



**CITY OF DOVER**

## TRANSPORTATION ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Council Chambers, City Hall  
Meeting Date: **Monday, January 27, 2014**  
Meeting Time: **6:00 pm**

### 1. ROLL CALL

Weston called the meeting to order at 6:00 PM.

**Members present:** Councilor Karen Weston (Chair), Marn Speidel (Police), Dave White (Community Services), Chris Parker (Planning), Brian DeGuzis (COAST), Jack Flick, Maurice Olivier, Dennis Munson

**Members absent:** Dustin Gray

Weston asked Parker to run the remainder of the meeting. Parker obliged.

### 2. OLD BUSINESS

#### A. Review/approval of minutes from December 16, 2013

Munson moved, Weston seconded, to approve with no amendments. Motion passed 8-0.

#### B. Downtown Pedestrian and Vehicular Access and Streetscape Study – update from The Cecil Group

Steve Cecil and Grace Wu provided a Power Point presentation to the TAC. They gave an overview of existing conditions, an update on parking and circulation data and trends that were noted. A summary of the January 21, 2014 Public Workshop was given, including identified patterns, issues, and priorities. Cecil Group will hold subsequent meetings with business owners and stakeholders on January 28 and 29. The Cecil Group identified its next steps and reviewed the anticipated timeline.

### 3. NEW BUSINESS

#### A. Traffic and parking safety concern – Court Street between Union and South Pine

Gwen DeYoung-Martin, 41A Court Street, provided the TAC with her concerns regarding speeding vehicles on the curve in the area of 52-54 Court Street, and parked cars at the end of a driveway along the inside of the curve that posed an increased safety concern, especially for pedestrians. Speidel noted that there is no sidewalk constructed on this segment of Court Street. Speidel suggested that the TAC could consider implementing a parking restriction. Discussion ensued. Parker moved, Munson seconded, to table this item indefinitely, with the provision that City staff will send a letter to the property owner to obtain compliance with the parking problem, then evaluate and bring the issue back to the TAC if it is determined that the problem persists. Motion passed 8-0.

#### B. Traffic and parking safety concern – Fourth and Grove Street intersection

Speidel gave an overview of a resident's concern about parked cars restricting two way traffic flow, and the resident's suggestion for a four-way stop. The resident was invited to attend but was not present. No action was taken.



**CITY OF DOVER**

## TRANSPORTATION ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Council Chambers, City Hall  
Meeting Date: **Monday, January 27, 2014**  
Meeting Time: **6:00 pm**

### **C. Traffic concern – Brick Road**

Parker gave an overview of a resident's suggestion to change Brick Road to a one way, based on concerns for traffic patterns arising from a recent subdivision. The resident could not attend the meeting. No action was taken.

### **D. Election of Chair**

Flick nominated Weston, Munson seconded. By a vote of 8-0, Weston was re-elected as Chair.

### **E. Appointment of Vice-Chair**

Weston appointed Flick as Vice-Chair.

### **F. Appointment of Clerk**

Weston appointed both Munson and Olivier as Clerks.

## **4. MEMBER COMMENTS**

Flick inquired about parking permits for committee members for 2014. Speidel stated that he would follow up with the Parking Manager.

## **5. CONFIRM NEXT MEETING DATE**

After discussion, the committee's consensus was to skip a February meeting and to hold the next regular meeting on March 24.

## **6. ADJOURN**

Parker moved to adjourn at 7:00 PM, Munson seconded. Motion passed 8-0.