

THE CITY MANAGER'S REPORT

Month Reporting: December 2013

Nobody can go back and start a new beginning, but anyone can start today and make a new ending.

Maria Robinson

J. Michael Joyal, Jr.
City Manager



Legal Department

Month Reporting: December 2013 by Anthony Blenkinsop

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to our constituents and/or customers. In addition, legal support is also provided to the Dover School Board, Superintendent of Schools and school staff.

Right to Know Requests, pursuant to RSA 91-A:

- Dover – Conservation Committee Minutes
- Windham – Construction Plans for Hampton Inn
- Dover – Meeting Minutes

Assistance to City departments and/or offices:

City Council: Drafting/review of resolutions and ordinances; School Department contract question.

City Manager: Review of documents for signature, 91-A requests.

Executive: RTK publishing benefits case inquiry; FY15 Budget; Code change management process; Leadership Academy indemnity agreement; City Council/School Board authorization.

Community Services: Great Bay EPA; NHDOT Bridge; Class IV Road and illegal dumping.

Finance: Foreclosure notification; liens recorded; release of services; letter stating no claims against cell tower; cell tower check.

Planning: Amendment to Parking Agreement; ZBA Presentation

Police: Background inquiry on new Police Station.

School: Litigation

Review of Legal Support Services for the Month of December:

	For Month	FY2014	FY2013	FY2012
Legal Matters/ Questions Handled	17	89	302	360
Document Creation/Review	4	68	145	126
Right to Know Requests Processed	3	27	43	61
Resolutions	5	26	31	23
Ordinances	2	4	14	12

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters.

Economic Development

Month Reporting: December 2013 by Dan Barufaldi

Summary: Economic activity continues to expand in the region. Manufacturing, retail and tourism, software and IT services, and the staffing industry report year-over-year revenue increases. Both residential and commercial real estate market conditions continue to improve albeit from different baselines and with different trend lines. Firms are holding headcounts level with few exceptions. Wages are mostly steady with a slight uptrend. Upward price pressures are minimal. Many contacts are cautiously optimistic about the future with some trepidation expressed about healthcare reform and its effect on their employment costs and the permanent/temporary employment ratio. The recent softening of sequestration and the extension into February of any government shut down threat is, to some extent, mitigating the fear of negative government policy decisions affecting business conditions. Dover's unemployment rate dropped from 4.3% to 4.2% in the period.

Retail & Tourism: Retail contacts report year-over-year sales ranging from a 7% to 25% increase with a few firms most heavily affected by online sales showing single digit declines. Demand continues high for apparel, home furnishings, and furniture. Inventories are well managed, but sale prices are being heavily discounted on some product lines. Sentiment in this period is "wait and see" with some retailers wondering if the early holiday shopping start at Thanksgiving would cannibalize December sales. Most are optimistic that Q4 2013 will exceed Q4 2012.

Local hotel activity has been good, but one of our five hotels was closed for renovation, pulling 93 rooms out of the market at one of the traditionally busiest times. Restaurant activity locally has been very good with the new brewpub, 7th Settlement, enjoying full houses almost every night since it opened. The Barley Pub, recently relocated, renovated and expanded has closed as their revues did not keep up with their increased expenses. Our local museums, though doing better than their Boston counterparts, are experiencing a slight decline in attendance as families are spending more time and resources shopping for the holidays.

Manufacturing & Related

Services: Virtually all local manufacturing firms report stable or growing sales during the period, with one advanced manufacturing firm expanding sales so fast they are borrowing working capital to keep up with orders. The rest of the firms report year-on-year sales growth in the low single digits. None of the local firms report being materially affected by sequestration, but are relieved that some DOD expenditures are back in the budget. All manufacturing contacts report it is difficult or impossible to raise prices. All are heavily involved in cost reduction to stay competitive. Subcontracting appears on the upswing. None are reporting staff reductions, but very few are growing staff with the uncertainty about healthcare reform costs and the optimal permanent/temporary employment ratio with the ACA structure being imposed. One electronics firm plans to hire only contract workers saying the ACA is drastically increasing healthcare costs for the firm. Most respondents are trying to keep inventories low but one expanding electronics firm has had to increase inventories substantially to handle anticipated higher sales. No major capital spending actions across the sector, but two local manufacturers are contemplating new expanded buildings for their businesses. Regional manufacturers are guardedly optimistic.

