



CITY OF DOVER

CITY COUNCIL –MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, January 8, 2014**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Thibodeaux led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counselor Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Cheney moved to substitute as a whole Item 12.A.1.

Councilor Hooper moved to add the School Board Report and the Legislative Liaison Report.

Councilor Cheney moved to add the Ordinance Committee Report, as Item #12 under Committee Reports.

Deputy Mayor Carrier clarified that there was a revised agenda created, which included the two public hearings.

Councilor McManus said he was concerned that citizens weren't aware of the revised agenda.

City Clerk Lavertu said it was posted within the 24-hour rule.

Deputy Mayor Carrier moved to accept the Agenda as amended; seconded by Councilor Garrison.

Vote: 8/1; Passed. Councilor McManus was opposed.

7. PUBLIC HEARINGS

A. CHAPTER 74 – CEMETERIES

SPONSORED BY COUNCILOR CHENEY

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.



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**B. AMENDMENT OF FY2014 FEE SCHEDULE TO ESTABLISH METER AND PERMIT RATES FOR THE TRANSPORTATION CENTER PARKING LOT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR WESTON BY REQUEST**

Mary Hebbard, 97 Spruce Lane: She said she picked up the original agenda and not the revised agenda, and agreed with Councilor McManus' comments that the citizens need more time to learn what is going on. She said she wasn't prepared to talk about this issue. She spoke in general about the belief that the City is trying to force a parking garage by eliminating available parking. She asked the Council to put this issue off for a workshop or further discussion.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

David Scott, 220 Back Road: He spoke about the power of the City Council. He spoke about property taxes and the Council's potential to raise them as much as 40%. He spoke about the Council's need to understand the impact to citizens before approving the CIP or budget.

Barbara Hay, 40 Chestnut Street, Cochecho Park: She spoke against the proposed parking garage.

Mary Hebbard, 97 Spruce Lane: She spoke about the political powerplay that occurred during the Organizational Meeting earlier. She spoke about the Foster's Daily Democrat article regarding the City Planner's visit to communist Cuba.

Richard Hebbard, 97 Spruce Lane: He said a prayer for the Council. He spoke about the lies from some of the Councilors and the City Manager, and hopes there won't be any more. He said he will exploit them if they do. He spoke about Electrical Inspector James Maxfield's bad driving. He said he will film it next time.

E. Michele Holt-Shannon, 14 Florence Street: She spoke about upcoming Dover Listens events.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.



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9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing, which included a report from the Legal Department, Economic Development, Financial Summaries, Summary of Building Permits, and a Storm Summary. He said the City has closed the books on Fiscal Year 2013 and introduced Christian Smith, an auditor from Macpage, to give a presentation to the Council

Mr. Smith gave a PowerPoint presentation on the results of the City's audit to the Council.

Councilor McManus said they just received this tonight and wished he had had time to review it. Finance Director Lynch explained that they wanted to get it to the Council first and then be able to get it the financial agencies that have been waiting to view it since the end of June. Mayor Weston said the report shows that the City has done their due diligence.

Councilor Cheney said she did not receive the City Manager's Report in her agenda packet, and hasn't had a chance to review it, and asked if they had to vote to accept it tonight. Other Councilors said it was put in their mailboxes on Tuesday.

Mayor Weston asked for clarification regarding Planning Director Parker's trip to Cuba. Planning Director Parker said he did go to Cuba for a conference, and they choose the location. He went through the correct channels to get permission to travel to Cuba, and showed that he was going for professional development. He said the Cuban government was not involved in setting up the conference. He did inform the Planning Board about his trip and the City only paid \$460.00 for the conference itself. He personally paid for his airfare and other expenses.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Gagnon.

Vote: 9/0.

10. APPROVAL OF MINUTES

- A. December 4, 2013 – Special Meeting #1**
- B. December 4, 2013 – Workshop**
- C. December 4, 2013 – Special Meeting #2**
- D. December 11, 2013 – Regular Meeting**

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Hooper.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston spoke about the new Council Orientation process.

