



CITY OF DOVER

CITY COUNCIL – AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 9, 2014**
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
 - A. **CHAPTER 5: BOARD, COMMISSIONS, AND COMMITTEES**
SPONSORED BY COUNCILOR CHENEY
8. **CITIZEN’S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
9. **CITY MANAGER’S REPORT – Fiscal Year 2015 Proposed Budget Presentation**
10. **APPROVAL OF MINUTES**
 - A. **March 26, 2014 – Regular Meeting**
11. **MAYOR’S REPORT**
12. **UNFINISHED BUSINESS**
 - A. **ORDINANCES IN THE 2nd READING – None**
 - B. **ORDINANCES IN THE 3rd READING**
 1. **CHAPTER 5: BOARD, COMMISSIONS, AND COMMITTEES**
SPONSORED BY COUNCILOR CHENEY
 - C. **RESOLUTIONS – None**



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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **WALK – Portsmouth Christian Academy**
2. **RESOLUTION: APPROVAL OF GREAT BAY ROWING LEASE, BUTLER BUILDING**
SPONSORED BY MAYOR WESTON BY REQUEST
3. **RESOLUTION: B11001 WASTEWATER TREATMENT PLANT (WWTP) DESIGN PHASE ADDITIONAL SCOPE OF WORK - WRIGHT PIERCE**
SPONSORED BY MAYOR WESTON BY REQUEST
4. **RESOLUTION: B12038 SAFE ROUTES TO SCHOOL –ADDITIONAL SCOPE OF WORK, WOODMAN PARK SIDEWALK IMPROVEMENTS**
SPONSORED BY MAYOR WESTON BY REQUEST
5. **RESOLUTION: B14032 SAFE ROUTES TO SCHOOL – WOODMAN PARK SCHOOL INFRASTRUCTURE PROGRAM**
SPONSORED BY MAYOR WESTON BY REQUEST
6. **RESOLUTION: B14034 AWARD OF BID HAND PAVEMENT MARKINGS**
SPONSORED BY MAYOR WESTON BY REQUEST
7. **RESOLUTION: B14035 PAVEMENT MARKINGS LONG LINE REFLECTORIZED**
SPONSORED BY MAYOR WESTON BY REQUEST
8. **RESOLUTION: B14042 AWARD OF BID FOR CONSTRUCTION EQUIPMENT RENTAL**
SPONSORED BY MAYOR WESTON BY REQUEST
9. **RESOLUTION: B14052 AWARD OF BID PRECAST CONCRETE STRUCTURES**
SPONSORED BY MAYOR WESTON BY REQUEST
10. **RESOLUTION: PURCHASE OF ONE FORD F150 TRUCK - STATE OF NH CONTRACT**
SPONSORED BY MAYOR WESTON BY REQUEST
11. **RESOLUTION: PURCHASE OF ONE FORD EXPLORER - STATE OF NH CONTRACT**
SPONSORED BY MAYOR WESTON BY REQUEST



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COMMITTEE REPORTS

1. School Board
2. Planning Board
3. Appointments Committee
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Legislative Liaison
10. Pool Advisory Committee
11. Parking Commission
12. Ordinance Committee

B. RESOLUTIONS

1. **DOVER LOT LINE ADJUSTMENT REQUEST – PSNH**
SPONSORED BY MAYOR WESTON BY REQUEST
2. **REPROGRAMMING OF UNSPENT LIBRARY CAPITAL BUDGET APPROPRIATIONS (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 23, 2014)**
SPONSORED BY MAYOR WESTON BY REQUEST

C. ORDINANCES IN 1ST READING

1. **CHAPTER 79: CITY PROPERTY – HUNTING, DISCHARGE OF FIREARMS, TRESPASSING AND/OR USE OF MOTORIZED VEHICLES ON CITY PROPERTY (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 23, 2014)**
SPONSORED BY MAYOR WESTON BY REQUEST
2. **CHAPTER 147: SEWERS (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 23, 2014)**
SPONSORED BY MAYOR WESTON BY REQUEST
3. **CHAPTER 166: VEHICLES AND TRAFFIC - CHARLES STREET PARKING RESTRICTION (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 23, 2014)**
SPONSORED BY MAYOR WESTON
4. **CHAPTER 166: VEHICLES AND TRAFFIC - GLEN HILL ROAD STOP SIGN (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 23, 2014)**
SPONSORED BY MAYOR WESTON
5. **CHAPTER 166: VEHICLES AND TRAFFIC - UPPER FACTORY ROAD STOP SIGN (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 23, 2014)**
SPONSORED BY MAYOR WESTON
6. **CHAPTER 170: ZONING – ZONING MAP (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 23, 2014)**
SPONSORED BY MAYOR WESTON BY REQUEST



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14. **COUNCIL CORRESPONDENCE – None**
15. **COUNCIL MATTERS OF INTEREST**
16. **ADJOURNMENT**

THE CITY MANAGER'S REPORT

April 9, 2014

Month Reporting on: March 2014

Remember the difference between a boss and a leader. The boss says "go" and the leader says "let's go!"

EM Kelly

J. Michael Joyal, Jr.
City Manager



Legal Department

by Anthony Blenkinsop

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to our constituents and/or customers. In addition, legal support is also provided to the Dover School Board, Superintendent of Schools and school staff.

Right to Know Requests, pursuant to RSA 91-A:

- Portsmouth, NH – Inspection Division Permits
- Alton, NH – Advisory Opinion
- Durham, NH - Bodyguards
- Cell Tower Leases

Assistance to City departments and/or offices:

City Council: drafting/review of resolutions and ordinances; Motion to Reconsider; Assistance to Ethics sub-committee; Assistance to Ordinance sub-committee

City Manager: review of documents for signature, 91-A requests

Executive: Complaint; Seasonal employees; Violation of law; QDRO inquiry

Community Services: Snow removal; property conveyance proposal; Utility Commission training

Finance: Contracts; Change orders; Legal reviews; Liens/discharges; Bid

process; Mortgage's sale; Foreclosure sale; Property Liability Trust; Collections

Fire & Rescue: Remote access agreement

Planning: Sign violation; License renewal; Planning Board approval conditions; First Street development

Police: Lease Extension Agreement

Review of Legal Support Services:

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters.

	For Month	FY14	FY13	FY12
Legal Matters/ Questions Handled	24	170	302	360
Document Creation/Review	15	109	145	126
Right to Know Requests Processed	4	46	43	61
Resolutions	5	39	31	23
Ordinances	5	11	14	12

Economic Development

by Dan Barufaldi

Summary: Regional contacts continue to report modest increases in revenues and sales. Several sectors report negative effects of severe winter weather. Companies locally report minimal increases in hiring while regional hiring remains flat. Wage increases are modest at best. Price pressures remain minimal but a few contacts report specific items for which prices are rising or expected to rise including oil, natural gas, gasoline and some dairy and produce items due to the California drought. The outlook remains cautiously optimistic. Dover's unemployment rate now stands at 4.1%.

Software and Information

Services: Regional software and information technology services report stronger- than- anticipated business activity, with revenue growth exceeding earlier forecasts. The expiration of the federal subsidy for healthcare records software did not have the expected large negative effect. Those involved with payment and banking software are experiencing double digit growth as smaller banks rush to gain operating efficiencies to remain cost competitive with the larger banks.

Wages remain steady with merit increases in the low single digit range. Selling prices and capital and technology spending are largely unchanged. The outlook in these services is for cautious optimism through the quarter. Most express some concern about the general macroeconomic conditions and the uncertainty surrounding healthcare reform and the ACA.

Commercial Real Estate:

Commercial real estate activity was mixed across the region, but leasing fundamentals were stable for the most part in recent weeks. Land sales continue to have momentum locally. Investment demand for commercial real estate remains strong. Leasing fundamentals maintained a very slow pace of improvement in recent weeks, consistent with minimal-to-slow employment growth. A small amount of speculative office construction as part of mixed use building is now being done. The lending environment remains highly favorable to borrowers, with historically low interest rates and increasingly looser standards. Abundant investment capital continues to flow into commercial properties across the Seacoast, sourced from private equity firms, pension funds, foreign investors, REITS and high net worth individuals. Leverage ratios are on the rise among some investors, but remain low in absolute terms. Local multi-family and mixed use construction remains at a very healthy pace as does health care construction. The latter could be slowed by the uncertainty of healthcare reform in the near future. The outlook remains cautiously optimistic across the region. Forecasts call for more slow improvement in fundamentals moving forward, pending steady (if slow) employment growth. Fiscal policy and uncertainty around the business and employment effects of the ACA are producing uncertainty at both the state and federal levels and this is mentioned by some as a down side risk to employment growth that produces improvement in leasing and construction activity.

While contacts are mostly optimistic about the outlook in local and regional markets, some down-side risks are noted including some macroeconomic uncertainty from weak employment reports nationally, the uncertain future of interest rates, the fallout from the unrest in the Ukraine, Venezuela, and Syria. Other restraining factors include rising construction and

maintenance costs, and the NH mid-term elections.

Residential Real Estate: The region experienced mixed results for sales of single family houses and condo's at the end of 2013. NH experienced a decline in sales. Scarce inventory is the most likely culprit in the NH decline in this category, but uncertainty about new qualified mortgage rules and an anticipated huge increase in flood insurance premiums are also probable factors in making potential buyers cautious about making buy offers. Median sale prices in NH and in Dover increased again in the period.

Pending sales strongly suggest the market for single family houses and condo's is off to a good start in 2014. While Dover sales look good going forward, it is clear that winter weather last month depressed near-term sales.

Manufacturing & Related

Services: Local manufacturers are reporting higher sales than the same period a year ago. Some electrical component manufacturers report a slowing of sales as residential and commercial building was hampered by the severe weather. The direct effect of the storms cost a few days of production and outdoor building activity. Semiconductor sales continued strong. Locally, it appears that residential construction use of manufactured components will increase as the weather constraint abates because one of the factors slowing local home sales is the lack of inventory. The news on manufacturer inventories is mixed. Virtually all local manufacturing firms report stable or growing sales during the period, with one advanced manufacturing firm expanding sales so fast they are borrowing working capital to keep up with orders. Some commodity manufacturers report some softening of sales, particularly those exporting to China and India. Medical equipment manufacturers are doing well. A semi-conductor firm reports strengthening sales after recent declines.

A few local firms report being materially affected by sequestration, but are relieved that some DOD expenditures are back in the budget. The recently reported defense budget cuts being proposed by Defense Secretary Hagel are too new to have any local effects yet, but are expected to affect several local firms if upheld by Congress. Many manufacturers are reducing inventories and those in aerospace component manufacturing are experiencing strong cost reduction pressure from aerospace OEMs. The recently formed NH aerospace/ advanced manufacturing (NHAEDC) is putting together a working consortium with Montreal aerospace and supplier companies with our own companies in those categories. A signing ceremony with the Governor and the Mayors of Dover, Portsmouth, Rochester, Somersworth, and the Executive Director of Pease Tradeport with the head of the Quebec Aerospace Consortium has been initiated.

No local manufacturers report any major pricing pressures except for the lack of natural gas pipeline capacity which is driving up both natural gas and electrical energy costs. Lack of investment in this infrastructure in New England will increasingly impinge on the cost of doing business in NH.

Very few are manufacturers are growing staff with the uncertainty about healthcare reform costs and the optimal permanent/ temporary employment ratio with the Affordable Care Act (ACA) structure being imposed. One electronics firm plans to hire only contract workers saying the ACA is drastically increasing healthcare costs for the firm. Most respondents are trying to keep inventories low but one expanding electronics firm is having to increase inventories substantially to handle anticipated higher sales. No major capital spending actions across the sector, but two local manufacturers are contemplating new expanded buildings for their businesses. Regional manufacturers are guardedly optimistic.

Retail & Tourism: This round retail contacts report 2013 fiscal year-ends in December or February. Most report 2013 year-over-year sales increases ranging from 3% to mid-single digits. Several report continued positive results so far in 2014, but many more local merchants and restaurants report significant slowing during the last month due to the severe winter weather. Home furnishing sales continued strong. St. Patrick's Day locally saw the single largest number of downtown parking transactions, by far, in the history of the system. Local prices remain steady overall with some increases in apparel prices as a rise in foreign material and labor costs are being experienced. Local retailers expect continues improvement in economic conditions and consumer sentiment in 2014, but all feel the situation is still fragile.

Local hotels, back on track after major room sets off-line due to water damage or other renovations are back on track. Our one downtown inn has been sold, will go through major renovation, a partial split into condo-ization and a major rebranding. All appear to be doing quite well. Museums, restaurants and other tourism venues were adversely affected during the severe weather during Q1, 2014. This is true for the whole eastern seaboard.

Staffing Services: Business conditions in this industry sector have softened in the last few months due to the holiday season and the large number of snow storms in our area.

While revenues are up slightly year-over-year, they are down on a quarter-to-quarter basis. Despite the recent problems, labor demand remains strong across most industries, particularly in software, engineering, legal, specialty manufacturing, and healthcare sectors. Demand has softened in the defense sector. There is a shortage of qualified candidates to fill positions in nursing, specialized manufacturing, and IT. This reflects a mismatch of skills exacerbated

by the weather and the holidays. Firms are now using social media to reach more candidates. The temporary to permanent conversion rate remains strong. Bill and pay rates have generally held steady with a few upticks in both categories. Staffing contacts are optimistic that growth will accelerate as the weather improves. Most expect mid-single-digit revenue growth through the next months. Several firms are concerned about the continued uncertainty surrounding healthcare reform and the ACA.

* NOTE: Non-local content contains excerpts from the Federal Reserve Beige Book-Boston.

FY14 Storm Management Summary Report

Date	Condition	Accumulation in "s	Total O/T hrs	Total O/T Cost	Contractor Cost	Salt Ton	Salt Cost	Sand Yard	Sand Cost	Salt Brine	Brine Cost	Total Storm Cost
11/26/2013	Icy roads	0	0	\$ -	\$ 195.00	27	\$ 1,305.99	16.5	\$ 202.13	0	\$ -	\$ 1,703.12
12/1/2013	Icy roads	0	32	\$ 948.00	\$ 195.00	29.5	\$ 1,426.92	0	\$ -	0	\$ -	\$ 2,569.92
12/7/2013	Slush	0	31	\$ 888.55	-	64.5	\$ 3,119.87	13	\$ 159.25	0	\$ -	\$ 4,167.67
12/9-10-11/13	Icy roads, slush	0	109.9	\$ 3,363.00	\$ 1,495.00	173	\$ 8,368.01	349	\$ 4,275.25	0	\$ -	\$ 17,501.26
12/14-15/13	Snow	13	632.75	\$ 19,372.94	\$ 3,752.00	76	\$ 3,676.12	227.5	\$ 2,786.88	0	\$ -	\$ 29,587.94
12/17/2013	Snow	7	408.5	\$ 12,214.31	\$ 2,916.00	66	\$ 3,192.42	321.5	\$ 3,938.38	0	\$ -	\$ 22,261.11
12/19/2013	Snow pick-up/removal	0	95.5	\$ 3,045.79	\$ 5,640.00	1	\$ 48.37	7	\$ 85.75	0	\$ -	\$ 8,819.91
12/22/2013	Icy roads	0	44.05	\$ 1,300.26	\$ 520.00	62	\$ 2,998.94	30	\$ 367.50	0	\$ -	\$ 5,186.70
12/24/2013	Icy roads	0	40	\$ 1,125.80	\$ 520.00	44	\$ 2,128.28	34.5	\$ 422.63	0	\$ -	\$ 4,196.70
12/26/2013	Snow	3	232.8	\$ 6,817.71	\$ 1,590.00	157	\$ 7,594.09	254	\$ 3,111.50	0	\$ -	\$ 19,113.30
12/30/2013	Icy roads	0	46.2	\$ 1,322.11	\$ 735.00	97.5	\$ 4,716.08	25	\$ 306.25	\$ -	\$ -	\$ 7,079.43
1/2-3-4/14	Snow	8	507.3	\$ 15,223.92	\$ 4,083.50	20.5	\$ 991.59	379	\$ 4,642.75	\$ -	\$ -	\$ 24,941.76
1/5/2014	Icy roads	0	72.2	\$ 2,370.47	\$ -	141	\$ 6,820.17	56	\$ 686.00	\$ -	\$ -	\$ 9,876.64
1/6/2014	Sleet, ice, freezing rain	0	123.7	\$ 3,829.09	\$ 615.00	129.5	\$ 6,263.92	204	\$ 2,499.00	\$ -	\$ -	\$ 13,207.01
1/10/2014	Snow	0.5	23.8	\$ 708.15	\$ 520.00	168	\$ 8,126.16	20	\$ 245.00	\$ -	\$ -	\$ 9,599.31
1/10/2014	Snow pick-up/removal	0	30	\$ 953.70	\$ -	0	\$ -	3	\$ 36.75	\$ -	\$ -	\$ 990.45
1/11/2014	Icy roads/rain	0	63	\$ 1,717.33	\$ 260.00	23	\$ 1,112.51	188.5	\$ 2,309.13	\$ -	\$ -	\$ 5,398.97
1/12/2014	Icy roads	0	27	\$ 814.28	\$ -	37.5	\$ 1,813.88	3.5	\$ 42.88	\$ -	\$ -	\$ 2,671.03
1/15/2014	Wet snow	0.5	32.5	\$ 965.60	\$ -	103.5	\$ 5,006.30	0	\$ -	\$ -	\$ -	\$ 5,971.90
1/18/2014	Wet snow	7	381.8	\$ 11,325.95	\$ 3,142.00	198	\$ 9,577.26	176.5	\$ 2,162.13	\$ -	\$ -	\$ 26,207.34
1/19/2014	Snow	0.5	45	\$ 1,362.83	\$ 780.00	56	\$ 2,708.72	24	\$ 294.00	\$ -	\$ -	\$ 5,145.55
1/22/2014	Snow	0.5	51.6	\$ 1,505.24	\$ 260.00	50	\$ 2,418.50	137	\$ 1,678.25	\$ -	\$ -	\$ 5,861.99
1/25/2014	Wet snow/icy roads	0.5	56	\$ 1,572.49	\$ 260.00	99.5	\$ 4,812.82	88	\$ 1,078.00	\$ -	\$ -	\$ 7,723.31
2-5/6-14	Snow	8	405.2	\$ 12,387.09	\$ 4,567.00	215.5	\$ 10,423.74	317	\$ 3,883.25	4,320	\$ 315.36	\$ 31,576.43
2-9/10-14	Wet snow	2	132.4	\$ 3,890.72	\$ 930.00	222	\$ 10,738.14	41.5	\$ 508.38	\$ -	\$ -	\$ 16,067.24
2/11/2014	Snow pick-up/removal	0	104	\$ 3,176.17	\$ 4,360.00	14	\$ 677.18	0	\$ -	\$ -	\$ -	\$ 8,213.35
2/13/2014	Wet snow	7	512.4	\$ 15,718.39	\$ 2,864.50	176	\$ 8,513.12	212	\$ 2,597.00	\$ -	\$ -	\$ 29,693.01
2/15/2014	Snow	4	387.6	\$ 11,821.15	\$ 2,405.50	70	\$ 3,385.90	334	\$ 4,091.50	\$ -	\$ -	\$ 21,704.05
2/18/2014	Snow	8.5	418.5	\$ 13,540.39	\$ 2,029.50	108.5	\$ 5,248.15	242	\$ 2,964.50	\$ -	\$ -	\$ 23,782.53
2/19/2014	Wet snow	3	164.3	\$ 4,987.42	\$ 925.00	61	\$ 2,950.57	205.5	\$ 2,517.38	\$ -	\$ -	\$ 11,380.37
2/20/2014	Snow pick-up/removal	0	113.7	\$ 3,468.86	\$ 6,302.50	6	\$ 290.22	0	\$ -	\$ -	\$ -	\$ 10,061.58
2/21/2014	Wet snow	0.5	56.8	\$ 1,652.22	\$ -	79	\$ 3,821.23	32	\$ 392.00	\$ -	\$ -	\$ 5,865.45
2/22/2014	Icy Roads	0	81.7	\$ 2,417.00	\$ -	0	\$ -	170	\$ 2,082.50	\$ -	\$ -	\$ 4,499.50
3/5/2014	Icy Roads	0	5.6	\$ 183.30	\$ 260.00	124	\$ 5,997.88	6	\$ 73.50	\$ -	\$ -	\$ 6,514.68
3/10/2014	Wet snow	0.5	7.7	\$ 182.06	\$ 260.00	41	\$ 1,983.17	7	\$ 85.75	\$ -	\$ -	\$ 2,510.98
3/11/2014	Wet snow	1	47.1	\$ 1,377.55	\$ 390.00	104	\$ 5,030.48	6	\$ 73.50	\$ -	\$ -	\$ 6,871.53
3/13/2014	Wet snow/icy roads	1	68.4	\$ 1,817.84	\$ 715.00	229.5	\$ 11,100.92	0	\$ -	\$ -	\$ -	\$ 13,633.75
3/20/2014	Wet snow	2	52.1	\$ 1,619.37	\$ 130.00	22.5	\$ 1,088.33	0	\$ -	\$ -	\$ -	\$ 2,837.70
3/31/2014	Wet snow	1	24	\$ 706.60	\$ 130.00	71	\$ 3,434.27	17	\$ 208.25	\$ -	\$ -	\$ 4,479.12
		79	5668.1	171693.6431	53747.5	3368	162910.16	4147.5	50806.875	4320	315.36	439473.5381
Total FY14											\$ 418,522.97	

Total Permits Issued: March 2014

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
14-026	O'MALLEY	7	BROADWAY	RENOV. COMM. SPACE FOR OFFICE & P	C	31	57	25000	275
14-034	WOODS	17	SECOND STREET	CHANGE OF USE - RENOV. FOR A BEAU	C	6	34	10000	125
14-035	MARK LUCIER, DMD	750	CENTRAL AVENUE	RENOVATE UNIT B, FOR DENTAL OFFIC	C	29	17	11000	135
14-036	HOT ROD CITY, LLC	99	OAK STREET	RENV/RMDL SPCE FOR RESTAURANT	C	25	43-A	15000	175
14-039	DUMONT PROPERTIES GROUP	489	CENTRAL AVENUE	RMDL/RENOV FOR HAIR/NAIL SALON	C	3	60	100000	1025
14-062	CHURCH OF THE FOURSQUAR	47	FOURTH STREET	INT. RENOV/REPAIR DUE TO WATER DA	C	31	37	25000	275
13-232	HERON BAY PARTNERS	47	CIELO DRIVE	PARTIAL FINISHED BASEMENT	R	H	4-47	36000	385
13-289	EDMUNDS	11	CUSHING STREET	CONST. A BATHROOM ADDITION	R	10	123	7000	95
13-359	GROSSMAN	40	MILL STREET	CONST. A REAR LANDING AND STAIRW	R	16	32	1000	35
13-375	STF DEVELOPMENT CORP.	20	HANSON STREET	MULTI-FAMILY BLDG. (6 UNITS)	R	20	37	455000	4575
13-423	DREW	4	ROBINWOOD AVENUE	CONST. A REAR SUN ROOM ADDITION	R	I	38G	12000	145
13-430	OAK BLUFF REALTY	147	BOXWOOD LANE	CONST. A SFD WITH ATT. GARAGE	R	B	21-21	210000	2125
13-437	STF DEVELOPMENT	21-43	CLANCY DRIVE	CNST 2 MLTI-FMLYS (5 UNIT & 7 UNIT)	R	I	12	1512000	15145
14-011	CHANGING PLACES	14	TERESA DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	L	19-1-9	195000	1975
14-016	CHANGING PLACES LLC	2	TERESA DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	K	19-1-1	195000	1975
14-021	OAK BLUFF REALTY, LLC	17	FAIRWAY DRIVE	CONST. A SFD WITH ATT. GARAGE	R	N	74S	225000	2275
14-029	ADAMA	96	THREE RIVERS FARM ROAD	FINISH GARAGE 2ND FLR. FOR ADD. LIV	R	N	3-2	100000	1025
14-037	GENNINGS	20-22	CUSHING STREET	CONST. 2 STAIRWAYS, REPLACE WINDO	R	10	79	50000	525
14-038	MONUMENT GARDEN	1000	LILAC LANE	RENOVATE/REMODEL A MULTI-FAMILY	R	H	35D	180000	1825
14-040	COMEAU	40	EAST WATSON STREET	CONST. A FRONT/SIDE PORCH ADDITIO	R	18	2	15000	175
14-041	CLAINOS	20	SAMUEL HANSON AVENUE	CHANGE SCOPE OF RENO., NEW CONTRA	R	21	20	65000	700
14-043	HARRINGTON	392	CENTRAL AVENUE	RMV & RPLC 4 DOUBLE HUNG WINDOW	R	2	50	1500	45

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
14-044	GRAYSTONE BUILDERS INC.	303	BACK ROAD	NEW CONST. SFD WITH ATT. GARAGE	R	M	105-2	150000	1525
14-045	SMALL	33	HANSON STREET	FINISH THIRD FLR FOR ADD. LIVING AR	R	20	43	16000	185
14-046	SHEEHAN	155	COLUMBUS AVENUE	CONST. FRT DECK & REPAIR FIRE DAM	R	F	23G	45000	475
14-049	BURNETT-KERRIE	321	BACK ROAD	DEMO. & REMOVE A BARN	R	M	105-2	0	50
14-050	CROSSHILL HOUSING ASSOC.	2	WESTGATE DRIVE	UNIT 2, RENOVATION AFTER FIRE	R	H	41B	15000	175
14-051	NEENAN	55	GLEN HILL ROAD	FINISH RM ABOVE GARAGE FOR ADD. L	R	C	21E	8400	115
14-052	PAUL CAIN INVESTEMENTS, L	75	HIDDEN VALLEY DRIVE	NEW CONST. SFD W/ATT. GARAGE	R	I	94C-9	273000	2755
14-053	PETERSON	68	DREW ROAD	FINISH BASEMENT AREA FOR ADD. LIVI	R	I	94-2	15000	175
14-054	FMX, LLC	420	SIXTH STREET	DEMO. EXISTING SFD	R	E	31	0	50

Permit # Owner's Last Name Street # Street Description Type Map Lot Construction Value Fee