Software & IT Services: Regional software and IT services contacts report stronger –than-anticipated activity in Q4, with modest improvement in both revenues and earnings. Increased consumer demand and improved execution at the firm level are cited as reasons for the increase. Conversely, a healthcare contact reports negative growth due to the expiration of federal stimulus funding for health records software. Most firms are retaining current headcounts while maintain merit increases at the 3-5% level. Selling prices and capital and technology spending have remained unchanged in Q4. Continued growth is expected through Q1 2014.

Staffing Services: Regional and local staffing firms report strengthened business conditions in Q4, with low double digit revenue growth quarter-over-quarter. Year-over-year growth is in the 3-10% range. This is due to improved macroeconomic climate and changes in firms' business development strategies. Labor demand is largely unchanged since late summer. Labor supply has thinned over the last several months and is particularly tight in the software/IT and engineering sectors.

The temporary to permanent ration continues to improve with some seeking candidates for positions abroad. Bill and pay rates are either flat or modestly increased since summer. Most contacts in this sector are more optimistic than they were in Q3. Steady growth is expected through year-end.

Commercial Real Estate: Leasing fundamentals maintained a very slow pace of improvement in recent weeks, consistent with minimal-to-slow employment growth. A small amount of speculative office construction as part of mixed use building is now being done. The government shutdown caused a momentary pause in loan inquiries, but borrowing activity has since resumed at a healthy pace. The lending environment remains highly favorable to borrowers,

with historically low interest rates and increasingly looser standards. Abundant investment capital continues to flow into commercial properties across the region, sourced from private equity firms, pension funds, foreign investors, REITS and high net worth individuals. Leverage ratios are on the rise among some investors, but remain low in absolute terms. Local multi-family and mixed use construction remains at a very healthy pace as does health care construction. The latter could be slowed by the uncertainty of healthcare reform in the near future. The outlook remains cautiously optimistic across the region. Forecasts call for more slow improvement in fundamentals moving forward, pending steady (if slow) employment growth. Fiscal policy uncertainty at both the state and federal levels is mentioned by some as a downside risk to employment growth that produces improvement in leasing and construction activity.

Residential Real Estate:

September and October sales numbers indicate an improvement in single-family homes and condos, but December numbers to date signal a possible pause due either to seasonality as winter approached. It is felt that the recovery is well underway; however there are some signals of a drop in consumer confidence resulting from the fiscal and health care reform induced uncertainty as well as the new federal flood insurance legislation and new flood maps drawn by FEMA. These continue to generate concern across the region as insurance rates are expected to rise significantly, making house located in the flood plain more expensive to own. That notwithstanding, this has been a turnaround year in residential markets locally.

* NOTE: Non-local content contains excerpts from the Federal Reserve Beige Book-Boston.

