



**CITY OF DOVER**

## CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **Council Chambers, City Hall**  
Meeting Date: **Wednesday, March 12, 2014**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor McManus led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

**Also Present:** City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

### 5. PROCLAMATIONS / AWARDS

#### A. FRIENDSHIP FORCE INTERNATIONAL

Mayor Weston read the proclamation to the members of the Friendship Force International.

### 6. APPROVAL OF AGENDA

Councilor McManus moved to add the Library Board of Trustees.

Councilor Hooper moved to add the School Board Report and Legislative Liaison Report.

Deputy Mayor Carrier moved to add the Appointments Committee Report. He moved to substitute as a whole Item #13.C.1. Chapter 5.

Councilor Garrison moved to approve the agenda as amended; seconded by Councilor O'Connor.  
Vote: 9/0.

### 7. PUBLIC HEARINGS – None

### 8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

**Michael Crago, 11 Augusta Way:** He spoke against the Tax Increment Financing (TIF) district. He asked the Council to not approve the TIF or Parking Garage.

**Holly Woodhouse, 417 Middle Road:** She spoke against the TIF district.

**Timothy Dargan, Chairperson of the Dover Business and Industrial Development Authority:** He spoke in favor of the TIF district and Downtown projects. He said DBIDA supported the TIF district resolution.



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**John Mettee, 56 Rutland Road:** He spoke in favor of the TIF district.

**David Scott, 220 Back Road:** He spoke against the TIF district. He asked the Council not to pass the TIF resolution.

**Douglas DeDe, 143 Locust Street:** He said the City is managed very favorably. He said the TIF district doesn't favor anyone, but the low interest rates allow this project to be done now. He spoke in favor of the TIF district, and urged the Council to vote for it.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

### 9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He said the City has over expended the snow budget, but doesn't see any problems with getting the funds from other departments. He gave an overview of his report. He said he will be having Economic Development Director Barufaldi give a quarterly report regarding Dover's Economic Development and the DBIDA's activities. He talked about the condition of the roads and potholes, and the limits at this time of year to fix them. He reappointed Barbara Caron to another term on the Dover Housing Authority. He gave an overview of the TIF district and how it's not funding the Police Station and Parking garage.

Councilor Cheney spoke about her concern about his appointment to the Dover Housing Authority and his authority to do this. She said she is hesitant to approve his report because of this.

City Manager Joyal said under State law he is allowed to appoint to the Dover Housing Authority.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Garrison.

Vote: 8/1; Passed. Councilor Cheney was opposed.

### 10. APPROVAL OF MINUTES

- A. February 19, 2014 – Special Meeting**
- B. February 19, 2014 – Workshop Session**
- C. February 26, 2014 – Regular Meeting**
- D. February 26, 2014 – Workshop Session**

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor O'Connor.

Mayor asked for the vote on 10.A. and 10.B., February 19, 2014 meetings.

Councilor Garrison moved to approve the February 19, 2014 meetings; seconded by Councilor McManus.

Vote: 9/0.

Mayor asked for the vote on 10.C. and 10.D., February 19, 2014 meetings.

Councilor McManus said he would abstain from the vote because he wasn't present at the meetings.



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Councilor Hooper moved to approve the February 26, 2014 meetings; seconded by Councilor O'Connor.

Vote: 8/0. Councilor McManus abstained.

### 11. MAYOR'S REPORT

Mayor Weston said she attended the Girl Scout Cupcake War, and handed out cupcakes to the Council. She said they have tentatively scheduled a Joint Fiscal Committee meeting for April 14, 2014 at 5:30 pm. She also formally appointed Councilor O'Connor as Council liaison to the Pool Advisory Committee.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Gagnon.

Vote: 9/0.

### 12. UNFINISHED BUSINESS

**A. ORDINANCES IN THE 2<sup>nd</sup> READING – None**

**B. ORDINANCES IN THE 3<sup>rd</sup> READING – None**

**C. RESOLUTIONS**

**1. ESTABLISHING THE DOWNTOWN DOVER TAX INCREMENT FINANCING (TIF) DISTRICT**

**SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.

Councilor O'Connor moved to substitute in whole; seconded by Councilor Garrison.

Vote: 9/0.

Councilor O'Connor moved to substitute just the map and background materials with amendments; seconded by Councilor Gagnon.

Vote: 9/0.

Mayor Weston asked for a roll call vote on the resolution.

Vote: 7/2; Passed. Councilor Cheney and Councilor McManus were opposed.

Mayor Weston talked about organizing the committee.

### 13. NEW BUSINESS

**A. CONSENT CALENDAR**

- 1. BLOCK PARTY – New Hampshire Soap Box Derby, Inc.**
- 2. RAFFLE – Great Bay Figure Skating Club**
- 3. RAFFLE – Maine Coast Runners Flyball Team**
- 4. PARADE – Dover Interfaith Mobile Vigil Planning Committee**
- 5. ROAD RACE – Horne Street School Parent-Teacher Group**



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**6. RESOLUTION: B14031 WASTEWATER TREATMENT PLANT (WWTP) PHASE I UPGRADE AND MODIFIED LUDZACK- ETTINGER (MLE) CONVERSION**  
SPONSORED BY MAYOR WESTON BY REQUEST

**7. RESOLUTION: B11001 WASTEWATER TREATMENT PLANT (WWTP) PHASE I UPGRADE AND MODIFIED LUDZACK- ETTINGER (MLE) CONVERSION**  
**ADDITIONAL SCOPE OF WORK - WRIGHT PIERCE**  
SPONSORED BY MAYOR WESTON BY REQUEST

