



CITY OF DOVER

POLICE FACILITY BUILDING COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 305
61 Locust Street, Dover, NH 03820
Meeting Date: **Tuesday, February 11, 2014**
Meeting Time: **5:00 P.M.**

Members Present: Chief Tony Colarusso, Deputy Mayor Bob Carrier, Captain Bill Breault, Sergeant Mark Collopy, Planning Director Chris Parker

Others Present: Will Gatchell, LaVallee Brensinger Architects
Bill Simons, Parking Manager
Otis Perry, Parking Commission Member

Members Not Present: Jack Buckley, Officer Sean Mask, David Hanna

NOTES

A motion was made by Chris Parker to approve the November 18, 2013 Police Facility Building Committee minutes and it was seconded by Tony Colarusso. All members present were in favor.

Due to Chris Parker having to leave the Police Facility Building Committee early, a motion was made by Tony Colarusso to move Agenda Item #5-A to be heard before Agenda Item #4A and #4B. Agenda item #3 – Citizens Input was moved to the end of the agenda. The motion was seconded by Mark Collopy. All members present were in favor.

NEW BUSINESS

Captain Bill Breault briefed the committee members on the Request for Qualifications for an Owner's Representative and the timeline anticipated. After a brief discussion, a motion was made by Mark Collopy and seconded by Chris Parker to approve the draft Request for Qualifications for an Owner's Representative. All members present were in favor.

OLD BUSINESS

Will Gatchell of LaVallee Brensinger Architects presented an update of the schematic design of the new police facility and parking garage. Additionally, Will Gatchell informed the committee members that it is expected that the design portion of the project will be completed in or about July 2014. He explained that overall project schedule will be more clearly defined after information is received regarding utility infrastructure relocation, which is expected by the end of March 2014.

CITIZEN'S FORUM

OTIS PERRY, PARKING COMMISSION MEMBER STATED THAT HE WAS HOPEFUL TO BE APPOINTED TO THE POLICE FACILITY BUILDING COMMITTEE AS A REPRESENTATIVE OF THE PARKING COMMISSION BUT UNDERSTOOD THAT THE DECISION WAS FIRST THAT OF THE CITY COUNCIL AND SECOND BY THE PARKING COMMISSION. PERRY ALSO STATED THAT HE BELIEVED THAT WHEN AN OWNERS



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REPRESENTATIVE IS HIRED THEY SHOULD BE REQUIRED TO PROVIDE 100% COVERAGE, AND BE SPECIFICALLY TRAINED AS AN OWNERS REPRESENTATIVE.

OTHER BUSINESS

A motion was made to adjourn the February 11, 2014 Police Facility Building Committee meeting by Mark Collopy and seconded by Tony Colarusso. All members present were in favor.