Total Permits Issued: December 2013

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
13-288	CITY OF DOVER	4	TOLEND ROAD	RENOV. TO CHANGE OF USE TO EDUCA	C	G	19-C	10000	0
13-314	SALEMA	526	CENTRAL AVENUE	REPAIR/REPLACE DAMAGED STORE FR	C	5	5	15000	175
13-344	WEATHERVANE SEAFOODS IN	4	DOVER POINT ROAD	CONST. EXT. WALLS TO INCREASE INT.	C	K	30-L	10000	125
13-362	WENDALL	750	CENTRAL AVENUE	FIT UP OFFICE SUITES I & K FOR DENTA	C	29	17	60000	625
13-367	AROMA JOES	887	CENTRAL AVENUE	RENOV./REMODEL CAR WAS BAY FOR	C	38	9-A	125000	1275
13-372	BAMFORD INVESTMENT CO.,	456-458	CENTRAL AVENUE	REMODEL/RENOV. INT. FOR RETAIL US	C	6	36	7000	95
13-384	LIBERTY MUTUAL INSURANC	150	LIBERTY WAY	MINOR INT. RENOVATIONS OF WEST	C	E	24	7400	105
13-386	PRIME CIRCLE LLC	19	WEBB PLACE	RMEOVE/REINSTALL ROOFING ON A CO	C	D	2A	150000	1906
13-413	HOT ROD CITY, LLC	99	OAK STREET	RENOV./REMODEL ARMORY BLDG FOR	C	25	43A	91000	935
13-206	121 BROADWAY, LLC	115-119	BROADWAY	RENO. OF LIGHT INDUSTRIAL USE (MIC	I	26	6	27800	305
13-306	TAYTAV PARTNERSHIP, LLC	27	CORNERSTONE DRIVE	NEW CONST. SFD W/ATT. GARAGE	R	18	18-32	123000	1255
13-342	HORNE	7	EAGLES BAY DRIVE	INT. RENOV. OF BTHRM, KITCHEN & DI	R	L	49-A	10000	125
13-356	DOUGLAS DODD GENERAL C	5	LENNON DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	E	35-H	300000	3025
13-381	WESTON	42	FRENCH CROSS ROAD	REPAIR/RENO. THE INT. OF A SFD	R	F	12A	10000	125
13-385	NOVELLI	145	SPUR ROAD	REPAIR RESIDENTIAL PIER/DOCK	R	L	39	26000	285
13-388	CRAWFORD	1	BEACON CIRCLE	CONST./INSTALL A STORAGE SHED	R	21	5-1	3000	55
13-390	HALL	133	SPUR ROAD	CONST./INSTALL A RECREATIONAL DO	R	L	33	29000	325
13-395	TOLEND ROAD PROPERTIES, L	66	STOCKLAN CIRCLE	CONST. A SFD W/ATT. GARAGE	R	G	24J-4	145000	1475
13-396	TOLEND ROAD PROPERTIES, L	10	SANDRAS RUN	NEW CONST. SFD WITH ATT. GARAGE	R	G	24J-1	145000	1475
13-397	TOLEND ROAD PROPERTIES, L	8	SANDRAS RUN	NEW CONST. SFD WITH ATT. GARAGE	R	G	24J13	134000	1365
13-398	HOURIHANE	135	SPUR ROAD	CONST./INSTALL A RECREATIONAL DO	R	L	34	30000	325
13-399	PETERMAN	27	ATLANTIC AVENUE	RENOV./REMODEL A SFD	R	25	65	10000	125

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
13-400	EVERTS, KATHRYN	6	AMY LANE	REMOVE, REPLACE/CONSTRUCT A REA	R	E	72F-2	4000	65
13-402	MURPHY	17	RUTLAND STREET	CONST. A REAR ONE STORY ADDITION	R	12	146	12000	145
13-403	GRAYSTONE BUILDERS, INC.	17	CARRIAGE HILL LANE	CONST. A SFD W/ATT. GARAGE	R	A	15-5	160000	1625
13-405	FINNEY	60	CONSTITUTION WAY	CONST. A SIDE CARPORT ADDITION	R	K	21	4800	75
13-406	SHORT	17	SOUTH PINE STREET	INT. RENO. (2ND FLR. BEDRMS & BATH	R	19	43	20000	225
13-408	WHITE	416	DOVER POINT ROAD	REMOV. & REPLC/CONST. ROOF OF DET	R	8	39	10000	125
13-414	LAROCHE	213	DOVER POINT ROAD	CONST. A STORAGE SHED	R	L	80	3000	55
13-416	LAUGHTON	6	LINDA AVENUE	RENOVATE/REMODEL A BATHROOM	R	I	82Y	7000	95
13-417	WARBURTON	40	SPRUCE LANE	CONST./INSTALL A STORAGE SHED	R	I	36A	4000	65
13-422	SEAN PETERS PROPERTY DEV	22	RICHARDSON DRIVE	RENOV./REMODEL INT. OF SFD	R	F	34E	26000	285

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map Lot	Construction Value	Fee
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Total Permits Issued: 32

Total Construction Value: \$1,719,000.00

Total Fees Collected: \$18,266.00

Type of Permits Issued		Certificate of Occupancy's	
Commercial	0	Change of Use	0
Commercial Renovations	9	Commercial	3
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Two Family Dwelling	0	Two Family Dwelling	0
Multi-Family Dwelling Units	0	Industrial	0
Industrial	0	Renovations	2
Industrial Renovations	1	Manufactured Dwlg	0
Manufactured Dwelling	0	Multi-Family Dwelling Units	0
Single Family Dwelling	6	Single Family Dwellings	3
Renovations Dwelling Unit	10	Accessory Dwelling Unit	0
Demo. of a Dwelling Unit	0		
Accessory Dwelling Unit	0		
		Total	10

