him.

General Legal Counselor Blenkinsop gave an overview of the process according to the Charter, and gave potential options.

Deputy Mayor Carrier asked for a roll call vote for declaring the vacancy.

Roll Call Vote: 8/0.

16. ADJOURNMENT

Councilor Garrison moved to adjourn; seconded by Councilor Weston.

Vote: 8/0.