Total Permits Issued: 31

Total Construction Value: \$3,967,900.00

Total Fees Collected: \$40,540.00

Type of Permits Issued		Certificate of Occupancy's		
Commercial	0	Change of Use	3	
Commercial Renovations	6	Commercial	0	
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0	
Two Family Dwelling	0	Two Family Dwelling	0	
Multi-Family Dwelling Units	18	Industrial	0	
Industrial	0	Renovations	9	
Industrial Renovations	0	Manufactured Dwlg	0	
Manufactured Dwelling	0	Multi-Family Dwelling Units	0	
Single Family Dwelling	6	Single Family Dwellings	5	
Renovations Dwelling Unit	15	Accessory Dwelling Unit	0	
Demo. of a Dwelling Unit	1			
Accessory Dwelling Unit	0			
		Total	17	

PLANNING BOARD APPROVED PROJECTS

NAME	STREET NAME		Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**
Code	H = Homes	A = Apts.	C = Condos											
Multi-Family:														
First Street @ Garrison	First Street	A	32	0	32		2/25/2014	Site	P14-03	6	3		H	3.52
First Rate Realty	Silver/Central	A	16	16	0	9/24/2013	6/25/2013	Site	P13-20	12	28	9/24/2018	W	1.76
Field and Foster	Central Ave	A	18	0	18	2/11/2014	11/12/2013	2/13/2014	P13-60	3	42	2/11/2019	H	1.98
Cochecho Falls Mills	Central Ave	A	120	74	46	12/20/2011	11/28/2011	Site	P11-60	3	3	12/20/2015	H	13.2
Sherman School	School Street	C	48	0	48	9/27/2011	10/26/2010	Site	P10-39	3	10	9/27/2016	G	7.68
Paolini	Clancy Drive	C	12	12	0			Site	P13-	I	12		G	1.92
New Meadows Inc	Knox Marsh Rd	A	120	72	48	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
Total: Multi-family			334	174	160									15
Subdivisions:														
Foster's Way	Dover Point Rd	H	5	0	5		12/17/2013		P13-49	L	89-1		G	1.85
Kemen	Sixth St	H	1	0	1		8/27/2013		P13-43	B	1D		H	0.37
Child's Subdivision	Childs Dr	H	20	4	16	4/9/2013	3/28/2013	3/29/2013	P12-20	N	8A-1	3/28/2018	H	7.4
Fresian Drive	Arch St	H	11	0	11	7/30/2013	10/23/2012	8/1/2013	P12-28	11	16	7/30/2018	W	4.07
Tidewater Farm	Winterberry Dr	H	7	6	1	6/16/2011	4/26/2011	6/20/2011	P10-51	N	8	6/16/2016	H	2.59
Labrador Woods	Labrador Dr	H	9	6	3	7/19/2010	5/25/2010	7/19/2010	P10-19	A	51-9	7/19/2014	H	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	6	4	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	16	9	7	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G	8/10/2014	G	5.92
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	3	6	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	3.33
Picnic Rock	Back River Rd	H	21	6	15	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	4	6	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Pacific/Nye	H	15	14	1	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	35	37	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45	3/23/2013	W	1.11
StoneCroft	Carriage Hill Ln	H	11	9	2	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	25	7	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Waldron Falls	Lennon/Cardinal	H	10	8	2	5/10/2005	1/11/2005	5/17/2005	P04-54	E	35	5/10/2009	W	3.7
Emerald Woods I & II	Emerald Ln	H	25	20	5	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	15	3	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2011	H	6.66
Lionheart	Littleworth Rd.	H	4	2	2	2/24/2004	2/24/2004	3/8/2004	P03-66	G	28-1	2/24/2008	W	1.48
Ayer	McKone Ln	H	2	1	1	6/5/2003	6/5/2003	6/5/2003	P02-67	N	18	6/5/2007	G	0.74
Total: Single Family			278	172	106									103
TOTAL APPROVED UNITS			612	346	266									118
Elderly:														
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	62	54	8	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	63	30	33	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			125	84	41									
APPROVED + ELDERLY			737	430	307									118

* Built or permit issued and unit under construction

** Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS
 C:\Users\bessettec.DOVERNET\Desktop\CM Report\2014\2014.04.09 Report\COPY of subdivisions mar 14

PO Date	PO No.	Vendor Name	Amount	DAC
3/20/2014	201409507	PUBLIC SERVICE CO OF NH-CITY	\$5,485.23	City Finance Office
3/11/2014	201409199	USI CONSULTING GROUP, INC.	\$5,500.00	City Finance Office
3/25/2014	201409616	MB BARK MULCH LLC	\$5,620.00	Community Services Department
3/25/2014	201409621	BORDEN REMINGTON	\$5,801.17	Community Services Department
3/4/2014	201408905	TRI-STATE SEALCOATING & PAVING, INC.	\$5,879.30	Community Services Department
3/18/2014	201409491	STATE OF NH-DOT	\$5,898.47	Fire and Rescue
3/4/2014	201408904	STATE OF NH-DOT	\$6,064.27	Fire and Rescue
3/4/2014	201408901	NORTHEAST UTILITIES-PSNH	\$6,134.22	City Finance Office
3/18/2014	201409435	STATE OF NH-DOT	\$6,242.21	Police
3/25/2014	201409619	UNITIL NH	\$6,401.42	City Finance Office
3/4/2014	201408903	PUBLIC SERVICE CO OF NH-CITY	\$6,816.08	City Finance Office
3/27/2014	201409682	CCMSI	\$7,176.56	Executive
3/18/2014	201409447	REEVES LANDSCAPING & PROPERTY SRVS, LLC	\$7,680.00	Community Services Department
3/10/2014	201409016	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$7,954.90	Community Services Department
3/5/2014	201408953	BAYRING COMMUNICATIONS	\$8,978.35	City Finance Office
3/18/2014	201409434	FOX TOURS	\$9,653.90	Recreation
3/11/2014	201409130	NORMAN R. GAGNON CONSTRUCTION, LLC	\$9,670.00	Community Services Department
3/4/2014	201408857	HARVEY CONSTRUCTION CORPORATION	\$10,000.00	Police
3/18/2014	201409452	WATER INDUSTRIES, INC.	\$13,074.00	Community Services Department
3/11/2014	201409125	PUBLIC SERVICE CO OF NH-CITY	\$13,944.46	City Finance Office
3/4/2014	201408913	GRAPPONE FORD	\$14,595.00	City Finance Office
3/12/2014	201409237	SHEEHAN, PHINNEY, BASS & GREEN	\$14,850.27	Executive
3/4/2014	201408906	ROBERT H. IRWIN MOTORS, INC.	\$15,860.00	City Finance Office
3/12/2014	201409234	CCMSI	\$16,279.21	Executive
3/4/2014	201408915	SANTA BUCKLEY ENERGY	\$17,731.50	City Finance Office
3/5/2014	201408951	HALL & ASSOCIATES, PLLC	\$18,328.15	Community Services Department
3/5/2014	201408949	STATE OF NH-DOT	\$20,138.14	Community Services Department
3/18/2014	201409490	STATE OF NH-DOT	\$22,251.50	Community Services Department
3/27/2014	201409751	LANDTECH LANDSCAPING, LLC	\$24,364.51	Community Services Department
3/4/2014	201408914	PUBLIC SERVICE CO OF NH-CITY	\$37,052.65	City Finance Office
3/25/2014	201409618	PUBLIC SERVICE CO OF NH-CITY	\$46,198.45	City Finance Office
3/24/2014	201409575	NE FIRE EQUIPMENT & APPARATUS CORP.	\$439,023.00	Fire and Rescue

City of Dover

Bid Solicitation Report

For March 2014

4/1/2014

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				Long Line Reflectorized Pavement Markings	
B14035	03/04/2014	03/25/2014			
Community Services				Hand Pavement Markings	
B14034	03/04/2014	03/25/2014			
Community Services				Construction Equipment Rental	
B14042	03/06/2014	03/26/2014			
Community Services				Misc Water Department Supplies	
B14041	03/06/2014	04/02/2014			

City of Dover

Bid Solicitation Report

For March 2014

4/1/2014

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				Misc Sewer Drain Supplies & Accessories	
B14040	03/06/2014	04/02/2014			
Community Services				Masonry Supplies	
Q14-014	03/06/2014	04/02/2014			
Community Services				Sand and Gravel	
B14043	03/06/2014	04/01/2014			
Finance				Professional Municipal Auditing Services	
B14029	03/06/2014	04/01/2014			
Community Services				Sale of Surplus Patch Truck	
B14044	03/10/2014	03/27/2014			

City of Dover

Bid Solicitation Report

For March 2014

4/1/2014

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				Traffic Control - Flagging Services	
B14046	03/17/2014	04/03/2014			
Community Services				Precast Concrete Structures	
B14052	03/17/2014	04/01/2014			
Community Services				Hot Bituminous Paving (Asphalt) Laid in Place	
B14053	03/19/2014	04/08/2014			
Planning				TCLP Lead Soil Exceedence Excavation and Disposal	
B14054	03/19/2014	04/01/2014			
Fire and Rescue				Childrens Fire Safety Festival T-Shirts	
Q14-011	03/19/2014	04/08/2014			

City of Dover

Bid Solicitation Report

For March 2014

4/1/2014

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				Sewer Pump Repair Services	
B14049	03/24/2014	04/15/2014			
Community Services				Compaction Testing	
Q14-016	03/24/2014	04/15/2014			
Community Services				Bellamy Road Area Sewer and Manhole Rehabilitation	
B14056	03/25/2014	04/17/2015			
Community Services				Asphalt Trench Patching Services	
B14045	03/31/2014	04/17/2014			

Total for

Grand Total All Departments

City of Dover

Revenues of Major Funds March 31, 2014

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 68,454,813	\$ 376,106	\$ 36,924,061	54.0%	\$ 31,530,752	\$ -	\$ 31,530,752	(46.1)%
Licenses & Permits	4,292,780	470,740	3,744,161	87.0	548,619	-	548,619	12.8
Intergovernmental	2,016,440	511	1,846,355	92.0	170,085	-	170,085	8.4
Charges for Services	3,009,253	308,609	2,582,180	86.0	427,073	-	427,073	14.2
Miscellaneous Revenue	1,221,805	19,660	880,684	72.0	341,121	-	341,121	27.9
Education	11,650,632	68,356	7,189,004	62.0	4,461,628	(1,428)	4,463,056	38.3
Operating Transfers In	327,688	-	-	0.0	327,688	-	327,688	100.0
Sub-total : 1000 General Fund	\$ 90,973,411	\$ 1,243,981	\$ 53,166,445	58.0%	\$ 37,806,966	\$ (1,428)	\$ 37,808,394	41.6%
3213 Parking Activity Fund								
Licenses & Permits	\$ 101,280	\$ 8,187	\$ 73,396	72.0%	\$ 27,884	\$ -	\$ 27,884	27.5%
Parking Income	310,000	39,514	261,844	84.0%	48,156	-	48,156	15.5%
Parking Fines	150,000	15,461	111,979	75.0%	38,021	-	38,021	25.3%
Other Financing Sources	0	-	-	0.0	0	-	0	0.0
Sub-total : 3213 Parking Activity Fund	\$ 561,280	\$ 63,163	\$ 447,220	80.0%	\$ 114,060	\$ -	\$ 114,060	20.3%
3320 Residential Solid Waste Fund								
Charges for Services	\$ 950,663	\$ 75,572	\$ 606,652	64.0%	\$ 344,011	\$ -	\$ 344,011	36.2%
Miscellaneous Revenue	0	163	398	0.0	(398)	-	(398)	0.0
Sub-total : 3320 Residential Solid Waste	\$ 950,663	\$ 75,736	\$ 607,050	64.0%	\$ 343,613	\$ -	\$ 343,613	36.1%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 625,628	\$ 52,061	\$ 463,416	74.0%	\$ 162,212	\$ -	\$ 162,212	25.9%
Operating Transfers In	168,110	12,795	129,731	77.0	38,380	-	38,380	22.8
Sub-total : 3381 McConnell Center	\$ 793,738	\$ 64,856	\$ 593,146	75.0%	\$ 200,592	\$ -	\$ 200,592	25.3%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 428,123	\$ 26,193	\$ 260,848	61.0%	\$ 167,275	\$ -	\$ 167,275	39.1%
Miscellaneous Revenue	18,000	533	3,658	0.2	14,342	-	14,342	79.7
Operating Transfers In	15,500	1,540	1,540	10.0	13,960	-	13,960	90.1
Other Financing Sources	119,100	-	-	0.0	119,100	-	119,100	100.0
Sub-total : 3410 Recreation Special Revenue Fund	\$ 580,723	\$ 28,265	\$ 266,046	46.0%	\$ 314,677	\$ -	\$ 314,677	54.2%
5300 Water Fund								
Charges for Services	\$ 4,828,014	\$ 470,733	\$ 3,601,895	75.0%	\$ 1,226,119	\$ -	\$ 1,226,119	25.4%
Miscellaneous Revenue	25,500	17,076	88,597	347.0	(63,097)	-	(63,097)	(247.4)
Sub-total : 5300 Water Fund	\$ 4,853,514	\$ 487,810	\$ 3,690,492	76.0%	\$ 1,163,022	\$ -	\$ 1,163,022	24.0%
5320 Sewer Fund								
Intergovernmental	\$ 6,240	\$ -	\$ -	0.0%	\$ 6,240	\$ -	\$ 6,240	100.0%
Charges for Services	5,692,809	541,595	3,946,180	69.0	1,746,629	-	1,746,629	30.7
Miscellaneous Revenue	36,000	9,283	72,505	201.0	(36,505)	-	(36,505)	(101.4)
Other Financing Sources	1,012,476	-	-	0.0	1,012,476	-	1,012,476	100.0
Sub-total : 5320 Sewer Fund	\$ 6,747,525	\$ 550,878	\$ 4,018,685	60.0%	\$ 2,728,840	\$ -	\$ 2,728,840	40.4%
6100 Dovernet Fund								
Charges for Services	\$ 513,481	\$ 94,776	\$ 426,878	83.0%	\$ 86,603	\$ -	\$ 86,603	16.9%
Miscellaneous Revenue	25,000	-	25,000	1.0	-	-	-	0.0
Operating Transfers In	24,000	-	-	0.0	24,000	-	24,000	100.0
Other Financing Sources	75,289	-	-	0.0	75,289	-	75,289	100.0
Sub-total : 6100 Dovernet Fund	\$ 637,770	\$ 94,776	\$ 451,878	71.0%	\$ 185,892	\$ -	\$ 185,892	29.1%
Total : REVENUES	\$ 106,098,624	\$ 2,609,465	\$ 63,240,962	60.0%	\$ 42,857,662	\$ (1,428)	\$ 42,859,090	40.4%

City of Dover

Expenditures of Major Funds

March 31, 2014

(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 411,699	\$ 18,777	\$ 236,249	57.0%	\$ 175,450	\$ 117,636	\$ 57,814	14.0%
Executive	805,318	43,803	607,293	75.0	198,025	99,503	98,522	12.2
Finance	1,620,731	108,606	1,152,298	71.0	468,433	286,166	182,267	11.2
Planning	491,541	35,722	349,898	71.0	141,643	95,589	46,053	9.4
Misc General Government	1,036,623	30,112	368,642	36.0	667,981	57,463	610,518	58.9
Police	7,188,131	496,974	5,214,826	73.0	1,973,305	1,111,779	861,526	12.0
Fire & Rescue	7,285,481	503,676	5,519,706	76.0	1,765,775	929,862	835,914	11.5
Community Service Public Works	5,882,719	395,341	3,651,150	62.0	2,231,569	745,100	1,486,469	25.3
Recreation	2,008,829	154,118	1,406,311	70.0	602,518	148,350	454,168	22.6
Public Library	1,056,082	83,733	789,584	75.0	266,498	194,221	72,277	6.8
Public Welfare	843,167	55,366	547,280	65.0	295,887	43,668	252,219	29.9
Debt Service	9,785,929	-	3,345,174	34.0	6,440,755	5,890,188	550,567	5.6
Other Financing Sources/Uses	2,581,172	-	575,000	22.0	2,006,172	-	2,006,172	77.7
School	42,263,590	3,634,957	27,381,804	65.0	14,881,786	13,511,278	1,370,509	3.2
Intergovernmental	7,771,799	-	7,771,799	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 91,032,811	\$ 5,561,185	\$ 58,917,013	64.7%	\$ 32,115,798	\$ 23,230,804	\$ 8,884,994	9.8%
3213 Parking Activity Fund								
Police	\$ 561,280	\$ 22,539	\$ 338,263	60.0%	\$ 223,017	\$ 122,107	\$ 100,909	18.0%
Sub-total : 3213 Parking Activity Fund	\$ 561,280	\$ 22,539	\$ 338,263	60.3%	\$ 223,017	\$ 122,107	\$ 100,909	18.0%
3320 Residential Solid Waste Fund								
Community Service Public Works	\$ 972,726	\$ 76,007	\$ 570,010	59.0%	\$ 402,716	\$ 353,994	\$ 48,722	5.0%
Sub-total : 3320 Residential Solid Waste Fund	\$ 972,726	\$ 76,007	\$ 570,010	58.6%	\$ 402,716	\$ 353,994	\$ 48,722	5.0%
3381 McConnell Center Fund								
Recreation	\$ 793,738	\$ 29,848	\$ 349,326	44.0%	\$ 444,412	\$ 374,224	\$ 70,187	8.8%
Sub-total : 3381 McConnell Center Fund	\$ 793,738	\$ 29,848	\$ 349,326	44.0%	\$ 444,412	\$ 374,224	\$ 70,187	8.8%
3410 Recreation Special Revenue Fund								
Recreation	\$ 580,723	\$ 30,531	\$ 315,159	54.0%	\$ 265,564	\$ 22,550	\$ 243,015	41.8%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 580,723	\$ 30,531	\$ 315,159	54.3%	\$ 265,564	\$ 22,550	\$ 243,015	41.8%
5300 Water Fund								
Community Service Public Works	\$ 4,957,872	\$ 236,993	\$ 3,326,331	67.0%	\$ 1,631,541	\$ 453,095	\$ 1,178,446	23.8%
Sub-total : 5300 Water Fund	\$ 4,957,872	\$ 236,993	\$ 3,326,331	67.1%	\$ 1,631,541	\$ 453,095	\$ 1,178,446	23.8%
5320 Sewer Fund								
Community Service Public Works	\$ 6,917,127	\$ 422,220	\$ 4,581,084	66.0%	\$ 2,336,043	\$ 628,240	\$ 1,707,803	24.7%
Sub-total : 5320 Sewer Fund	\$ 6,917,127	\$ 422,220	\$ 4,581,084	66.2%	\$ 2,336,043	\$ 628,240	\$ 1,707,803	24.7%
6100 Dovernet Fund								
Other Financing Sources/Uses	\$ 781,661	\$ 38,672	\$ 338,344	43.0%	\$ 443,316	\$ 80,495	\$ 362,821	46.4%
Sub-total : 6100 Dovernet Fund	\$ 781,661	\$ 38,672	\$ 338,344	43.3%	\$ 443,316	\$ 80,495	\$ 362,821	46.4%
Total : EXPENDITURES	\$ 106,597,939	\$ 6,417,997	\$ 68,735,532	64.5%	\$ 37,862,407	\$ 25,265,510	\$ 12,596,897	11.8%

City of Dover

Arena - General Fund Revenue & Expenditure Report (Including Arena Debt Service attributed to the General Fund) March 31, 2014

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenue	1,328,277	117,523	1,128,062	84.9	200,215	0	200,215	15.1
Expenditures	936,955	81,090	678,400	72.4	258,555	65,414	193,141	20.6
Debt Service								
Principal	265,063	0	23,463	8.9	241,600	0	241,600	91.1
Interest	60,336	0	5,058	8.4	55,279	0	55,279	91.6
	65,923	36,433	421,141	638.8	(355,218)	(65,414)	(289,805)	(439.6)



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, March 26, 2014**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Thibodeaux led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Cheney, Councilor Gagnon, Councilor Garrison, Councilor Hooper, Councilor McManus, Councilor O'Connor, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Hooper moved to add a School Board Report and the Legislative Liaison Report. Councilor Cheney moved to add an oral Ordinance Committee Report. She said 12.A.1. will be referred to a second public hearing.

Mayor Weston moved to add an oral Transportation Advisory Commission Report.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor Gagnon.

Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 5: BOARD, COMMISSIONS, AND COMMITTEES SPONSORED BY COUNCILOR CHENEY

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Weston, seeing no one wishing to speak, closed the Citizen's Forum.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, March 26, 2014**
Meeting Time: **7:00 pm**

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He spoke about professional development for himself and his staff. He spoke about attending a session regarding how to handle crisis events, and said he felt Dover was prepared for a crisis event.

Councilor O'Connor spoke of water main breaks on Coolidge Avenue and said it needed attention.

City Manager Joyal said the utility work is planned for this year, next year would have preparation for reconstruction, and finalized in 2017.

Councilor Garrison asked for an update on the Waterfront Development.

City Manager Joyal said he had a discussion with Jack Metter, Chairperson for the Cochecho Waterfront Development Advisory Committee, and the Executive Director for the Dover Housing Authority, Allan Krans. He said Mr. Krans is attempting to set up a meeting with Mr. Dickinson to get an update on his plans for the next few months.

Mayor Weston gave an overview of what the Community Services department services does and thanked them for what they do.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Hooper.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. March 5, 2014 - Workshop Session

B. March 12, 2014 – Regular Meeting

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor Thibodeaux.

Councilor McManus referred to the March 5, 2014 minutes, and corrected the name of the attorney.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Weston said she attended the Greater Dover Chamber of Commerce Economic Forum, and said the economic forecast for Dover is very favorable. She attended the Friendship Force Day event. She attended the Dover High School tour. She attended the "Coffee with a Councilor" session, which was hosted by Councilor Thibodeaux and Councilor O'Connor. She said she is also working on arranging a "Coffee with the Mayor" session. She attended the Greek Independence Day flag raising event. She spoke about Kendall Salter, reporter for Foster's Daily Democrat, was leaving. He has accepted a sports reporting position.

Councilor McManus moved to accept the Mayor's Report; seconded by Councilor O'Connor.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, March 26, 2014**
Meeting Time: **7:00 pm**

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 5: BOARD, COMMISSIONS, AND COMMITTEES SPONSORED BY COUNCILOR CHENEY

Councilor Cheney moved for its adoption; seconded by Councilor Garrison.
Councilor Cheney moved to refer to a second public hearing on April 9, 2014; seconded by Councilor Hooper.
Vote: 9/0.

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS

1. AMENDMENT OF FY2014 FEE SCHEDULE TO ESTABLISH METER AND PERMIT RATES FOR THE TRANSPORTATION CENTER PARKING LOT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (TO BE REMOVED FROM TABLE) SPONSORED BY MAYOR WESTON BY REQUEST

Councilor Garrison moved to remove from table; seconded by Councilor Gagnon.
Vote: 8/1; Passed. Councilor Cheney was opposed.
Parking Manager Simons said the Parking Commission voted 4:1 in favor of the resolution as presented. He spoke about daily and monthly rates. He said he believed it will be completed by June 1, 2014.
Deputy Mayor Carrier talked about Dover Main Street contributions of signage for the parking lot. He spoke about the islands and the need to clean up and possible plantings.
Vote: 7/2; Passed. Councilor Cheney and Councilor McManus were opposed.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. PUBLIC ARTS DISPLAY: Enchanted Gardens – approved by Arts Commission on 3/3/2014
2. RAFFLE – America Legion Post #8
3. RAFFLE – End 68 Hours of Hunger
4. TAG – Dover Baseball

5. RESOLUTION: B14004B INDOOR POOL ROOF REPLACEMENT
SPONSORED BY MAYOR WESTON BY REQUEST



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, March 26, 2014**
Meeting Time: **7:00 pm**

6. RESOLUTION: PURCHASE OF TWO FORD F250 TRUCKS STATE OF NH CONTRACT SPONSORED BY MAYOR WESTON BY REQUEST

COMMITTEE REPORTS

1. **School Board (2)**
2. Planning Board
3. Appointments Committee
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. **Transportation Advisory Commission**
9. **Legislative Liaison**
10. Pool Advisory Committee
11. Parking Commission
12. **Ordinance Committee**

Councilor Cheney moved for the adoption of the Consent Calendar; seconded by Councilor Hooper.

Mayor Weston asked the Council if they had items to pull for further discussion.

Councilor McManus asked to pull Item 13.A.1.

Councilor Hooper asked to pull the two School Board Reports and the Legislative Liaison Report.

Councilor Cheney asked to pull the Ordinance Committee Report.

Mayor Weston asked to pull the Transportation Advisory Commission Report.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved to adopt Item #13.A.1.; seconded by Councilor O'Connor.

Councilor McManus asked for clarification on the items that will be displayed. He said he was concerned with who was responsible for the liability if someone gets hurt.

Mayor Weston asked where it will be located.

Councilor O'Connor said the Gallery Six is sponsoring this art show. It will be at the Children's Museum and expand into Henry Law Park. The artists have signed a waiver that the City of Dover and the Children's Museum are not held responsible for damage to the art.

Councilor McManus said he wanted to know who was responsible for damage the artwork causes to others.

City Manager Joyal said the Children's Museum would be held responsible. He said the artwork will be displayed in the upper part of Henry Law Park by the Children's Museum. He said they will also be inspecting the placement of the artwork to check for obvious problems, which they will have corrected.

Vote: 9/0.

Councilor Hooper gave an overview of the School Board Reports to the Council.

Deputy Mayor moved to accept the School board Reports; seconded by Councilor Thibodeaux.

Vote: 9/0.

Councilor Hooper gave an overview of the Legislative Liaison Report to the Council.

Deputy Mayor moved to accept the Legislative Liaison Report; seconded by Councilor O'Connor.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, March 26, 2014**
Meeting Time: **7:00 pm**

Councilor Cheney gave an overview of the Ordinance Committee. She said they discussed Chapter and she will be incorporating those changes that she will bring to the Council. Deputy Mayor Carrier moved to accept the Ordinance Committee Report; seconded by Councilor Hooper.
Vote: 9/0.

