



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Organizational Meeting
Meeting Location:	Finance Conference Room, City Hall
Meeting Date:	<b>Monday, January 6, 2014</b>
Meeting Time:	<b>6:00 pm</b>

An organizational meeting of the Dover School Board was called to order by City Clerk Karen Lavertu at 6:02 p.m. on Monday, January 6, 2014 in the Finance Conference Room, City Hall.

Present were Doris Grady, Betsey Andrews Parker, Amanda L. Russell, Sarah Greenshields, Kathleen Morrison, Carole Soule McCammon, and Michelle Muffett-Lipinski.

Also present was Interim Superintendent of Schools Antonio Fernandes and Superintendent Administrative Assistant Robin LaFleur.

**SWEARING-IN CEREMONY FOR BOARD MEMBERS:** City Clerk, Karen Lavertu, performed a swearing-in ceremony at 6:03 p.m.

Kathy Morrison moved, Doris Grady seconded to accept the agenda as proposed. An oral **VOTE PASSED 7/0.**

### **SUPERINTENDENT'S REMARKS:**

Mr. Fernandes congratulated the new Board members and wished them well in the upcoming term. He explained that the job of a School Board member is an enormous responsibility and all community members including students, parents and others are affected by decisions made by the Board. Their task is to do what is best for the students of Dover.

The job can be exciting, but also taxing at times. Critical decisions will need to be made and the incoming Board will need to work together to reach the goal. Teamwork is essential and collaboration is also a key element to the Board. The students of Dover should be the top priority, as well as getting support from the community.

### **ELECTION OF OFFICERS:**

Interim Superintendent Fernandes explained that voting was to be by secret ballot. Mrs. Grady questioned the legality of a paper vote and asked for a clarification. City Clerk Karen Lavertu clarified that the Board could do either an oral vote or a written vote. It is the choice of the School Board. After each nomination, ballots were distributed to each School Board member to vote. Votes were then passed to the Superintendent to be opened and the winner announced.

**ELECTION OF CHAIRPERSON:** Doris Grady moved, Betsey Andrews Parker seconded, to nominate Amanda Russell. There were no further nominations. After ballots were counted, the final **vote was for Amanda Russell for Chairperson of the Dover School Board 7/0.**

**ELECTION OF VICE CHAIRPERSON:** Michelle Lipinski moved, Carole Soule McCammon seconded, to nominate Betsey Andrews Parker for Vice Chairperson. There were no further nominations. After the ballots were counted, the final **vote was for Betsey Andrews Parker for Vice Chairperson of the Dover School Board 6/0 (1 abstention).**



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**ELECTION OF SECRETARY:** Sarah Greenshields moved, Doris Grady seconded, to nominate Kathy Morrison for Secretary. There were no further nominations. After ballots were counted, the final **vote was for Kathy Morrison for Secretary of the Dover School Board 7/0.**

Mr. Fernandes turned the meeting over to the new School Board Chairperson, Amanda L. Russell.

**ADOPTION OF POLICY BCA – SCHOOL BOARD MEMBER CODE OF ETHICS:** Betsey Andrews Parker moved, Sarah Greenshields seconded, adopting policy BCA as written. An oral **VOTE PASSED 7/0.**

**ADOPTION OF BYLAWS BA:** Mrs. Grady questioned the current by-laws, stating that citizens do not always have the opportunity to speak in the current version. Ms. Andrews Parker also requested a change in the by-laws so that Old Business and New Business may be moved up in the agenda so that people presenting do not have to wait until later in the meeting. Ms. Russell stated that she would research language used in the City By-Laws. Betsey Andrews Parker moved, Sarah Greenshields seconded, to table Policy BA – By Laws until the January 13, 2014 School Board meeting. An oral **VOTE PASSED 6/0 (Grady Abstained).**

**POLICY BGB – POLICY ADOPTION:** Sarah Greenshields moved, Betsey Andrews Parker seconded, to readopt all School Board Policies in accordance with Policy BGB. An oral **VOTE PASSED 7/0.**

**POLICY BJ – SCHOOL BOARD LEGISLATIVE PROGRAM:** Policy BJ was distributed to each Board member as a reminder that it states: “The School Board will designate one of its members to serve as legislative representative with the New Hampshire School Board Association.”

**APPROVAL OF COMMITTEE ASSIGNMENTS:** Committee assignments were reviewed and members selected.

The list of committees for 2014 is:

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|--|---|
| <b>CTC Advisory Committee</b>              | <b>Doris Grady, Michelle Muffett-Lipinski</b> |
| <b>Dover Vocational Trust</b>              | <b>To Be Determined when needed</b>           |
| <b>Dover Adult Learning Center Liaison</b> | <b>Doris Grady, Carole Soule McCammon</b>     |
| <b>Joint Fiscal Committee</b>              | <b>All School Board members</b>               |
| <b>City Council Liaison</b>                | <b>Betsey Andrews Parker</b>                  |
| <b>Curriculum Planning Committee</b>       | <b>Sarah Greenshields</b>                     |



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| <b>*Discipline Committee</b>                     | <b>Michelle Muffett-Lipinski, Sarah Greenshields, Amanda Russell</b> |
| <b>Facilities Rental Review Ad-Hoc</b>           | <b>Betsey Andrews Parker</b>   |
| <b>Fiscal Policy Committee</b>                   | <b>To Be Determined when needed</b>                                  |
| <b>Joint Building Committee</b>                  | <b>To Be Determined when needed</b>                                  |
| <b>Legislative Representative</b>                | <b>Betsey Andrews Parker, Carole Soule McCammon</b>                  |
| <b>Nottingham Contract Negotiating Committee</b> | <b>Amanda Russell, Sarah Greenshields</b>                            |
| <b>DTU Negotiating Committee</b>                 | <b>Sarah Greenshields, Betsey Andrews Parker, Kathy Morrison</b>     |
| <b>DEOP Negotiation Committee</b>                | <b>Amanda Russell, Kathy Morrison</b>                                |
| <b>DPA Negotiation Committee</b>                 | <b>Amanda Russell, Betsey Andrews Parker</b>                         |
| <b>DAA Negotiation Committee</b>                 | <b>Amanda Russell, Kathy Morrison</b>                                |
| <b>Wellness Advisory Committee</b>               | <b>Carole Soule McCammon, Michelle Muffett-Lipinski</b>              |
| <b>PD Master Plan Committee</b>                  | <b>Michelle Muffett-Lipinski, Carole Soule McCammon</b>              |
| <b>Revenue Committee</b>                         | <b>Sarah Greenshields</b>  |
| <b>Standards Policy (IKE) Review Committee</b>   | <b>Amanda Russell</b>  |
| <b>Facilities Rental Review Ad-Hoc Committee</b> | <b>Betsey Andrews Parker</b>   |
- \*Discipline Committee Needs Chair – Meetings to begin at 4:00PM**

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**ADJOURNMENT:** Betsey Andrews Parker moved, Sarah Greenshields seconded to adjourn the meeting at 6:55 p.m.

Respectfully submitted,  
**ANTONIO J. FERNANDES, INTERMIN SUPERINTENDENT**  
 Dover School District  
 AJF/ral

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