



CITY OF DOVER

ENERGY COMMISSION DRAFT MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall – 2nd Floor Conference Room
Meeting Date: Wednesday, October 16, 2013
Meeting Time: **6:00 pm**

Members present: Elizabeth Goldman (chair), Jan Nedelka, Carmen Buford-Paige

Members absent: Michele Alexander, Laurie Raybould

Staff present: Tim Corwin (Assistant City Planner)

Meeting called to order by Goldman

-Approval of Minutes from Meeting of September 18, 2013

Meeting minutes of September 18, 2013 approved unanimously

-Staff Updates

T.Corwin explained that it is the opinion of the City's attorney that a "quorum" means that a majority of the seats are present regardless of whether those seats are actually filled or not. J. Nedelka stated that he disagrees with this opinion.

T.Corwin stated that the organizers of the Climate Adaptation Project are asking that the Energy Commission bring 10 people to the October 17th session that it is sponsoring.

-Member Updates

- J. Nedelka discussed his observations from a statewide energy conference (NH Energy Summit) he attended in Concord.
- J. Nedelka discussed the next steps for the proposed PPA project for the City. He described the three phase process, and that he had found additional vendors for phase 1 of the project. Phase 1 would consist of both a financial, operational and technical analysis of what would best suit the City, and then ask the City to provide their priorities. Phase 2 would be engineer and design, phase 3 is construction. Role for Energy Commission would be to recommend what the City's priorities should be. He has a document that articulates what we'd be looking for in the Phase 1 project that the City Manager can use to present this to the City Council.

-Miscellaneous Discussion

- C.Buford-Paige suggested recruiting high school students for membership on the Commission. T.Corwin stated that he would reach out to the appropriate contact at the high school.
- J. Nedelka stated that he has begun new employment selling Power Purchase Agreements. He believes this conflicts with his sitting on the Energy Commission, is resigning from the Energy Commission.

Meeting adjourned.