Mayor Weston gave an overview of the Transportation Advisory Commission Report. She spoke about the Downtown Dover Study. She let the Council and citizens know they will be meeting again on April 21, 2014, 6:00 pm, and welcome comments or notices on problems with traffic in the City.

Councilor O'Connor asked about lights on Chestnut Street.

Mayor Weston said they are looking into lights and crosswalks on Chestnut Street from Sixth Street to Washington Street.

Councilor Hooper asked about one-way versus two-way and if it was part of the study.

Mayor Weston said they have been looking at three different areas.

Deputy Mayor moved to accept the Transportation Advisory Commission Report; seconded by Councilor Thibodeaux.

Vote: 9/0.

B. RESOLUTIONS – None

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Gagnon gave an informal report on the Conservation Commission. He said the former Tuttle Farm, now owned by Tendercrop, has proposed the change some of its forested land to farmland. He said while he supports farming 99% of the time he was concerned with the nitrogen levels in Great Bay.

Deputy Mayor Carrier informed the Council of the Hilenger Awards ceremony at the Moose Club, which recognizes recreation volunteers. He also wanted to take the time to recognize the two Boston firemen who were killed in today's fire in Boston.

Councilor O'Connor informed the Council of the 5th grade drug abuse resistance class on Friday.

Councilor Garrison said he attended the New Hampshire Municipal Association meeting, and gave overview of the process. He said he was put on the General Government and Management committee.

Councilor McManus spoke about the death penalty appeal bill. Supporters of the bill will be having a rally this Saturday.



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, March 26, 2014**
Meeting Time: **7:00 pm**

Councilor Hooper spoke about how much more it costs to put someone to death than keep them in prison. She said that while the State has the death penalty it has been many many years since it has been implemented.

Councilor Thibodeaux congratulated the women's basketball team for her alma mater for making the sweet sixteen, and hopes to congratulate them for winning the final four.

Mayor Weston said they will be meeting with the Governor on an upcoming Saturday, and will finalize the date. She wants to discuss the EPA mandates, and discuss the adequacy aid that isn't fair for Dover and how to address it. She asked the Council if they had items. Councilor Hooper said to add building aids for the Schools.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor O'Connor.
Vote: 9/0.



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: **O-2014.03.12-002**
Ordinance Title: Chapter 5, Boards, Commissions and Committees
Chapter: 5

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 5 entitled “Boards, Commissions and Committees”

2. AMENDMENT

Chapter 5 entitled “Boards, Commissions and Committees” is hereby amended as follows:

BOARDS, COMMISSIONS AND COMMITTEES

CHAPTER 5

- 5-1. Establishment.**
- 5-2. Board of Health.**
- 5-3. Cemetery Board.**
- 5-4. Library Board of Trustees.**
- 5-5. Recreation Advisory Board.**
- 5-6. Dover Arena Commission.**
- 5-7. Personnel Advisory Board.**
- 5-8. Planning Board.**
- 5-9. Dover Utilities Commission.**
- 5-10. Zoning Board of Adjustment.**
- 5-11. Trustees of the Trust Funds.**
- 5-12. Solid Waste Advisory Commission.**
- 5-13. Dover Arts Commission.**
- 5-14. Transportation Advisory Commission.**



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: **O-2014.03.12-002**
Ordinance Title: Chapter 5, Boards, Commissions and Committees
Chapter: 5

- 5-15. **Joint Fiscal Committee.**
- 5-16. **Dover Business and Industrial Development Authority.**
- 5-17. **McConnell Center Advisory Committee.**
- 5-18. **Parking Commission.**
- 5-19. **Conservation Commission.**
- 5-20. **Dover Pools Advisory Committee.**
- 5-21. **Dover Housing Authority.**
- 5-22. **Energy Commission.**
- 5-23. **Downtown Dover TIF Advisory Board.**

[HISTORY: Adopted by the City Council of the City of Dover on 11-13-2013 by Ord. No. 2013.10.09-10 on 11-13-2013, derived from Article IV Ch. 3, Administrative Code, Generally Amended by the City Council of the City of Dover on 07-14-10 by Ord. No. 2010.06.23-10; Other amendments noted where applicable.]

GENERAL REFERENCES – Conservation Commission – See Ch. 14; Licensing Board – See Ch. 35; Planning Board – See Ch. 41

5-1. Establishment. [Amended 04-27-83 by Ord. No. 10-83]

A. There shall be the following boards, commissions and committees in the City of Dover:

- (1) Board of Health
- (2) Cemetery Board
- (3) Library Board of Trustees
- (4) Recreation Advisory Board
- (5) Dover Arena Commission
- (6) Personnel Advisory Board



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: **O-2014.03.12-002**
Ordinance Title: Chapter 5, Boards, Commissions and Committees
Chapter: 5

- (7) Planning Board
- (8) Dover Utilities Commission
- (9) Zoning Board of Adjustment
- (10) Trustees of the Trust Funds
- (11) Building Code Board of Appeals
- (12) Solid Waste Advisory Commission
- (13) Dover Arts Commission
- (14) Transportation Advisory Commission
- (15) Joint Fiscal Committee
- (16) Dover Business and Industrial Development Authority
- (17) McConnell Center Advisory Committee
- (18) Parking Commission
- (19) Conservation Commission
- (20) Dover Pools Advisory Committee
- (21) Dover Housing Authority
- (22) Energy Commission
- (23) Downtown Dover TIF Advisory Board



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: **O-2014.03.12-002**
Ordinance Title: Chapter 5, Boards, Commissions and Committees
Chapter: 5

- B. All boards and commissions shall serve in an advisory capacity only, unless otherwise empowered by state statute, City Charter or ordinance.
- C. All appointments to boards, commissions and committees shall serve for the terms appointed and until a successor shall have been appointed and qualified, unless any board or commission member is absent for four (4) consecutive meetings or four (4) regular meetings in any consecutive twelve (12) month period, whereby a vacancy shall be created in the position, and said vacancy shall be filled by the appointing authority for the remainder of the term. Conditions for removal of any board member shall be defined by statute, ordinance or the Charter. [Amended 03-28-79 by Ord. No. 6-79; Amended 06-20-2001 by Ord. No. 15-2001]
- D. Any appointments made to fill a vacancy in an unfulfilled term will be for the remainder of that term.
- E. All board and commission members shall be residents of the City of Dover except for those members presently serving. All exceptions shall be approved by the City Council. [Added 06-30-99 by Ord. No. 08-99]
- F. All boards, commissions and committees shall adopt rules subject to the approval of the City Council. Rules may contain provisions for the establishment of subcommittees consisting of members appointed by the City Council.
- G. The City Council may appoint a City Councilor as an ex-officio non-voting liaison to any board, commission or committee to report to the City Council on a periodic basis unless otherwise stated.
- H. The City Council shall appoint members to boards, commissions and committees to achieve a membership consisting of staggered terms to assure continuity in the functioning of boards, commissions and committees. Exceptions to the length of the term of appointment may be made by the City Council at the time of appointment to achieve staggered terms.
- I. Staff members may be assigned as liaisons to assist the board, commission or committee at the discretion of the City Manager.
- J. The City Council may appoint ad hoc committees for special projects for limited durations.
- K. All appointments of City councilors as regular or alternate members of a board, commission or committee shall be on an ex-officio non-voting basis, unless otherwise stated in this



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: **O-2014.03.12-002**
Ordinance Title: Chapter 5, Boards, Commissions and Committees
Chapter: 5

Chapter, said appointment shall not exceed the two-year term of office. This provision applies prospectively.

- L. All appointments to Committees, Boards and Commissions are made by the City Council unless otherwise stated in this Chapter or law.
- M. **RECORDING OF MEETINGS:** All public meetings of the City Council and all boards, commissions, committees and subcommittees of the City shall be video or audio recorded. This paragraph shall not apply to site walks, tours conducted by public bodies, special events and emergency meetings. In the event a recording is not an option for any reason, a public meeting shall continue without recording. A notation shall be made in the minutes of the meeting detailing the nature of the equipment failure. Written notice of the equipment failure shall be supplied to the City Manager within five (5) business days of the meeting. Recordings shall be available for public inspection not more than five (5) business days after the public meeting. Recordings shall be retained permanently or as long as the media used for the recordings permit.

5-23. Downtown Dover TIF Advisory Board.

- A. **MEMBERSHIP.** The Downtown Dover TIF Advisory Board shall consist of seven (7) voting members including: one (1) City Councilor; two (2) Citizen Representatives, who do not own or occupy real property within or adjacent to the Downtown Dover TIF district; and four (4) Citizen Representatives who are owners or occupants of real property within or adjacent to the Downtown Dover TIF district, one (1) who shall be recommended by the Greater Dover Chamber of Commerce, and one (1) who shall be recommended by Dover Main Street. The City Manager (or designee) shall be an ex-officio non-voting member. All members shall reside in Dover.
- B. **TERMS OF MEMBERS:** Members shall be appointed to terms of three (3) years. City Council Member will serve for their term and shall be appointed by the Mayor with the approval of the City Council.
- (1) The Board shall sunset upon expiration of the Downtown Dover TIF District.
- C. **AUTHORITY AND DUTIES:** The duties and functions of the Downtown Dover TIF Advisory Board shall be in accordance with RSA 162-K:14 and as defined herein. All actions of the Advisory Board shall be authorized by resolutions of the Board passed on the affirmative votes of at least 2/3 of the Board members present and voting.



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: **O-2014.03.12-002**
Ordinance Title: Chapter 5, Boards, Commissions and Committees
Chapter: 5

- (1) The Board shall advise the City Council and the District Administrator on the recommended policies and actions for the administration and operation of the Downtown Dover TIF District.
- (2) The Board shall advise the City Council and the District Administrator regarding the planning, construction and implementation of the Development Program and the operation and maintenance of the District after the Development Program is completed.
- (3) The Board shall submit quarterly oral and written reports to the City Council.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Councilor Catherine Cheney
Approved as to Legal Form:	Anthony Blenkinsop City Attorney		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: **O-2014.03.12-002**
Ordinance Title: Chapter 5, Boards, Commissions and Committees
Chapter: 5

DOCUMENT HISTORY:

First Reading Date: 03/12/2014	Public Hearing Date: 03/26/2014
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothy Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

The Dover City Council wishes to define the Downtown Dover TIF Advisory Board as part of their Boards, Commissions and Committees to aid the Council in their required obligations of the oversight and process of the goals of the Council in the administration of the City's TIF District.



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**...X... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Portsmouth Christian Academy

Federal Tax ID number for Organization: 020465448

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Kim Cummings Day Time Telephone: 742-3507 X123

Address: 20 Seaborn Drive, Dover Email Address: kcummings@pcaschool.org

Purpose of Permit: McGuinness Walk

Date of Event: 4/18/14 Specific Time: 9:30AM - 12:15pm

Location of Event: Route begins and ends on campus of PCA (Map attached)

(Raffle Permit only)

Prize (s) To Be Awarded:

Amount of Donation: Date of Drawing: Specific Time:

Place of Drawing:

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

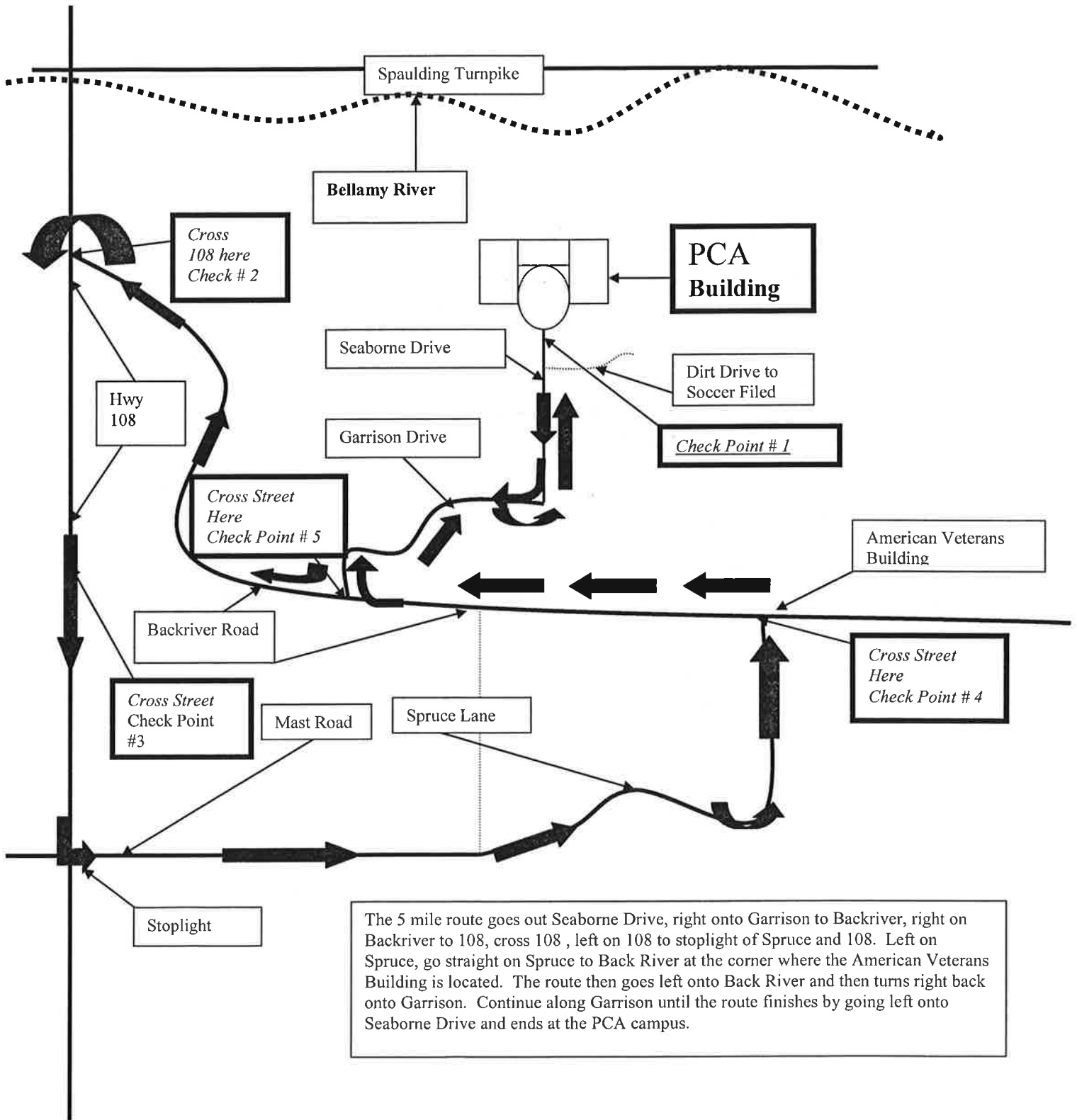
Signature: [Signature] Date: 3/17/14

Licensing Board approval [Signature] Date: 3/23/14 Revised 03/17/08

Traffic Bureau OK. MES dby 26

**Portsmouth Christian Academy at Dover
McGuinness Walk Route
April 18, 2014**

Rev 3/05/14



The 5 mile route goes out Seaborne Drive, right onto Garrison to Backriver, right on Backriver to 108, cross 108 , left on 108 to stoplight of Spruce and 108. Left on Spruce, go straight on Spruce to Back River at the corner where the American Veterans Building is located. The route then goes left onto Back River and then turns right back onto Garrison. Continue along Garrison until the route finishes by going left onto Seaborne Drive and ends at the PCA campus.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2014.04.09-023**

Resolution Re: Approval of Great Bay Rowing Lease, Butler Building

WHEREAS: Great Bay Rowing seeks to enter into a lease agreement with the City of Dover in order to conduct rowing activities on the Cocheco River; and

WHEREAS: The proposed location the Leased Premises is the Butler Building, River Street, Dover, New Hampshire, which contains 2,080 square feet.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The City Manager is authorized to sign a lease with Great Bay Rowing for a term from April 15, 2014 to November 1, 2014, for the trial rental rate of \$1.00 for the term.

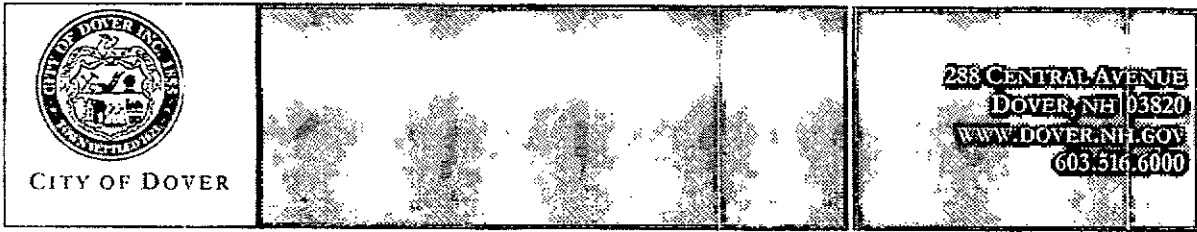
AUTHORIZATION

Approved as to Funding: Daniel Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form: Anthony I. Blenkinsop
City Attorney

Recorded by: Karen Lavertu
City Clerk



LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into by and between:

LESSOR: CITY OF DOVER, NEW HAMPSHIRE, a New Hampshire municipality with a mailing address of 288 Central Ave., Dover, New Hampshire 03820 ("Lessor");

and

LESSEE: GREAT BAY ROWING, a New Hampshire voluntary corporation with a mailing address of P.O. Box 846, Durham, New Hampshire 03824 ("Lessee").

IN CONSIDERATION of the payment of rent and other charges and the covenants and conditions set forth in the following Lease, Lessor and Lessee hereby agree as follows:

ARTICLE 1 - LEASED PREMISES

1.1 Lessor hereby leases to Lessee and Lessee hereby rent; from Lessor the following described premises owned by the Lessor in Dover, New Hampshire:

Interior space consisting of approximately two thousand eighty (2080) square feet (the "Leased Premises"), in what is known as the Butler Building, located on River Street, Dover, New Hampshire.

The Leased Premises does not include either the land lying thereunder or the exterior walls or roof of the building in which the Leased Premises are located.

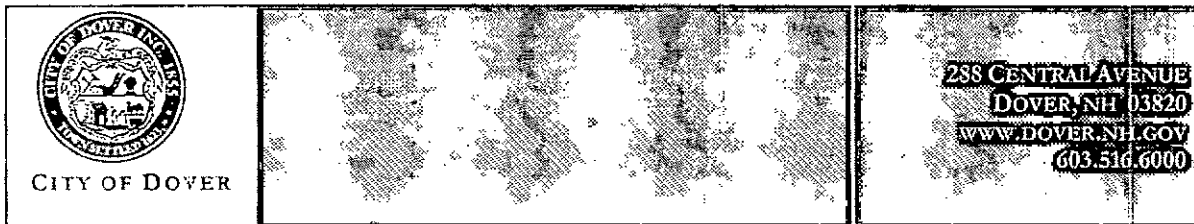
1.2 The Leased Premises are leased subject to all zoning regulations, restrictions, rules and ordinances, building or use restrictions and other laws and regulations now in effect or hereafter adopted by any governmental authority having jurisdiction thereof.

ARTICLE 2 - TERM OF LEASE

The term of this Lease ("Term") commences on **April 15, 2014** and expires at midnight on November 1, 2014.

ARTICLE 3 - RENT

Lessee shall, through the Term of this Lease, pay to Lessor rent for the Leased Premises in the amount of **One Dollar (\$1.00)**. The rental rate includes the cost of electricity and heat. The rental rate for this Term is reflective of the desire of the parties to determine, on a trial basis, whether the Leased Premises is a viable location from which to operate rowing activities.



ARTICLE 4 - USE OF PREMISES

4.1 Subject to and in accordance with all rules, regulations, laws, ordinances, statutes, and requirements of all governmental authorities, and the Fire Insurance Rating organization and Board of Fire Insurance Underwriters, and any similar bodies having jurisdiction thereof, the Leased Premises shall be occupied and used for the sole purpose of **the storage of paddle water craft and related equipment** and for no other purpose without the Lessor's prior written consent.

4.2 Lessee shall not permit the use or occupancy of the Leased Premises by any party other than Lessee, its agents, employees and invitees, and shall:

(a) Not display/store merchandise/equipment outside the Leased Premises without the permission of the Lessor nor in any way obstruct the entrances and walkways; and store all trash and refuse in appropriate containers within the Leased Premises.

(b) Keep the Leased Premises (including without limitation, exterior and interior portions of all windows, doors and all other glass) in a neat, clean and sanitary condition.

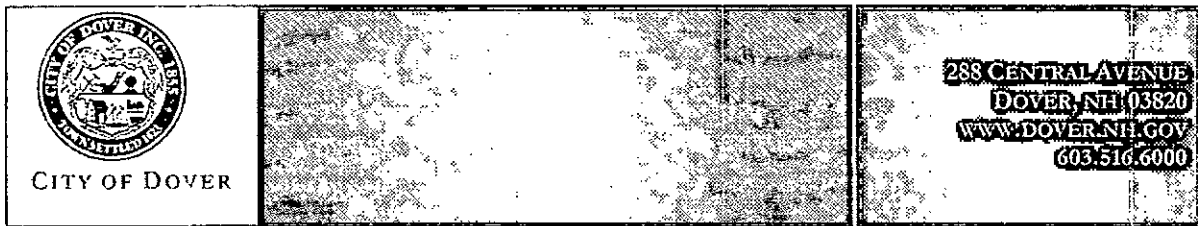
(c) Not use the Leased Premises for any purpose or business which is noxious or unreasonably offensive because of the emission of noise, smoke, dust or odors.

ARTICLE 5 - INSTALLATIONS AND ALTERATIONS

Lessee shall not make, or permit to be made, any other alterations, improvements, and/or additions of any kind or nature to the Leased Premises or any part thereof except with the prior written consent of Lessor and following submission of plans and specifications therefore. All alterations, improvements and additions to the Leased Premises shall be made in accordance with all applicable laws and shall, when made or installed, be deemed to have attached to the Leased Premises and to have become the property of Lessor and shall remain for the benefit of Lessor at the end of the Term or the earlier termination of this Lease; provided however, if before the termination of this Lease, or within 15 days thereafter, if Lessor so directs, Lessee shall promptly remove the additions, improvements, fixtures and installations which were placed in, upon or on the Leased Premises by Lessee and which are designated in the notice and shall repair any damage occasioned by such removal. All Lessee installations or alteration should be designed and/or made/installed with ease of dismantling and removal for the Leased Premises in mind. In default thereof, Lessor may affect the removals and repairs at Lessee's expense.

ARTICLE 6 - INSURANCE AND INDEMNITY

6.1 Lessee, at its option, shall maintain and keep in full force fire and extended coverage insurance on its personal property in the Leased Premises.



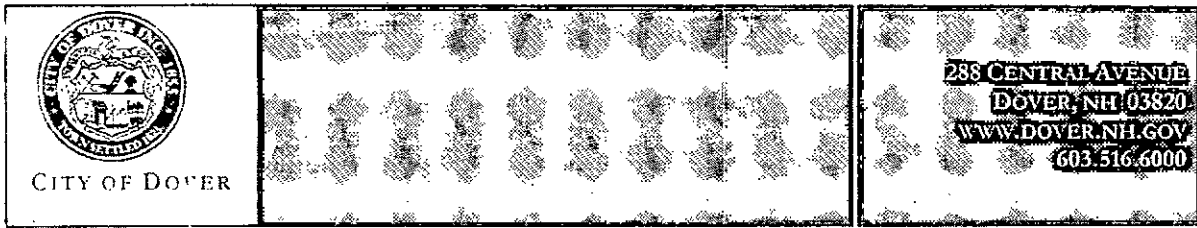
6.2 Lessee shall provide and keep in force during the term hereof, in the name of Lessor and Lessee, as their respective interests may appear, general liability insurance against any and all claims for injuries to persons or property occurring in, upon, about or from the Leased Premises, in an amount not less than \$1,000,000 in respect to injuries to any one person, not less than \$1,000,000 in respect to any one incident, and not less than \$500,000 in respect to property damage. All insurance required to be maintained by Lessee shall name Lessor as additional insureds and shall be with an insurance company satisfactory to Lessor.

6.3 Lessee agrees to pay, and to protect, defend, indemnify and save harmless Lessor from and against any and all liabilities, losses, damages, costs, expenses, including all reasonable attorney's fees and expenses, causes of action, suits, claims, demands or judgments of any nature whatsoever arising from:

- (i) any injury to, or the death of, any person or any damage to property or to the Space;
- (ii) any act or omission of Lessee or its agents, officers or employees;
- (iii) violation by Lessee of any agreement or condition of this Lease; or
- (iv) violation by Lessee of any law, ordinance or regulation affecting the Space or any part thereof or the ownership, occupancy or thereof.

ARTICLE 7 - COMMON PARKING AREAS AND WATER ACCESS

Lessor hereby grants to Lessee, during the term of this Lease, the nonexclusive right to use, in common with all others so entitled, the Common Parking Areas outside of the Butler Building, as shown on the map attached here to as Exhibit A. The Common Parking Areas shall be subject to the exclusive control and management of Lessor and to such rules and regulations as Lessor may from time to time adopt. Lessor hereby reserves the right at any time or from time to time to: (a) change the areas, locations and arrangement of the Common Parking Areas; (b) close any or all portions of the Common Parking Areas to such extent and for such time as it deems necessary; and (c) make changes, additions, deletions, alterations or improvements in and to such Common Parking Areas, provided that there shall be no unreasonable obstruction of Lessee's right of ingress to or egress from the Leased Premises except as provided above. In no instance shall the Lessee utilize said Common Parking Areas overnight. Lessee shall also have the right to utilize the City-owned property on which the Butler Building is located to access the Cocheco River as shown on Exhibit A, said access to be in accordance and consistent with any/all requirements of State law. The Lessor makes no warranties regarding the suitability or safety of the City-owned property for access to the Cocheco River. Lessee shall have no right to alter the property to facilitate water access without the express written consent of the Lessor.