PLANNING BOARD APPROVED PROJECTS

NAME	STREET NAME	Total Units	Units Built	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**	
Code	H = Homes A = Apts. C = Condos													
Multi-Family:														
Paolini	Sheffield Dr	A	8	8	0		9/11/2012	Site	P12-19	K	38	G	0.88	
Woodbury Mills	Dover St	A	42	42	0	10/26/2012	6/26/2012	Site	P12-07	27	20	10/26/2017	H	4.62
Cochecho Falls Mills	Central Ave	A	120	74	46	12/20/2011	11/28/2011	Site	P11-60	3	3	12/20/2015	H	13.2
Brick Road	Jefferson Dr	A	24	24	0	5/9/2012	10/25/2011	Site	P11-42	28	9-C	5/9/2017	H	2.64
Paolini	Appaloosa	C	11	11	0	12/7/2011	9/27/2011	Site	P11-13	I	18-1	12/7/2015	G	1.76
Sherman School	School Street	C	48	0	48	9/27/2011	10/26/2010	Site	P10-39	3	10	9/27/2016	G	7.68
Paolini	54 Dover Point Road	C	12	12	0	10/6/2009	7/22/2008	Site	P08-15	K	20	10/6/2013	G	1.92
New Meadows Inc	Knox Marsh Rd	A	120	72	48	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
Total: Multi-family			335	193	142								15	
Subdivisions:														
Child's Subdivision	Childs Dr	H	20	3	17		10/23/2012		P12-20	N	8A-1	H	7.4	
Tidewater Farm	Winterberry Dr	H	7	6	1	6/16/2011	4/26/2011	6/20/2011	P10-51	N	8	6/16/2016	H	2.59
Olive Meadow	Olive Meadow Ln	H	9	9	0	7/19/2011	3/23/2010	7/19/2011	P10-50	A	45-A2	7/19/2016	H	3.33
Labrador Woods	Labrador Dr	H	9	6	3	7/19/2010	5/25/2010	7/19/2010	P10-19	A	51-9	7/19/2014	H	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	5	5	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	16	8	8	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G	8/10/2014	G	5.92
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	3	6	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	7.4
Long Meadow	Gladiola Way	H	20	20	0	1/30/2008	8/28/2007	2/6/2008	P06-40	A	28	1/30/2012	H	7.4
Picnic Rock	Back River Rd	H	21	6	15	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	4	6	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Pacific/Nye	H	15	14	1	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	32	40	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45	3/23/2013	W	1.11
Narrows at Tidewater Farm	Wysteria Dr	H	5	5	0	12/16/2005	8/9/2005	12/21/2005	P05-38	N	8-3	12/16/2009	G	1.85
StoneCroft	Carriage Hill Ln	H	11	9	2	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	25	7	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Waldron Falls	Lennon/Cardinal	H	10	8	2	5/10/2005	1/11/2005	5/17/2005	P04-54	E	35	5/10/2009	W	6.29
White Tail	Picard Ln	H	17	17	0	1/10/2005	11/10/2004	1/10/2005	P04-47	A	19	1/10/2010	H	6.29
Emerald Woods I & II	Emerald Ln	H	25	20	5	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	15	3	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2011	H	6.66
Lionheart	Littleworth Rd.	H	4	2	2	2/24/2004	2/24/2004	3/8/2004	P03-66	G	28-1	2/24/2008	W	1.48
Ayer	McKone Ln	H	2	1	1	6/5/2003	6/5/2003	6/5/2003	P02-67	N	18	6/5/2007	G	0.74
Total: Single Family			329	218	111								128	
TOTAL APPROVED UNITS			664	411	253								144	
Elderly:														
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	48	40	8	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	63	30	33	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			111	70	41									
APPROVED - ELDERLY			775	481	294								144	

