

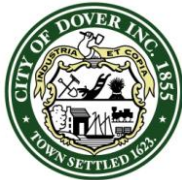


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, November 7, 2013**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The November meeting was called to order at 4:03pm by Carol Boc. Attending were Susan Story Galt, Dorothy Wagner, Michael Egan, and Reference Librarian Denise LaFrance, and Library Director Cathleen Beaudoin. Ann Schultz was an excused absence.
2. **MINUTES ---OCTOBER 3, 2013**-- Minutes of the September meeting were approved on a motion made by Dorothy Wagner and seconded by Michael Egan.
3. **REPORT OF THE LIBRARY DIRECTOR (OCTOBER)**-- The Report of the Library Director for September was approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner.
4. **CORRESPONDENCE**-- No correspondence to report.
5. **OLD BUSINESS**
 - A. Building issues—The Library's elevator and alarm systems have been tested.
 - We had a problem with our front door not closing and Community Services replaced a screw to remedy the problem.
 - We are still waiting for the window company to come and fix the windows we have that are not closing properly.
 - The company that replaced our furnace will be paying for the chimney lining that is required by code.
 - Community Services workers, with the help of the Fire Department ladder truck, inspected the area around our chimney to try and determine where the leak is coming from. They believe the problem is the flashing.
 - One of our security cameras started to fail and was replaced.
 - B. Koha automation system—Our IT Librarian, Peggy Thrasher, has been very busy fielding questions from staff, as well as the public, about our new automation system, but overall Koha is being well received.
 - C. Historical Room security—Our new policy of locking the Historical Room is working smoothly. We have a volunteer that has shelf-read the entire Historical Room, and now will begin some book repairs.
 - D. Booksale—The Friends of the Library Booksale has made approximately \$6,600, and the Friends have donated over 300 hours of their time.
6. **NEW BUSINESS**
 - A. Bike racks—Our new bike racks will be installed shortly under the portico new the library's back entrance.
 - B. Paws for Reading with Bozzie—Goldie our former therapy dog has retired, and we are glad to welcome Bozzie our new volunteer canine.



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- C. Woodwork and window replacement—Glass Routes will be replacing 3 half-round windows in the addition of the Library for \$995. The woodwork around the windows is being replaced by Community Services workers, and we will just be responsible for material costs. Our next project will be to replace the upholstered furniture which is in very bad condition. The Nashua Library has had to dispose of all of their upholstered furniture due to a bed bug problem. They have been advised to replace their furniture with foam, metal, or plastic. The Library Director is looking into options that are available to us.

7. UPCOMING PROGRAMS

- Nov. 4-9: Booksale continues \$1.00 per bag or box
- Nov. 9: Paws for Reading 10-11am
- Nov. 11: Closed for Veterans Day
- Nov. 12: Booksale leftovers are free
- Nov. 12: Friends of the Library meeting 6:30pm
- Nov. 12: AARP presentation on the ACA, 7pm
- Nov. 16: Legos Saturday, all day in Children's Room
- Nov. 18: Library Book Group "The Snow Child" by Eowyn Ivey, 6:30pm
- Nov. 18-23: Children's craft "Dancing Turkey" all week
- Nov. 19: Friends of the Library program, Liz Barbour "Feasting on Recipes" 7pm
- Nov. 16, 23, & 30: Saturday matinees, 2pm (Monsters University, Turbo, Man of Steel)
- Nov. 28 & 29: closed for Thanksgiving holiday
- Nov. Art Exhibit: "Who Are We? Identify Your Ancestors" DPL's own historical images

8. **ITEMS OF CONCERN**—On October 19 the Library Director received a Right-to-Know request for the minutes of the Library Board of Trustees meetings for the entire year of 2008. The request has been filled.

9. **ADJOURNMENT**-- The meeting was adjourned at 4:37 on a motion made by Dorothy Wagner and seconded by Susan Story Galt.

NEXT MEETING DATE: THURSDAY, DECEMBER 5, 2013 @ 4:00PM