ARTICLE 8 - MECHANIC LIENS OR CLAIMS

Lessee shall not permit to be created nor to remain undischarged any lien, encumbrance or charge arising out of any work of any contractor, mechanic, laborer or materialman which might become a lien or encumbrance upon the Leased Premises or the building or the income therefrom. If any lien or notice of intention or notice of lien on account of an alleged debt of Lessee or any notice of contract by a party engaged by Lessee or Lessee's contractor to work in the Leased Premises or in the building, Lessee shall, within ten (10) days after notice of the filing thereof, cause the same to be discharged by payment, deposit, bond, order of a court of competent jurisdiction or otherwise.

ARTICLE 9 - DESTRUCTION AND RESTORATION

If the Leased Premises or the building is damaged or destroyed by fire or other casualty, then Lessor or Lessee, within ten (10) days after the occurrence of such casualty, may terminate this Lease upon written notice to the other party.

ARTICLE 10 - PROPERTY IN LEASED PREMISES

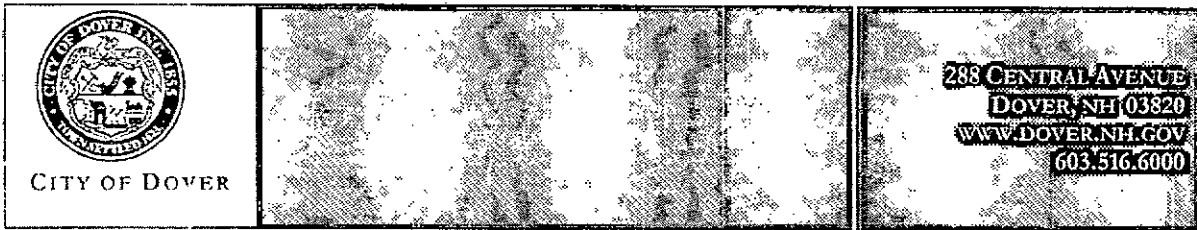
All leasehold improvements (other than Lessee's trade fixtures), shall when installed attach to the Leased Premises and become and remain the property of Lessor consistent with the provisions of Article 5. All trade fixtures shall remain the property of the Lessee, subject at all times to any Lessor's lien for rent and other sums which may become due to Lessor under this Lease or otherwise. Lessee shall be allowed to remove all trade fixtures upon termination of this Lease, provided that the Lessee is not in default in any of the terms and provisions of this Lease.

ARTICLE 11 - ACCESS TO LEASED PREMISES

Lessee shall permit Lessor or Lessor's agents to inspect or examine the Leased Premises at any reasonable time or at any time in emergencies, and shall permit Lessor to enter and make such repairs, alterations, improvements or additions in the Leased Premises or to the building of which the Leased Premises is a part, that Lessor may deem desirable or necessary. Lessor shall have the right to store in the Leased Premises any materials or equipment necessary for such repairs, alterations, improvements or additions without the storage being construed as an eviction of Lessee in whole or in part and the rent shall in no manner abate while the repairs, alterations, improvements or additions are being made.

ARTICLE 12 - SURRENDER OF LEASED PREMISES

12.1 Lessee shall deliver and surrender to Lessor possession of the Leased Premises upon expiration of this Lease, or its earlier termination as herein provided, broom clean and in as



good condition and repair as Leased Premises are at the commencement of the Term of this Lease, ordinary wear and tear excepted.

12.2 Lessee shall remove all property and equipment of Lessee which Lessor has required in writing to be removed at the expiration or termination of this Lease. Lessee shall repair all damage to the Leased Premises caused by the removal and restore the Leased Premises to the condition in which it existed immediately before the installation of the articles so removed. Any property not removed at the expiration of the Term hereof shall be deemed to have been abandoned by Lessee and may be retained or disposed of by Lessor, as Lessor shall desire. Lessee's obligation to observe or perform this covenant shall survive the expiration or termination of this Lease.

ARTICLE 13 - UTILITIES/ REAL ESTATE TAXES

Lessor shall provide basic utilities in the form of electricity and heat. The Leased Premises is not served by water/sewer. Lessee is responsible for providing portable toilets and potable water as is needed/required. Lessee is responsible for all of its trash removal in a prompt and sanitary manner.

Lessee shall pay all properly assessed real and personal property taxes pursuant to RSA 72:23. I(b), if any. Failure of the Lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the Lessor.

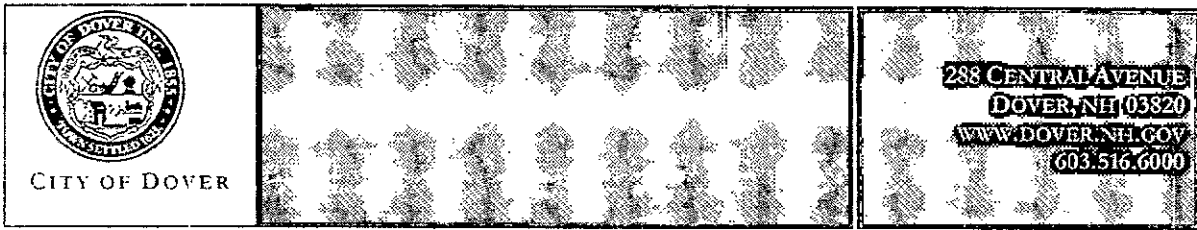
ARTICLE 14 - ASSIGNMENT

Lessee shall not, by operation or law or otherwise, assign or transfer this Lease or sublet all or any part of the Leased Premises to any other party without the prior written consent of Lessor. In the event of any assignment: (a) Lessee shall not be discharged of its obligations under this Lease but shall remain liable therefore; and (b) the assignee shall not sublet the Leased Premises or assign this Lease without Lessor's prior written consent.

ARTICLE 15 - DEFAULT BY LESSEE

15.1 Upon the happening of any one or more of the events as expressed below in (a) through (h) inclusive, the Lessor shall have any and all rights and remedies set forth in this Article 15:

(a) If Lessee fails to pay the rent, or any other sums required to be paid hereunder, whether additional rent or otherwise, within five (5) days of notice thereof from the Lessor; provided, however, that the Lessee shall be in default of this Lease if the Lessor has to provide Lessee with notice of its failure to pay rent when due more than three (3) times in any eighteen (18) month period;



(b) If a petition in bankruptcy (including all proceedings under the Bankruptcy Act) is filed against the Lessee and the petition is not dismissed within thirty (30) days from the filing thereof, or if Lessee is adjudged a bankrupt or files a bankruptcy petition;

(c) If an assignment for the benefit of creditors is made by Lessee;

(d) If an appointment by any Court of a receiver or other Court officer of Lessee's property and the receivership is not dismissed within thirty (30) days from the appointment;

(e) If Lessee removes, attempts to remove, or permits to be removed from the Leased Premises, except in the usual course of trade, the goods, furniture, effects or other property of the Lessee;

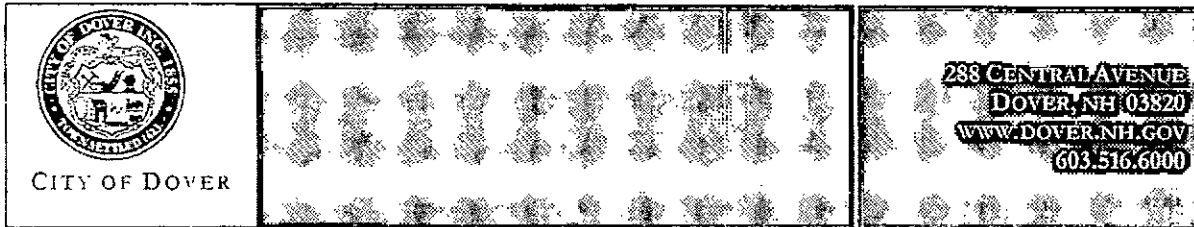
(f) If Lessee, before the expiration of the Term, and without the prior written consent of the Lessor, vacates the Leased Premises or abandons the possession thereof, or uses the Leased Premises for purposes other than the purposes for which the premises are hereby leased;

(g) If an execution or other legal process is levied upon the goods, furniture, effects or other property of Lessee brought on the Leased Premises, or upon the interest of Lessee in this Lease, and the levy is not satisfied or dismissed within five (5) days from the levy;

(h) If Lessee violates any other terms, conditions and covenants of this Lease, and fails to commence and proceed with diligence and dispatch to remedy the same within Ten (10) days after written notice is given by Lessor to Lessee.

15.2 In the event of any default or breach by the Lessee as specified in Article 15.1 above, the Lessor shall have the right, at the option of Lessor, to terminate this Lease on ten (10) days prior notice to Lessee, and to thereupon re-enter and take possession of the Leased Premises with or without legal process. In the event of any such default or breach, Lessor shall have the right, at its option, from time to time, without terminating this Lease, to re-enter and re-let the Leased Premises, or any part thereof, with or without legal process, as the agent and for the account of Lessee upon such terms and conditions as Lessor may deem advisable or satisfactory, in which event the rents received on such re-letting and collection, including necessary renovations and alterations of the Leased Premises, cleaning expenses, reasonable attorneys' fees and any real estate commissions shall accrue as additional rent due Lessor.

15.3 The Lessor shall have the right to remove all or any part of the Lessee's property from the Leased Premises and any property so removed may be stored in any public warehouse or elsewhere at the cost of and for the account of Lessee, and the Lessor shall not be responsible for the care or safekeeping thereof, and the Lessee hereby waives any and all loss, destruction and/or damage or injury to Lessee's property.



15.4 Any and all rights, remedies and options given in this Lease to Lessor shall be cumulative, in addition to and without waiver of or in derogation of any right or remedy given to it under any law now or thereafter in effect.

15.5 The waiver of Lessor or any breach of any term, condition or covenant of this Lease in one instance shall not be deemed to be a waiver of such term, condition or covenant for the duration of this Lease. The consent or approval by Lessor to or of any act by Lessee requiring Lessor's consent or approval in a single instance shall not be deemed to waive or render unnecessary Lessor's consent or approval to or of any subsequent or similar act by Lessee.

ARTICLE 16 - SIGNS

Lessee may install and maintain, at its own cost and expense, a sign provided that the location, size, color, type and installation must be approved by the Lessor in writing before installation and must conform to all applicable rules, regulations, codes and directives of governmental agencies having jurisdiction. Lessee agrees not to place any paper sign on or in any window of the Leased Premises. Lessee shall bear all costs and liabilities related to the installation, maintenance, repair, and operation of any signs allowed by the Lessor.

ARTICLE 17 - ENVIRONMENTAL COMPLIANCE

17.1 Lessee and its agents and employees shall use the Leased Premises and conduct any operations thereon in compliance with all applicable federal, state, and local environmental statutes, regulations, ordinances and any permits, approvals or judicial or administrative orders issued thereunder.

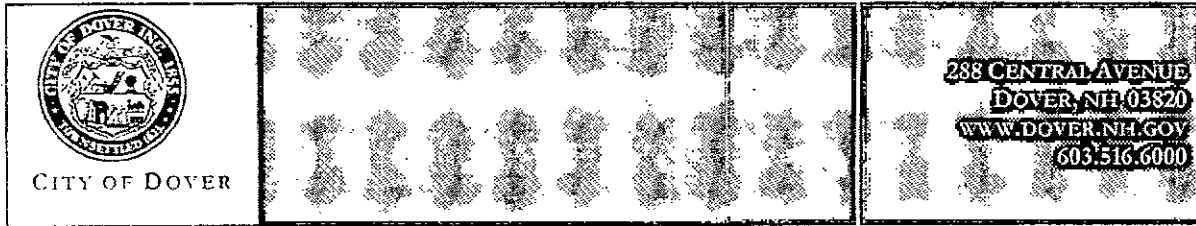
17.2 Lessee covenants that:

(a) No hazardous substances shall be generated, treated, stored or disposed of, or otherwise deposited in or located on the Premises, including without limitation, the surface and subsurface waters of the Leased Premises;

(b) No activity shall be undertaken on the Leased Premises which would cause:

(1) the Leased Premises to become a hazardous waste treatment, storage or disposal facility within the meaning of, or otherwise cause the Leased Premises to be in violation of the Resource Conservation and Recovery Act of 1976 ("RCRA"), 42 U.S.C. Section 6901 *et seq.*, or any similar law or local ordinance;

(2) a release or threatened release from any source on the Leased Premises of Hazardous Substance within the meaning of, or otherwise cause the Leased Premises to be in violation of,



the Comprehensive Environmental Response Compensation and Liability Act, as amended ("CERCLA"), 42 U.S.C. Section 9601 et seq., or any similar law or local ordinance or any other environmental law; or

(3) the discharge of pollutants or effluents into any water source or system, or the discharge into the air of any pollution emissions, which would be in violation of any permit Lessee may receive pursuant to the Federal Water Pollution Control Act ("FWPCA"), 33 U.S.C. Section 1251 et seq., or the Clean Air Act ("CAA"), 42 U.S.C. Section 7401 et seq., or any similar state law or local ordinance;

(c) There shall be no substance or conditions in or on the Premises which may support a claim or cause of action under RCRA, CERCLA, any other federal, state or local environmental statutes, regulations, ordinances or other environmental regulatory requirements or under any common law claim relating to environmental matters, or could result in recovery by any governmental or private party or remedial or removal costs, natural resources damages, property damages, damages in personal injuries or other costs, expenses or damages, or could result in injunctive relief arising from any alleged injury or threat of injury to health, safety, or the environment; and

For purposes of this Lease, "Hazardous Substances" shall mean any and all hazardous or toxic substances, hazardous constituents, contaminants, wastes, pollutants or petroleum (including without limitation crude oil or any fraction thereof), including without limitation hazardous or toxic substances, pollutants and/or contaminants as such terms are defined in CERCLA or RCRA; asbestos or material containing asbestos; and PCB's, PCB articles, PCB containers.

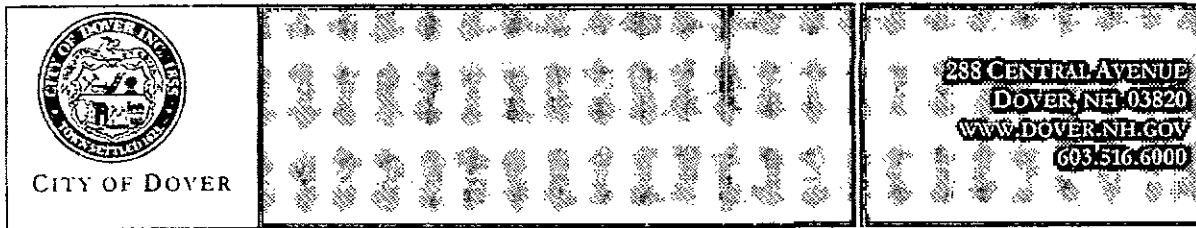
(d) Lessee, and its agents and employees, shall be responsible for disposing of all waste in compliance with state, local and Federal laws.

(e) Lessee agrees to indemnify, hold Lessor harmless and defend Lessor from any and all claims arising out of Lessee's breach of the covenants stated in this Article.

ARTICLE 18 - NOTICES

Any notice, request, demand, approval, consent or other communication which Lessor or Lessee may be required to give to the other party shall be in writing and shall be mailed by certified mail, return receipt requested, to the other party at the address specified below, or by hand delivery if the communication is to Lessee, or to such other address as either party has designated by notice to the other:

If to Lessor: City of Dover
City Manager's Office



788 Central Avenue
Dover, NH 03820

If to Lessee: Great Bay Rowing
PO Box 846
Durham, NH 03824

All notices shall be deemed to have been given upon deposit in the United States Mail, postage prepaid and properly addressed as provided above or upon delivery to Lessee at the Leased Premises.

ARTICLE 19 - MISCELLANEOUS

19.1 Except as otherwise expressly provided in this Lease, this Lease shall be binding upon and shall inure to the benefit of the successors and assigns of Lessor and permitted assigns of Lessee.

19.2 This Lease contains the entire agreement between the parties. No agent, representative, or officer of Lessor has authority to make or has made any statement, agreement or representation, either oral or written, modifying, adding or changing the terms and conditions of this Lease. No modification of this Lease shall be binding unless the modification is in writing and signed by the parties. Lessee hereby further recognizes and agrees that this Lease shall have no force or validation until and unless it is returned to Lessee duly executed by Lessor.

19.3 The captions or titles used throughout this Lease are for reference and convenience only and shall in no way define, limit or describe the scope or intent of this Lease. Words or any neuter gender used in this Lease shall be held to include both the masculine and feminine gender and word in the singular number shall be held to include the plural, and vice-versa.

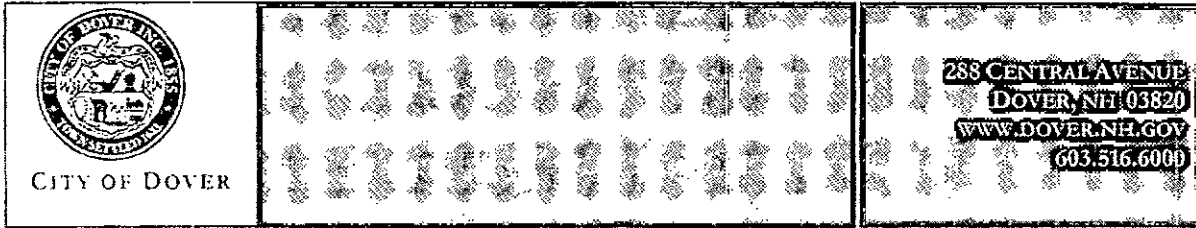
19.4 The submission of this Lease for examination does not constitute an offer to lease, and this Lease becomes effective only upon execution thereof by both Lessor and Lessee.

19.5 The parties agree that the laws of the State of New Hampshire will govern all disputes under this Lease and determine all rights hereunder.

ARTICLE 20 - TERMINATION

This Lease Agreement may be terminated by the Lessor, for any reason, upon thirty (30) days written notice to the Lessee.

Signatures to follow.



INTENDING TO BE LEGALLY BOUND, the duly authorized representative for the City of Dover, New Hampshire and _____ of Great Bay Rowing have executed duplicate originals of this Lease Agreement on _____, 2014.

CITY OF DOVER, NEW HAMPSHIRE

By: _____
J. Michael Joyal, City Manager

GREAT BAY ROWING

William M. Waterhouse
Witness

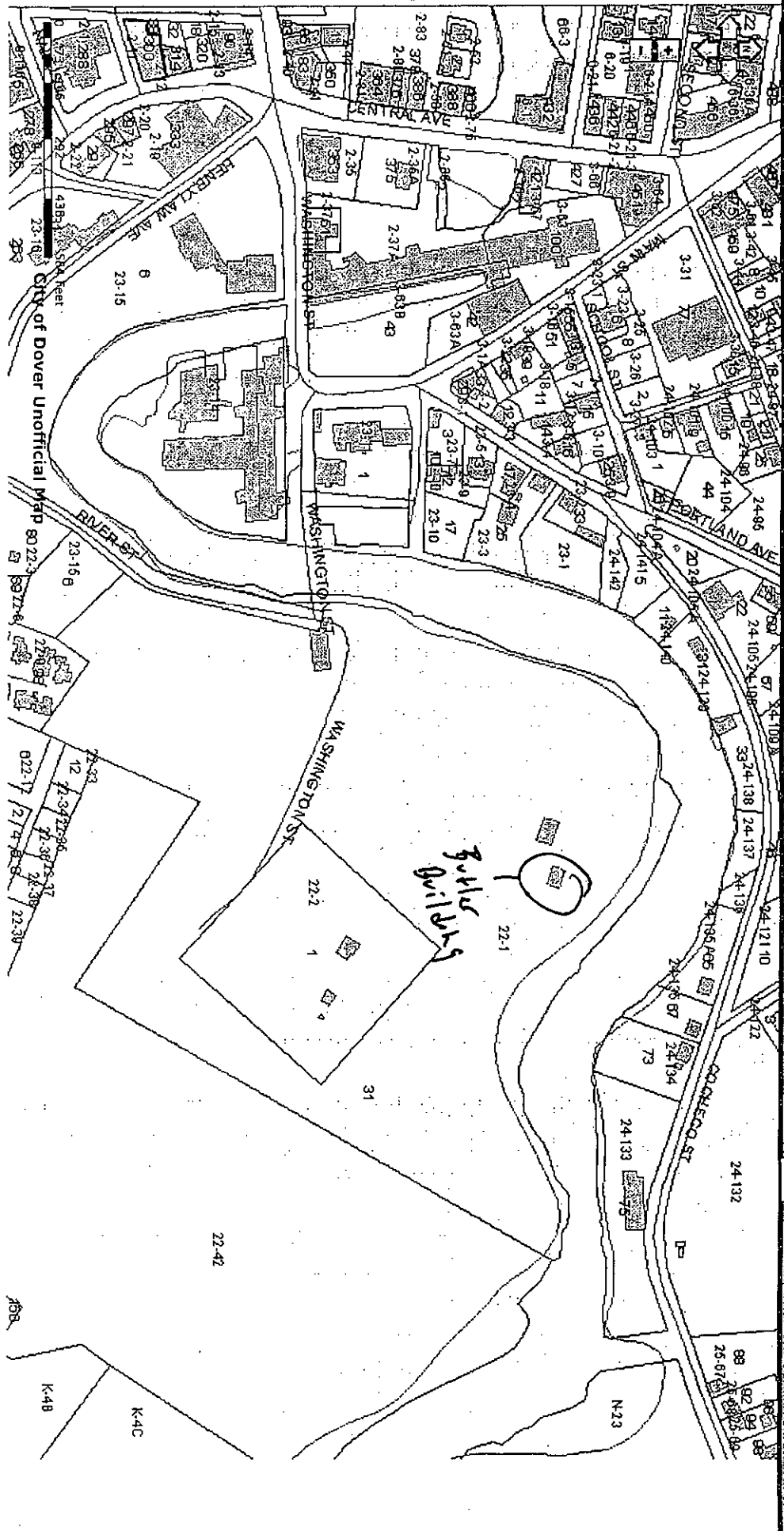
By: Sandra Potter President
_____, Its Member
Duly Authorized

Tax Assessment Working Map

Query Parcel ID: Query Map Lot:

1:4,370

ESRI | RESOLVE SUPPORT CENTER | 415.451.1212



Ex A.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2014.04.09 – 024**
Resolution Re: B11001 WWTP Design Phase Additional Scope of Work - Wright Pierce

WHEREAS: A sealed Request for Qualifications (RFQ) B11001 was issued and received for Professional Engineering Services for the Waste Water Treatment Facilities Plan on August 23, 2010 at 2:00 PM; and

WHEREAS: The City Council awarded the contract to Wright Pierce of Portsmouth NH via resolution R2011.02.09. Wright Pierce Engineers completed a Comprehensive Wastewater Treatment Facilities Plan for the City in March 2012. Wright Pierce was awarded Phase I design of equipment upgrades and plant processes phase via resolution R2012.07.25 in the amount of \$496,500; and

WHEREAS: The City received very favorable pricing for the construction of the Phase I upgrades, thereby allowing the City to continue the design services for upgrades needed and identified in the City's Waste Water Facility Plan. Wright-Pierce has offered pricing for additional design services for components that were identified as Phase II in the amount of \$110,600.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The purchasing agent is hereby authorized to issue a change order to the existing purchase order to Wright Pierce of Portsmouth NH for Phase II design services in the total amount of \$110,600. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43256.4331.04598.14	WWTP Upgrades	8,937,236.00	1,657,876.17

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2014.04.09 – 024**
Resolution Re: B11001 WWTP Design Phase Additional Scope of Work -
Wright Pierce

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2014.04.09 – 024**
Resolution Re: B11001 WWTP Design Phase Additional Scope of Work - Wright Pierce

RESOLUTION BACKGROUND MATERIAL:

The Waste Water Treatment Plant was constructed in 1991 and is a plug flow style activated sludge plant designed to achieve typical secondary treatment standards and designed for an average flow of 4.7 MGD. Current flows average 2.7 MGD.

Wright Pierce Engineers completed a Comprehensive Wastewater Treatment Facilities Plan for the City in March 2012. The plan was necessary because the Wastewater Facility went on line in June of 1991, and although the facility has been maintained extremely well, many of the operating components of the facility are in need of upgrade. Additionally the City's National Pollution Discharge Elimination Permit has expired and EPA will be adding nutrient limitations (nitrogen) to the new permit requiring additional treatment.

In 2012 the City entered into an agreement with Wright Pierce Engineers for Phase I to design equipment upgrades and plant processes to meet new NHDES parameters. The based on the plans from Wright Pierce, city solicited bids for the construction/upgrades and received very favorable pricing, thereby allowing the continuation of design services for Phase II. Wright Pierce has offered pricing for additional design services for components that were identified in the Waste Water Facility Plan as Phase II in the amount of \$110,600.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	117	Number of Responses:	8
Warranty:	NA	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completion	Estimated Delivery:	As needed
Recommended Award to:	Wright Pierce	Fund:	
Other Approvals Required:	Yes State of NH DES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2014.04.09 – 025**
Resolution Re: B12038 Safe Routes to School –Additional Scope of Work,
Woodman Park Sidewalk Improvements

WHEREAS: The sealed Request for Qualification #B12038 was requested and received for engineering design services related to the Safe Routes to School Grant, Woodman Park Sidewalk Improvements on July 2, 2012 at 2:00 pm. The contract was awarded via council approval and State of NHDOT notice to proceed to CMA Engineers; and

WHEREAS: An additional scope of services was received for construction engineering services from CMA Engineers in the amount of \$35,654.00 and has been approved by NHDOT; and

WHEREAS: The City is recommending award for additional engineering services for the construction portion at a cost not to exceed \$35,654.00 to CMA Engineers.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to CMA Engineers for construction engineering services related to the Woodman Park Sidewalk improvements in an amount not to exceed \$35,654.00. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
2240.1.210.42150.4339.02353.11	Safe Routes To School Grant	260,944.00	260,944.00

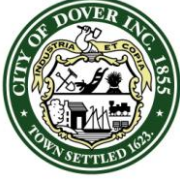
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2014.04.09 – 025**
Resolution Re: B12038 Safe Routes to School –Additional Scope of Work,
Woodman Park Sidewalk Improvements

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2014.04.09 – 025**
Resolution Re: B12038 Safe Routes to School –Additional Scope of Work,
Woodman Park Sidewalk Improvements

RESOLUTION BACKGROUND MATERIAL:

The Safe Routes to School Grant was awarded to the City of Dover for the Woodman Park School area in the amount of \$35,654.00 for additional engineering services and \$225,290.00 for infrastructure construction for a total of \$260,944.00 with 100% of the cost coming from Federal Highway funds. The City had solicited requests for qualifications for the engineering phase of the infrastructure portion and has received approval from the State NHDOT to award to CMA Engineers in the amount of \$35,654.00.

