



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting: McConnell Center, Room 305
Location: 61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, December 17, 2013**
Meeting Time: 8:30 AM

Members Present: Charles Reynolds, Anthony McManus, Otis Perry, Jack Buckley, Tom Massingham, George Maglaras, Carrie Keech

Others Present: Bill Simons (Parking Manager)
Chris Parker (Director of Planning)
Anthony Blekinsop (City Attorney)

CITIZEN'S FORUM

No one addressed the Citizen's Forum at the December 17, 2013 Dover Parking Commission meeting.

NOTES

A motion was made by Otis Perry to approve the November 13, 2013 Parking Commission minutes which was seconded by Jack Buckley. All members present were in favor.

STAFF UPDATES

Bill Simons provided the Parking Commission members with the current monthly and year to date meter activity and income.

Tony McManus inquired about the collection of overdue parking tickets. Bill Simons informed the Parking Commission that currently there is in excess of \$300,000 outstanding in overdue parking fines dating as far back as 2001. The process of obtaining software for the City Clerk's office was first brought up in April of 2012, but has yet to be installed. Bill Simons informed the members that every month he provides a list of the scofflaws that were missed by the clerk's office to Chief Colarusso, Dan Lynch and Karen Laverteau.

Tony McManus asked that a recommendation from the Parking Commission be forwarded to the City Clerk's office to move forward with the implementation of the software in order to collect the overdue fines. Jack Buckley also requested the recommendation be forwarded to the City Manger.

Parking Commission members requested that Bill Simons provide a breakdown of out-of-state fines and in-state fines.

Chris Parker gave a brief update to the commission members on the status of the First Street Lot. He advised the committee members that testing is still currently being conducted and that they are anticipating a closing on the property in the early part of next year.

Chris Parker informed the Parking Commission members that they have come to an agreement with the group that owns Cocheco Mills and that the City will manage the entire Transportation Center Parking Lot.



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OLD BUSINESS

Attorney Blekinsop addressed the committee members on the options for regulating food vendor trucks. After a brief discussion, the issue was tabled and committee members requested that additional materials and options be looked into and brought before the committee members at a later date.

Bill Simons updated the committee members on the Transportation Center Parking Lot. After a brief discussion, a motion was made by George Maglaras to initiate no changes and no fees to the Transportation Center Parking Lot to help encourage and urge people to use the train. Tony McManus seconded the motion and all members present were in favor.

OTHER BUSINESS

No Other Business was addressed at the December 17, 2013 Dover Parking Commission meeting.

NEW BUSINESS

Bill Simons advised the Parking Commission members of the need for overnight winter parking for residents of the adjacent homes in relation to the First Street at Garrison development. After a brief discussion, a motion was made by Otis Perry to have First Street exempt from the winter parking ban which was seconded by George Maglaras. Tony McManus opposed the motion whereas all other members present were in favor.

Bill Simons informed the Parking Commission that he is currently proposing no changes in staffing or parking rates for the FY15 Budget. Once a final decision on the parking garage/police facility is made, the fee structures will be revisited.

Tony McManus advised the Parking Commission members that he will be submitting his resignation effective December 31, 2013. A brief discussion was held, and members would like Bill Simons to look into the legality of allowing a City Councilor to be appointed to a board as a voting member. A motion was made by Jack Buckley to amend the city ordinance to allow a City Councilor to be a member of a commission/board. Otis Perry seconded the motion and all members present were in favor.

A motion was made to adjourn the December 16, 2013 Parking Commission meeting by Jack Buckley and seconded by Tom Massingham. All members present were in favor.