



**CITY OF DOVER**

## CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **Council Chambers, City Hall**  
Meeting Date: **Wednesday, February 12, 2014**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Deputy Mayor Carrier led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

**Also Present:** City Manager Joyal, General Legal Counselor Blenkinsop, and City Clerk Lavertu.

### 5. PROCLAMATIONS/AWARDS – None

### 6. APPROVAL OF AGENDA

Councilor Hooper moved to add two School Board Reports and a Legislative Liaison Report. Deputy Mayor Carrier moved to approve the agenda as amended.

Vote: 9/0.

### 7. PUBLIC HEARINGS

#### A. CHAPTER 74 – CEMETERIES

SPONSORED BY COUNCILOR CHENEY

**Belinda Labourdette, 38 Chapel Street, Cemetery Board Chairperson:** She spoke about the Board's opinion that leashed animals should not be allowed in cemeteries.

Mayor Weston, seeing no one else wishing to speak, closed the Public Hearing.

### 8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

**Michele Holt-Shannon, 14 Florence Street:** She spoke about recent Dover Listens events. She thanked the Councilors who attended the events. She said 200 people participated. She will be completing a report.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.



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### 9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing, which included legal department activities, economic development activities, financial information, and storm management summary.

Councilor Cheney referred to the letter to Wendy Parker which the Council received. She asked when the extension was approved by the Council.

City Manager Joyal said the purchase order was approved in June 2013 or 2012.

Councilor Cheney said she had the contract from 6/22/2011, and expires in June 2014.

City Manager Joyal said they needed to write a notice stating that the City was considering renewal.

Councilor Cheney said she wanted that document.

Mayor Weston said she wanted to give the City Manager a chance to look it up and get it to the Council.

Councilor Garrison thanked the City Manager for sending out legislative bulletins with highlights.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Garrison.

Vote: 9/0.

### 10. APPROVAL OF MINUTES

- A. January 15, 2014 – Special Meeting**
- B. January 15, 2014 – Workshop Session**
- C. January 22, 2014 – Regular Meeting**

Deputy Mayor Carrier moved for the approval of the minutes; seconded by Councilor Garrison.

Vote: 9/0.

### 11. MAYOR'S REPORT

Mayor Weston spoke about attending the inauguration for the Somersworth Mayor and meeting the Mayor of Portsmouth. She said they had a consensus to work together with buying power and economic development. She attended all three sessions of Dover Listens. She learned about the School's side of the budget. She said she would like a session on the City Council.

Councilor Cheney said she attended the ribbon cutting for Great American Hotel Group.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor O'Connor.

Vote: 9/0.



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### 12. UNFINISHED BUSINESS

#### A. ORDINANCES IN THE 2<sup>nd</sup> READING – None

#### B. ORDINANCES IN THE \*4<sup>th</sup> READING

##### 1. CHAPTER 74 – CEMETERIES

SPONSORED BY COUNCILOR CHENEY

Councilor Cheney moved for its adoption; seconded by Councilor O'Connor.  
Roll Call Vote: 8/1; Passed. Councilor McManus was opposed.

#### C. RESOLUTIONS – None

### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. **BLOCK PARTY – Six03 Endurance**
2. **PARADE – American Cancer Society – Making Strides Against Breast Cancer**
3. **PARADE – Greater Dover Chamber of Commerce**
4. **RAFFLE – Greater Dover Chamber of Commerce – 10/4/2014**
5. **ROAD RACE – Children’s Museum of New Hampshire**
6. **ROAD RACE – Dover Main Street**
7. **ROAD RACE – Greater Dover Chamber of Commerce**
8. **ROAD RACE – Rochester Runners Club**
9. **ROAD RACE – Saint Mary Academy**
10. **ROAD RACE – Six03 Endurance**
11. **ROAD RACE – Trick or Treat 5k & Kids Fun Run for Dover Soccer Association**
12. **RAFFLE – Greater Dover Chamber of Commerce – 5/2/2014**
  