Purchasing Information:

Type:	Purchase Order	Advertised:	yes
Invitations Mailed:	195	Number of Responses:	7
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	until completion	Estimated Delivery:	As needed
Recommended Award to:	CMA Engineers	Fund:	Grant SRTS
Other Approvals Required:	Yes State NH	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results List available at

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f_or_Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2014.04.09 - 026**
Resolution Re: B14032 Safe Routes to School – Woodman Park School
Infrastructure Program

WHEREAS: The Sealed Request for Qualifications #B14032 was requested and received for construction services related to the Safe Routes to School Grant, Woodman Park School Infrastructure Program on February 11, 2014 at 2:00 pm; and

WHEREAS: Seven vendors replied with low bid meeting specifications being submitted by SUR Construction of Rochester NH in the base amount of \$182,900. The base bid scope of work includes construction of new sidewalks along Rutland St (between Fisher and Parker Sts), Parker, Clifford and School St Access Rd. Two alternate options were also requested to add Woodman Park Dr as ALT A and add Rutland St as ALT B. SUR Construction submitted costs for ALT A in the amount of \$18,700 and ALT B in the amount of \$23,690 for a total construction cost of \$225,290; and

WHEREAS: The City has received approval from the State of NHDOT to award for construction of the base bid and both alternates to SUR Construction in the total amount of \$225,290.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to SUR Construction for construction services related to the Woodman Park Sidewalk improvements in the amount of \$225,290.00. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
2240.1.210.42150.4715.02353.11	Safe Routes To School Grant	260,944.00	225,290.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2014.04.09 - 026**
Resolution Re: B14032 Safe Routes to School – Woodman Park School
Infrastructure Program

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2014.04.09 - 026**
Resolution Re: B14032 Safe Routes to School – Woodman Park School
Infrastructure Program

RESOLUTION BACKGROUND MATERIAL:

The City of Dover, New Hampshire, accepted sealed bids for the Dover 15990/X-A001(063) Woodman Park School Safe Routes to School (SRTS) Infrastructure Program on February 11, 2014 at 2:00 PM.

Base bid: construction of new sidewalk along Rutland St (between Fisher and Parker Sts), Parker, Clifford and School St Access Rd for approximately 1460’.

Alt A: add woodman Park Dr. appx 490’

Alt B: add Rutland appx 375’

Purchasing Information:

Type:	Purchase Order	Advertised:	yes
Invitations Mailed:	242	Number of Responses:	7
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	until completion	Estimated Delivery:	As needed
Recommended Award to:	SUR Construction	Fund:	Grant SRTS
Other Approvals Required:	Yes State NH	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List & Results:

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f_or_Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2014.04.09 – 027**
Resolution Re: **B14034 Award of Bid Hand Pavement Markings**

- WHEREAS: The sealed request for bid B14034 was requested and received for Hand Pavement Markings services on March 25, 2014 at 11:00 am; and
- WHEREAS: The normal working hour for these services is between 9:00PM and 6:00AM and is scheduled around weather conditions. For these reasons, timing is crucial and vendors must be able to respond quickly and efficiently in order to minimize the impact on traffic; and
- WHEREAS: Two bid replies were received with low bid meeting specification being submitted by Hi-Way Safety Systems Inc. of Rockland MA with varying rates for varying services with a total project amount of \$51,492.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Hi-Way Safety Systems Inc of Rockland MA for pavement markings given the bid amount of \$51,492.00 and corresponding rates provided in bid B14034. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43121.4432.00000	Street Maintenance Imp/ot bld	\$121,000.00	\$93,715.75

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2014.04.09 – 027**
Resolution Re: **B14034 Award of Bid Hand Pavement Markings**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2014.04.09 – 027**
Resolution Re: **B14034 Award of Bid Hand Pavement Markings**

RESOLUTION BACKGROUND MATERIAL:

There are numerous locations and parking lots with varying spaces throughout the city where pavement marking services are required. The project is carefully monitored and work is verified by a representative of the Dover Engineering Division. The project is divided into two phases. The first phase represents the initial application of all specified markings as described in the “Specifications of Pavement Markings” outline in bid #B14034 and shall be completed no later than May 23, 2014. The second phase is comprised of an additional application to the cross walks and stop bars and is scheduled to be undertaken between September 1, 2014 and October 1, 2014. Total contract completion by December 31, 2014.

Bid Information:

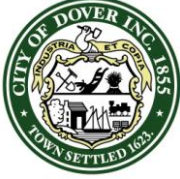
Sealed bid # B14034 was requested and received for hand pavement markings on March 25, 2014.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	75	Number of Responses:	2
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes. Performance and payment bonds	Contract:	Yes
Prices will hold for:	2014 construction season	Estimated Delivery:	As needed
Recommended Award to:	Hi-Way Safety	Fund:	GF Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results List available at

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f_or_Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2014.04.09 - 028**
Resolution Re: **B14035 Pavement Markings Long Line Reflectorized**

WHEREAS: The sealed request for bid B14035 was requested and received for Reflectorized Pavement Long Line Services on March 25, 2014 at 11:30 AM EST; and

WHEREAS: In an effort to obtain better pricing the City of Somersworth joined the City of Dover in this co-operative purchasing opportunity. Two bid replies were received with low bid meeting specification being submitted by Hi-Way Safety Systems Inc, of Rockland MA in the amount of \$34,848.00; and

WHEREAS: The normal working hours for these services is between 9:00PM and 6:00AM and is scheduled around weather conditions. For these reasons, timing is crucial and vendors must be able to respond quickly and efficiently in order to minimize the impact on traffic.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Hi-Way Safety Systems, Inc for long line pavement marking services given the bid amount of \$34,848 and corresponding rates provided in conjunction with B14035. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance after B14034
1000.1.300.43121.4432.0000	Street Maintenance Imp/ot bld	\$121,000.00	\$42,223.75

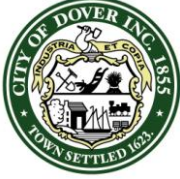
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2014.04.09 - 028**

Resolution Re: **B14035 Pavement Markings Long Line Reflectorized**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2014.04.09 - 028**

Resolution Re: **B14035 Pavement Markings Long Line ReflectORIZED**

RESOLUTION BACKGROUND MATERIAL:

Estimated linear footage throughout the City of Dover where center line, reflectORIZED, pavement marking services are required is approximately 990,000 linear feet. The City of Somersworth indicated an estimated amount of 342,000 LF. Each city will enter into their own agreements and retain separate bonds and insurance certificates with Hi-way safety Systems Inc.

The City of Dover project is divided into two phases. The first phase shall have a targeted completion date of May 23, 2014 for the majority of the 990,000 linear feet. The second phase is comprised of the remainder of services to be completed no later than December 31, 2014.

The vendor notes only one mobilization being a cost savings factor.

Bid Information:

Sealed bid # B14035 was requested and received for ReflectORIZED pavement line markings

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	75	Number of Responses:	2
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	2014 construction season	Estimated Delivery:	As needed
Recommended Award to:	Hi-Way Safety	Fund:	GF Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results List available at:

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f or_Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2014.04.09 – 029**
Resolution Re: **B14042 Award of bid for Construction Equipment Rental**

WHEREAS: The sealed bid # B14042 was requested and received for Construction Equipment Rental Rates on March 26, 2014 at 11:00 AM EST; and

WHEREAS: Rental rates will hold for the 2014 construction season and vendors will be utilized on an as needed basis, depending upon their different types of equipment, its availability and the need for timely assistance on various city projects; and

WHEREAS: The bids meeting specifications were submitted for both different and similar types of construction equipment with varying hourly rates by numerous vendors. The list of vendors is outlined in the background section of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to each of the vendors identified in the background section for Construction Equipment Rental Services, as needed, given the rates provided March 26, 2014 in conjunction with B14042. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx-x-300-xxxxx-4443-xxxxx-xxx	CS Equipment Rental FY14	116,859.00	35,682.00
xxxx-x-300-xxxxx-4443-xxxxx-xxx	CS Equipment Rental FY15	-	anticipated

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2014.04.09 – 029**
Resolution Re: **B14042 Award of bid for Construction Equipment Rental**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2014.04.09 – 029**
Resolution Re: **B14042 Award of bid for Construction Equipment Rental**

RESOLUTION BACKGROUND MATERIAL:

Sealed Bid B14042 was solicited for Construction equipment Rental and received on March 26, 2014. The bids meeting specifications were submitted for both different and similar types of Construction Equipment with varying hourly rates by numerous vendors, as listed below.

SUR Construction, Rochester	Busby Construction, Atkinson NH
Mick Construction, Rollinsford	Norman R Gagnon, Rollinsford
Bob Sherwood Landscape Co, Dover	Nopano Construction LLC
JP Towle Construction Corp, Dover	JTI Site Development, Lebanon ME
Brian Turgeon Excavating, Somersworth	MacKinnon & Son Excavating Somersworth
Dale Sprague, Dover	

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	89	Number of Responses:	11
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	2014 construction season	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results:

https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f_or_Proposal&index=open_date&desc=1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2014.04.09 – 030**
Resolution Re: **B14052 Award of bid Precast Concrete Structures**

WHEREAS: Sealed bids # B14052 were requested and received for various precast concrete structures on April 1, 2014 at 12:00 PM EST.; and

WHEREAS: Rates will hold for one year and vendors providing low bid on the item will be utilized, as needed, depending upon their different types of product.. The City has existing inventory of 4' ID manhole and catch basins that not all vendors can align the shiplap with. In situations such as these, the department will utilize the vendor that offers the matching product; and

WHEREAS: The bids meeting specifications were submitted for several different types of products with varying rates from three vendors outlined in the background section of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue Purchase Orders to various vendors identified in back ground section, for various precast concrete structures, as needed, given the rates provided April 1, 2014 in conjunction with B14052. The amount of this authorization shall be limited so as not to exceed available funding.

Account	Description	Appropriation	Balance
xxxx.1.300.xxxxx.4652.xxxxx	CS Maint Supplies Improv o/t bldg FY14	312,672.00	152,035.00
xxxx.1.300.xxxxx.4652.xxxxx	CS Maint Supplies Improv o/t bldg FY15	330,250.00	Anticipated

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2014.04.09 – 030**
Resolution Re: **B14052 Award of bid Precast Concrete Structures**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2014.04.09 – 030**
Resolution Re: **B14052 Award of bid Precast Concrete Structures**

RESOLUTION BACKGROUND MATERIAL:

Sealed bids # B14052 were requested and received for Precast Concrete Structures on April 1, 2014 at 12:00 PM EST. Bids were submitted in varying amounts for several different products from the following vendors:

Phoenix Precast, Concord NH
Pepin Precast, Sanford ME
George R Roberts, Alfred ME

Award Information:

Purchase Orders will be issued as needed to various vendors' at lowest rates submitted on Bid #B14052 to authorize expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	100	Number of Responses:	3
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	1 yr	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results available at:

[https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids and Requests f or Proposal&index=open_date&desc=1](https://online.dover.nh.gov/Documents.aspx?public=1&deptnum=3&cab=Bids_and_Requests_f_or_Proposal&index=open_date&desc=1)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R - 2014.04.09 – 31**

Resolution Re: Purchase of One Ford F150 truck - State of NH Contract

WHEREAS: The sealed request for bid 2011-38 was solicited by the State of NH in August 2013 for pricing of various vehicles, including 2014 Ford F150 Pickup trucks; and

WHEREAS: A low bid meeting the specifications for the Ford F150 pickup was submitted by and awarded to Robert H Irwin Ford of Laconia NH in the base amount of \$14,932.00. Various options were outlined in the bid request, including a price for and an eight foot box length at a cost of \$363.00, resulting in a total price of \$15,295.00; and

WHEREAS: The city would like to purchase (1) one Ford F150 pickup truck for use by the Waste Water Treatment Plant for a total of \$15,295; and

WHEREAS: 3.29 B Purchases made through the State of New Hampshire, other governmental agencies, or cooperative buying groups: The Purchasing Agent may, with approval by the City Manager, waive bidding procedures when purchasing can be accomplished through the State of New Hampshire or at State bid prices, other governmental agencies or cooperative buying groups.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a purchase order to Robert H Irwin Ford for the purchase of one (1) Ford F150 pickup truck with eight foot box length in the total amount of \$15,295.00. This cost corresponds with rates provided in State of NH Contract. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43256.4742.00000	WWTP light vehicles/trucks	15,400.00	15,400.00

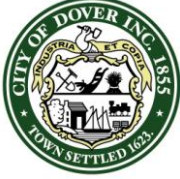
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R - 2014.04.09 – 31**

Resolution Re: Purchase of One Ford F150 truck - State of NH Contract

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R - 2014.04.09 – 31**

Resolution Re: Purchase of One Ford F150 truck - State of NH Contract

RESOLUTION BACKGROUND MATERIAL:

This is a continuation of the city's plan to replace vehicles that have reached their useful life. It is essential to maintain safe vehicle operation and limited maintenance costs. This purchase will replace a pickup that is over 15 years old.

The truck is a two wheel drive, gasoline engine, 6 cylinders, 2014 Ford F150. The base amount of the vehicle is \$14,932 with the optional eight foot box length at a cost of \$363. Total purchase cost of the truck is \$15,295.00

Bid Information:

State of NH bid 2011-38

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until received	Estimated Delivery:	As needed
Recommended Award to:	Robert H Irwin Ford	Fund:	CIP
Other Approvals Required:	Approved by State NH	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.11.

Resolution Number: **R - 2014.04.09 – 032**
Resolution Re: Purchase of One Ford Explorer - State of NH Contract

- WHEREAS: The sealed request for bid 2011-13 was solicited by the State of NH in August 2013 for pricing of various vehicles, including 2014 Ford Explorers; and
- WHEREAS: A low bid meeting the specifications for the Ford Explorer was submitted by and awarded to Grappone Ford of Concord NH in the base amount of \$24,188. Various options were outlined in the bid request but none are being selected for this purchase.
- WHEREAS: The city would like to purchase (1) one Ford Explorer in the amount f \$24,188; and
- WHEREAS: 3.29 B Purchases made through the State of New Hampshire, other governmental agencies, or cooperative buying groups: The Purchasing Agent may, with approval by the City Manager, waive bidding procedures when purchasing can be accomplished through the State of New Hampshire or at State bid prices, other governmental agencies or cooperative buying groups.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a purchase order to Grappone Ford for the purchase of one (1) Ford Explorer in the total amount of \$24,188.00. This cost corresponds with rates provided in State of NH Contract. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4014.1.300.43121.4743.03110.14	CS Streets Heavy Vehicle	200,000.00	12,623.00
6310.1.550.49200.4742.00000.00	CS Fleet Light Vehicle	27,725.00	6,310.10
5320.1.300.43250.4742.00000.00	CS Sewer Light Vehicle	15,195.00	6,105.01

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.11.

Resolution Number: **R - 2014.04.09 – 032**
Resolution Re: Purchase of One Ford Explorer - State of NH Contract

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.11.

Resolution Number: **R - 2014.04.09 – 032**
Resolution Re: Purchase of One Ford Explorer - State of NH Contract

RESOLUTION BACKGROUND MATERIAL:

This is a continuation of the city’s plan to replace vehicles that have reached their useful life. It is essential to maintain safe vehicle operation and limited maintenance costs. This purchase will replace a pickup that is over 15 years old.

The vehicle is a four wheel/all wheel drive, gasoline engine, 6 cylinders, 2014 Ford Explorer with a purchase cost of \$24,188.00

Bid Information:

State of NH bid 2011-13

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until received	Estimated Delivery:	As needed
Recommended Award to:	Robert H Irwin Ford	Fund:	CIP
Other Approvals Required:	Approved by State NH	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2014.04.09 – 033**

Resolution Re: **Dover Lot Line Adjustment Request – PSNH**

WHEREAS: Public Service Company of New Hampshire (“PSNH”) is requesting that the current lot line establishing the boundary between Lot 24-105A (owned by the City of Dover) and Lot 24-105 (owned by Mr. George Maglaras) be modified; and

WHEREAS: This request is being made to facilitate the establishment of an Activity and Use Restriction (AUR) on Lot 24-105 as required by the New Hampshire Department of Environmental Services (“NHDES”) as a component of environmental remedial measures previously performed at this site; and

WHEREAS: In the specific case of Lot 24-105A, by pivoting the current property line approximately 25 degrees to the northwest, the asphalt cap would become encompassed completely within Lot 24-105 resulting in a net loss of 1091 s.f. from Lot 24-105A; and

WHEREAS: Because the asphalt cap would now reside entirely within Lot 24-105, no AUR would need to be recorded on the City’s property, thereby leaving it unencumbered for future use and outside of the scope of NHDES concern.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The City Manager is authorized to sign the paperwork necessary to accomplish the Lot Line Adjustment as described herein, conditioned upon PSNH and/or the owner of Lot 24-105 obtaining all necessary local approvals (i.e. Dover Planning Board) for the lot line adjustment.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Karen Weston
By request

Approved as to Legal Form and Compliance: Anthony I. Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2014.04.09 – 033**

Resolution Re: **Dover Lot Line Adjustment Request – PSNH**

DOCUMENT HISTORY:

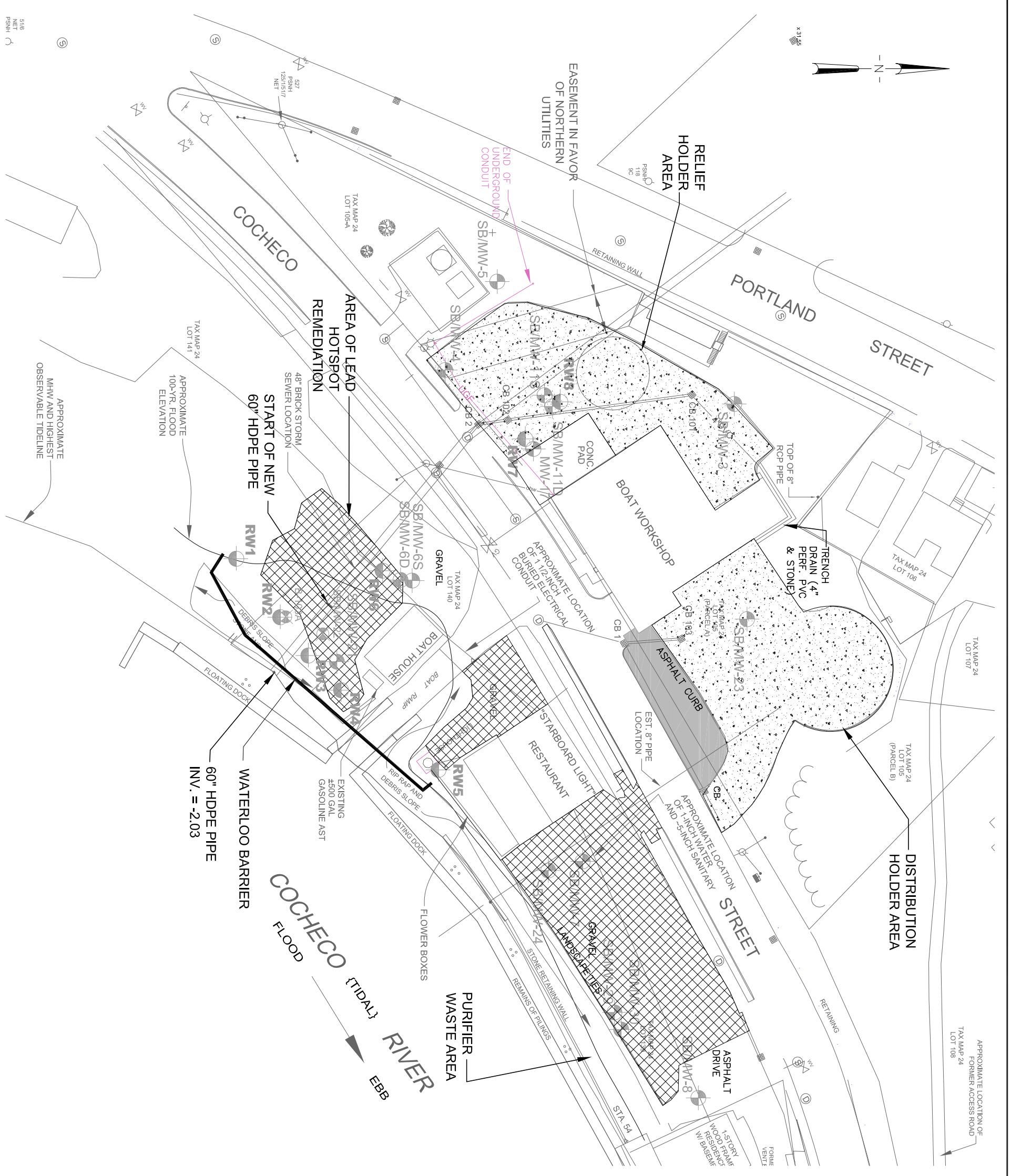
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

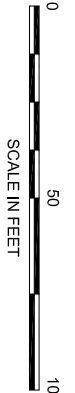
VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

See Attachments to Resolution



- LEGEND:**
- DIRECT CONTACT BARRIER - PAVEMENT
 - DIRECT CONTACT BARRIER - GRAVEL
 - DIRECT CONTACT BARRIER - LANDSCAPED
 - DNAPL RECOVERY/MONITORING WELL
 - EXISTING GROUNDWATER MONITORING WELL
 - PREVIOUSLY EXISTING GROUNDWATER MONITORING WELL (DESTROYED DURING REMEDIAL CONSTRUCTION)
- NOTES:**
1. BASE PLANS TAKEN FROM ELECTRONIC FILES PREPARED BY METCALF & EDDY, TITLED "SURFICIAL SOIL SAMPLES EXCEEDING NHDES - METHOD1 SOIL STANDARDS (S-1 AND S-2)" (DATED AUGUST 2002) AND "CLAY ELEVATION CONTOUR MAP" (DATED AUGUST 2002).
 2. APPROXIMATE 100 YEAR FLOOD ELEVATION 9.7 FT. NGVD (8.97 NAVD) AS IDENTIFIED BY DOVER FLOOD INSURANCE STUDY (1979).
 3. WETLAND DELINEATION WAS CONDUCTED BY NORMANDEAU ASSOCIATES, INC. ON 8 MAY 2003.
 4. HIGH TIDE ELEVATION 3.6 AS MEASURED OCTOBER 2001 LOW TIDE ELEVATION -2.7 AS MEASURED OCTOBER 2001



UNDERGROUND ENGINEERING & ENVIRONMENTAL SOLUTIONS

CONSTRUCTION COMPLETION
FORMER DOVER MGP
DOVER, NEW HAMPSHIRE

LOCATIONS OF CONTACT BARRIERS

SCALE: AS SHOWN

SEPTEMBER 2004

FIGURE 3

Notice of Activity and Use Restriction

SITE: Mr. George Maglaras
22 Cocheco Street
Dover, New Hampshire
Dover Tax Map 24 – Lot 105

NHDES Site No: 198401047

This Notice of Activity and Use Restriction (“Notice”) is made on this ____ day of _____ 2007 by Mr. George Maglaras together with his successors and assigns (collectively the “Owner”) as part of a Remedial Action Plan implemented by Public Service Company of New Hampshire, 780 North Commercial Street, Manchester, New Hampshire.

WITNESSETH

WHEREAS, Mr. George Maglaras is the Owner in fee simple of the parcel of land referenced above and located in Dover, New Hampshire, with the improvements thereon (“Property”) and recorded at the Strafford County, New Hampshire Registry of Deeds at Book 3125, Page 781; and

WHEREAS, the Property, which is bounded and described in Exhibit A, attached hereto and made a part hereof, is subject to this Notice of Activity and Use Restriction. The Property is shown on a plan recorded at the Strafford County, New Hampshire Registry of Deeds at Book _____, Page _____ entitled “Activity and Use Restriction Former MGP Site Dover, New Hampshire Site Plan” and dated _____. Exhibit B, attached hereto and made a part hereof, is a reduced copy of such plan showing the Property subject to this Notice; and

WHEREAS, the Property, the location of a former manufactured gas plant, was the site of remedial work during 2003 and 2004 which involved excavation and removal of soil from the site and installation of asphalt caps and clean fill barrier. All remedial activities were carried out in accordance with State regulations. PSNH has conducted and will continue to conduct groundwater sampling, and submit annual Groundwater Management Permit reports with notification by the New Hampshire Department of Environmental Services (“NHDES”) that no further groundwater monitoring is required; and

WHEREAS, by-products from the former manufactured gas process have been detected in the subsurface soil of the Property in concentrations greater than the NHDES S-1 soil standards; and

WHEREAS, potentially impacted areas of the Property have been capped with asphalt or covered with clean fill in accordance with environmental regulations; and

WHEREAS, in accordance with the NHDES Risk Characterization Management Policy ("RCMP"), NHDES has required assurances that activities and uses of the Property will be restricted so as to minimize risks to human health and the environment; and

WHEREAS, the NHDES has reviewed and approved this Notice, and has approved the continued use of the Property subject to the restrictions set forth in this Notice.

