



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Senior Center Activity Room
Meeting Date: Monday, February 10, 2014
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: The meeting was called to order by Joe Tenuta at 7:05pm.

ROLL CALL

Recreation Director: Gary Bannon

Assistant Recreation Director: Krista Trefethen

Recreation Board members in attendance:

Joe Tenuta

Norm Fracassa

Jon Towle

Stanley Kaubris

Scott Kelley

Richard Johnson

Wayne Boucher

City Council Liaison: John O'Connor

Recreation Board members not in attendance:

Ronan O'Doherty (Alternate member)

Jerry Newcomb

Kathy Morrison

Open Positions on Rec Board: Two alternates

A full board consists of nine (9) full time members and three (3) alternate members.

APPROVAL OF MINUTES:

Approval of minutes for January, 2014

Scott Kelley motioned to accept. Seconded by Wayne Boucher Motion passed unanimously

CITIZENS' FORUM:

None

REPORTS

A) ADVISORY BOARD:

1) Joe Tenuta wanted to recognize the new disc golf organization maintaining Bellamy Park. Lots of quality usage of the park.



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2) Joe's opinion is that the city dog park at Long Hill Park is fully utilized. People are taking care of the snow (i.e., shoveling, and Mr. Allen has been making paths with his snow blower). The big plus is that the park has no admission fee.

3) Gary added that he is working with volunteers at the dog park. Sand and salt spreading. Trash bag handling. The volunteers do everything except plow the parking lot. Year-round success at the dog park facility, year-round.

4) Gary also commented that disc golf is going well. The disc golf pro shop is using the Bellamy Park building. Profitable in winter, which bodes well for the summer months. The rental moneys have helped in repairing the Bellamy Park building. A planned cleanup by the disc golf community will help with recycling of bottles and cans in the park.

5) Gary advised that a second disc golf course is currently being proposed for the Cassily Property in Dover (located in the Whittier Street/Sixth Street area). They are working with the Dover Conservation Committee and the neighbors. The main question is, "What is allowed on the conservation land?" John O'Connor attended a recent meeting. Is a tee area for disc golf considered a 'structure'? No structures or tree removal is allowed on this conservation land, per the original land transfer conditions.

Jon Towle asked if disc golf would impede the existing trail at this property's location. Gary responded that any disc golf course would not conflict with the existing trail(s).

B) RECREATION DIRECTOR, GARY BANNON

- 1) Garrison Hill is being used for winter activities (sledding, snowboarding, etc.).
- 2) Shaw's Lane is being used for sledding.

ASSISTANT RECREATION DIRECTOR, KRISTA TREFETHEN

- 1) The Kindergarten through Fourth Grade Coyote Program now meets Mondays after school, at Bellamy Park. This is an outdoor activities program.
- 2) Some of the basketball programs finished up on February 8, 2014. Some are going longer (i.e., junior high and high school).
- 3) Men's League Basketball going well.
- 4) Fitness Center: 73 memberships sold in January, 2014. They are seeing a lot of people using a three month membership in conjunction with their personal fitness 'goals'. Badminton is also bringing in Dover residents and out-of-town memberships.



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Norm Fracassa added that he has been very happy with the kids' basketball program. He also appreciated the 'Recreation Night Out' at Dover High School for the youth. This particular event included pizza, drinks, and interaction with the high school Boys' Basketball Team on the evening of a home game. There is a similar 'Night Out' planned for a Dover High Girls' Team home game on February 11.

The Dover High girls and boys players are volunteering their time this winter, in coaching the youth players.

Old Business

- 1- Capital improvements. CIP vote by Dover City Council. Money planned for:
 - i. Guppy Park improvements (softball field, up to the arena area).
 - ii. Ice Arena locker rooms.
 - iii. Indoor Pool roof. (approved last year)

Future improvements to Guppy Park will be driven by developments concerning the proposed Aquatic Center. Joe Tenuta asked about the Aquatic Center group's status on fund raising. Gary: They are working on securing nonprofit status. Seeking sponsors. Will be conducting test borings of Maglaras Park. They still need to raise the money.

- 2- Great Bay Rowing wants to get going on their plans for the Cocheco River this year.
 - i. Permits and approvals for temporary boathouse and temporary dock ongoing (they are in regular communication with Gary).
 - ii. Rowing season starts as soon as the ice melts.

- 3- Heyliger Awards Night will be Thursday, March 27 at 6:00pm. Letters to last year's sponsors will be mailed soon, by Gary. Separate letters to prospective donors will also go out. Letters are all set, and ready to go. Joe will sign the letters, and we will pick them up the week of February 17. Desired reply date is March 14 (sponsors' checks and business cards).

Stan Kaubris asked if we can get a list of sponsors tonight. Gary/Joe: Yes (list passed around the table at the meeting).



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Volunteer nominations from all sports organizations will be delivered to Krista by February 14. We will be meeting on February 17 at 6:30pm for a special meeting, to approve and vote on volunteer awards for the March 27 Heyliger Awards ceremony evening.

There was a good amount of discussion regarding potential Heyliger Awards Ceremony attendees not directly involved in sports volunteerism (i.e., interested citizens, spouses attending, etc.). It was decided that a requested donation of \$10 per person for such individuals would be requested, to help cover meal costs, etc. This donation would be requested, but not desired. The goal is to not take advantage of the Dover Moose organization, which kindly help host the evening.

Moose Hall capacity for Heyliger Awards Ceremony: Approximately 120 people.

Stan Kaubris asked if attendees should RSVP. Joe/Gary: Yes

NEW BUSINESS

Budget: Gary just received personnel data from city Finance Department (insurance, etc.). Down 16% in the past 5 years from prior General Fund budget figures.

McConnell Building rent will change. Ninety cent increase (from \$12.16 to \$13.06 per square feet) for all tenants.

1.9% tax cap limit.

Goal: Budget from Dover City Manager to City Council by mid-April. Some Recreation Department fees will increase by a dollar or two (many have not changed in years).

Credit card processing vendor: RECTRAC is software used by the Recreation Department (pass management, facility management). Need to plug 'Paytrack' for credit card processing, in to it. Will handle debit or credit cards.

League Presidents Meeting: Gary has a goal of having one Recreation Advisory Board Member be a liaison to each league. We will assign members in the future. Please express any specific interest.



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Krista: Spring sign-ups this past Saturday (February 8). Traffic flow of attendees was pretty steady. March 5 and 8 are also future planned dates.

Joe asked for e-mail reminder on February 14 regarding special meeting on February 17 (6:30pm).

Norm Fracassa mentioned that he would like to revisit the assignments of members regularly visiting specific city parks.

Other items: None.

ADJOURN

Norm Fracassa motioned, Stan Kaubris seconded. Motion passed.
Adjourned at 7:55pm

Respectfully,
Richard Johnson