



CITY OF DOVER

DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, January 6, 2014
Meeting Time: **7:00pm**

DRAFT

Members present: Dick Arnold, Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery, Suzanne Petersen (honorary)

City staff present: Mick Arsenault

Absent: Gary Bannon (excused), Tim Paiva (excused)

Meeting was called to order at 7:00 p.m.

Approval of Agenda: Sue made a motion to approve the agenda as presented. Pat seconded. Agenda was approved unanimously.

Approval of Minutes from Dec. 2, 2013: Jess made a motion to approve the minutes as presented. Pat seconded. Minutes were approved unanimously.

Election of Officers: Pat made a motion to postpone elections until February. Sue seconded. Postponement was favored unanimously.

Citizens' Forum: n/a

Reports:

Gary: Mick provided complete financial statements to all. If anyone has questions, please contact Gary.

Mick:

- A leak in the roof was reported. The pre-bid meeting was held today. The request for bids will go out by the end of January. Bids are due by mid-February. Repair work should begin mid-May or early June.
- The New Year Resolution Sale has gotten excellent publicity and caught the attention of the city council. Because the council sets fees, future discount sales should be sent to the council for approval.
- Winter swim lessons are filling fast. Mick will try to accommodate people who are on the waiting list.
- Spring lessons are being planned. Some conflicts with Dover Swims week might occur.
- The handicap access chair is functioning. Sue will make sure patrons at therapy swim are aware and Suzanne will include an article about the chair in the next pool newsletter.

Long-Range Planning:

- Tim was absent, so no updates on the Jenny Thompson Aquatic Center.
- It was noted that the group trying to build a pool in York is not giving up and is seeking support from other towns to build a more local pool for those towns.
- Some residents in Durham are fighting UNH's decision to close the outdoor pool. Discussions and posturing continue, but it is highly unlikely that UNH will open the pool for summer 2014. Gary continues to communicate with the recreation director for Durham.



CITY OF DOVER

DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, January 6, 2014
Meeting Time: **7:00pm**

Finance and Budget Full reports were provided to all members. The city's contribution to the pools is \$323,000. The increase over last year is mainly due to a request to replace lane lines and vacuums for both pools and to upgrade the electronic system at the indoor pool to match that of the outdoor pool.

Dick noted that DPAC should create a list of materials and maintenance/upgrade activities that need to be considered to keep the pools in good condition for the next 10 years.

Goals and Mission for DPAC: The group discussed and edited a draft functional statement. **Jess made a motion to adopt the functional statement. Sue seconded. The motion to accept the revised functional statement passed unanimously.** The accepted functional statement follows:

The key functions of the Dover Pool Advisory Committee are 1. to represent the citizens' voice on pool-related issues and 2. to work with the City of Dover and the Dover Recreation Department to assure the continued access of affordable, high quality pools to the citizens of Dover and surrounding communities. The City has provided such services at the Dover Indoor Pool since 1968. Continued public access and sustainability will be dependent on several factors:

- The Committee needs to ensure that high school and club swimming continue to be sources of long term revenue stability.
- The Committee needs City Council representation on the committee and the Committee needs to have active engagement with the Council.
- The Committee should be consulted as a concerned party on any significant transition from the current public pools to any possible new pool(s).
 - The Committee should participate in public-private joint meetings and relationships.
 - The City Council should be asked to support the Committee's role as a partner in any discussions, meetings, timelines, and capital investment that involves a public-private relationship that involves pools.
 - The Committee should review any proposed public-private projects.
 - The Committee should focus on promoting and preserving Dover's current public pools. The current pools should not be closed prematurely.

Other tasks for the Committee include the following: monitoring the financial status of the pools, assuring adequate capital budget planning to provide a high level of pool maintenance, marketing pool services, and generally advising the Recreation Director and City Council of pool needs.

Signage: Signs are too important to be delegated to side business. The members agreed that the issue of signs needs to be addressed at each meeting. The garage doors to the pool and at the end of the parking lot are begging for big signs. Jess will contact the art teacher at the high school to see what students might be able to do with the doors. The space before the tunnel would be a great place for a kiosk to publicize the pool, the museum, and the Rotary Pavilion.



CITY OF DOVER

DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, January 6, 2014
Meeting Time: **7:00pm**

Credit Cards: Mick reported that Gary is staying involved in the issue, but no additional information was available for the meeting.

Dover Swims Week: Mick is pulling together some activities for the first or second week on March. Suzanne suggested asking a local river advisory committee to cosponsor a kayak safety class and the members were in support of that effort.

Infant Self-Rescue Class: It was noted that this topic has been discussed before. Mick will follow-up and report to the group next month.

Adjournment: Pat made a motion to adjourn. Sue seconded. Meeting was adjourned at 8:10.

Minutes recorded by Suzanne.