NOW, THEREFORE, notice is hereby given that the Activity and Use Restrictions ("AUR") set forth below apply to the property:

1. **Permitted Activities and Uses Set Forth in the AUR.** The AUR provides that, pursuant to the RCMP and New Hampshire Solid Waste Rules, no significant risk exists to human health, safety, or welfare or to the environment, under current conditions and for any foreseeable period of time, so long as the following activities and uses occur on the Property:
 - (a) The Property continues to be used for commercial or industrial purposes only;
 - (b) Activities conducted within the Property that do not disturb the asphalt caps and clean fill barrier, excavate or disturb impacted subsurface soil, except as otherwise described in this AUR; and
 - (c) Such other activities and uses, which, in the opinion of an environmental consulting firm or licensed professional geologist or engineer and with concurrence by NHDES, shall present no greater risk of harm to human health, safety, or welfare or to the environment than the permitted activities and uses set forth herein.
2. **Restricted Activities and Uses Set Forth in the AUR.** Activities and uses which are inconsistent with the AUR, and which, if implemented at the Property, may result in a significant risk of harm to human health, safety, or welfare or to the environment, are as follows:
 - (a) Any activity, including, but not limited to, excavation associated with site maintenance, underground utility or construction work which is likely to disturb the asphalt caps and clean fill barrier and underlying impacted soil without prior development and implementation of a NHDES approved Soil Management Plan and a site specific Health and Safety Plan in accordance with Obligations/Conditions (a) and (b) of Section 3 of this AUR; and
 - (b) Any changes from the current use of the Property to a use other than for commercial or industrial purposes would require a risk

assessment conducted by an environmental consulting firm or licensed professional geologist or engineer.

3. **Obligations/Conditions.** Obligations and/or Conditions to be undertaken and/or maintained at the Property to maintain a condition of no significant risk as set forth in the AUR shall include the following:

- (a) A Soil Management Plan prepared by an environmental consulting firm or licensed professional geologist or engineer and approved by NHDES prior to commencement of any subsurface activity that may involve impact to soil below the asphalt caps and clean fill barrier or that would result in direct contact to humans or present a greater risk to the environment;
- (b) A site specific Health and Safety Plan prepared by a Certified Industrial Hygienist or other qualified health and safety professional in accordance with 29 CFR 1910.120. The plan must clearly identify the locations of the suspected impacted soils and specifically identify the types of personal protective equipment, monitoring devices, and engineering controls necessary to ensure that workers and others at the Property are not exposed to constituents through dermal contact, ingestion, and/or inhalation of particulate dusts;
- (c) The asphalt caps and clean fill barrier must be maintained to ensure that impacted soils beneath the cap and cover remain inaccessible; and
- (d) Impacted soil may not be relocated or moved unless first evaluated by an environmental consulting firm or licensed professional geologist or engineer who shall render an opinion that such relocation or movement of the soil is in accordance with an approved Soil Management Plan and is not inconsistent with maintaining a condition that is protective of human health and the environment.

4. **Emergency Procedures.** Emergency procedures to be implemented in the event of any condition that may result in the exposure of individuals to impacted subsurface soil on the Property are as follows:

- (a) Promptly notify NHDES of such emergency or condition;
- (b) Implement appropriate precautions to reduce exposures to impacted subsurface soil;

- (c) Take precautions to limit disturbance of impacted subsurface soil to the minimum extent necessary to respond to the emergency condition; and
 - (d) Take precautions to limit disturbance of impacted media to the minimum necessary to respond to the emergency or condition.
5. **Proposed Changes in Activities and Uses.** The AUR may be amended or modified by the Owner upon application to and approval by NHDES. Any proposed changes in activities and uses at the Property that may result in a greater risk of exposure to impacted subsurface soils than currently exists at the Property shall be evaluated by an environmental consulting firm or licensed professional geologist or engineer, who shall render an opinion as to whether the proposed changes will present an unacceptable level of risk to human health and the environment. Said opinion shall accompany the application. Any and all requirements set forth in the opinion or by NHDES as part of the approval process to ensure a condition of no significant risk in the implementation of the proposed activity or use shall be satisfied before such activity or use is commenced.
6. **Duration of Activity and Use Restrictions.** The AUR shall run with the land, become binding upon successive owners of the Property or portions of the Property and shall remain in effect until the subsurface soil at the Property meets applicable standards.
7. **Length of Restriction.** This Notice may be terminated in accordance with the following procedure:
- (a) Owner of the Property shall submit to NHDES a written request to terminate this Notice with an explanation as to why it is no longer necessary to maintain such restrictions and such supporting documentation as appropriate.
 - (b) If approved by NHDES, a written termination shall be recorded in the Strafford County Registry of Deeds.
8. **Recordation.** This Notice of AUR, any modifications or amendments to this Notice of AUR, and termination of this Notice of AUR are effective upon recordation of the Notice in the chain of title for the property at the Strafford County, New Hampshire Registry of Deeds. The Owner shall provide certified copies of all AUR recorded instruments to NHDES within 60 days of recordation.
9. **Incorporation into Instruments of Conveyance.** This Notice of AUR shall be incorporated either in full or by reference into the chain of title of all deeds, easements, mortgages, leases, licenses, occupancy agreements or any other instrument of transfer, whereby an interest in and/or a right to use the Property or

a portion thereof is conveyed. The AUR and the proposed deed language shall be submitted to NHDES for review and approval prior to recordation.

10. **Violation of Activity and Use Restriction.** Violation of any Condition or Obligation herein shall result in termination of the AUR and subject the Property to the applicable and appropriate cleanup standards.

The Owner hereby authorizes and consents to the filing and recordation of this Notice, which shall become effective upon approval of NHDES and recordation of this instrument at the Strafford County Registry of Deeds in the chain of title for the Property.

WITNESSETH the execution hereof under seal this _____ day of _____ 2007.

By: Mr. George Maglaras

State of New Hampshire
County of Strafford

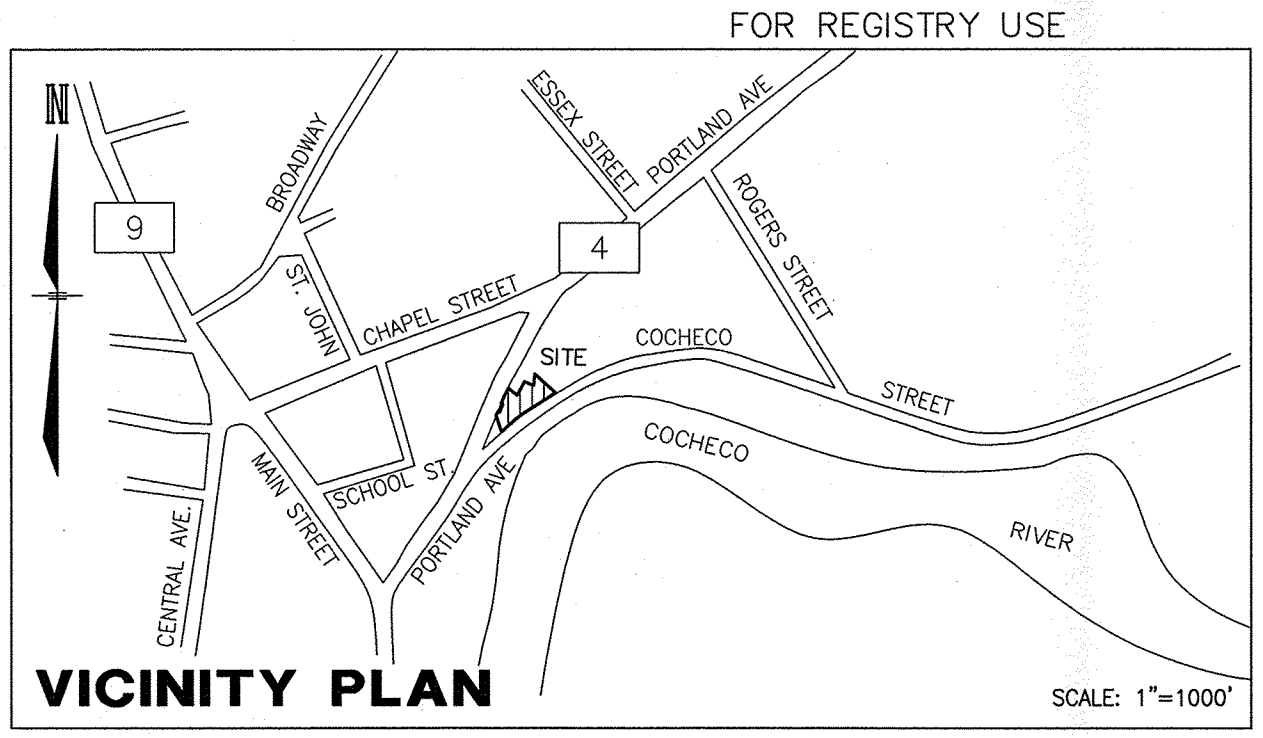
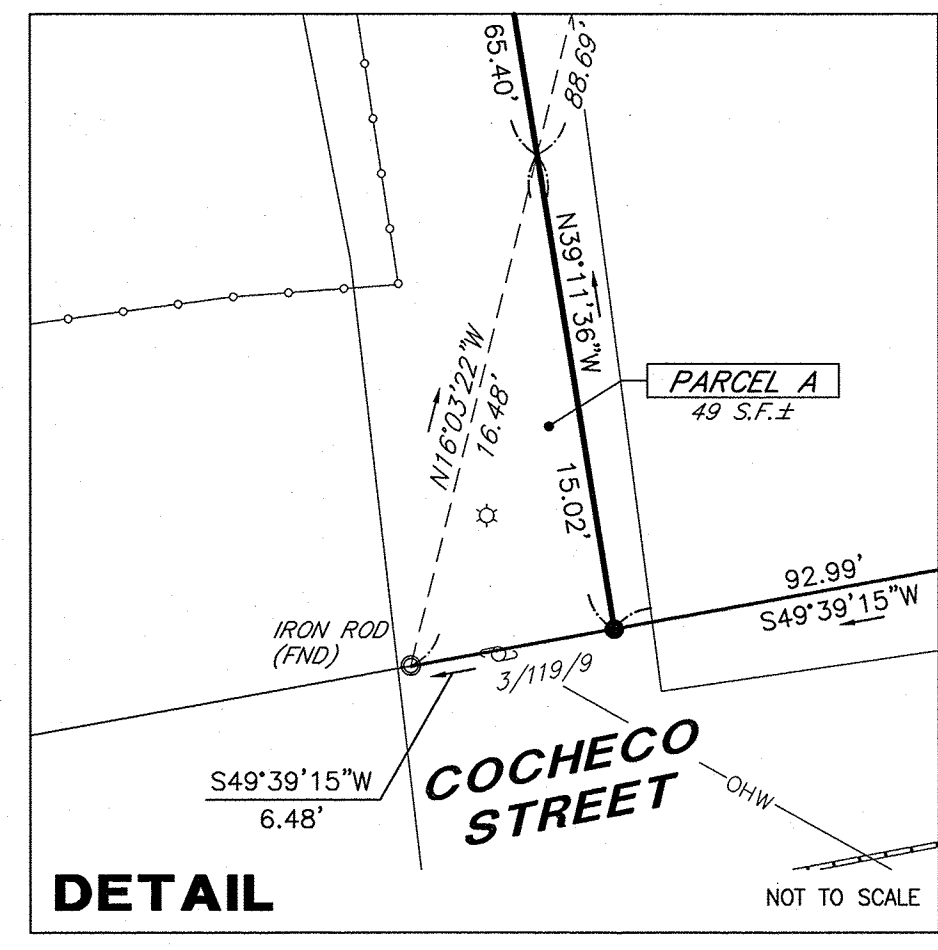
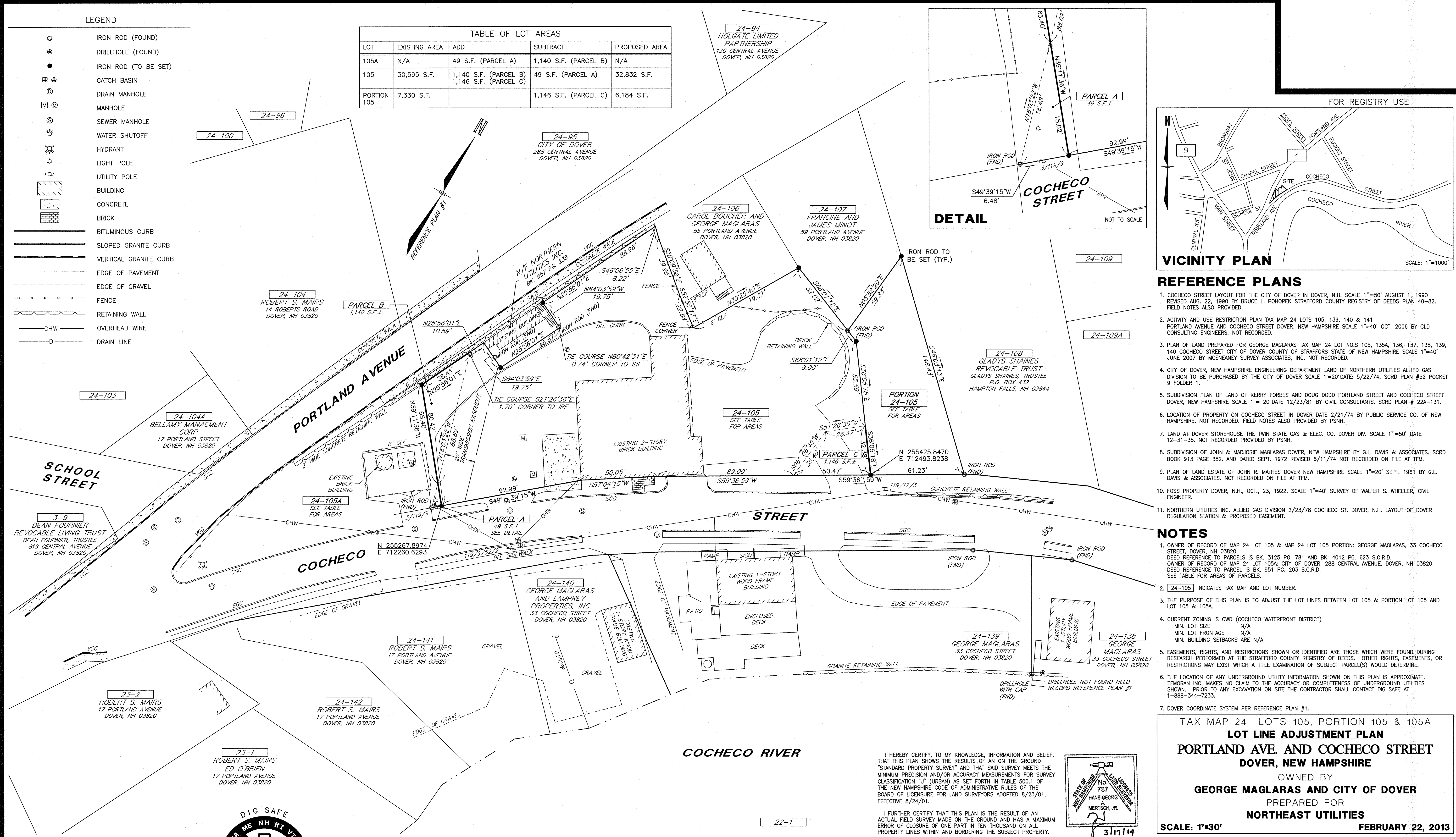
The foregoing instrument was acknowledged before me this _____ day of _____ 2007, by _____.

Notary Public/Justice of the Peace

LEGEND

- IRON ROD (FOUND)
- DRILLHOLE (FOUND)
- IRON ROD (TO BE SET)
- ⊕ CATCH BASIN
- ⊕ DRAIN MANHOLE
- ⊕ MANHOLE
- ⊕ SEWER MANHOLE
- ⊕ WATER SHUTOFF
- ⊕ HYDRANT
- ⊕ LIGHT POLE
- ⊕ UTILITY POLE
- ▭ BUILDING
- ▭ CONCRETE
- ▭ BRICK
- ▭ BITUMINOUS CURB
- ▭ SLOPED GRANITE CURB
- ▭ VERTICAL GRANITE CURB
- ▭ EDGE OF PAVEMENT
- ▭ EDGE OF GRAVEL
- ▭ FENCE
- ▭ RETAINING WALL
- OHW — OVERHEAD WIRE
- D — DRAIN LINE

TABLE OF LOT AREAS				
LOT	EXISTING AREA	ADD	SUBTRACT	PROPOSED AREA
105A	N/A	49 S.F. (PARCEL A)	1,140 S.F. (PARCEL B)	N/A
105	30,595 S.F.	1,140 S.F. (PARCEL B) 1,146 S.F. (PARCEL C)	49 S.F. (PARCEL A)	32,832 S.F.
PORTION 105	7,330 S.F.		1,146 S.F. (PARCEL C)	6,184 S.F.



REFERENCE PLANS

- COCHECO STREET LAYOUT FOR THE CITY OF DOVER IN DOVER, N.H. SCALE 1"=50' AUGUST 1, 1990 REVISED AUG. 22, 1990 BY BRUCE L. POHOPEK STRAFFORD COUNTY REGISTRY OF DEEDS PLAN 40-82. FIELD NOTES ALSO PROVIDED.
- ACTIVITY AND USE RESTRICTION PLAN TAX MAP 24 LOTS 105, 139, 140 & 141 PORTLAND AVENUE AND COCHECO STREET DOVER, NEW HAMPSHIRE SCALE 1"=40' OCT. 2006 BY CLD CONSULTING ENGINEERS. NOT RECORDED.
- PLAN OF LAND PREPARED FOR GEORGE MAGLARAS TAX MAP 24 LOT NO.S 105, 135A, 136, 137, 138, 139, 140 COCHECO STREET CITY OF DOVER COUNTY OF STRAFFORDS STATE OF NEW HAMPSHIRE SCALE 1"=40' JUNE 2007 BY MCENEANEY SURVEY ASSOCIATES, INC. NOT RECORDED.
- CITY OF DOVER, NEW HAMPSHIRE ENGINEERING DEPARTMENT LAND OF NORTHERN UTILITIES ALLIED GAS DIVISION TO BE PURCHASED BY THE CITY OF DOVER SCALE 1"=20' DATE: 5/22/74. SCRD PLAN #52 FOLDER 9 FOLDER 1.
- SUBDIVISION PLAN OF LAND OF KERRY FORBES AND DOUG DODD PORTLAND STREET AND COCHECO STREET DOVER, NEW HAMPSHIRE SCALE 1"=20' DATE 12/23/81 BY CIVIL CONSULTANTS. SCRD PLAN # 22A-131.
- LOCATION OF PROPERTY ON COCHECO STREET IN DOVER DATE 2/21/74 BY PUBLIC SERVICE CO. OF NEW HAMPSHIRE. NOT RECORDED. FIELD NOTES ALSO PROVIDED BY PSNH.
- LAND AT DOVER STOREHOUSE THE TWIN STATE GAS & ELEC. CO. DOVER DIV. SCALE 1"=50' DATE 12-31-35. NOT RECORDED PROVIDED BY PSNH.
- SUBDIVISION OF JOHN & MARJORIE MAGLARAS DOVER, NEW HAMPSHIRE BY G.L. DAVIS & ASSOCIATES. SCRD BOOK 913 PAGE 382. AND DATED SEPT. 1972 REVISED 6/11/74 NOT RECORDED ON FILE AT TFM.
- PLAN OF LAND ESTATE OF JOHN R. MATHES DOVER NEW HAMPSHIRE SCALE 1"=20' SEPT. 1961 BY G.L. DAVIS & ASSOCIATES. NOT RECORDED ON FILE AT TFM.
- FOSS PROPERTY DOVER, N.H., OCT., 23, 1922. SCALE 1"=40' SURVEY OF WALTER S. WHEELER, CIVIL ENGINEER.
- NORTHERN UTILITIES INC. ALLIED GAS DIVISION 2/23/78 COCHECO ST. DOVER, N.H. LAYOUT OF DOVER REGULATION STATION & PROPOSED EASEMENT.

NOTES

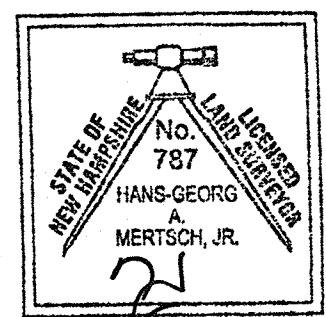
- OWNER OF RECORD OF MAP 24 LOT 105 & MAP 24 LOT 105 PORTION: GEORGE MAGLARAS, 33 COCHECO STREET, DOVER, NH 03820. DEED REFERENCE TO PARCELS IS BK. 3125 PG. 781 AND BK. 4012 PG. 623 S.C.R.D. OWNER OF RECORD OF MAP 24 LOT 105A: CITY OF DOVER, 288 CENTRAL AVENUE, DOVER, NH 03820. DEED REFERENCE TO PARCEL IS BK. 951 PG. 203 S.C.R.D. SEE TABLE FOR AREAS OF PARCELS.
- [24-105] INDICATES TAX MAP AND LOT NUMBER.
- THE PURPOSE OF THIS PLAN IS TO ADJUST THE LOT LINES BETWEEN LOT 105 & PORTION LOT 105 AND LOT 105A.
- CURRENT ZONING IS OWD (COCHECO WATERFRONT DISTRICT)
MIN. LOT SIZE N/A
MIN. LOT FRONTAGE N/A
MIN. BUILDING SETBACKS ARE N/A
- EASEMENTS, RIGHTS, AND RESTRICTIONS SHOWN OR IDENTIFIED ARE THOSE WHICH WERE FOUND DURING RESEARCH PERFORMED AT THE STRAFFORD COUNTY REGISTRY OF DEEDS. OTHER RIGHTS, EASEMENTS, OR RESTRICTIONS MAY EXIST WHICH A TITLE EXAMINATION OF SUBJECT PARCEL(S) WOULD DETERMINE.
- THE LOCATION OF ANY UNDERGROUND UTILITY INFORMATION SHOWN ON THIS PLAN IS APPROXIMATE. TFMORAN INC. MAKES NO CLAIM TO THE ACCURACY OR COMPLETENESS OF UNDERGROUND UTILITIES SHOWN. PRIOR TO ANY EXCAVATION ON SITE THE CONTRACTOR SHALL CONTACT DIG SAFE AT 1-888-344-7233.
- DOVER COORDINATE SYSTEM PER REFERENCE PLAN #1.

TAX MAP 24 LOTS 105, PORTION 105 & 105A
LOT LINE ADJUSTMENT PLAN
PORTLAND AVE. AND COCHECO STREET
DOVER, NEW HAMPSHIRE
 OWNED BY
GEORGE MAGLARAS AND CITY OF DOVER
 PREPARED FOR
NORTHEAST UTILITIES
 SCALE: 1"=30' FEBRUARY 22, 2013

I HEREBY CERTIFY, TO MY KNOWLEDGE, INFORMATION AND BELIEF, THAT THIS PLAN SHOWS THE RESULTS OF AN ON THE GROUND "STANDARD PROPERTY SURVEY" AND THAT SAID SURVEY MEETS THE MINIMUM PRECISION AND/OR ACCURACY MEASUREMENTS FOR SURVEY CLASSIFICATION "U" (URBAN) AS SET FORTH IN TABLE 500.1 OF THE NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES OF THE BOARD OF LICENSURE FOR LAND SURVEYORS ADOPTED 8/23/01, EFFECTIVE 8/24/01.

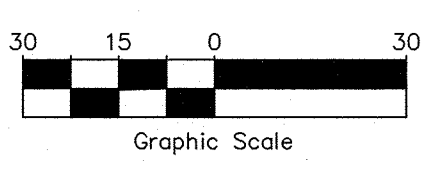
I FURTHER CERTIFY THAT THIS PLAN IS THE RESULT OF AN ACTUAL FIELD SURVEY MADE ON THE GROUND AND HAS A MAXIMUM ERROR OF CLOSURE OF ONE PART IN TEN THOUSAND ON ALL PROPERTY LINES WITHIN AND BORDERING THE SUBJECT PROPERTY.

3/17/14



APPROVED BY THE DOVER PLANNING BOARD

ON _____ AND _____
 CHAIRMAN: _____ SECRETARY: _____



REV.	DATE	DESCRIPTION	PCL	HGM	DR	CK
4.	3/17/14	REVISE LOT LINE BETWEEN 24-105 & 24-105A	JAT	HGM		
3.	4/23/13	REVISE PORTLAND AVE. R.O.W. & LLA	JAT	HGM		
2.	3/11/13	REVISE SUBMITTER IDENTIFICATION	PCL	HGM		
1.	3/6/13	MINOR REVISIONS PER CLIENT REVIEW	PCL	HGM		

TFM Civil Engineers, Structural Engineers, Traffic Engineers, Land Surveyors, Landscape Architects, Scientists

48 Constitution Drive
 Bedford, NH 03110
 Phone (603) 472-4488
 Fax (603) 472-9747
 www.tfmoran.com

FILE 47066.00 DR JAT FB - OK HGM CADFILE 47066 Site SHEET 1 OF 1

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 48 Constitution Drive, Bedford, N.H. 03110

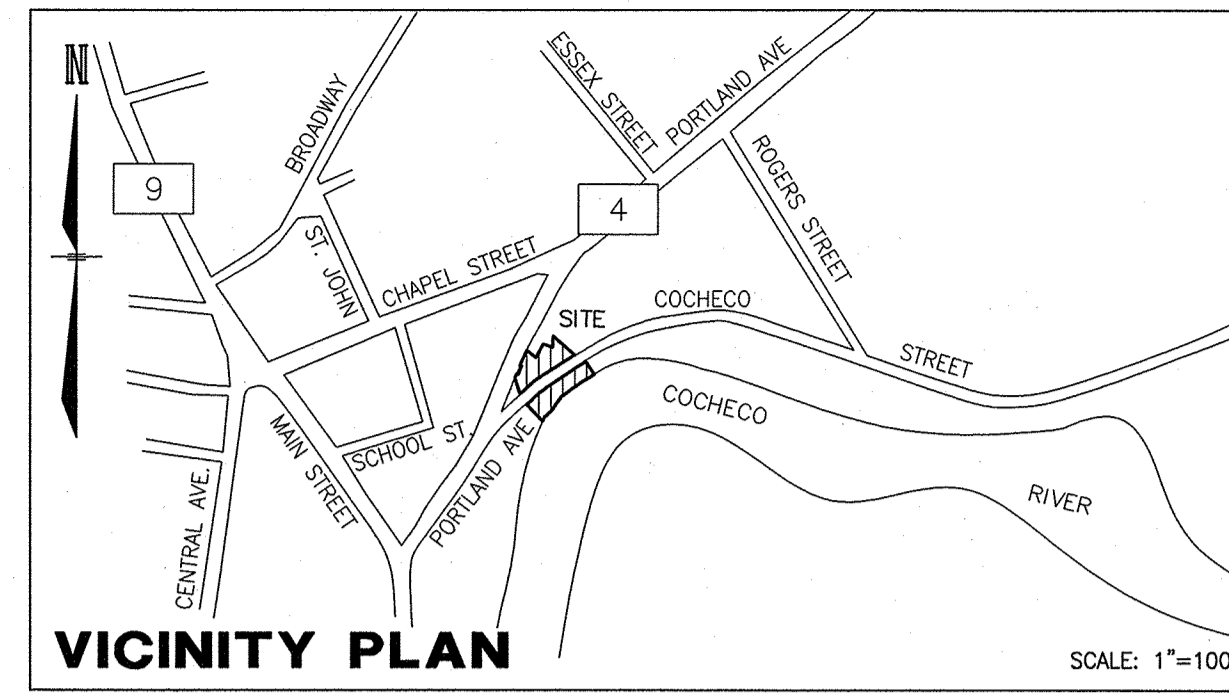
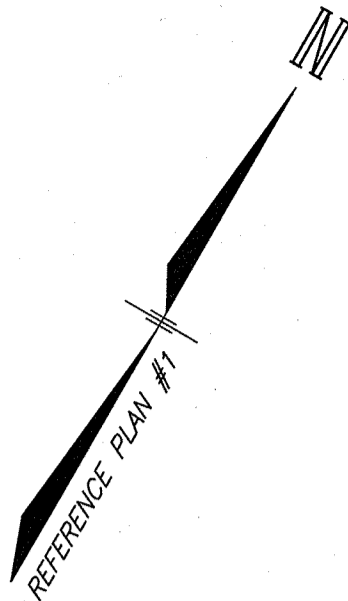
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This plan is not effective unless signed by a duly authorized officer of Thomas F. Moran, Inc.