13. **TOLEND ROAD DECLARATION OF CONSERVATION RESTRICTIONS**  
SPONSORED BY MAYOR WESTON BY REQUEST
  
14. **SPAULDING TURNPIKE, ROUTE 4 & ROUTE 16 WATER AND SEWER DESIGN SERVICES**  
SPONSORED BY MAYOR WESTON BY REQUEST
  
15. **B13075 PHASE II ENVIRONMENTAL SITE ASSESSMENT FIRST STREET PARKING LOT**  
SPONSORED BY MAYOR WESTON BY REQUEST



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### COMMITTEE REPORTS

1. **School Board (2)**
2. Planning Board
3. Appointments Committee
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. **Legislative Liaison**
10. Pool Advisory Committee
11. Parking Commission
12. Ordinance Committee

Deputy Mayor Carrier moved to adopt the Consent Calendar; seconded by Councilor Cheney. Mayor Weston asked the Council if they had items they would like pulled for further discussion. Councilor Cheney asked to pull Item 13.A.13. Mayor Weston asked for roll call vote on the remaining items of the Consent Calendar. Roll Call Vote: 9/0.

Deputy Mayor moved for the adoption of 13.A.13; seconded by Councilor Cheney. Councilor Cheney asked about the 20 acres being put aside. City Manager Joyal said impacts the wetlands and a conservation easement. He said Fish & Game and NHDES will have access to restore cottontail rabbit population. Councilor McManus said he hopes the City takes long term planning options for this area. City Manager Joyal said it was the task of the Planning Department as part of the Master Plan to discuss. Deputy Mayor Carrier said the Recreation Advisory Board had discussions about that property for possible athletic fields. Roll Call Vote: 9/0.

### B. RESOLUTIONS

#### 1. CITY COUNCIL ETHICS COMMISSION SUBCOMMITTEE SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison. Mayor Weston gave an overview of the resolution to the Council. Deputy Mayor moved to make a friendly amendment to add the member names of Councilor Cheney, Councilor McManus, and Councilor O'Connor; seconded by Councilor Cheney. Vote: 9/0. Mayor Weston asked for a vote on the amended resolution. Vote: 9/0.



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**2. ESTABLISHING THE DOWNTOWN DOVER TAX INCREMENT FINANCING (TIF) DISTRICT  
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 19, 2014)  
SPONSORED BY MAYOR WESTON BY REQUEST**

City Manager Joyal said he needs direction from the Council to notify the County and School Board.

Mayor Weston said it was the consensus of the Council that the City Manager notify the County and School Board.

Mayor Weston asked for a vote on referring to a Public Hearing on February 19, 2014.

Vote: 9/0.

**C. ORDINANCES IN 1ST READING**

**1. CHAPTER 170 – ZONING  
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 26, 2014)  
SPONSORED BY COUNCILOR GARRISON AS PLANNING BOARD  
REPRESENTATIVE**

Councilor Garrison moved to refer to a public hearing on February 26, 2014; seconded by Councilor Hooper.

City Manager Joyal asked that an amendment be made to waive the citywide mailing on this Ordinance.

Councilor Garrison moved to amend the Ordinance to waive the citywide mailing; seconded by Deputy Mayor Carrier.

Vote: 7/2; Passed. Councilors Cheney and McManus were opposed.

Mayor Weston asked for a vote to refer to a public hearing the amended ordinance.

Vote: 9/0.

**14. COUNCIL CORRESPONDENCE – None**

**15. COUNCIL MATTERS OF INTEREST**

Councilor O'Connor asked to bring awareness on the City's Boards and Commission on Channel 22. He said he witness a near accident on Chestnut Street near Dover Delight. He talked about a light on the pole.

Mayor Weston asked him to bring it to the next Transportation Advisory Commission (TAC) meeting.

City Manager Joyal said he will contact PSNH as well.

Deputy Mayor Carrier praised Greater Dover Chamber of Commerce and Dover Main Street. He said they have many events and there is something to do every week.

Councilor Garrison praised Dover Listens and Michele Holt Shannon.

Councilor Gagnon referred to former Councilor Spuler's wish to form an ad hoc committee regarding chemicals used in lawn treatments. He said they have found a resident who has extensive turf management experience. He said he is looking for one more concerned resident.

Councilor Garrison cautioned that the person cannot bid on a City's contract.



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City Manager Joyal explained the process to apply for a Board or Commission.

### **16. ADJOURNMENT**

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Gagnon.

Vote: 9/0.