



CITY OF DOVER

DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, March 3, 2014
Meeting Time: 7:00pm

DRAFT

Members present: Dick Arnold, Jess Bonello, Pat Campbell, Christophe Cloitre, Sue Medbery, Tim Paiva, Suzanne Petersen (honorary)

City staff present: Mick Arsenault, Gary Bannon

Meeting was called to order at 7:00 p.m.

Approval of Agenda: Pat made a motion to approve the agenda as presented. Jess seconded. Agenda was approved unanimously.

Approval of Minutes from Jan. 6, 2014: Christophe made a motion to approve the minutes as presented. Pat seconded. Minutes were approved unanimously.

Citizens' Forum: n/a

Reports:

Gary:

- The cold weather has been challenging for the air circulator. Mick has been tweaking the system to ensure minimal disturbance for patrons. A system maintenance and repair person will check it on March 4.
- Six or so bidders have expressed an interest in the Indoor Pool roof replacement project. An independent consultant is reviewing qualifications and pricing. The targeted date of project completion is April or early May.
- The Henry Law Park project is in the last stages of seeking funding support.
- Professionals are formalizing a draft indoor pool sign design to be placed in the Rotary Park. The posts and signs should be installed in this spring.

Mick:

- Spring swim lesson sign-ups begin on March 8. Lessons begin March 17.
- Swim teams are signing up for summer pool time and several meets are booked.
- Dover Swims Week has several offerings: free stroke technique advice, lap etiquette refreshers, free swim lesson level testing, big pool party Friday night 7-9 p.m..
- The city's media director has taken fresh footage of the pool and the images will be placed on the city's revamped website.
- Dover will not host the Special Olympics swim meet this year due to declining participation and fewer teams.

Long-Range Planning: Tim

- The outdoor pool will host a four day, 12 and under championship meet in July.
- The city manager and the mayor have been sent updates on the status of the JTAC project.
- The city's representative to the JTAC board was not re-elected. Tim has asked the city whether the former councilman will stay on the board or if the city wants to replace him with a current council member.



CITY OF DOVER

DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, March 3, 2014
Meeting Time: **7:00pm**

- The test boring at Maglaras Park will be done this spring.
- Rehab specialists have requested design modifications in the JTAC to accommodate private consultation space with clients.
- The JTAC board hopes to announce the first major sponsor soon.
- The application for 501 (c) 3 non-profit status is at the IRS.

Finance and Budget:

Review by Phil and Dick reveals nothing of note. Revenue is up slightly and costs are steady despite the cold weather.

City Budget Process:

The budget is being reviewed and tweaked. So far, the requested increased in the Rec. Dept. budget, including some upgrades for the pools (filters, lane lines, vacuums), has not been touched.

Credit Cards:

Gary is continuing to work with the city's finance department for action on this item. The biggest challenge seems to finding the balance between the added costs of accepting credit cards for the city versus the added costs to patrons if the city does not assume the costs. The issue of accepting debit card payment was raised as an alternative that might have fewer costs associated with it. Gary will follow up.

Other:

- New city council member John O'Connor has volunteered, but he has a commitment that the first Monday every month. The third Monday might be a possibility. **Dick made a motion to move the DPAC monthly meeting to the third Wednesday beginning in April if John can commit to that date. Christophe seconded. Motion passed unanimously.**
- The new handicap chairlift needs to be publicized widely. Suzanne and Sue will create a mailer for rec. departments, senior centers, physical therapists, chiropractors, etc. and will help prepare the mailings. Gary was asked to notify Dover Download. Mick will get a few more photographs that show how the lift works.
- Jess reported that the Dover High School art teacher is interested in having students participate in painting the garage doors at the pool. The committee is requested to create criteria for a contest or project including a panel of judges not affiliated with the high school. Jess, Suzanne, Mick, and Sue offered to form a workgroup to define the criteria. Gary suggested that the Dover Arts Commission be asked to recommend a panel of judges.

Adjournment:

Tim made a motion to adjourn. Sue seconded. Meeting was adjourned at 7:55.

Submitted by Suzanne Petersen