LEGEND

- IRON ROD (FOUND)
- DRILLHOLE (FOUND)
- IRON ROD (TO BE SET)
- ⊕ CATCH BASIN
- ⊙ DRAIN MANHOLE
- ⊙ MANHOLE
- ⊙ SEWER MANHOLE
- ⊙ WATER SHUTOFF
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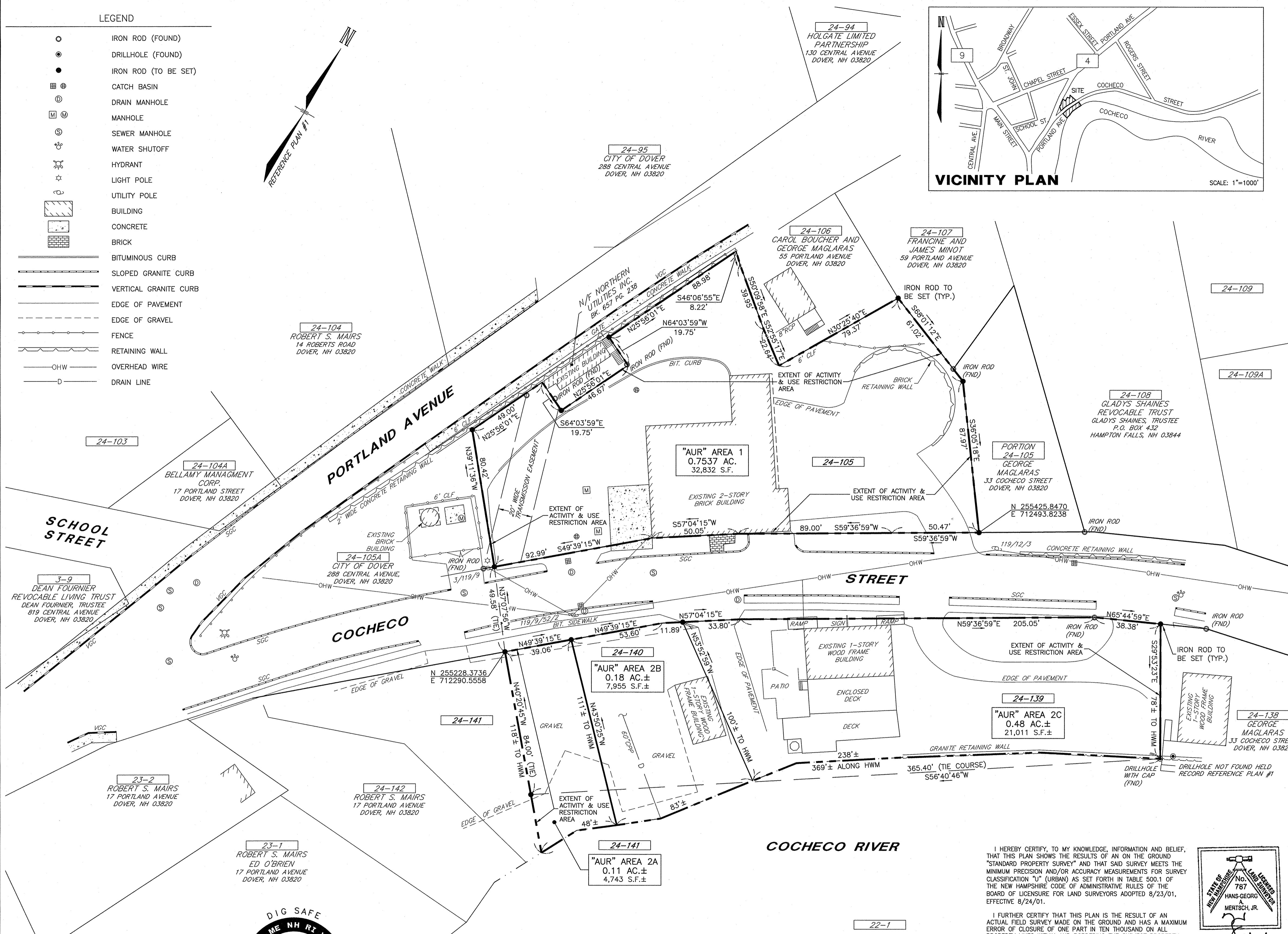
FOR REGISTRY USE

REFERENCE PLANS

1. COCHECO STREET LAYOUT FOR THE CITY OF DOVER IN DOVER, N.H. SCALE 1"=50' AUGUST 1, 1990 REVISED AUG. 22, 1990 BY BRUCE L. POHOPEK STRAFFORD COUNTY REGISTRY OF DEEDS PLAN 40-82. FIELD NOTES ALSO PROVIDED.
2. ACTIVITY AND USE RESTRICTION PLAN TAX MAP 24 LOTS 105, 139, 140 & 141 PORTLAND AVENUE AND COCHECO STREET DOVER, NEW HAMPSHIRE SCALE 1"=40' OCT. 2006 BY CLD CONSULTING ENGINEERS. NOT RECORDED.
3. PLAN OF LAND PREPARED FOR GEORGE MAGLARAS TAX MAP 24 LOT NO. S 105, 135A, 136, 137, 138, 139, 140 COCHECO STREET CITY OF DOVER COUNTY OF STRAFFORDS STATE OF NEW HAMPSHIRE SCALE 1"=40' JUNE 2007 BY MCNEANEY SURVEY ASSOCIATES, INC. NOT RECORDED.
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10. FOSS PROPERTY DOVER, N.H., OCT., 23, 1922. SCALE 1"=40' SURVEY OF WALTER S. WHEELER, CIVIL ENGINEER.
11. TAX MAP 24 LOTS 105, PORTION 105 & 105A LOT LINE ADJUSTMENT PLAN PORTLAND AVE. AND COCHECO STREET DOVER, NEW HAMPSHIRE OWNED BY GEORGE MAGLARAS AND CITY OF DOVER PREPARED FOR NORTHEAST UTILITIES SCALE: 1"=30' FEBRUARY 22, 2013 LAST REVISED 4/23/13 BY TFMORAN INC. RECORDED IN THE SCRD AS PLAN #.
12. TAX MAP 24 LOTS 138 & 139 LOT LINE ADJUSTMENT PLAN COCHECO STREET DOVER, NEW HAMPSHIRE OWNED BY GEORGE MAGLARAS PREPARED FOR NORTHEAST UTILITIES SCALE: 1"=30' APRIL 23, 2013 BY TFMORAN INC. RECORDED IN THE SCRD AS PLAN #.

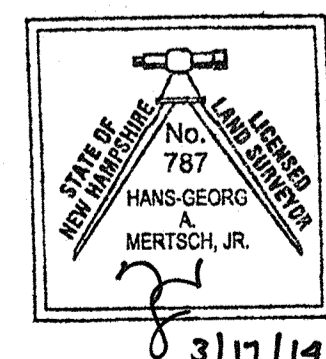
NOTES

1. OWNER OF RECORD OF ADJUSTED LOT 24-105: GEORGE MAGLARAS, 33 COCHECO STREET, DOVER, NH 03820. DEED REFERENCE TO PARCEL IS BK. 3125 PG. 781 REMAINING LAND, DEED FROM GEORGE MAGLARAS (PORTION OF 24-105), DEED FROM CITY OF DOVER (PORTION OF 24-105A). OWNER OF RECORD OF LOT 24-139: GEORGE MAGLARAS, 33 COCHECO STREET, DOVER, NH 03820. DEED REFERENCE TO PARCEL IS BK. 1049 PG. 122 REMAINING LAND AND DEED FROM GEORGE MAGLARAS & LAMPREY PROPERTIES INC. OWNER OF RECORD OF LOT 24-140: GEORGE MAGLARAS AND LAMPREY PROPERTIES, INC., 33 COCHECO STREET, DOVER, NH 03820. DEED REFERENCE TO PARCEL IS BK. 1834 PG. 622 REMAINING LAND AND DEED FROM GEORGE MAGLARAS 24-105, 139, 140 & PORTION OF 141. OWNER OF RECORD OF LOT 24-141: ROBERT S. MAIRS, 17 PORTLAND AVENUE, DOVER, NH 03820. DEED REFERENCE TO PARCEL IS BK. 1861 PG. 500.
2. [24-105] INDICATES TAX MAP AND LOT NUMBER.
3. THE PURPOSE OF THIS PLAN IS TO DEPICT THE LIMITS OF AN ACTIVITY AND USE RESTRICTION ON LOTS 24-105, 139, 140 & PORTION OF 141.
4. EASEMENTS, RIGHTS, AND RESTRICTIONS SHOWN OR IDENTIFIED ARE THOSE WHICH WERE FOUND DURING RESEARCH PERFORMED AT THE STRAFFORD COUNTY REGISTRY OF DEEDS. OTHER RIGHTS, EASEMENTS, OR RESTRICTIONS MAY EXIST WHICH A TITLE EXAMINATION OF SUBJECT PARCEL(S) WOULD DETERMINE.
5. THE LOCATION OF ANY UNDERGROUND UTILITY INFORMATION SHOWN ON THIS PLAN IS APPROXIMATE. TFMORAN INC. MAKES NO CLAIM TO THE ACCURACY OR COMPLETENESS OF UNDERGROUND UTILITIES SHOWN. PRIOR TO ANY EXCAVATION ON SITE THE CONTRACTOR SHALL CONTACT DIG SAFE AT 1-888-344-7233.
6. DOVER COORDINATE SYSTEM PER REFERENCE PLAN #1.



I HEREBY CERTIFY, TO MY KNOWLEDGE, INFORMATION AND BELIEF, THAT THIS PLAN SHOWS THE RESULTS OF AN ON THE GROUND "STANDARD PROPERTY SURVEY" AND THAT SAID SURVEY MEETS THE MINIMUM PRECISION AND/OR ACCURACY MEASUREMENTS FOR SURVEY CLASSIFICATION "U" (URBAN) AS SET FORTH IN TABLE 500.1 OF THE NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES OF THE BOARD OF LICENSURE FOR LAND SURVEYORS ADOPTED 8/23/01, EFFECTIVE 8/24/01.

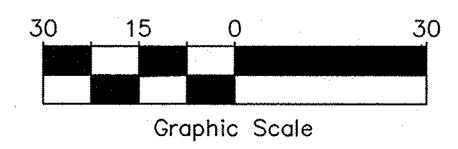
I FURTHER CERTIFY THAT THIS PLAN IS THE RESULT OF AN ACTUAL FIELD SURVEY MADE ON THE GROUND AND HAS A MAXIMUM ERROR OF CLOSURE OF ONE PART IN TEN THOUSAND ON ALL PROPERTY LINES WITHIN AND BORDERING THE SUBJECT PROPERTY.



PURSUANT TO RSA 676:18,III AND RSA 672:14

I CERTIFY THAT THIS SURVEY PLAT IS NOT A SUBDIVISION PURSUANT TO THIS TITLE AND THAT THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW WAYS ARE SHOWN.

THE ABOVE CERTIFICATION IS PROVIDED TO MEET REGISTRY OF DEEDS REQUIREMENTS AND IS NOT A CERTIFICATION TO TITLE OR OWNERSHIP OF PROPERTY SHOWN.



REV.	DATE	DESCRIPTION	DR	CK
4.	3/17/14	REVISE LOT LINE BETWEEN 24-105 & 24-105A	JAT	HGM
3.	10/31/13	REMOVE LOT 140	JAT	HGM
2.	4/23/13	REVISE PORTLAND AVE. R.O.W. & LLA	JAT	HGM
1.	3/6/13	MINOR REVISIONS PER CLIENT REVIEW	PCL	HGM

TAX MAP 24 LOTS 105, 139, 140 & PORTION OF 141

ACTIVITY AND USE RESTRICTION PLAN
PORTLAND AVE. AND COCHECO STREET
DOVER, NEW HAMPSHIRE

OWNED BY
GEORGE MAGLARAS, GEORGE MAGLARAS & LAMPREY PROPERTIES, INC. AND ROBERT S. MAIRS

PREPARED FOR
NORTHEAST UTILITIES

SCALE: 1"=30' FEBRUARY 22, 2013

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 48 Constitution Drive, Bedford, N.H. 03110

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This plan is not effective unless signed by a duly authorized officer of Thomas F. Moran, Inc.



TFM Civil Engineers, Structural Engineers, Traffic Engineers, Land Surveyors, Landscape Architects, Scientists

48 Constitution Drive, Bedford, NH 03110, Phone (603) 472-4488, Fax (603) 472-9747, www.tfmoran.com

47066.00 DR JAT FB - SHEET 1 OF 1
 CK HGM CADFILE 47066 Site



April 1, 2014

To: City Council Members
City of Dover, New Hampshire

From: Northeast Utilities Service Company, as agent for
Public Service Company of New Hampshire

Re: Proposed Lot Line Adjustment
Lot 24-105A

It is being requested that the current lot line establishing the boundary between Lot 24-105A (owned by the City of Dover) and Lot 24-105 (owned by Mr. George Maglaras) be modified as proposed in the attached "Lot Line Adjustment Plan" prepared by TF Moran (dated February 22, 2013, revised March 17, 2014) on behalf of Northeast Utilities and Public Service Company of New Hampshire. This request is being made to facilitate the establishment of an Activity and Use Restriction (AUR) on Lot 24-105, as required by the NH Department of Environmental Services (NHDES) as a component of remedial measures previously performed at this site.

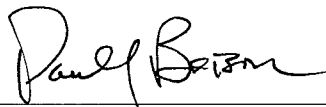
From 1853 until 1953, a manufactured gas plant operated adjacent to this site, which is located near the current intersection of Portland Avenue and Cocheco Street. Environmental impacts associated with the former plant were addressed by a number of land-based remedial actions in 2003 and 2004. As part of these activities, excavation and construction of engineered surface barriers ("caps") were put in place to restrict direct contact with remaining impacted subsurface soils. A map showing the location and type of these surface barriers is enclosed.

One of these surface barriers (a pavement cap) partially extends between Lot 24-105A and Lot 24-105. Per NHDES regulation, all of the site's parcels which employ a direct contact barrier as part of its remedial measure require that an AUR be recorded on the property deed. Provisions contained within the AUR limits what activities and uses are and are not allowed on these parcels. A copy of the NHDES draft AUR for Lot 24-105 is enclosed.

In the specific case of Lot 24-105A, by pivoting the current property line approximately 25 degrees to the northwest (from N16°03'22"W to N39°11'36"W), the asphalt cap would become encompassed completely within Lot 24-105. Although the requested realignment of the property line would result in a net loss of 1091 square feet from Lot 24-105A, because the asphalt cap would now reside entirely within (a slightly expanded) Lot 24-105, no AUR would need to be recorded on the City's property, thereby leaving it unencumbered for future use. Absent the proposed lot line adjustment, recordation of an AUR on the City's property will be required, and any future change (or excavation) within the parcel would be subject to the limitations of the AUR. Because the requested change involves a City owned parcel, it is understood that approval by the City Council is needed in order to authorize this modification.

If you have any questions regarding this request, please contact me at (860) 665-3127 or via e-mail at paul.boison@nu.com.

Thank you,

A handwritten signature in black ink, appearing to read "Paul J. Boison". The signature is written in a cursive style with a large initial "P".

Paul J. Boison
Senior Environmental Specialist
Northeast Utilities Service Company

Enclosures



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2014.04.09 – 034**
Resolution Re: **Reprogramming of Unspent Library Capital Budget Appropriations**

WHEREAS: Annually the City Council desires to make public improvements and finance these improvements with capital reserve funds; and

WHEREAS: The City has identified certain Public Library CIP projects that have been completed under budget and therefore there are unspent appropriations financed with capital reserve funds to be utilized towards other Public Library capital projects; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:
The following capital budget appropriations, financed by General Fund Capital Reserve Account, is reprogrammed from the following CIP projects to the identified CIP project as follows:

Project Number	Description	Available		Adjusted
		Balance	Adjustment	Balance
45500.4727.01109	Public Library Roof Improvements	14,500	(3,000)	11,500
45500.4725.01205	Public Library Carpet Replacement	9,073	(9,073)	0
45500.4744.01144	Public Library Furniture & Fixtures	0	12,073	12,073
	Totals	23,573	0	23,573

Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the Charter.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Name
Councilor

Approved as to Legal Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2014.04.09 – 034**
Resolution Re: **Reprogramming of Unspent Library Capital Budget Appropriations**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2014.04.09 – 034**

Resolution Re: **Reprogramming of Unspent Library Capital Budget Appropriations**

RESOLUTION BACKGROUND MATERIAL:

This resolution does not increase the amount of appropriations previously adopted by the City Council.

The City has identified certain Public Library CIP projects that have been completed under budget and therefore there are unspent appropriations, financed with capital reserve funds, to be utilized towards other Public Library capital projects.

The Public Library has identified the need to purchase some furniture and fixtures, to consist mostly of new chairs for the facility.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2014.04.09 – 003**
Ordinance Title: 79-13 Hunting, Discharge of Firearms, Trespassing and/or Use of Motorized Vehicles on City Property
Chapter: 79, City Property

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 79 entitled “City Property”.

2. AMENDMENT

Chapter 79 shall be amended to include Section 79-13 Hunting, Discharge of Firearms, Trespassing and/or Use of Motorized Vehicles on City Property, as follows:

Chapter 79-13. Hunting, Discharge of Firearms, Trespassing and/or Use of Motorized Vehicles on City Property.

- A. The City Manager may prohibit hunting, the discharge of firearms, trespassing, and/or the use of motorized vehicles on any City property, or any portion thereof, and may also post City property pursuant to state law. In deciding whether to prohibit hunting, the discharge of firearms, trespassing, and/or the use of motorized vehicles, the City Manager shall consider the use(s) of the property, the safety of the general public and City staff, and the maintenance and protection of City property and assets.
- B. The City Manager shall notify the City Council of any City property on which hunting, the discharge of firearms, trespassing and/or the use of motorized vehicles is prohibited pursuant to this section at its next regular meeting following such action, shall post notice on the City property to inform the public of such restrictions, and shall maintain a list of all City property on which hunting, the discharge of firearms, trespassing and/or the use of motorized vehicles is prohibited on the City’s website.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2014.04.09 – 003**
 Ordinance Title: 79-13 Hunting, Discharge of Firearms, Trespassing and/or Use of Motorized Vehicles on City Property
 Chapter: 79, City Property

AUTHORIZATION

Approved as to Funding: NOT APPROVED Sponsored by: Mayor Karen Weston
 By request

Approved as to Legal Form and Compliance: Anthony I. Blenkinsop
 General Legal Counsel

Recorded by: Karen Lavertu
 City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2014.04.09 – 003**
Ordinance Title: 79-13 Hunting, Discharge of Firearms, Trespassing
and/or Use of Motorized Vehicles on City Property
Chapter: 79, City Property

ORDINANCE BACKGROUND MATERIAL:

The City of Dover owns numerous parcels of property throughout the City, some of which are maintained as open space and some of which contain structures and/or City infrastructure. The City, through the City Manager, with appropriate notice to the City Council, needs the ability to control and/or limit certain uses of its property when appropriate for the purposes of public safety and the protection of City Property and assets. For example, the City's landfill on Tolend Road contains significant and costly infrastructure related to the ongoing environmental remediation efforts required by the EPA. Said infrastructure could be damaged by hunting, the discharge of firearms, trespassing and/or the use of motorized vehicles activities if not controlled and/or limited in an appropriate fashion.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: O – 2014.04.09 – 004
Ordinance Title: Sewers
Chapter: 147

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 147 entitled “Sewers”.

2. AMENDMENT

Chapter 147 entitled “Sewers” is hereby amended as follows:

147-18. Categorical Pretreatment Standards.

- A. Notification: The City Manager Community Services Director, or designee, shall provide timely notification to appropriate industries of applicable ~~e~~Categorical ~~p~~Pretreatment ~~s~~Standards.
- B. Deadline for Compliance with Categorical Standards. As defined in 40 CFR 403.6(b).
[Amended on 12-16-92 by Ord. No. 33-92]
- C. Amendment to IDP Required: An industrial user subject to ~~e~~Categorical ~~p~~Pretreatment ~~s~~Standards shall not discharge to wastewater facilities after the compliance date of such standards unless an Amendment to its IDP has been issued by the ~~Dover Utilities Commission~~ Community Services Director, or designee.
- D. Application for IDP Amendment: Within ~~1280~~ days after the effective date of a ~~e~~Categorical ~~p~~Pretreatment ~~s~~Standards, an industry subject to such standards shall submit an application for an IDP Amendment. The Application shall contain the information noted under Section ~~2 (B)~~ G (2) below of the Article.
- E. Categorical Compliance Schedule Reports: Each user subject to a compliance schedule as required under, 40 CFR 403.8(f)(1)(iv) or 147-14.B(9) shall report on progress to include 403.12(c) toward meeting compliance with these regulations as follows: **[Amended on 12-16-92 by Ord. No. 33-92; Amended on 05-17-95 by Ord. No. 08-95.]**
- (1) Not later than fourteen (14) days following each date in the schedule, and the final date for compliance, the industrial user shall submit a progress report to the ~~Dover Utilities Commission~~ Community Services Director, or designee, indication whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply, the reason for the delay, and the steps being taken by the industrial user to return the progress to the schedule established.

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CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: O – 2014.04.09 – 004
Ordinance Title: Sewers
Chapter: 147

(2) The time for any increment in the schedule, or the interval between reports required in paragraph 1), shall not exceed nine (9) months. An increment is the time between the dates for commencement and completion of major events leading to the construction and operation of pretreatment facilities necessary to achieve compliance with this ordinance and ~~national e~~Categorical ~~p~~Pretreatment ~~s~~Standards.

F. Report on Compliance with Categorical Standard Deadline: Within 90 days following the date for final compliance with applicable ~~e~~Categorical ~~p~~Pretreatment ~~s~~Standards, or in the case of a new industrial user following introduction of wastewater into city sewer, any industrial user subject to ~~p~~Pretreatment ~~s~~Standards and requirements shall submit to Dover Utilities Commission Community Services Director, or designee, a report indicating the nature and concentration of all pollutants in the discharge from the regulated process which are limited by ~~p~~Pretreatment ~~s~~Standards and the average and maximum daily flow for these process lines. The report shall state whether the applicable ~~p~~Pretreatment ~~s~~Standards are being met on a consistent basis, and, if not, what additional operation and maintenance and/or pretreatment is necessary to bring the industrial user into compliance with the applicable ~~p~~Pretreatment ~~s~~Standards. This statement shall be signed by an authorized representative (see Section 2(C) (4) (B) and certified by a qualified professional engineer.

G. Baseline Monitoring Reports: reporting requirements for I.U.s upon effective date of Categorical Pretreatment Standard baseline report shall be in accordance with 40CFR403.12(b). [Added on 12-16-92 by Ord. No. 33-92]

~~H.~~ (1) Within either one hundred eighty (180) days after the effective date of a ~~e~~Categorical Pretreatment Standard, or the final administrative decision on a category determination under 40 CFR 403.6(a)(4), whichever is later, existing Categorical Industrial Users currently discharging to or scheduled to discharge to the POTW shall submit to the City's authorized agent a report which contains the information listed in paragraph ~~B~~2, below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Industrial Users subsequent to the promulgation of an applicable ~~e~~Categorical Standard, shall submit to the City's authorized agent a report which contains the information listed in paragraph ~~B~~2, below. A New Source shall report the method of pretreatment it intends to use to meet applicable ~~e~~Categorical Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged (403.12(b)(4),and(5)). [Added 12-16-92 by Ord. No. 33-92]

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CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2014.04.09 – 004**

Ordinance Title: Sewers

Chapter: 147

(+) (2) Users described above shall submit the information set forth below.

- (a) Identifying Information: The name and address of the facility, including the name of the operator and owner.
- (b) Environmental Permits: A list of any environmental control permits held by or for the facility.
- (c) Description of Operations: A brief description of the nature, average rate of production including each product produced by type, amount, processes, and rate of production, and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes.
- (d) Flow Measurement: Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined wastestream formula set out in 40 CFR 403.6(e).
- (e) Measurement of Pollutants:
 - (i) The Categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources.
 - (ii) The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by [the Superintendent], of regulated pollutants in the discharge from each regulated process.
 - (iii) Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported.
 - (iv) The sample shall be representative of daily operations and shall be analyzed in accordance with 40 CFR Part 136. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the City's authorized agent or the applicable Standards to determine compliance with the Standard.

