



**CITY OF DOVER**

## ENERGY COMMISSION DRAFT MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Hall – 2<sup>nd</sup> Floor Conference Room  
Meeting Date: Wednesday, February 26, 2014  
Meeting Time: **5:30 pm**

**Members present:** Elizabeth Goldman (chair), Michele Alexander, Laura Raineri

**Members absent:** Carmen Buford-Paige, Councilor Deborah Thibodeaux

**Staff present:** Christopher Parker (Director of Planning and Community Development), Tim Corwin (Assistant City Planner)

Meeting called to order by E.Goldman.

L.Raineri introduced herself to the Commission.

### **-Approval of Minutes from Meeting of January 15, 2014**

Meeting minutes of January 15, 2014 approved unanimously.

### **-Staff Updates**

T.Corwin provided an update on the Tax Increment Financing District project and the Downtown Pedestrian and Vehicular Access study. Discussion ensued.

E.Goldman expressed concern that the Energy Commission had not been consulted on the police station/parking garage project.

### **-Member Updates**

- Film series project: E.Goldman explained that Dave Boynton of 7<sup>th</sup> Settlement would be unable to host on an ongoing basis. E.Goldman described other outreach efforts she undertook. Discussion ensued regarding film ideas, licensing fees, financing/charging a fee, sponsorships, marketing, and venues. The commission agreed to continue investigating other locations. E.Goldman described how the prior film series sponsored by the Energy Advisory Committee was undertaken. M.Alexander will touch base with Dave Boynton again to discuss other possibilities. The McConnell Center could be used as a backup. L.Raineri will follow-up with Bullfrog on costs for public showings of 3 and/or 5 movies.
- Solar Power Purchase Agreement: T.Corwin offered to reach out to the Durham and Exeter planning directors for their PPA documents. E.Goldman agreed to find and distribute the August 22, 2013 e-mail of J. Nedelka regarding the PPA.
- Grant opportunities: L.Raineri described the various grant opportunities available from the New England Grassroots Environment Fund. The Commission discussed applying for a SEED grant to help fund the film series. M.Alexander will follow-up on NEGEF grant application to see what is involved. The Commission members will explore



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bullfrogfilms.com and suggest uplifting movies to screen as the Commission will most likely take advantage of this company's bulk rate to get the film series going.

### **-Other Action Items**

The Commission agreed on the following additional action items:

- T.Corwin will coordinate sending out an Energy Commission recruitment letter to participants of the NECAP project.
- T.Corwin will ask Dan Barufaldi if the Commission can publish an article in the Economic Action of Dover newsletter, and find out when the deadline is for the next one.
- E.Goldman is checking into EPA groundwater calculator
- T.Corwin will ask Chris Parker if the Commission can print up to 20 color flyers at the Planning Department, and if so M.Alexander will design something to help recruit members.
- L.Raineri will follow-up to invite John Witcomb to the next meeting and will explain to him the application process.

Meeting adjourned.