DAC	PO Date	PO No.	Vendor Name	Amount
City Finance Office	12/10/2013	201405897	PUBLIC SERVICE CO OF NH-CITY	\$5,405.60
Fire and Rescue	12/23/2013	201406302	STATE OF NH-DOT	\$5,498.24
City Finance Office	12/24/2013	201406412	UNITIL NH	\$5,612.64
City Finance Office	12/17/2013	201406221	PUBLIC SERVICE CO OF NH-CITY	\$5,940.86
Recreation	12/17/2013	201406180	MARTINEAU ELECTRIC, INC.	\$6,275.00
Executive	12/4/2013	201405725	CCMSI	\$6,348.24
Police	12/23/2013	201406304	STATE OF NH-DOT	\$6,729.57
Community Services Department	12/10/2013	201405911	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$6,844.13
Executive	12/24/2013	201406360	CCMSI	\$7,225.62
Community Services Department	12/10/2013	201405910	BROX INDUSTRIES, INC.	\$8,225.50
Community Services Department	12/23/2013	201406345	STATE OF NH-DOT	\$8,572.52
City Finance Office	12/16/2013	201406042	BAYRING COMMUNICATIONS	\$10,245.71
City Finance Office	12/10/2013	201405898	PUBLIC SERVICE CO OF NH-CITY	\$11,144.74
Community Services Department	12/3/2013	201405657	NORMAN R. GAGNON CONSTRUCTION, LLC	\$12,480.00
City Finance Office	12/10/2013	201405900	SANTA BUCKLEY ENERGY	\$13,193.43
Executive	12/17/2013	201406182	SHEEHAN, PHINNEY, BASS & GREEN	\$14,136.21
Community Services Department	12/26/2013	201406413	TRI-STATE SEALCOATING & PAVING, INC.	\$20,981.00
Community Services Department	12/4/2013	201405737	HALL & ASSOCIATES, PLLC	\$21,003.65
Police	12/16/2013	201406155	QUEUES ENFORTH DEVELOPMENT, INC.	\$21,336.00
Community Services Department	12/3/2013	201405709	NORMAN R. GAGNON CONSTRUCTION, LLC	\$28,964.00
City Finance Office	12/10/2013	201405899	PUBLIC SERVICE CO OF NH-CITY	\$30,397.70
City Finance Office	12/24/2013	201406411	PUBLIC SERVICE CO OF NH-CITY	\$46,887.52
City Finance Office	12/16/2013	201406157	FOY INSURANCE GROUP, INC.	\$58,391.00
Community Services Department	12/31/2013	201406568	EMERY & GARRETT	\$62,500.00
Community Services Department	12/3/2013	201405703	DOVER LANDFILL REMEDIAL ACTION TRUST	\$160,050.00

City of Dover

Bid Solicitation Report

For December 2013

12/30/2013

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	
	Approved By		Fund	PO Notes	
				Function/Division	

Fire and Rescue				Fire Engine	
B14028	12/02/2013	01/07/2014			

Community Services				Plumbing and Heating Services	
B14030	12/30/2013	01/28/2014			