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CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2014.04.09 – 004**
Ordinance Title: Sewers
Chapter: 147

- (v) The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph.
- (vi) Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment, the User should measure the flows and concentrations necessary to allow use of the combined wastestream formula in 40 CFR 403.6(e) to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with 40 CFR 403.6(e) this adjusted limit along with supporting data shall be submitted to the Control Authority;
- (vii) Sampling and analysis shall be performed in accordance, and as outlined, in the user's control mechanism (permit);
- (viii) The City's authorized agent may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures;
- (ix) The baseline report shall indicate the time, date and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW.
- (f) Compliance Certification: A statement, reviewed by the User's Authorized Representative and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and Standards and Requirements.
- (g) Compliance Schedule: If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A compliance schedule pursuant to this Section must meet these requirements as set forth:
 - (i) The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: O – 2014.04.09 – 004
Ordinance Title: Sewers
Chapter: 147

construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);

- (ii) No increment referred to above shall exceed nine (9) months;
- (iii) The User shall submit a progress report to the -Community Services Director, or designee, no later than fourteen (14) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and
- (iv) In no event shall more than nine (9) months elapse between such progress reports to the City's authorized agent.
 - a. Signature and Report Certification. All baseline monitoring reports must be certified in accordance with 40CFR 403.6(a)2ii and signed by an authorized representative.

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~~F.I.~~ For the POTW developing a pretreatment program pursuant to 40 CFR Subsection 403.8 specific discharge limits on pollutant(s) shall be developed and continue to be developed as necessary and effectively enforced by the City. [Added on 12-16-92 by Ord. No. 33-92]

~~F.I.~~ Where specific prohibitions or limits on pollutants or pollutant parameters are developed by a POTW in accordance with paragraph (H) above, such limits shall be deemed Pretreatment Standards for the purposes of section 307(d) of the clean water act. [Added on 12-16-92 by Ord. No. 33-92]

~~K.L.~~ By the legal authority obtained through the Dover Sewer Use Ordinance, compliance with applicable Pretreatment Standards and requirements by Industrial Users shall be enforced. [Added on 12-16-92 by Ord. No. 33-92]

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

Document Created by: Legal
Document Posted on: March 18, 2014

O-2014.04.08-Chapter 147 Sewers
Page 5 of 6



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2014.04.09 – 004**
Ordinance Title: Sewers
Chapter: 147

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director
Sponsored by: Mayor Karen Weston
By Request

Approved as to Legal Form
and Compliance: Anthony I. Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor, Karen Weston		
Deputy Mayor, Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor, Anthony McManus, At Large		
Total Votes:		

Resolution does does not pass.

ORDINANCE BACKGROUND MATERIAL:

These amendments are intended to clarify and simplify certain provisions of Section 147-18 regarding wastewater pretreatment standards.

Document Created by: Legal
Document Posted on: March 18, 2014

O-2014.04.08-Chapter 147 Sewers

Page 6 of 6



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.3.

Ordinance Number: **O – 2014.04.09 – 005**
Ordinance Title: **Charles Street Parking Restriction**
Chapter: **166, Vehicles and Traffic**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by restricting parking on a segment of each side of Charles Street.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-56 “SCHEDULE I: No Parking at Any Time” as follows:

THE FOLLOWING ARE ADDED TO SCHEDULE I:

STREET:

LOCATION:

CHARLES STREET

**NORTHERLY SIDE, FROM CENTRAL AVENUE
EASTERLY FOR A DISTANCE OF 150 FEET**

CHARLES STREET

**SOUTHERLY SIDE, FROM CENTRAL AVENUE
EASTERLY FOR A DISTANCE OF 240 FEET**

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Karen Weston
Mayor

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.3.

Ordinance Number: **O – 2014.04.09 – 005**
Ordinance Title: **Charles Street Parking Restriction**
Chapter: **166, Vehicles and Traffic**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision was recommended by the Transportation Advisory Commission.

With the recently opened Aroma Joe's drive-thru coffee shop located at 1 Charles Street, residents have expressed concerns about vehicle traffic parked or standing on Charles Street near the business and creating traffic problems. A formal parking restriction in this area will ensure that the travel and turning lanes remain clear, to reduce the propensity for bottlenecks here.

The proposed restriction on the northerly (Aroma Joe's) side will extend to the edge of the adjacent property line. The proposed restriction on the southerly side will extend to the far edge of the Sullivan Tire property.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.4.

Ordinance Number: **O – 2014.04.09 – 006**
Ordinance Title: **Glen Hill Road Stop Sign**
Chapter: 166, Vehicles and Traffic

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by changing a Yield sign to a Stop sign at the intersection of Glen Hill and Tolend Roads.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-50 “SCHEDULE C: Stop Intersections” and Section 166-51 “SCHEDULE D: Yield Intersections” as follows:

a. THE FOLLOWING IS ADDED TO SCHEDULE C:

<u>STOP SIGN ON:</u>	<u>AT INTERSECTION OF:</u>
GLEN HILL ROAD	TOLEND ROAD

b. THE FOLLOWING IS REPEALED FROM SCHEDULE D:

<u>INTERSECTION:</u>	<u>DIRECTION OF TRAVEL:</u>	<u>YIELD SIGN ON:</u>
GLEN HILL AND TOLEND ROADS	WEST	GLEN HILL ROAD

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Karen Weston
Mayor

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.4.

Ordinance Number: **O – 2014.04.09 – 006**
Ordinance Title: **Glen Hill Road Stop Sign**
Chapter: 166, Vehicles and Traffic

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision was recommended the Transportation Advisory Commission after evaluation of a resident's concern for traffic safety in this location, and in light of the ongoing Tolend Road reconstruction project. Based on the design of the intersection, motorists on Glen Hill Road already need to come to a full stop in order to properly observe and yield to approaching traffic on Tolend Road.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.5.

Ordinance Number: **O – 2014.04.09 – 007**
Ordinance Title: **Upper Factory Road Stop Sign**
Chapter: **166, Vehicles and Traffic**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by adding a stop sign at the intersection of Upper Factory and Tolend Roads.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-50 “SCHEDULE C: Stop Intersections” as follows:

a. THE FOLLOWING IS ADDED TO SCHEDULE C:

STOP SIGN ON:

AT INTERSECTION OF:

UPPER FACTORY ROAD

TOLEND ROAD

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Karen Weston
Mayor

Approved as to Legal
Form and Compliance: Anthony Blenkinsop
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.5.

Ordinance Number: **O – 2014.04.09 – 007**
Ordinance Title: **Upper Factory Road Stop Sign**
Chapter: 166, Vehicles and Traffic

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor John O'Connor, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony McManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision was recommended by the Transportation Advisory Commission. In recent years, a number of new homes were constructed off Upper Factory Road which has increased the number of vehicles using this intersection. There has never been a stop sign here, but with the Tolend Road reconstruction project nearing completion and with additional traffic using this intersection, City staff recommends that motorists entering Tolend Road from Upper Factory Road be controlled by a stop sign.



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item #: 13.C.6.

Ordinance Number: **O –2014.04.09 – 008**
Ordinance Title: Updating the Dover Zoning Ordinance
Chapter: 170, Section 170-8 Zoning Map

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 170 of the Code of the City of Dover, entitled Zoning adjusting the existing boundaries of the CBD and RMU districts to promote the existing character of the land located on the western side of Hanson Street.

2. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising the official Zoning Map of the City of Dover, referred to in Section 170-8 of said Chapter as follows:

“The official Zoning Map of the City of Dover, New Hampshire, dated December 9, 2009, is amended by changing from Urban Density Multi-Residential (RM-U) District to Central Business District Residential (CBD) an area of approximately 2 acres located along Hanson Street, consisting of Lots 20-33, 20-34, 20-35, 20-36, 20-37, 20-40, 20-41, and 20-42”

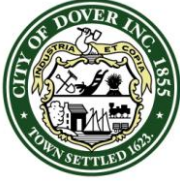
3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Councilor William Garrison City Council Planning Board Representative
Approved as to Legal Form and Compliance:	Anthony I. Blenkinsop City Attorney		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item #: 13.C.6.

Ordinance Number: **O –2014.04.09 – 008**
Ordinance Title: Updating the Dover Zoning Ordinance
Chapter: 170, Section 170-8 Zoning Map

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier		
Councilor John O'Connor, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Jason Gagnon, Ward 6		
Councilor Anthony MacManus, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

On January 20th, the Planning Department received a citizen petition requesting that the area between Hanson Street and George Street be rezoned from RM-U (Residential Multi-Family) to CDB - R Central Business District Residential. This change will reduce setbacks and parking requirements but allow approximately the same uses.

The Planning Board posted the amendment on February 25, 2014, and held a public hearing on March 25, 2014. After the public hearing, the Board unanimously approved the request.

Attached is the citizen request, as well as background materials submitted by the citizen.



City of Dover, New Hampshire ZONING AMENDMENT APPLICATION

[Revision Date: February 13, 2013]

Office Use Only	File #:	<u>14-05</u>	Date Received:	<u>JAN 30 2014</u>
	Amount Paid:	<u>\$526.-</u>	Time Received:	_____

Or # 8735 + 2745

APPLICANT INFORMATION

Name of Applicant: White Dove Properties, LLC

Address of Applicant: 32 Piscataqua Road, Dover, New Hampshire 03820

Telephone # (603) 749-7528

Email Address jwhite0971@yahoo.com

DESCRIPTION OF PROPOSED AMENDMENT

See attached.

AREA REZONING INFORMATION

Assessor's Map and Lot #s of all properties within the area proposed to be rezoned:

Map	Lot(s)
20	33, 34, 35, 35-1, 35-2, 36, 37, 40, 41 & 42

Current Zoning District(s) RMU Size of Area: _____

Existing Use(s) Within Area: Residential

Proposed Zoning District(s) CBD (R) Proposed Use of Area: Residential

ORDINANCE AMENDMENT INFORMATION

Article# _____ Section(s) # _____ Section Title(s) _____

Current Provision(s) Language See attached.

Proposed Provision(s) Language See attached.

In a separate narrative, please describe how your proposed amendment(s) addresses the following elements:

- The purpose and intent of the amendment;
- Consistency with RSA 674:17;
- Consistency with Dover’s Master Plan;
- Consistency with other plans, studies, or technical reports prepared by, or for, the Planning Board and the City;
- Effect on the City’s municipal services and capital facilities as described in the Capital Improvements Program;
- Effect on the natural, environment, and historical resources of the City;
- Effect on neighborhood including the extent to which nonconformities will be created or eliminated; and
- Effect on the City’s economy and fiscal resources.

REQUIRED ATTACHMENTS

Fifteen (15) hard copies and one digital copy of the following:

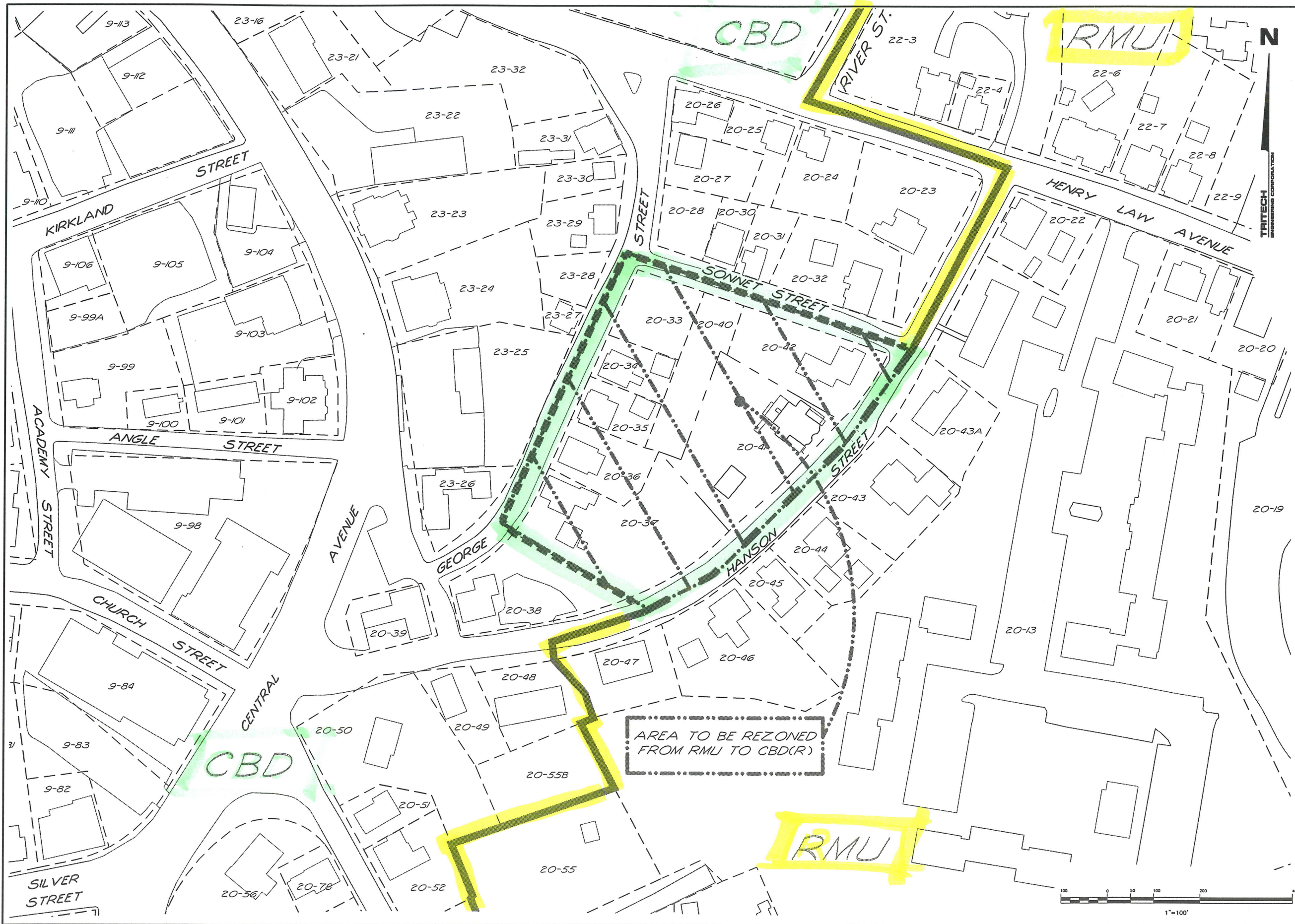
- This application;
- A properly drafted ordinance containing the amendment in a form meeting the requirements of the City Clerk (please see attached for example);
- A statement of the purposes and intent of the proposed amendment
- For zoning map amendments:
 - A map showing the existing zoning districts of the area to be rezoned and the proposed changes to these districts;
 - The names, addresses, and telephone numbers of those submitting the petition and of any agents or representatives of the same;
 - A list and address labels including the name, address, and tax map number of each property owner of the area proposed for rezoning and each property owner within one hundred (100) feet of the subject area. The list shall be current within ten (10) days of submittal;
 - A non-refundable fee of eight dollars (\$8.00) per property owners and abutter required to be notified included on the lists of properties;
- A non-refundable fee of one hundred fifty dollars (\$150.00) to cover the cost of staff review and processing of the amendment;
- A non-refundable fee of eighty dollars (\$80.00) to cover the cost of the newspaper notice; and
- For district or citywide zoning map amendments, or for zoning ordinance text amendments, please contact the Planning Department for cost of mailing and abutter notice requirements.

SIGNATURE OF APPLICANT(S)

I /We hereby submit this application to the City of Dover Planning Board and attest that to the best of my knowledge all of the information on this application form and in the accompanying application materials and documentation is true and accurate. As applicant or as agent, I attest that I am duly authorized to act in this capacity.

Signature of Applicant:  Date: 1-30-14

Signature of Applicant: _____ Date: _____



SHEET NO.

ZONING AMENDMENT EXHIBIT PLAN

ZAEP

WHITE DOVE PROPERTIES
 HANSON STREET
 DOVER, NEW HAMPSHIRE
 JANUARY 30, 2014 JOB No. 1128
 SCALE: 1" = 50'

REVISIONS DATE:	DESCRIPTION:

TRITECH
 ENGINEERING CORPORATION

765 CENTRAL AVENUE
 DOVER, NEW HAMPSHIRE 03820
 TELEPHONE 603 742 8107
 FAX 603 742 3600

N

TRITECH
 ENGINEERING CORPORATION

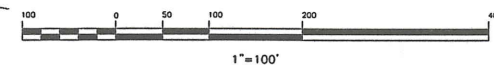
RMU

RMU

AREA TO BE REZONED
 FROM RMU TO CBD(R)

CBD

CBD



This application for zoning amendment is filed on behalf of White Dove Properties, LLC, the entity who owns the parcel of land identified as City of Dover Tax Map 20, Lot 41. The parcel owned by the Applicant is one of the parcels that would be rezoned and contains approximately 18,084 square feet, with road frontage along Hanson Street. The parcels subject to this request are identified as Map 20, Lot 33; Map 20, Lot 34; Map 20, Lot 35; Map 20, Lot 35-1; Map 20, Lot 35-2; Map 20, Lot 36; Map 20, Lot 37; Map 20, Lot 40; Map 20, Lot 41 and Map 20, Lot 42 (the "Subject Lots").

While a majority of the lots on the easterly side Hanson Street are located in the RM-U Zone, the lots subject to this requested zoning change are all on the westerly side of Hanson Street, including the Applicant's lot, and represent the only lots on the westerly side of Hanson Street that are in the RM-U Zone. The rest of the lots on the westerly side of Hanson Street are in the CBD general zone.

Currently, the boundary of the two zoning districts, as it pertains to the area where the Subject Lots are located, runs from the point where Hanson Street intersects with Henry Law Avenue, then continues along Hanson Street, then along Sonnet Street along the Subject Lots, then along a portion of George Street along the Subject Lots, and finally along the boundary line of the lot identified as Map 20, Lot 37, one of the Subject Lots, and Map 20, Lot 38 before it again continues along Hanson Street. The development contained within in this area, on the westerly side of Hanson Street, is multi-family residential.

Purpose and intent of the Amendment:

The purpose and intent of the amendment is to rezone the Subject Lots from the RM-U Zone to the CBD Residential Zone. It would appear that the Subject Lots were "left-out" of the zone designation when the CBD zone was created. The request would create a more unified zone boundary, and would allow the Subject Lots to be developed in the same context as the other lots along the easterly side of Hanson Street. Although the surrounding CBD Zone is the General Zone, the request is that the Subject Lots be zoned CBD Residential, as the area is entirely residential, not commercial. If the Subject Lots are rezoned to CBD Residential, any development would be in character with the surrounding properties, which is residential.

Consistency with RSA 674:17:

The proposed amendment is consistent with RSA 674:17 as the surrounding area in question is already zoned CBD, which provides for regulations that adequately address the health and general welfare of the residents in the area, especially in light of the context of the surrounding existing residential uses in the area already zoned CBD.

Consistency with Dover's Master Plan:

The 2007 update to the City's Land Use Chapter of its Master Plan is entitled, "It's All about Context." This chapter emphasized the need for new development to be in keeping with

the existing conditions in a neighborhood. Rezoning this area would allow the Subject Lots to be developed in a way that would reflect the existing development.

Consistency with other plans, studies, or technical reports prepared by, or for, the Planning Board and the City:

After discussion with the Planning Department, it is understood that this proposed amendment does not conflict with any other plans, studies or technical reports.

Effect on the City's municipal services and capital facilities as described in the Capital Improvements Program:

It is understood that the Capital Improvements Program does not include any projects within this area of Dover.

Effect on the natural, environment and historical resources of the City;

This proposed amendment proposes to allow residential units at a density consistent with the zoning on immediately adjacent properties. The purpose of the CBD Residential zone is to mimic the placement, scale and building materials of the older surrounding homes. By mimicking the existing development, the rezoning of the Subject Lots to CBD Residential would have no adverse effect on the natural, environmental and historic resources of the City.

Effect on neighborhood including the extent to which nonconformities will be created or eliminated:

The rezoning to CBD Residential will not negatively impact the neighborhood, as the existing CBD General Zone already surrounds the Subject Lots. Also, the RM-U zone permits 2 family dwellings, or up to 4 family dwellings by special exception. Lots within the Subject Lots contain (or will contain, as a result of a recently granted variance) more than 4 dwelling units. As such, the Amendment will decrease nonconformities, as the CBD Residential Zone does not limit the number of units.

Effect on the City's economy and fiscal resources:

The rezoning relates to a minimal number of lots, and thus it is believed that the rezoning will have no impact upon the City's economy and fiscal resources.

ABUTTERS LIST
for
WHITE DOVE PROPERTIES, LLC
Map 20, Lot 41
24 - 26 Hanson Street
Dover, New Hampshire

January 30, 2014

Map/Lot Name/Address

OWNER/APPLICANT/AMENDEE:

Map 20, Lot 41 White Dove Properties, LLC
32 Piscataqua Road
Dover, New Hampshire 03820

AMENDEE:

20-33 Odile B. Moss
20-34 PO Box 1061
Dover, NH 03820

20-35 9 - 11 George Street, LLC
32 Depot Square, Suite 2
Hampton, NH 03842

20-35-1 Joseph T. Rhodes and Jennifer Rhodes
9 George Street
Dover, NH 03820

20-35-2 Paul & Rebecca Summers
3331 US Route 3
Thornton, NH 03285

20-36 Vincent A. Duffy
20-40 PO Box 301
Dover, NH 03820

20-37 STF Development Corp.
242 Central Avenue
Dover, NH 03820

20-42 Robert D. Callan, Jr. and Kelly A. Callan
30B Hanson Street
Dover, NH 03820

ABUTTERS within 100 feet:

20-13 Guard House LLC
670 N. Commercial Street, Suite 303
Manchester, NH 03101

<u>Map/Lot</u>	<u>Name/Address</u>
20-23	John E. Liatsis 271 Nimble Hill Road Newington, NH 03801
20-24	Rob Roy MacGregor and Alice MacGregor 28 Hampton Town Estates Hampton, NH 03842
20-25	William H. Paul, Jr. and Charlene Paul 71 Henry Law Avenue Dover, NH 03820
20-27	David D. Squier 27 George Street Dover, NH 03820
20-28	Michael Fritz 25 George Street Dover, NH 03820
20-30	Michael Fritz 35 Myrica Avenue Rye, NH 03870
20-31	Vincent L. Stripto and Stephen J. Stripto 9 Sonnett Street Dover, NH 03820
20-32	Michael J. Russell and Nancy Doyle 32 ½ Hanson Street Dover, NH 03820
20-38	Patrick J. Kelly 44 Summer Street Dover, NH 03820
20-43	Gerald W. & Elizabeth Small And Scott and Deidre D. Whall 33 Hanson Street Dover, NH 03820
20-43A	Nicole M. Desmarais and Chad E. Desmarais 35 Hanson Street Dover, NH 03820

Map/Lot	Name/Address
20-44	Nancy B. McAtavey, Trustee Nancy B. McAtavey Revocable Trust 7 Hanson Street Dover, NH 03820
20-45	Glenn M. Fernald 27 Hanson Street Dover, NH 03820
20-46	Erik A. Cain and Susan R. Cain 22 Dover Neck Road Dover, NH 03820
20-47	Brian & Kathryn A. LaPierre & Mona and Lew LaPierre-McCutcheon 2795 York Street W. Linn, OR 97068
20-48	Berr- Par Incorporated C/o Garrison City Management 7 Hanson Street Dover, NH 03820
23-24	Siegel Limited Partnership PO Box 5600 Portsmouth, NH 03801
23-25	A L Prime Energy Consultant, Inc. 18 Lark Avenue Saugus, MA 01906
23-26	Robert B. F. Shaw, Jr. 26 Rogers Street Dover, NH 03820
23-27 23-28	Jason L. Baron and Katelyn A. Baron 14 George Street Dover, NH 03820
23-29	Carol Reusswick 26 George Street Dover, NH 03820
23-30	William G. Dubois 30 George Street Dover, NH 03820

Map/Lot Name/Address

Condo Association: Cricket Brook Condominium Association
93 Henry Law Avenue
Dover, NH 03820

Cricket Brook Condominium Association
c/o Shawmut Property Management
Andrew Raynor
200 Merrimack Street
Haverhill, MA 01830

Condominium Owners for Notice by Regular Mail:

20-13-1	Lance Brandt 1 Cricket Brook Condominiums Dover, NH 03820
20-13-2	Edward Hause 93 2 Henry Law Avenue Dover, NH 03820
20-13-3 20-13-8 20-13-10	Baccus Real Estate Holdings, LLC 200 Merrimack Street Haverhill, MA 01830
20-13-4	Theresa Murphy 93 Henry Law Avenue, Unit #4 Dover, NH 03820
20-13-5	Chad Ouellett 93 Henry Law Avenue #5 Dover, NH 03820
20-13-6	Casey Shingleton 19 Cricket Brook Dover, NH 03820
20-13-7	Cynthia C. Lewis 93 Henry Law Avenue, Unit 7 Dover, NH 03820
20-13-9	Adam K. Marcello 93 Henry Law Avenue Unit 9 Dover, NH 03820

<u>Map/Lot</u>	<u>Name/Address</u>
20-13-11	Richard Bombard 10 Drake Drive Greenland, NH 03840
20-13-12	James Murphy 12 Cricket Brook Road Dover, NH 03820
20-13-13	Simeon & Nancy Broughton And Matthew John Broughton 14 Mendum Avenue Kittery, ME 03904
20-13-14	Jennifer M. Gianforte 56 Sandybrook Drive Durham, NH 03824
20-13-15	Nikolai Kozulin 8 New Bellamy Lane Dover, NH 03820
20-13-16	Heather L. Robison 151 Eastwood Drive Portsmouth, NH 03801
20-13-17	Aaron C. Cortina 93 Henry Law Avenue, Unit 17 Dover, NH 03820
20-13-18	Shawn P. Rainsford and Ann M. Rainsford 10 Oak Road Hampton, NH 03842

PROFESSIONALS:

Attorney: Francis X. Bruton, III, Esquire
Bruton & Berube, PLLC
798 Central Avenue
Dover, NH 03820

Engineer/Surveyor: Trittech Engineering Corporation
755 Central Avenue
Dover, New Hampshire 03820