Councilor Cheney moved to accept the Mayor's Report; seconded by Councilor Hooper.

Vote: 9/0.



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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 74 – CEMETERIES SPONSORED BY COUNCILOR CHENEY

Councilor Cheney moved to refer to a second public hearing on January 22, 2014; seconded by Councilor Hooper.
Vote: 9/0.

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS

1. AMENDMENT OF FY2014 FEE SCHEDULE TO ESTABLISH METER AND PERMIT RATES FOR THE TRANSPORTATION CENTER PARKING LOT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston gave an overview of the Resolution to the Council. She asked Parking Manager William Simons to explain the new rates.

Parking Manager Simons said the fee changes in this Resolution were recommended by staff. He said the Parking Commission met after the resolution was proposed and they recommend that the City not charge a fee for the first year, because they felt it would affect Amtrak ridership. He discussed both recommendations. He felt the parking lot will be maintained better and more spots will be available because people won't leave their car there over a long period of time.

Councilor McManus reminded the Council that he used to serve on the Parking Commission. He said the City already pays \$15,000 to maintain the lot, and this would be just an additional \$5,000. He said the Parking Commission feels recent work by the City has marginalized all the work they have done. He said they want to encourage the use of the train and buses, and the parking lot should remain free for at least the first year. He talked about the people being displaced out of Orchard Street and then told that they would have to pay a fee. He urged the Council to vote against the resolution.

Councilor Gagnon started a discussion on encouraging the use of the train, and asked if they have tried to contact Amtrak to talk about some sort of incentive to use the train and parking lot.

Parking Manager Simons said they have talked with them, but the real issue was how to know whether or not the person took the train.

Deputy Mayor Carrier said Phase I was the lease, which the Council approved, and now they need to follow through so they have more control and are not spending more money. This is the cost of running the City.

Councilor Thibodeaux asked if the people being displaced were paying a fee.

Parking Manager Simons said they pay triple what we're going to be requesting in this parking lot.



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Mayor Weston asked why the Parking Commission doesn't want to charge a fee for a year.

Councilor McManus said they actually don't want to charge a fee at all, but are asking for a year to get the experience and knowledge if it is working. He says right now no one pays to park in that lot and a lot of people use it. He said the Parking Commission didn't feel the City was going to get the revenue they're expecting.

Mayor Weston said the \$15.00 monthly permit works out to around \$0.72 per day.

City Manager Joyal gave an overview of the agreement.

Councilor Garrison said this can be revisited if there is a negative effect.

Councilor Cheney felt they should be hearing from the Parking Commission. She didn't want to change the fee schedule at this time.

Mayor Weston asked when this would be implemented.

Parking Manager Simons said the new meters would be put in immediately, and felt it would be completed in 60 days.

Mayor Weston said that would be two months of free parking, but asked if they could set a specific date for it to start.

Councilor Gagnon said he agreed with the Mayor because of the winter parking ban being in effect. He suggested April 1st after the parking ban ends.

Councilor Cheney asked if they were referring this to a second public hearing.

Mayor Weston said they could have a second public hearing. She was concerned with the winter ban.

Parking Manager Simons said anyone can park in any City lot overnight. The permits would be for during the day.

Councilor Gagnon moved to amend the resolution to change the effective date of the fees to April 1, 2014; seconded by Councilor Thibodeaux.

Vote: 7/2; Passed. Councilor Cheney and Councilor McManus were opposed.

Councilor Cheney moved to referred to a second public hearing on January 22, 2014; seconded by Councilor Garrison.

Councilor Garrison asked if the April 1st timeline was still acceptable if they have this public hearing.

City Manager Joyal said he believed they would have enough time.

Vote: 8/1; Passed. Councilor McManus was opposed.

2. ADOPTION OF FY2015-2020 CAPITAL IMPROVEMENTS PROGRAM (TO BE REMOVED FROM TABLE)

SPONSORED BY DEPUTY MAYOR CARRIER BY REQUEST

Deputy Mayor Carrier moved to remove from the table.

