



CITY OF DOVER

POLICE FACILITY BUILDING COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall – Second Floor Conference Room
Meeting Date: **October 24, 2013**
Meeting Time: **5:00 P.M.**

Members Present: Chief Tony Colarusso, Deputy Mayor Bob Carrier, Captain Bill Breault, Sergeant Mark Collopy, Planning Director Chris Parker, Jack Buckley, David Hanna, Officer Sean Mask

Others Present: Will Gatchell, LaVallee Brensinger Architects

NOTES

A motion was made by Chris Parker to approve the October 10, 2013 Police Facility Building Committee minutes and it was seconded by Tony Colarusso. All members present were in favor.

OLD BUSINESS

Captain Breault discussed with committee members the evaluation of responses of the Request for Qualification for Construction Management Services. He advised the committee members that after staff evaluations of all nine Construction Management proposals, the recommendation was that three firms, Harvey Construction, Hutter Construction and Martini Northern be short listed for interviews. After a brief discussion, a motion was made by Chris Parker to accept the names on the short list for interviews and it was seconded by Jack Buckley. All members present were in favor. It was decided that potential interview dates will be arranged through e-mail to committee members.

Will Gatchell of LaVallee Brensinger Architects gave a brief presentation on the findings of the Facility Needs Assessment and Site Selection Analysis Final Report. It was explained to the committee that the findings of the study revealed that Orchard Street was the best available site for the new police facility. A motion was made by Tony Colarusso to accept the findings of the Facility Needs Assessment and Site Selection Analysis which was seconded by Chris Parker. All members present were in favor.

A discussion was held on moving forward with Conceptual Design Services. A motion was made by Tony Colarusso to authorize the design team to conduct conceptual design of a police facility on the Orchard Street site specifically containing options addressing citizens concerns to include traffic, noise, parking displacement and other impacts to the community, which was seconded by Mark Collopy. All members present were in favor.

CITIZEN'S FORUM

Two residents from the Cocheco Park building expressed several concerns they had with the police facility building being designed for Orchard Street. After a brief discussion, Tony Colarusso advised them that he would meet with the Cocheco Court residents and answer any and all questions that they had regarding the police facility building and show them the conceptual design being done by the design firm.



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NEW BUSINESS

No new business was addressed at the October 24, 2013 Police Facility Building Committee meeting.

OTHER BUSINESS

A motion was made to adjourn the October 24, 2013 Police Facility Building Committee meeting by Chris Parker and seconded by Tony Colarusso. All members present were in favor.

The next Police Facility Building Committee meeting is scheduled for November 7, 2013 at 5:00 P.M.

DRAFT