### COMMITTEE REPORTS

1. **School Board**
2. Planning Board
3. **Appointments Committee**
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. **Legislative Liaison**
10. Pool Advisory Committee
11. Parking Commission
12. **Library Board of Trustees**
13. Ordinance Committee

Deputy Mayor Carrier moved to adopt the Consent Calendar; seconded by Councilor O'Connor. Mayor Weston asked the Council if they had items they would like pulled for further discussion. Councilor Hooper asked to pull the School Board Report and Legislative Liaison Report. Councilor McManus asked to pull the Library Board of Trustees Report. Deputy Mayor Carrier asked to pull the Appointments Committee Report. Councilor Cheney asked to pulled Items 13.A.6. and 13.A.7. Mayor Weston asked for a vote on the remaining items on the Consent Calendar.  
Vote: 9/0.

Deputy Mayor Carrier moved to adopt 13.A.6.; seconded by Councilor Garrison. Councilor Cheney asked for an explanation for the public. City Manager Joyal gave an overview of the resolution and the updates to the wastewater treatment plant to the Council.  
Roll Call Vote: 9/0.

Deputy Mayor Carrier moved to adopt 13.A.7.; seconded by Councilor Cheney.  
Roll Call Vote: 9/0.

Councilor Hooper gave an overview of the School Board Report to the Council. Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor Thibodeaux.  
Vote: 9/0.

Councilor Hooper gave an overview of the Legislative Liaison Report to the Council. Deputy Mayor Carrier moved to accept the Legislative Liaison Report; seconded by Councilor Gagnon.  
Vote: 9/0.



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Councilor McManus gave an oral committee report regarding the Library Board of Trustees. He gave an overview of the statistics for people using the Library. He said a request will be coming to the Council for a 3.5% increase to the Library budget over last year, which brings them up to the 2006 level.

Deputy Mayor Carrier moved to accept the Library Board of Trustees Report; seconded by Councilor Hooper.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Appointments Committee Report to the Council, and made the following recommendations for appointments:

Appointments for another term:

Williams Knowles – Cemetery Board

Belinda Labourdette – Cemetery Board

Lee Skinner – Planning Board

Franklin Torr – Planning Board

Joshua Cote – Zoning Board of Adjustments, Alternate member

Jennifer Stone – Zoning Board of Adjustments – Regular member from her current alternate position, effective March 20, 2014.

Michael Joyce – Conservation Commission – Regular member from his current alternate position.

New Appointments:

Nicole Andrews – Conservation Commission – Alternate member

Rocky D'Andrea – Pool Advisory Committee

Bonnie Labrack – Energy Commission

Maurice Olivier – Dover Business and Industrial Development Authority

Jan Nedelka – Ethics Commission

Michael Weeden – Parking Commission and alternate position on the Transportation Advisory Commission

Deputy Mayor Carrier moved to accept the Appointments Committee Report; seconded by Councilor Hooper.

Vote: 8/1. Councilor McManus was opposed.

Deputy Mayor Carrier listed the vacancies to the citizens of Dover.

### **B. RESOLUTIONS**

#### **1. AMENDMENT TO THE POLICE FACILITY BUILDING COMMITTEE SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Cheney. Mayor Weston gave an overview of the resolution to the Council. She made a recommendation for appointment Council Liaison Jason Gagnon and Citizen Representative Otis Perry.

Vote: 9/0.



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### **2. FORMATION OF AND APPOINTMENTS TO JOINT BUILDING COMMITTEE REGARDING DOVER HIGH SCHOOL SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Cheney. Mayor Weston gave an overview of the resolution to the Council. She made a recommendation for appointment from the City Council: Deputy Mayor Carrier, Councilor Jason Gagnon, and Citizen Representative Wayne Coolidge.  
Vote: 9/0.

### **C. ORDINANCES IN 1ST READING**

#### **1. CHAPTER 5: BOARD, COMMISSIONS, AND COMMITTEES (TO BE REFERRED TO A PUBLIC HEARING ON MARCH 26, 2014) SPONSORED BY COUNCILOR CHENEY**

Deputy Mayor Carrier moved to refer to a public hearing on March 26, 2014; seconded by Councilor Cheney.  
Vote: 9/0.

Councilor Garrison said he will be bringing up in discussion the last paragraph where it mentions that any decisions of the committee require a 2/3 or super majority vote, and said he felt that was too restrictive.

Councilor Gagnon referred to 5-23b. and said "Council term" was changed to "term" and should be corrected.

Councilor McManus said he wanted clarification in that paragraph to clarify that the Councilor's term is different than the other 3-year terms.

Vote: 9/0.

### **14. COUNCIL CORRESPONDENCE**

- A. Letter from Greater Dover Chamber of Commerce, dated February 21, 2014**
- B. Letter from Dover Main Street, dated February 25, 2014.**
- C. Letter to Council and School Board Members concerning Joint Building Committee for High School, dated March 4, 2014.**

Deputy Mayor Carrier moved to place on file; seconded by Councilor Hooper.  
Vote: 9/0.

### **15. COUNCIL MATTERS OF INTEREST**

Councilor Cheney gave the pot hole hotline number to the public.  
Councilor Garrison said he was interested in serving on the TIF Advisory Board.

### **16. ADJOURNMENT**

Deputy Mayor Carrier moved to adjourn; seconded by Councilor O'Connor.  
Vote: 9/0.