Total for

Grand Total All Departments

City of Dover

Revenues of Major Funds December 31, 2013

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 68,454,813	\$ 29,242,581	\$ 35,186,847	51.0%	\$ 33,267,966	\$ -	\$ 33,267,966	(48.6)%
Licenses & Permits	4,292,780	438,956	2,482,798	58.0	1,809,982	-	1,809,982	42.2
Intergovernmental	2,016,440	1,356,311	1,685,080	84.0	331,360	(121)	331,480	16.4
Charges for Services	3,009,253	308,570	1,554,972	52.0	1,454,281	-	1,454,281	48.3
Miscellaneous Revenue	1,221,805	18,402	817,533	67.0	404,272	-	404,272	33.1
Education	11,650,632	940,364	4,465,562	38.0	7,185,070	(17)	7,185,087	61.7
Operating Transfers In	327,688	-	-	0.0	327,688	-	327,688	100.0
Sub-total : 1000 General Fund	\$ 90,973,411	\$ 32,305,184	\$ 46,192,792	51.0%	\$ 44,780,619	\$ (138)	\$ 44,780,757	49.2%
3213 Parking Activity Fund								
Licenses & Permits	\$ 101,280	\$ 9,463	\$ 46,881	46.0%	\$ 54,399	\$ -	\$ 54,399	53.7%
Parking Income	310,000	27,814	169,228	55.0%	140,772	-	140,772	45.4%
Parking Fines	150,000	11,142	68,873	46.0%	81,127	-	81,127	54.1%
Other Financing Sources	0	-	-	0.0	0	-	0	0.0
Sub-total : 3213 Parking Activity Fund	\$ 561,280	\$ 48,418	\$ 284,982	51.0%	\$ 276,298	\$ -	\$ 276,298	49.2%
3320 Residential Solid Waste Fund								
Charges for Services	\$ 950,663	\$ 59,825	\$ 373,261	39.0%	\$ 577,402	\$ -	\$ 577,402	60.7%
Miscellaneous Revenue	0	5	165	0.0	(165)	-	(165)	0.0
Sub-total : 3320 Residential Solid Waste	\$ 950,663	\$ 59,830	\$ 373,426	39.0%	\$ 577,237	\$ -	\$ 577,237	60.7%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 625,628	\$ 51,808	\$ 307,226	49.0%	\$ 318,402	\$ -	\$ 318,402	50.9%
Operating Transfers In	168,110	12,795	91,344	54.0	76,766	-	76,766	45.7
Sub-total : 3381 McConnell Center	\$ 793,738	\$ 64,603	\$ 398,570	50.0%	\$ 395,168	\$ -	\$ 395,168	49.8%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 428,123	\$ 20,819	\$ 174,803	41.0%	\$ 253,320	\$ -	\$ 253,320	59.2%
Miscellaneous Revenue	18,000	533	2,225	0.1	15,775	-	15,775	87.6
Operating Transfers In	15,500	-	-	0.0	15,500	-	15,500	100.0
Other Financing Sources	119,100	-	-	0.0	119,100	-	119,100	100.0
Sub-total : 3410 Recreation Special Revenue Fund	\$ 580,723	\$ 21,351	\$ 177,028	30.0%	\$ 403,695	\$ -	\$ 403,695	69.5%
5300 Water Fund								
Charges for Services	\$ 4,828,014	\$ 286,878	\$ 2,405,367	50.0%	\$ 2,422,647	\$ -	\$ 2,422,647	50.2%
Miscellaneous Revenue	25,500	8,203	51,593	202.0	(26,093)	-	(26,093)	(102.3)
Sub-total : 5300 Water Fund	\$ 4,853,514	\$ 295,080	\$ 2,456,960	51.0%	\$ 2,396,554	\$ -	\$ 2,396,554	49.4%
5320 Sewer Fund								
Intergovernmental	\$ 6,240	\$ -	\$ -	0.0%	\$ 6,240	\$ -	\$ 6,240	100.0%
Charges for Services	5,692,809	335,124	2,576,980	45.0	3,115,829	-	3,115,829	54.7
Miscellaneous Revenue	36,000	10,423	53,651	149.0	(17,651)	-	(17,651)	(49.0)
Other Financing Sources	1,012,476	-	-	0.0	1,012,476	-	1,012,476	100.0
Sub-total : 5320 Sewer Fund	\$ 6,747,525	\$ 345,547	\$ 2,630,632	39.0%	\$ 4,116,893	\$ -	\$ 4,116,893	61.0%
6100 Dovernet Fund								
Charges for Services	\$ 513,481	\$ 95,006	\$ 284,565	55.0%	\$ 228,916	\$ -	\$ 228,916	44.6%
Miscellaneous Revenue	25,000	-	-	0.0	25,000	-	25,000	100.0
Operating Transfers In	24,000	-	-	0.0	24,000	-	24,000	100.0
Other Financing Sources	75,289	-	-	0.0	75,289	-	75,289	100.0
Sub-total : 6100 Dovernet Fund	\$ 637,770	\$ 95,006	\$ 284,565	45.0%	\$ 353,205	\$ -	\$ 353,205	55.4%
Total : REVENUES	\$ 106,098,624	\$ 33,235,020	\$ 52,798,954	50.0%	\$ 53,299,670	\$ (138)	\$ 53,299,808	50.2%