Vote: 8/1; Passed. Councilor McManus was opposed.

Deputy Mayor Carrier moved to refer to a public hearing on January 15, 2014; seconded by Councilor Cheney.

Mayor Weston explained that the Council will have a Special Meeting on January 15, 2014 for the public hearings, a Workshop will follow, and a vote on the resolutions will take place on January 22, 2014.

Vote: 9/0.



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**3. APPROPRIATION FOR FY2015 CAPITAL IMPROVEMENTS PROGRAM –
NON-DEBT FINANCED PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REMOVED FROM TABLE)
SPONSORED BY DEPUTY MAYOR CARRIER BY REQUEST**

Deputy Mayor Carrier moved to remove from the table; seconded by Councilor Cheney.

Vote: 9/0.

Deputy Mayor Carrier moved to refer to a public hearing on January 15, 2014; seconded by Councilor Cheney.

Vote: 9/0.

**4. APPROPRIATION FOR FY2015 CAPITAL IMPROVEMENTS PROGRAM AND
AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REMOVED FROM TABLE)
SPONSORED BY DEPUTY MAYOR CARRIER BY REQUEST**

Deputy Mayor Carrier moved to remove from the table; seconded by Councilor Garrison.

Vote: 9/0.

Deputy Mayor Carrier moved to refer to a public hearing on January 15, 2014; seconded by Councilor Gagnon.

Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **RAFFLE – Dover High School Boys Basketball Boosters**
2. **RESOLUTION: B14021 AWARD OF BID ELECTRICAL CONTRACTOR**
SPONSORED BY MAYOR WESTON BY REQUEST
3. **RESOLUTION: B14023 AWARD OF BID IRELAND WELL CLEANING AND PUMP REPAIRS**
SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

- | | |
|---------------------------------------|---------------------------------------|
| 1. School Board | 7. Solid Waste Advisory Commission |
| 2. Planning Board | 8. Transportation Advisory Commission |
| 3. Appointments Committee | 9. Legislative Liaison |
| 4. Recreation Advisory Board | 10. Pool Advisory Committee |
| 5. McConnellCenter Advisory Committee | 11. Parking Commission |
| 6. Arts Commission | 12. Ordinance Committee |



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Deputy Mayor Carrier moved to adopt the Consent Calendar; seconded by Councilor Cheney. Mayor Weston asked the Council if they had items they would like pulled for further discussion. Councilor Hooper asked to pull the School Board Report and the Legislative Liaison Report. Councilor Cheney asked to pull the Ordinance Committee Report. Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar. Roll Call Vote: 9/0.

Councilor Hooper gave an overview of the School Board Report and Legislative Liaison Report to the Council. Deputy Mayor Carrier moved to accept both reports. Vote: 9/0.

Councilor Cheney gave an overview of the Ordinance Committee Report to the Council. Deputy Mayor Carrier moved to accept the Ordinance Committee Report; seconded by Councilor O'Connor. Vote: 9/0.

B. RESOLUTIONS – None

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE

- A. Letter from State of New Hampshire Department of Revenue Administration, dated December 13, 2013.**
- B. Letter from Comcast, dated December 18, 2013**

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor Cheney. Vote: 9/0.

15. COUNCIL MATTERS OF INTEREST

Councilor O'Connor reminded the Council to lean forward into the microphones. He thanked Community Services for all the snow removal work. He thanked the City Manager and everyone behind the scenes for Monday night's Organizational Meeting.

Councilor Gagnon said his father owns Gagnon Construction and said he will recuse himself from voting on public bids where his father's company is involved.

Deputy Mayor Carrier spoke about having a designated area for the press. Mayor Weston asked for a sign for press to designated the table for the press. She asked for consensus from the Council. There was consensus. City Manager Joyal said he will make arrangements.



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16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor McManus.
Vote: 9/0.

The following handouts have been archived with the minutes:
Comprehensive Annual Financial Report
Presentation of Results of Audit
Letter 1 from Macpage
Letter 2 from Macpage