City of Dover

Expenditures of Major Funds December 31, 2013 (General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 411,699	\$ 23,078	\$ 170,746	41.0%	\$ 240,953	\$ 124,454	\$ 116,499	28.3%
Executive	805,318	73,230	463,774	58.0	341,544	193,025	148,519	18.4
Finance	1,620,731	131,891	805,947	50.0	814,784	538,590	276,194	17.0
Planning	491,541	39,193	233,108	47.0	258,433	158,743	99,689	20.3
Misc General Government	1,036,623	45,739	250,486	24.0	786,137	105,001	681,136	65.7
Police	7,188,131	610,893	3,562,594	50.0	3,625,537	2,165,833	1,459,704	20.3
Fire & Rescue	7,285,481	764,737	3,794,323	52.0	3,491,158	1,879,175	1,611,983	22.1
Community Service Public Works	5,882,719	482,641	2,244,166	38.0	3,638,553	1,373,438	2,265,115	38.5
Recreation	2,008,829	155,611	905,492	45.0	1,103,337	284,300	819,038	40.8
Public Library	1,056,082	97,697	527,444	50.0	528,638	371,854	156,785	14.8
Public Welfare	843,167	59,834	354,656	42.0	488,511	86,617	401,895	47.7
Debt Service	9,785,929	1,443,040	1,890,731	19.0	7,895,198	7,344,631	550,567	5.6
Other Financing Sources/Uses	2,581,172	-	-	0.0	2,581,172	-	2,581,172	100.0
School	42,263,590	3,661,624	16,166,835	38.0	26,096,755	23,895,088	2,201,667	5.2
Intergovernmental	7,771,799	7,771,799	7,771,799	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 91,032,811	\$ 15,361,007	\$ 39,142,099	43.0%	\$ 51,890,712	\$ 38,520,750	\$ 13,369,962	14.7%
3213 Parking Activity Fund								
Police	\$ 561,280	\$ 32,555	\$ 194,767	35.0%	\$ 366,513	\$ 192,299	\$ 174,214	31.0%
Sub-total : 3213 Parking Activity Fund	\$ 561,280	\$ 32,555	\$ 194,767	34.7%	\$ 366,513	\$ 192,299	\$ 174,214	31.0%
3320 Residential Solid Waste Fund								
Community Service Public Works	\$ 972,726	\$ 133,622	\$ 367,500	38.0%	\$ 605,227	\$ 550,358	\$ 54,868	5.6%
Sub-total : 3320 Residential Solid Waste Fund	\$ 972,726	\$ 133,622	\$ 367,500	37.8%	\$ 605,227	\$ 550,358	\$ 54,868	5.6%
3381 McConnell Center Fund								
Recreation	\$ 793,738	\$ 98,199	\$ 247,962	31.0%	\$ 545,776	\$ 389,836	\$ 155,940	19.6%
Sub-total : 3381 McConnell Center Fund	\$ 793,738	\$ 98,199	\$ 247,962	31.2%	\$ 545,776	\$ 389,836	\$ 155,940	19.6%
3410 Recreation Special Revenue Fund								
Recreation	\$ 580,723	\$ 25,829	\$ 205,914	35.0%	\$ 374,809	\$ 39,451	\$ 335,358	57.7%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 580,723	\$ 25,829	\$ 205,914	35.5%	\$ 374,809	\$ 39,451	\$ 335,358	57.7%
5300 Water Fund								
Community Service Public Works	\$ 4,957,872	\$ 446,697	\$ 2,050,821	41.0%	\$ 2,907,051	\$ 610,033	\$ 2,297,018	46.3%
Sub-total : 5300 Water Fund	\$ 4,957,872	\$ 446,697	\$ 2,050,821	41.4%	\$ 2,907,051	\$ 610,033	\$ 2,297,018	46.3%
5320 Sewer Fund								
Community Service Public Works	\$ 6,917,127	\$ 577,847	\$ 2,712,091	39.0%	\$ 4,205,037	\$ 1,029,646	\$ 3,175,391	45.9%
Sub-total : 5320 Sewer Fund	\$ 6,917,127	\$ 577,847	\$ 2,712,091	39.2%	\$ 4,205,037	\$ 1,029,646	\$ 3,175,391	45.9%
6100 Dovernet Fund								
Other Financing Sources/Uses	\$ 781,661	\$ 38,382	\$ 216,032	28.0%	\$ 565,629	\$ 146,007	\$ 419,622	53.7%
Sub-total : 6100 Dovernet Fund	\$ 781,661	\$ 38,382	\$ 216,032	27.6%	\$ 565,629	\$ 146,007	\$ 419,622	53.7%
Total : EXPENDITURES	\$ 106,597,939	\$ 16,714,138	\$ 45,137,185	42.3%	\$ 61,460,754	\$ 41,478,380	\$ 19,982,373	18.7%

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Including Arena Debt Service attributed to the General Fund)
December 31, 2013

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenue	1,328,277	184,216	660,968	49.8	667,309	0	667,309	50.2
Expenditures	936,955	80,797	409,894	43.8	527,061	130,533	396,527	42.3
Debt Service								
Principal	265,063	23,463	23,463	8.9	241,600	0	241,600	91.1
Interest	60,336	5,058	5,058	8.4	55,279	0	55,279	91.6
	65,923	74,898	222,553	337.6	(156,630)	(130,533)	(26,097)	(39.6)